



DEPARTMENT OF PARKS AND RECREATION

16161 FLIGHT PATH DRIVE ♦ BROOKSVILLE, FLORIDA 34604 ♦ W www.HernandoCounty.us
PARKS P 352.754.4027 ♦ F 352.754.4427 ♦ RECREATION P 352.754.4031 ♦ F 352.754.4415

MEMO

TO: Carla Rossiter-Smith, MSM PMP, Chief Procurement Officer
FROM: Rob Talmage, Parks and Recreation Administrator
SUBJECT: 19-R00007-87 Pioneer Park Restroom Replacement
DATE: November 21, 2023

The Pioneer Park Restroom Replacement project has been completed. I am forwarding the following documents for processing:

1. Final Payment Request #3
2. Final Payment Checklist
3. Vendor Performance Evaluation

Please proceed with the agenda item to the Board of County Commissioners for final approval of the Pioneer Park Restroom Replacement project. This is payment request #3.

-The original amount including change orders came to \$118,398.13

-There was one (1) change order issued for \$1,198.13. This change order was issued to allow for the purchase and installation of two (2) electric hand dryers.

-There are no liens held for this project.

The final invoice due to complete the project comes to \$27,396.37. This figure reflects the following:

-Retainage in the amount of \$4,789.57 (Funding is available in account 6011-2050214)

-Final payment amount of \$22,606.80 (Funding is available in account 04441-5606301)

If additional information is needed, please contact me.

Thank you.

HERNANDO COUNTY CONSTRUCTION CONTRACT
FINAL PAYMENT CHECKLIST

Bid No: RQ230492 Project No: 19-R00007 Date: 11/21/2023

Contractor Name: Seggie Custom Builders LLC

The following items have been secured by the Parks & Recreation department for the project known as Pioneer Park Restroom Replacement Project

Contract No: _____, and have been reviewed and found to comply with the requirements of the Contract Documents.

Original Contract Price: \$118,398.13 Final Contract Price (including all change orders): \$118,398.13

Performance Bond Increase Required: Yes No

Date of Notice to Proceed: 6/5/2023 Amount of Liquidated Damages: N/A

Substantial Completion Time:* 120 Calendar Days

Substantial Completion Time (including Change Orders):* 120 Calendar Days

Final Completion Time:* 9/28/2023 117 days Calendar Days

Final Completion Time (including Change Orders):* 9/28/2023 117 days Calendar Days

Actual Substantial Completion Time:* N/A Calendar Days

Actual Final Completion Time (including Change Orders):* 9/28/2023 117 days Calendar Days

Completed		
Yes	No	
<u>X</u>	_____	1. All Punch List items completed <u>9/28/23</u> (Date).
<u>X</u>	_____	2. Warranties and Guarantees assigned to County.
<u>X</u>	_____	3. General one year warranty from Contractor <u>9/28/23</u> (Effective Date).
<u>X</u>	_____	4. Operation and Maintenance manuals for equipment and system.
_____	<u>N/A</u>	5. Record drawings obtained.
_____	<u>N/A</u>	6. County personnel trained on system and equipment operation.
_____	<u>N/A</u>	7. Certificate of Occupancy _____ or Compliance _____
_____	<u>N/A</u>	8. Certificate of Substantial Completion* _____ (Date)
<u>X</u>	_____	9. Department's Final Inspection Report* when Applicable. <u>10/6/2023</u> (Date)
_____	<u>N/A</u>	10. Final Payment Certification and Affidavit from Contractor.
_____	<u>N/A</u>	11. Owner's Representative's Certificate of Final Inspection. _____ (Date)
_____	<u>N/A</u>	12. DBE Participation Certification and justification letter from Contractor (If Applicable).

Completed			
Yes	No		
	N/A	14.	Release of Liens
	N/A	15.	Consent of Surety
	N/A	16.	As-Built Documents (Signed and Sealed)
X		17.	Vendor Performance Form _____
X		18.	Final Funding Agency Approval, if applicable
		19.	Others: Specify:

If any of the above are not applicable, indicate by N/A.

If No is checked to any of the above, explain here: _____

Comments: This project was approved through a "Request for Quote" process. No engineering, liens, or final as-built plans were required.

Signed: 
 Department Director or Designee

Date: 11-21-23

* These Completion Times and/or Dates to be used, when appropriate, in administering the liquidated damages provision of the Contract Documents.

cc: Purchasing & Contracts

**HERNANDO COUNTY PURCHASING AND CONTRACTS
VENDOR PERFORMANCE EVALUATION
Construction Projects**

Vendor/Firm: Seggie Custom Builders LLC	County Dept.: Parks & Recreation	Contract # and Description: 19-R00007 Pioneer Park Restroom Replacem
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The Purchasing and Contracts Department would like your opinion of this Contractor. This evaluation will be kept on file in the Purchasing Department and referred to when recommending future A/E contracts.

Return completed form to: _____

This information will also be shared with the Contractor to inform them of commendable as well as deficient areas in their service.

Design Phase	Rating Scale:	Poor	Average	Excellent		
Knowledge and understanding of job scope		①	②	③	④	●
Ability to comply with specifications		①	②	③	④	●
Speed and efficiency of work		①	②	③	④	●
Adequacy of manpower and crew mix		①	②	③	④	●
Quality of workmanship		①	②	③	④	●
Response to changes in scope, schedule, manpower		①	②	③	④	●
Ability to suggest innovative methods		①	②	③	④	●
Early identification of problems and timely resolution		①	②	③	④	●
Submission of updated and revised progress schedules		①	②	③	④	●
Quality of supervision		①	②	③	④	●
Coordination and control of subcontractor(s)		①	②	③	④	●
Enforcement of safety procedures		①	②	③	④	●
Adherence to schedule		①	②	③	④	●
Adequacy of materials		①	②	③	④	●
Storage of materials		①	②	③	④	●
Adequacy of housekeeping and site clean-up		①	②	③	④	●

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF TWO PAGES

TO OWNER HC Purchasing & Contracts Department
 15470 Flight Path Dr.
 Brooksville, FL 34604

APPLICATION NO: 3 FINAL

Distribution to:

OWNER
 ARCHITECT
 CONTRACTOR

FROM CONTRACTOR:
 Seggie Custom Builders, LLC
 8494 Eldridge Rd.
 Spring Hill, FL 34608

PROJECT NO: 19-R00007-87

CONTRACT FOR: HC Pioneer Park Restroom Replacement

CONTRACT DATE: 06/05/2023

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$	117,200.00
2. Net change by Change Orders	\$	1,198.13
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	118,398.13
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	118,398.13
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	\$	0.00
b. 0 % of Stored Material (Column F on G703)	\$	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	118,398.13
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	91,001.76
8. CURRENT PAYMENT DUE	\$	27,396.37
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	0.00

CONTRACTOR:

By: John Seggie Date: 9/29/2023

State of: Florida County of: Hernando
 Subscribed and sworn to before me this 29th day of Sept. 2023
 Notary Public: Melissa Renner
 My Commission expires: May 20, 2025



In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 27,396.37

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$1,198.13	\$0.00
Total approved this Month		\$0.00
TOTALS	\$1,198.13	\$0.00
NET CHANGES by Change Order	\$1,198.13	

[Signature] 11-2-23

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE TWO OF TWO PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

APPLICATION NO: 3 FINAL
APPLICATION: 9/29/2023

In tabulations below, amounts are stated to the nearest dollar.

0

PERIOD TO: 9/29/2023

Use Column I on Contracts where variable retainage for line items may apply.

PROJECT NO: 19-R00007-87

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE) 5%
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G - C)		
1	Design & Permitting of Building Plans	\$4,166.00	\$4,166.00		\$0.00	\$4,166.00	100%	\$0.00	\$0.00
2	Construction Materials Costs	\$39,200.00	\$31,360.00	\$7,840.00	\$0.00	\$39,200.00	100%	\$0.00	\$0.00
3	Construction Labor Costs	\$73,834.00	\$59,067.20	\$14,766.80	\$0.00	\$73,834.00	100%	\$0.00	\$0.00
4	Change Order Supply & install 2 hand dryers (World Dryer L-973 SLIMdri)	\$1,198.13	\$1,198.13		\$0.00	\$1,198.13	100%	\$0.00	\$0.00
5		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
6		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
7		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
8		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
9		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
GRAND TOTALS		\$118,398.13	\$95,791.33	\$22,606.80	\$0.00	\$118,398.13	100%	\$0.00	\$0.00

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

\$22,606.80
 + \$ 4,789.57 retainage

 \$27,396.37



**HERNANDO COUNTY
BOARD OF COUNTY COMMISSIONERS**
15470 FLIGHT PATH DR
BROOKSVILLE, FL 34604

PURCHASE ORDER-CHANGE NO. 23000512-1

PAGE NO. 1

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john@seggiecustombuilders.com
67586
SEGGIE CUSTOM BUILDERS LLC
8494 ELDRIDGE RD
SPRING HILL FL 34608

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PARK & RECREATION
16161 FLIGHT PATH DRIVE
P BROOKSVILLE FL 34604

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ORDER DATE: 01/13/23		BUYER: DMERRITT		REQ. NO.: RQ230492	REQ. DATE:
TERMS: NET 30 DAYS		F.O.B.: FOB DESTINATION		DESC.: CONTRACT 19-R00007 PIONEER	
ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
<p>This Purchase is in accordance with Hernando County Contract No.19-R00007-87, BOCC Approved on: 12/13/22, Doc ID No. 11452. The Contract Terms and Conditions apply, and the Purchase Order Terms and Conditions do not apply to this purchase. This Contract final renewal will expire on: May 13, 2023</p> <p>The County Contact Person is: Rob Talmage, Phone Number: (352) 754-4027. The Contractor Contact is: John Seggie, Phone Number: (352) 835-3532.</p> <p>6/30/23 Change Order 1 - FH 19-R00007-87 ± Pioneer Park Restroom CIP #111903 THIS CHANGE ORDER INCREASES THE PURCHASE ORDER BY \$1,198.13 TO ALLOW FOR THE PURCHASE AND INSTALLATION OF TWO HAND DRYERS. INCREASE LINE 1 BY \$1,198.13.</p> <p>NEW LINE ITEM AMOUNTS: LINE 1: 04441-5606301 = \$118,398.13</p>					
01	118398.13	EA	PIONEER PARK RESTROOM REPLACEMENT CIP #111903 (INCLUDES DESIGN AND PERMITTING BUILDING PLANS, CONSTRUCTION MATERIALS AND	1.0000	118,398.13
				PAGE TOTAL \$	118,398.13
				TOTAL \$	
01	04441	5606301	118,398.13	111903	

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John

SEE TERMS AND CONDITIONS ON REVERSE SIDE

APPROVED BY:

CHIEF PROCUREMENT OFFICER

HERNANDO COUNTY PURCHASE ORDER TERMS AND CONDITIONS

GENERAL

The condition of this order may not be changed by Vendor/Contractor. If order is not acceptable, return to Hernando County Purchasing and Contracts Department. Failure of a Vendor/Contractor to deliver according to this purchase order awarded to him or to comply with any of the terms and conditions therein may disqualify him from receiving future orders.

QUALITY

All material or services furnished on this order must be as specified and subject to County inspection and approval within a reasonable time after delivery at destination. Variations in materials or services from those specified in this order must not be made without written authority from the Chief Procurement Officer. Materials rejected will be returned at the Vendor/Contractor's risk and expense.

QUANTITY/PRICE

The quantity of materials ordered or the prices specified must not be exceeded without written authority being first obtained from the Chief Procurement Officer.

INDEMNITY AND INSURANCE

The Vendor/Contractor agrees to indemnify and hold harmless Hernando County, including its officers, agents and employees, from all claims, damages, losses and expenses, including reasonable attorneys' fees, and costs brought or incurred on account of injuries or damages sustained by any party due to the operations of the Vendor/Contractor under this contract. The Vendor/Contractor further agrees to provide workers' compensation for all employees, and to maintain such general and auto liability insurance as is deemed necessary by the County for the particular circumstances and operations of the Vendor/Contractor. The Vendor/Contractor further agrees to provide the County with Certificates of Insurance, indicating the amount of coverage in force, upon request.

PACKING

Packages must be plainly marked with shipper's name and purchase order number; charges are not allowed for boxing or crating unless previously agreed upon in writing.

DELIVERY

All materials must be shipped F. O. B. destination. The County will pay no freight or express charges, except by previous agreement. If specific purchase is negotiated on the basis of F.O.B. shipping point, **VENDOR/CONTRACTOR ARE TO PREPAY SHIPPING CHARGES AND ADD TO INVOICE.** Delivery must actually be affected within the time stated on purchase made between 8:00 AM and 5:00 PM Monday to Friday inclusive unless otherwise stated. In case of default by the Vendor/Contractor, Hernando County may procure the articles or services covered by this order from other sources and hold the Vendor/Contractor responsible for any excess occasioned thereby.

PAYMENT

Partial billing will be accepted only for items received within the specified delivery period. Payments for items delivered after this specified delivery period will be made after the entire order is completed and accepted by Hernando County. Payment shall be made in accordance with Florida Statute 218, Florida Prompt Payment Act. Payment for accepted equipment/supplies/services will be accomplished by submission of an invoice, in duplicate; to the Ship To Address on the front of the purchase order unless otherwise indicated.

MATERIAL SAFETY DATA SHEET

The Vendor/Contractor agrees to furnish Hernando County with a current Material Safety Data Sheet (MSDS) on or before delivery of each and every hazardous chemical or substance purchased which is classified as toxic under Florida Statute 442. Appropriate labels and MSDSs shall be provided for all shipments. Send MSDSs and other pertinent data to: Hernando County Purchasing and Contracts Department, 20 North Main Street, Room 365, Brooksville, FL 34601-2828.

OSHA REQUIREMENT

The Vendor/Contractor or contractor hereby guarantees Hernando County that all materials, supplies and equipment as listed on the purchase order meet the requirements, specifications and standards as provided for under the Federal Occupations Safety and Health Administration Act of 1970, as from time to time amended and in force at the date thereof.

LEGALLY AUTHORIZED WORKFORCE

VENDOR/CONTRACTOR represents and warrants that VENDOR/CONTRACTOR is in compliance with all applicable federal, state and local laws, including, but not limited to, the laws related to the requirement of an employer to verify an employee's eligibility to work in the United States. VENDOR/CONTRACTOR is encouraged (but not required) to incorporate the IMAGE best practices into its business and, when practicable, incorporate verification requirements into its agreements with subcontractors. The IMAGE Best Practices can be found on the COUNTY'S website at www.hernandocounty.us/pur/.

INSURANCE

Unless otherwise specified, the Contractor shall, at its sole expense, maintain in effect at all times during the performance of the services insurance coverage with limits not less than those set forth below (unless limits have been lowered) and with insurers and under forms of policies satisfactory to COUNTY.

<u>Coverage</u>	<u>Minimum Amounts and Limits</u>
(a) Worker's Compensation Employer's Liability	Statutory requirements at location of work \$ 100,000 each accident \$ 100,000 by employee \$ 500,000 policy limit
(b) Commercial General Liability (Additional Insured & Wavier Of Subrogation)	\$ 2,000,000 General Aggregate \$ 2,000,000 Products-Comp. Ops Agg. \$ 1,000,000 Each Occurrence
(c) Automobile Liability Option of Split Limits:	\$ 5,000 Medical Expense \$ 1,000,000 Combined Single Limit (owned, hired and non-owned)
(1.) Bodily Injury	\$ 1,000,000 Per Person or \$1,000,000 Per Accident



**HERNANDO COUNTY
BOARD OF COUNTY COMMISSIONERS**
15470 FLIGHT PATH DR
BROOKSVILLE, FL 34604

PURCHASE ORDER-CHANGE NO. 23000512-1

PAGE NO. 2

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[john@seggiecustombuilders.com
67586
SEGGIE CUSTOM BUILDERS LLC
8494 ELDRIDGE RD
SPRING HILL FL 34608]

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[PARK & RECREATION
16161 FLIGHT PATH DRIVE
P BROOKSVILLE FL 34604]
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ORDER DATE: 01/13/23		BUYER: DMERRITT		REQ. NO.: RQ230492	REQ. DATE:
TERMS: NET 30 DAYS		F.O.B.: FOB DESTINATION		DESC.: CONTRACT 19-R00007 PIONEER	
ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
CONSTRUCTION LABOR AS LISTED IN THE					

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE	PAGE TOTAL \$
				TOTAL \$ 118,398.13

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[Signature]

SEE TERMS AND CONDITIONS ON REVERSE SIDE

APPROVED BY:

CHIEF PROCUREMENT OFFICER

HERNANDO COUNTY PURCHASE ORDER TERMS AND CONDITIONS

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