



AGENDA ITEM

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**TITLE**

Award of Contracts to McKim and Creed, Inc., and Mead and Hunt, Inc., for Engineering Services for Water, Wastewater and Reclaimed Water Projects (Contract No. RFQ 22-RG0013/PH)

**BRIEF OVERVIEW**

On January 20, 2022, the Purchasing and Contracts Department issued a Request for Qualifications (RFQ No. 22-RG0013/PH) Engineering Services for Water, Wastewater and Reclaimed Water, Grant-Related Projects. The term of the resulting contracts is through project completion. The County intends to award two (2) contracts to the highest-ranked proposing firms.

Eight (8) proposals were received on the opening date of March 9, 2022, from the following firms (in alphabetical order):

1. Cardno, Inc. - Clearwater, FL
2. CHA Consulting, Inc. - Tampa, FL
3. CivilSurv Design Group, Inc. - Lakeland, FL
4. Halff Associates, Inc. - Tampa, FL
5. Hazen and Sawyer - Tampa, FL
6. HDR Engineering, Inc. - Tampa, FL
7. McKim and Creed, Inc. - Clearwater, FL
8. Mead and Hunt, Inc. - Tampa, FL

A Professional Services Review Committee (PSRC) comprised of Rick Kirby, P.E., Utilities Engineering Division Manager; Scott Herring, P.E., Public Works Director; and Grace Sheppard, Utilities Finance Manager, met on April 22, 2022, to review and rank the eight (8) written proposals. The selection process was conducted using the guidelines set forth in Section 287.055, Florida Statutes. This statute only permits negotiation of fees or project costs as a part of the contract negotiation process (i.e., after the firms have been ranked).

The PSRC consensus scoring actions resulted in a short list of these two (2) firms in highest ranking order:

<b>FIRM NAME</b>	<b>TOTAL AVG. POINTS</b>
1. Mead & Hunt, Inc.	92.67
2. McKim & Creed, Inc.	85.67

As per the attached memo dated April 22, 2022, the PSRC concurs with the ranking order and recommended that contract negotiations begin with the two (2) highest-ranked firms. Staff entered into negotiations for RFQ No. 22-RG0013/PH with Mead & Hunt, Inc. and McKim & Creed, Inc. Staff has successfully completed negotiations. The final negotiated contracts are attached for your approval.

## FINANCIAL IMPACT

Funds will be available for the Weeping Willow project in HCUD Capital Imprv-Sewer Line Account No. 4144-07244-5626302 and various accounts as additional grants are set up.

## LEGAL NOTE

The Board has the authority to take the recommended action pursuant to Part II, Chapter 2, Article V of the Hernando County Code of Ordinances.

## RECOMMENDATION

It is recommended that the Board approve and authorize the Chairman's signature on attached negotiated Contract No. 22-RG0013/PH with McKim and Creed, Inc., and Mead and Hunt, Inc., for engineering services for water, wastewater and reclaimed water for grant-funded projects. It is further recommended that the Board authorize the Chief Procurement Officer to approve change orders as they become necessary and required against available budgets.

## REVIEW PROCESS

Richard Kirby	Approved	08/23/2022	4:40 PM
Gordon Onderdonk	Escalated	08/25/2022	5:18 PM
Grace Sheppard	Approved	08/26/2022	10:04 AM
Katrina Tejera	Approved	08/26/2022	3:09 PM
Grace Sheppard	Approved	08/26/2022	3:43 PM
Toni Brady	Approved	08/29/2022	2:28 PM
Pamela Hare	Approved	08/30/2022	11:36 AM
Kyle Benda	Approved	08/30/2022	1:34 PM
Helen Gornes	Approved	08/30/2022	2:50 PM
Jenine Wimer	Approved	09/01/2022	10:41 AM
Tobey Phillips	Approved	09/01/2022	11:29 AM
Jeffrey Rogers	Approved	09/06/2022	12:34 PM
Colleen Conko	Approved	09/07/2022	9:11 AM