

## Experience

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### **Hernando County Board of County Commissioners**

**April 2016 - Present**

#### ***Deputy Emergency Management Director | August 2021 – Present***

*Acting Emergency Management Director | September 2020 – August 2021*

*Emergency Management Planner | February 2020 – September 2020*

*Emergency Management Coordinator | September 2019 – February 2020*

*Emergency Management Specialist II | November 2017 – September 2019*

*Emergency Management Specialist I | April 2016 – November 2017*

- Incident Commander and Emergency Operations Center (EOC) Manager during activations of the EOC and Local State of Emergency declarations for Hurricane Debby, Hurricane Helene, and Hurricane Milton (2024), Hurricane Idalia (2023), Hurricane Ian (2022), Hurricane Elsa (2021), COVID-19 vaccine distribution (2020-2021), Tropical Storm Eta, and COVID-19 response (2020).
- Managing and administering daily operations of the County's emergency management program as required by Florida Statute Chapter 252, as well as Federal and State grant funds and associated deliverables intended to improve preparedness and response capabilities, and mitigate against the impacts of future disasters (e.g., Emergency Management Performance Grant (EMPG), Emergency Management Preparedness and Assistance (EMPA) grant, Hazard Mitigation Grant Program (HMGP), etc.) with a recurring annual total of nearly \$2 Million.
- Coordinator of required development, maintenance, and implementation of the Comprehensive Emergency Management Plan (CEMP), Local Mitigation Strategy (LMS), and over 60 accompanying plans, policies, and procedures in accordance with Florida Statute Chapter 252 and Florida Administrative Code 27-P mandates.
- Supervisor of Healthcare CEMP reviews, ensuring compliance with Agency for Healthcare Administration (AHCA) criteria, and viability of emergency evacuation and transportation procedures, and leader of the creation of the Hernando County Special Needs Registry and accompanying Shelter Intake Module, which has streamlined the registration process year-round to alleviate resident concerns and improved statutory compliance.
- Coordinator of mass care and shelter planning, training, and exercise for general population, special needs, and pet friendly populations in coordination with the Florida Department of Health in Hernando County, Hernando County Animal Services, Hernando County School District, and Hernando County Sheriff's Office.
- Spearheaded the Hernando Employee Response Operations (HERO) program to assign emergency roles to County employees and coordinate with Human Resources on the program's implementation.
- Manager of local disaster recovery programs, including FEMA Individual Assistance and Public Assistance Grant Programs, garnering over \$5 Million in reimbursement of disaster related expenses incurred by the County across six major disaster declarations.

### **Saint Leo University**

**October 2019 – Present**

#### ***Adjunct Professor***

- Instructor of undergraduate emergency management and homeland security programs.
- Developed curriculum for new course offerings in the *Social Impact of Disaster* and *Policies and Principles in Emergency Management*.

### **Manatee County Board of County Commissioners**

**April 2015 - November 2015**

#### ***Emergency Management Officer***

- Developed, revised, implemented, maintained, and provided input on internal and external comprehensive disaster plans, checklists and programs addressing countywide all-hazard prevention, mitigation, response, recovery, and preparedness actions.
- Managed the Community Emergency Response Team (CERT) Program and coordinated National Incident Management System (NIMS) and Incident Command System (ICS) training to ensure compliance with federal standards.
- Developed and implemented all-hazard exercises, provided input, and participated in external agency exercises, developed, and supported exercise after action reports.

**Emergency Management Consultant**

- Assisted numerous large metropolitan area and national clients in complex and catastrophic planning efforts, including Amtrak, Atlanta Metro Urban Area Security Initiative (UASI), Seattle UASI, Houston-Galveston UASI, Miami-Dade County, Florida, and Mississippi State Department of Health.
- Managed multiple projects concurrently from inception to completion with a combined cumulative total of \$7 Million, while remaining within budget and agreed upon timeframes, and ensuring quality work product delivery.
- Served as debris management planning steward for the firm, ensuring compliance with the latest planning requirements, analyzing post-event data for potential lessons learned, and refining debris forecasting methods based on individual hazard characteristics and historical data.

**Florida Division of Emergency Management**

September 2005 – August 2007

**State Citizen Corps Coordinator | May 2006 – August 2007***Intern | September 2005 – May 2006*

- Provided technical guidance to local governments in the establishment and administration of Citizen Corps programs, and administered and budgeted over \$4.3 Million in state and federal funds, which were allocated to local governments to improve their community preparedness programs, and disaster response and recovery plans.
- Served as the Deputy Human Services Branch Director during activations of the State EOC, coordinating the efforts of several ESFs to provide food, water, shelter, and essential services to disaster victims.

**Education & Designations**

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**Greater Hernando Chamber of Commerce**

May 2022

- Leadership Hernando, Class of 2022

**Saint Leo University**

May 2017

- Master of Science, Critical Incident Management
- Applied Project/Graduate Thesis in Pet Friendly Shelter Planning

**Florida State University**

April 2006

- Bachelor of Science, Social Science, Emphasis in Economics and Public Administration
- Minor in Classical Civilizations
- Certificate in Emergency Management

**Professional Involvement**

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**Florida Emergency Preparedness Association (FEPA)**

- Certified Florida Professional Emergency Manager (FPEM), 2018 – Present
- Area 4 Governor and Board of Directors representative, 2018 - Present
- Membership and Awards Committee Co-Chair, 2022 - Present
- Active service on the County Emergency Management Directors Working Group, Healthcare Working Group, Mass Care Working Group, and Training and Professional Development Committee

**Hernando County Community Organizations Active in Disaster (COAD) and Long-Term Recovery Group (LTRG)**

- Co-Chair, 2018 - Present
- Enthusiastic group of 42 local and regional social service organizations that meet monthly to collaborate on service delivery to vulnerable populations, disaster recovery planning, and addressing unmet needs post-event.

**Hernando County Emergency Food and Shelter Program (EFSP) Local Board**

- Chair, 2023 - Present
- Administers federal and state funds to local social service agencies that work to prevent homelessness and food insecurity.