



AGENDA ITEM

TITLE

Work Authorization Agreement With S. Culp Enterprises d/b/a Property Services GC for County Administration Office Renovation Project, Phase 1, for Facilities Maintenance Department (Contract No. 23-T00040/AP Q22; Amount: \$78,529.00)

Work Authorization Agreement With S. Culp Enterprises d/b/a Property Services GC for County Administration Office Renovation Project, Phase 1, for Facilities Maintenance Department (Contract No. 23-T00040/AP Q22; Amount: \$78,529.00)

BRIEF OVERVIEW

On September 26, 2023, the Board approved Contract No. 23-T00040/AP Pre-qualification for Construction Services under \$500,000 (Agenda Item No. 12623), pre-qualifying firms under three categories, A-Public Works, C-Utilities, and D-Facilities, to provide quotes for County projects as needed.

On November 14, 2024, the Facilities Department issued a Request for Quote (Contract No. 23-T00040/AP Quote #22) for the County Administration Office Renovation (Phase 1) to all contractor's pre-qualified for Category D - Facilities:

- Archis, Inc., d/b/a Archis Technologies
- Cross Environmental Services, Inc.
- Deeb Construction & Development Co.
- MVH Construction, LLC
- Nicholas & Associates
- S. Culp Enterprises, Inc., d/b/a Property Services GC
- Seggie Custom Builders, LLC
- Waller Construction, Inc.

One contractor responded to the Request for Quote:

- S. Culp Enterprises, Inc., d/b/a Property Services GC, in the amount of \$78,529.00

Bids were reviewed and evaluated by the Facilities Department for price, conformance to specifications and the Bidder's ability to perform the contract in accordance with the terms, conditions and specifications required and recommended selecting S. Culp Enterprises, Inc., d/b/a Property Services GC.

The Procurement Department reviewed and found the quote to be responsive and responsible.

The Chief Procurement Officer has reviewed this requirement for conformance to Procurement Ordinance and Purchasing Policies and Procedures.

FINANCIAL IMPACT

Funding in the amount of \$78,529.00 is available in **Fund: 0011** - General fund, **Department: 01051** - BOCC, **Account: 5606301** - Improv (Grtr than 10k).

LEGAL NOTE

In accordance with Part II, Chapter 2, Article V of the Hernando County Code of Ordinances.

RECOMMENDATION

It is recommended that the Board approve and authorize the Chairman's signature on the attached Work Authorization Agreement to S. Culp Enterprises, Inc., d/b/a Property Services GC, in the amount of \$78,529.00 for the County Administration Office Renovation (Phase 1) project.

It is further recommended that the Board authorize the Chief Procurement Officer to approve change orders up to allowable budget amount as they become necessary and required.

REVIEW PROCESS

Craig Becker	Approved	12/18/2024	1:20 PM
Tameka Thompson	Approved	12/18/2024	2:44 PM
Carla Rossiter-Smith	Approved	12/27/2024	2:12 PM
Albert Bertram	Approved	12/27/2024	4:01 PM
Lisa Morgan	Delegated	12/30/2024	11:35 AM
Lisa Morgan	Approved	12/30/2024	1:28 PM
Melissa Tartaglia	Approved	12/30/2024	2:53 PM
Heidi Prouse	Approved	12/31/2024	12:26 PM
Toni Brady	Approved	12/31/2024	3:51 PM
Jeffrey Rogers	Approved	01/02/2025	5:09 PM
Colleen Conko	Approved	01/06/2025	3:39 PM

RESULT: **ADOPTED**

MOVER: Steve Champion

SECONDER: Ryan Amsler

AYES: Hawkins, Campbell, Allocco, Amsler and Champion