

Hernando County Board of County Commissioners Change Order Request

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|-------------------------------------|--|---------------|--|
| <u> </u> Add Line(s) | <u> </u> Cancel Outstanding Balance | <u> X </u> | <u> </u> Increase/Decrease Funds |
| <u> </u> Delete Line(s) | <u> </u> Change Project Number | <u> </u> | <u> </u> Increase/Decrease Blanket |
| <u> </u> Cancel Purchase Order | <u> </u> Change Account Number | <u> </u> | <u> </u> Increase/Decrease Quantity |

Today's Date: 07-10-2024

PO/Contract #: 24000089

Change Order Number: 2

Requisition Number: 24000089

Vendor's Name on PO: POLYDYNE INC

Department/Employee: KINSEY MAURA

Instructions: In the explanation, details of the request must be provided. All requests must include account number, line item number, project number, new purchase order total. Include details as if entering a new requisition. If change request is due to new agreements, quotes, projects, etc. necessary documents must be attached.

Explanation:

Justification: CONTRACT 23-P00098/FH

THIS IS A CONTRACT BLANKET PO FOR POLYMER. THIS C/O IS NEEDED TO INCREASE THE BALANCE TO COVER OUTSTANDING INVOICE.

INCREASE LINE 1 \$37,239.90; NEW LINE & PO TOTAL \$244,239.90

7121-5305208 1 37239.90

Department Approval: GRACE SHEPPARD Date: 07-08-2024

Chief Procurement Officer: _____ Date: _____

BOCC Approval Date: _____
(BOCC Required per Purchasing 080E)