



IPARAMETRICS, LLC RESPONSE DOCUMENT REPORT

RFP No. 25-RFPG00960/CT

Program Manager for Disaster Recovery Program

RESPONSE DEADLINE: February 17, 2025 at 10:00 am

Report Generated: Tuesday, February 18, 2025

iParametrics, LLC Response

CONTACT INFORMATION

Company:

iParametrics, LLC

Email:

michelle.erste@iparametrics.com

Contact:

Michelle Erste

Address:

6515 Shiloh Road
Suite 200
Alpharetta, GA 30005

Phone:

N/A

Website:

<https://www.iparametrics.com>

Submission Date:

Feb 16, 2025 8:48 PM (Eastern Time)

ADDENDA CONFIRMATION

Addendum #1

Confirmed Feb 14, 2025 9:47 PM by Michelle Erste

Addendum #2

Confirmed Feb 14, 2025 9:47 PM by Michelle Erste

Addendum #3

Confirmed Feb 14, 2025 9:48 PM by Michelle Erste

Addendum #4

Confirmed Feb 14, 2025 9:48 PM by Michelle Erste

Addendum #5

Confirmed Feb 14, 2025 9:48 PM by Michelle Erste

QUESTIONNAIRE

1. Company Information

VENDOR REGISTRATION*

Please download the below documents, complete, and upload.

- [Vendor-Registration-Form.pdf](#)

iParametrics-Vendor-Registration-Form.pdf

W9 FORM *

Please upload your company's W9 information

2025_iParametrics_W9.pdf

UPLOAD FLORIDA PERMIT

Bidders who are non-resident corporations shall furnish to the Owner a duly certified copy of their permit to transact business in the State of Florida along with the bid. Failure to submit this evidence or qualification to do business in the State of Florida may be basis for rejection of the bid.

2024_iParametrics_FL_Sunbiz.pdf

2. Authorizations

AUTHORIZED REPRESENTATIVE*

Are you fully authorized to bind this company, or corporation.

No

AUTHORIZED SIGNATORY/NEGOTIATOR*

Please provide the information to support the statement below:

The Firm/Contractor represents that the following persons are authorized to sign and/or negotiate contracts and related documents to which the Firm/Contractor will be duly bound:

Name(s)

Title(s)

Email(s)

Phone(s)

Business Address(s)

Jeffrey Stevens, Executive Vice President, jeff.stevens@iParametrics.com, 401-536-8178, 6515 Shiloh Road, Suite 200, Alpharetta, GA 30005

CORPORATE AFFIDAVIT*

Please download the below documents, complete, and upload.

- [Corporate Affidavit \(4\).pdf](#)

iParametrics-Corporate_Affidavit.pdf

3. Confirmations

CONFIRM 180 DAYS PROPOSAL VALIDITY*

I hereby propose to furnish the goods or services specified in the Request for Proposals at the prices or rates quoted in my Proposal. I agree that my RFP will remain firm for a period of up to one hundred and eighty (180) days in order to allow the County adequate time to evaluate the Proposals. Furthermore, I agree to abide by all conditions of the Proposal.

Confirmed

DOES THIS FIRM TAKE ANY EXCEPTIONS TO THE SAMPLE CONTRACT?*

I have carefully examined the Request for Proposals/Qualifications (RFP/RFQ), Instructions to Proposers, General and/or Special Conditions, Specifications, RFP/RFQ Proposal and any other documents accompanying or made a part of this invitation.

I certify that all information contained in this RFP/RFQ is truthful to the best of my knowledge and belief. I further certify that I am a duly authorized to submit this RFP/RFQ on behalf of the Consultant/Firm as its act and deed and that the Consultant/Firm is ready, willing and able to perform if awarded the Contract.

I further certify that this RFP/RFQ is made without prior understanding, agreement, connection, discussion, or collusion with any person, firm or corporation submitting a RFP/RFQ for the same product or service; no officer, employee or agent of the Hernando County BCC or of any other Proposer interested in said RFP/RFQ; and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

I further certify that having read and examined the specifications and documents for the designated services and understanding the general conditions for Contract under which services will be performed,

does hereby propose to furnish all labor, equipment, and material to provide the services set forth in the RFP/RFQ.

I hereby declare that the following listing states any clarifications, any and all variations from and exceptions to the requirements of the specifications and documents. The undersigned further declares that the "work" will be performed in strict accordance with such requirements and understands that any exceptions to the requirements of the specifications and documents may render the Proposer's Proposal non-responsive.

NO EXCEPTIONS ALLOWED AFTER THE RFP/RFQ IS SUBMITTED:

Does this Firm take any Exceptions to the Sample Contract?:

No

IF YOU SELECTED "YES" IN THE PRECEDING "EXCEPTIONS" QUESTION, PLEASE UPLOAD ANY EXCEPTIONS TO THIS RFP/RFQ

Any exceptions to this standard Contract must be clearly indicated by return of the standard Contract with the Proposal, with exceptions clearly noted.

No response submitted

DRUG FREE WORKPLACE CERTIFICATION *

I have read and attest to, in accordance with Florida Statute 287.087 (current version), hereby certify that Proposer:

Publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.

Informs employees about the dangers of drug abuse in the workplace, the firm's policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.

Gives each employee engaged in providing commodities or contractual services that are under proposal a copy of the statement specified above.

Notifies the employees that as a condition of working on the commodities or contractual services that are under proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, pleas of guilty or nolo contendere to, any violation of Chapter 893, or of any controlled substance law of the State of Florida or the United States, for a violation occurring in the workplace, no later than five (5) days after such conviction, and requires employees to sign copies of such written statement to acknowledge their receipt.

Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.

Makes a good faith effort to continue to maintain a drug free workplace through the implementation of the Drug Free Workplace Program.

“As a person authorized to sign this statement, I certify that the above named business, firm or corporation complies fully with the requirements set forth herein”.

Please Confirm that you have read and attest to this Drug Free Workplace Certificate

Confirmed

VENDOR CERTIFICATION REGARDING SCRUTINIZED COMPANIES*

Section 287.135 (Current Edition), Florida Statutes, prohibits agencies from contracting with companies for goods or services of \$1,000,000.00 or more, that are on either the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector Lists which are created pursuant to s. 215.473 F.S. (Current Edition), or the Scrutinized Companies that Boycott Israel List, created pursuant to s. 215.4725 F.S. (Current Edition), or companies that are engaged in a boycott of Israel or companies engaged in business operations in Cuba or Syria.

As the person authorized to bind on behalf of respondent, I hereby certify that the company identified above in the section entitled “Respondent Vendor Name” is not listed on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List. I further certify that the company is not engaged in a boycott of Israel. I understand that pursuant to section 287.135 (Current Edition), Florida Statutes, the submission of a false certification may subject company to civil penalties, attorney’s fees, and/or costs and does not have business operations in Cuba or Syria.

I have read and attest that I confirm the above is acknowledged.

Confirmed

E-VERIFY CERTIFICATION *

Vendor/Contractor acknowledges and agrees to the following:

Vendor/Contractor shall utilize the U.S. Department of Homeland Security’s E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of:

All persons employed by the Vendor/Contractor during the term of the Contract to perform employment duties within Florida; and

All persons, including subcontractors, assigned by the Vendor/Contractor to perform work pursuant to the Contract with the department.

Confirmed

AFFIDAVIT OF NON COLLUSION AND OF NON-INTEREST OF HERNANDO COUNTY EMPLOYEES*

Affidavit of Non Collusion and of Non-Interest of Hernando County Employees

Certification that Vendor/Contractor affirms that the bid/proposal presented to the Owner is made freely, and without any secret agreement to commit a fraudulent, deceitful, unlawful or wrongful act of collusion.

I have read and attest that I am the Vendor/Contractor in the above bid/proposal, that the only person or persons interested in said proposal are named therein; that no officer, employee or agent of the Hernando County Board of County Commissioners (BOCC) or of any other Vendor/Contractor is interested in said bid/proposal; and that affiant makes the above bid/proposal with no past or present collusion with any other person, firm or corporation.

Please confirm that you have read and attest to Affidavit of Non Collusion and of Non-Interest of Hernando County Employees.

Confirmed

FOREIGN COUNTRIES OF CONCERN 287.138*

287.138 F.S., (current edition), prohibits agencies from contracting with companies which grant the Vendor/Contractor access to personal identifiable information if: a) the Contractor is owned by the government of a Foreign Country of Concern (as defined by the statute); (b) the government of a Foreign Country of Concern has a controlling interest in the entity; or (c) the Contractor is organized under the law of or has its principal place of business in a Foreign Country of Concern.

As the person authorized to bind on behalf of respondent, I hereby certify that the company identified above in the section entitled "Respondent Vendor Name" is not owned, controlled or organized under the law of a Foreign Country of Concern as identified in Section 287.138, Florida statutes. I understand that the submission of a false certification may subject company to civil penalties, attorney's fees, and/or costs.

I have read and attest that I confirm the above is acknowledged.

Confirmed

SWORN STATEMENT 287.133 (3) (A)*

I have read and attest that I understand that a "public entity crime" as defined in Paragraph 287.133 (1)(g), Florida Statutes (current version), means a violation of any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any proposal or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

I have read and attest that I understand that "convicted" or "conviction" as defined in Paragraph 287.133 (1)(b), Florida Statutes (current version), means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any Federal or State trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

I have read and attest that I understand that an "affiliate" as defined in Paragraph 287.133 (1)(a), Florida Statutes (current version), means:

- A. A predecessor or successor of a person convicted of a public entity crime; or
- B. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one (1) person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one (1) person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding thirty-six (36) months shall be considered an affiliate.

I have read and attest that I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes (current version), means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which proposals or applies to proposal on contracts for the provisions of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

I have read and attest that based on information and belief, the statement which I have confirmed below is true in relation to the entity submitting this sworn statement:

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH ONE (1) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31, OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT.

Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

IF YOU CHOSE OPTION 3, TO THE QUESTION ABOVE, 3.10 SWORN STATEMENT 287.133(3) A, ATTACH A COPY OF THE FINAL ORDER.

No response submitted

4. Proposal

PROPOSAL*

Please upload your proposal. The Proposal Format section of Section 5 of this RFQ describes the required Proposal Format. Proposer's should also reference Section 6 Evaluation Criteria.

iParameters_Submittal_to_Hernando_County_FL_Disaster_Recovery_Program_Manager.pdf

5. Additional Required Forms

HERNANDO COUNTY EMPLOYMENT DISCLOSURE*

Please download the below documents, complete, and upload.

- [HC Employment Disclosure Ce...](#)

iParameters-HC_Employment_Disclosure_Certification_Statement.pdf

ANTI HUMAN TRAFFICKING AFFIDAVIT*

Please download the below documents, complete, and upload.

- [Anti Human-Trafficking-Affi...](#)

iParameters-Anti_Human-Trafficking-Affidavit-2024.pdf

CERTIFICATION REGARDING LOBBYING*

Please download the below document, complete, and upload.

- [Certification Regarding Lob...](#)

iParameters-Certification_Regarding_Lobbying.pdf

CERTIFICATION REGARDING BUILD AMERICA BUY AMERICA*

Please download the below document, complete, and upload.

- [BABBA Self Certification Fo...](#)

iParameters-BABBA_Self_Certification_Form.pdf

DISCLOSURE OF LOBBYING ACTIVITIES*

Please download the below document, complete, and upload.



County of Hernando
Procurement Department
 Carla Rossiter-Smith, Chief Procurement Officer
 15470 Flight Path Drive, Brooksville, FL 34604

PRICE TABLES

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
TTU Delivery					
1	Routine Delivery	1	Per Mile	\$4.00	\$4.00
2	Emergency Delivery	1	Per Mile	\$6.50	\$6.50
TTU Install					
3	Feasibility Site Inspection and Report	1	Each	\$90.00	\$90.00
4	Travel Trailer Installation (Includes: Perform move in TTU hookup or connection to temporary utility connections and all labor.)	49	Each	\$1,375.00	\$67,375.00
5	Steps or Stairs for TTU (if needed)	1	Each	\$250.00	\$250.00
6	Power Pole (if needed)	1	Each	\$1,800.00	\$1,800.00
7	Power Pedestal (if needed)	1	Each	\$383.96	\$383.96
8	Travel Trailer UFAS Ramp (up to 30') (if needed)	1	Each	\$7,410.00	\$7,410.00
9	Additional footage for Ramp (if needed)	1	Foot	\$247.00	\$247.00
Program Management					
10	Mobilization	1	Lump Sum	\$0.00	\$0.00
11	Demobilization	1	Lump Sum	\$0.00	\$0.00

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
Positions					
12	Program Manager	2,080	Hours	\$134.24	\$279,219.20
13	Disaster Case Manager	2,080	Hours	\$107.39	\$223,371.20
14	Case Work Specialist	2,080	Hours	\$104.78	\$217,942.40
Additional Services					
15	Entry Level Personnel	1	Hour	\$107.39	\$107.39
16	Intermediate Level Personnel	1	Hour	\$134.24	\$134.24
17	Senior Level Personnel	1	Hour	\$155.00	\$155.00
TOTAL					\$798,495.89



**PROGRAM MANAGER FOR
DISASTER RECOVERY
PROGRAM**

SOLICITATION 25-RFP600960/CT

SUBMITTED TO

Hernando County, Florida

FEBRUARY 17, 2025

Innovating Solutions for a Changing World



GUIDING PRINCIPLES

iParametrics' Guiding Principles are the backbone of our business. We are a customer-focused, employee-driven firm dedicated to integrity, quality, and the highest standards of our industry. We enter each engagement committed to delivering the best products and services and exceeding our clients' expectations.

This commitment to excellence is made possible by the expertise and professionalism of our employees.

DELIVER RESULTS



Customer loyalty is the key to our future. Loyalty is built on trust - when we make a promise, we deliver.

SUPPORT COMMUNITIES



Our work is never "just projects"—people and communities are depending on our success.

INNOVATE



Seek opportunities to develop innovative solutions.

BE PASSIONATE



Demonstrate passion for what you do.

EMPOWER OUR EMPLOYEES



Our most valuable asset is our employees; with them nothing is impossible.

Overall, we bring our customers a diverse group of creative, technical, and entrepreneurial talents, all focused on providing a memorable customer experience and a safer community.

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SECTION I

INTRODUCTION



iParametrics



February 17, 2025

Hernando County
Attn: **Cathy Tefft**, Procurement Manager
18900 Cortez Blvd.
Brooksville, FL 34601

RE: Continuing Our Partnership to Support Hernando County's Disaster Recovery Efforts (Solicitation No. 25-RFPG00960/C, Program Manager for Disaster Recovery Program)

Dear Ms. Tefft,

On behalf of iParametrics, we extend our deepest sympathy to the residents and leadership of Hernando County as the community continues its recovery from the devastation caused by Hurricanes Helene and Milton. Over the past 120 days, our team has had the privilege of working alongside the County, providing dedicated support in disaster recovery, case management, and long-term mitigation efforts. We have seen firsthand the resilience and determination of Hernando County's people, and we remain committed to assisting to restore the community to full strength as quickly and effectively as possible.

Our firm brings over 21 years of experience in **disaster recovery, emergency management, and grant administration**, having supported more than 75 presidentially declared disasters nationwide. More importantly, we intimately understand the unique challenges Hernando County faces - **not just from our national expertise but from our ongoing work with the County in this very recovery effort**. We have been deeply engaged in navigating FEMA's Public Assistance and Individual Assistance programs, managing compliance with HUD's Community Development Block Grant-Disaster Recovery (CDBG-DR), and ensuring access to vital hazard mitigation funding.

We know that Hernando County is still grappling with **housing shortages, infrastructure repairs, and economic revitalization**, and we remain steadfast in our desire to support the County through these complex processes. Our team is ready to continue working in collaboration with County officials, local organizations, and community partners to ensure that funding is **maximized, resources are equitably distributed, and recovery programs are implemented efficiently**.

What sets us apart is not only our **technical expertise and deep knowledge of federal recovery programs** but also our unwavering **commitment to the communities we serve**. Hernando County is not just another client to us - it is a community we have invested in, a place where we have built relationships, and where we are determined to see a full and holistic recovery. We are ready to remain by your side, offering customized solutions tailored to the County's evolving needs, ensuring that no opportunity for support or funding is left untapped. Our team also brings:

- **Extensive Experience:** Our team has supported recovery for federal and state programs for over 21 years, working with various clients across the United States to leverage and understand these funding sources. We have assisted in the application and administration of grants at the federal, state, and local levels, including grants through FEMA, HUD, the US Treasury, the American Rescue Plan Act (ARPA), CDBG, and more.
- **Experts in the Field of Disaster Recovery:** In disaster recovery, expertise is a never-ending pursuit of understanding. We believe in ongoing personal development and the development of those around us to foster a culture where the pursuit of knowledge is celebrated. We offer Hernando County experts who possess activated knowledge of the nuance and intricacies of a variety of federal programs.
- **The Cost Advantage:** Control of costs starts with us and will impact every citizen your programs aim to serve. Our pricing reflects cost-conscious methods to maximize the reach of your recovery dollars. By continuing to work with the County, we are allowing for zero time needed for project start-up, which reduces cost and time needed to continue your recovery.

We are committed to delivering only the highest level of service to our clients. If awarded, Hernando County can count on us to successfully continue to administer and support these and other grants to make your community goals a reality. As Executive Vice President of iParametrics, I offer my personal commitment to providing Hernando County, with the best resources and services available. If you need to contact me at any time, either before or after your selection decision, please call me at **401.536.8178** or

via email at jeff.stevens@iParametrics.com with any additional questions. You can also contact our Project Manager and Hernando County's primary point of contact, **Falon Alo, MSW**, on her cell phone at **732.996.4818** or email falon.alo@iParametrics.com.

Sincerely,



Jeffrey Stevens
Executive Vice President
[iParametrics, LLC](#)

SECTION 2

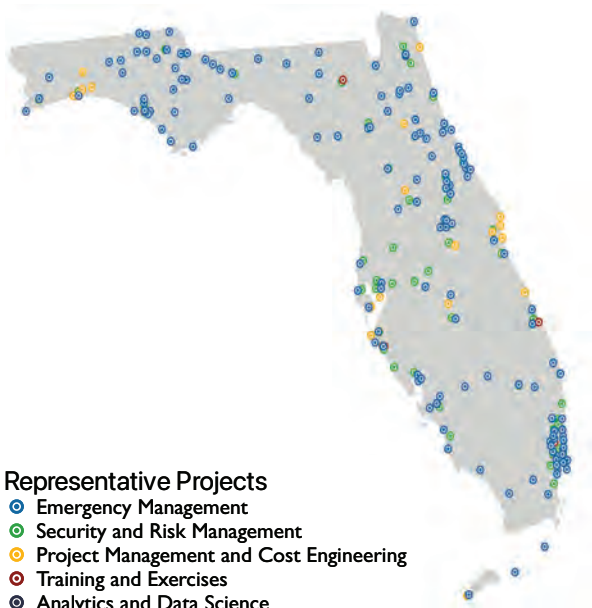
ABILITY, CAPACITY AND SKILL OF FIRM



SECTION 2

ABILITY, CAPACITY AND SKILL OF FIRM

iParametrics, LLC, is a recognized national leader in emergency management, homeland security, program management, and cost engineering, with a local, experienced team that has actively supported communities throughout Florida. **We understand the depths of the challenges with recovery following Hurricanes Helene and Milton, having already served the County for the last 120 days, and genuinely care about your complete, holistic recovery. We want to help you build back better than before, as quickly as possible.**



We work on the most complex, cutting-edge problems, offering client-focused solutions aimed at improving resilience. At iParametrics, our clients are not just a number. We genuinely care about the communities we serve by providing support through personal solutions to build lasting relationships. We are proud of the fact that many of our clients are repeat customers!

As a multi-faceted advisory firm, we have worked with a broad range of clients, including numerous federal agencies, over 30 state-level agencies, as well as 750+ cities, counties, and townships in all 50 states and globally.

Our team has a diverse experience assisting with over 100 presidentially declared disasters over the past 21 years.

This level of experience, coupled with our current relationships with Hernando County and knowledge of recovery best practices, means

that we are exceptionally equipped to begin assisting you in preparing for and responding to any disaster, including your ongoing recovery from Hurricane Milton. By helping communities across the country plan and recover from all kinds of natural disasters, including hurricanes, tornadoes, floods, fires, straight-line winds, pandemics, and more, the iParametrics team has established a methodical approach to disaster recovery that puts people on the ground quickly.

As you will hear frequently from our team, **our projects always begin with communication.** Our goal is to assist the County in its long-term recovery efforts to ensure the residents and businesses of Hernando County may return to a sense of normalcy while navigating this complex process. A key element to ensuring that occurs as quickly as possible is working hand-in-hand with County officials. We know that not every disaster comes in the same shape and size, and our response will likely differ slightly depending on each disaster event. However, our processes, procedures, and levels of standard will always remain the same.

Why iParametrics?

Our team stands ready to meet any of your listed scope items upon notice of award. We feel confident that we are more than qualified through our unique discriminators:

- **OUR FIRM KNOWLEDGE.** iParametrics has significant experience planning for, responding to, recovering from, and mitigating the effects of disasters for communities across the country, including those in Florida. We have a proven history of supporting local, state, and federal clients as they recover from some of the most challenging disasters in the country, while providing the resources and training to become better prepared for future disaster scenarios. **Our 21 years providing these services give our team members the unique perspective of literally seeing it all!** Additionally, our experience working as a FEMA Public Assistance subcontractor since 2003 provides us with an intimate understanding of the latest FEMA policies and interpretations, which we leverage to ensure each of our clients has the most complete recovery possible.

“In addition to their technical skills, iParametrics took the time to thoroughly understand our hospital’s mission, goals, and projects. This in-depth knowledge allowed them to tailor their grant recommendations and proposals to our specific needs.” - Johns Hopkins All Children’s Hospital

- **OUR THOROUGH APPROACH.** We recognize that the scope items requested by Hernando County are multi-faceted and require more than a blanket response. **At iParametrics, we take a strong stance against generic responses, recognizing them as inefficient and ineffective. We pride ourselves on providing customized solutions that directly address our clients’ unique needs.**
- **OUR TEAM MEMBERS.** The iParametrics team members proposed for this project have been carefully selected to deliver a mix of wide-ranging subject matter expertise, trusted insights, operational knowledge, and technical skills. We have a variety of skilled professionals who are ready to meet any requirement for Hernando County. Each team member brings a diverse background and mixture of experiences, including disaster case management, disaster recovery, hazard mitigation, training development and delivery, federal grant support, data analytics, cost estimating, and more. **Our team is prepared to continue to support Hernando County starting on Day One of the contract.**

The iParametrics team has significant experience planning for, responding to, recovering from, and mitigating the effects of disasters in Florida. We intimately understand the communities, and the state and know how to enhance your recovery efforts to quickly return to a sense of normalcy.


 THE IP
ADVANTAGE

We know the people of your community are strong, and our goal is to restore the County to that strength as quickly and comprehensively as possible.

With over 21 years of experience, our team brings a proven approach that will successfully support Hernando County in all categories of recovery. Overall, we have significant experience working in disaster recovery for various types of declared natural events (tornadoes, severe winter storms/blizzards, tropical storms/hurricanes, public health emergencies, and others), including:

- Preparing and supporting Emergency Operations Centers (EOCs) during planned community events.
- Providing training to community leaders to prepare and become more resilient in the face of an emergency event.
- Assisting in the identification, application, and management of a variety of funding opportunities to support projects related to recovery and resilience.
- Supporting residents through the recovery process using disaster case management best practices.


 THE IP
ADVANTAGE

We have all the necessary personnel, processes, and experience to ensure Hernando County is prepared for any disaster-related event and has the tools to implement an effective, holistic, and inclusive plan for long-term recovery.

Our team is ready to continue to serve the County upon award. The staff listed within this proposal is fully committed to supporting Hernando County in your all-hazards disaster recovery planning, consulting, and response support.

SUBCONSULTANT PARTNER

We will add **Elite Business Strategies (EBS)** to our team for this project. EBS is a minority women-owned and operated professional services consulting firm established in 2011 in Tallahassee, Florida, with additional offices in Orlando, FL, Fayetteville, GA, Hampton, VA, and Westmoreland, NY. Certified as an 8(a) and M/WBE/DBE firm, EBS delivers a unified team of professionals with decades of hands-on government experience on the local, state, regional, and federal levels. EBS brings over a decade of real-world experience, including but not limited to Outreach, Emergency Planning, FEMA Public Assistance, Disaster Recovery, Grant Management, DEI training, and Hazard Mitigation. Their team members have been actively involved in a leadership or staff capacity in over 80 presidentially declared disasters. Their senior leadership alone has been responsible for some of the largest emergency management operations in the United States, including assembling and managing the 500+ person team

that completed New York State's recovery from Hurricane Sandy and building an 1,800+ person team that completed Puerto Rico's STEP Program post-Hurricane Maria.

EXPERIENCE

For all of our projects, we will maintain clear and consistent communication with Hernando County throughout the duration of the project, so you know exactly who is doing what and the amount of time each person is spending on the assignment. At no time will there be any surprises.

The iParametrics team approaches all of our projects from multiple, balanced perspectives.

- **Technical Perspective.** We stay abreast of the latest state and federal guidelines to support modern concepts in emergency management and to ensure that work products reflect the latest industry best practices. This allows us to align with interagency efforts to integrate better with existing stakeholders.
- **Financial Perspective.** We always ensure the most effective and efficient methodologies are implemented to maximize the client's financial resources. This means that client costs are minimized wherever feasible, while cost recovery using a wide variety of sources is maximized, to provide the optimal return on the client's investment with us.
- **Stakeholder Perspective.** While many contractors focus on the technical and financial, we pride ourselves on understanding that most of our clients themselves have stakeholder and customers they serve. In executing this project, we work hard to understand not only your primary interagency stakeholders but also your customer base (taxpayers, residents) to deliver the best possible products that serve your stakeholders.
- **People Perspective.** We also strive to understand the challenges and opportunities that confront your staff in managing this contract and will work hard to ensure their satisfaction with our work. We truly become an extension of your team rather than a contractor co-existing in the same workspace. We ensure our work, as well as the end-result product, will mesh with your culture, processes, goals, objectives, and strategies.



We prioritize cultivating enduring relationships and aim to serve as a reliable resource for your team. We are committed to being a steady partner who supports your needs throughout the entire process.

INDUSTRY BEST PRACTICES

Throughout our 21-year history, we have not only supported some of the most challenging disaster events across the country, but we have also successfully guided the responsible jurisdictions through the complex response and recovery processes. Federal, state, local, higher education, and other public and private sector entities have repeatedly looked to us for our innovative approaches and leadership in solving some of the most complex problems.

We know recovery because we've been at the forefront of its evolution. Recently, changes in the FEMA Public Assistance (PA) Technical Assistance Contract (TAC) required a new approach to training, so iParametrics worked closely with the prime contractor to design and deliver a Learning Management System and online learning model for Program Delivery Managers (PDMG). This approach has been highly regarded by PA TAC staff, with a 96+% approval rating, as measured by trainee evaluations.

Finally, we maintain deep and broad relationships across states and the federal government. If a client needs an answer or clarification on best practices, we can leverage personal contacts to get that information. Additionally, we are regularly engaged with many professional organizations, including International Association of Emergency Managers (IAEM), the National Emergency Management Association (NEMA), and state emergency management organizations, to learn what is new in the world of emergency management and share our expertise. Using our identified best practices reduces scrutiny of proprietary, inefficient, or ineffective processes.

Key Personnel

We know that quality people drive quality results, which is why our commitment to you starts with the hand-picked team we will assign to this project. Our professionals have dealt with countless complex projects, including emergency planning, hazard mitigation, data analytics, and long-term recovery. Our team is made up of expert program managers, disaster case manager, facilitators, policy experts, writers, trainers, and responders who will lead you through the planning and execution of the long-term recovery process, on time and within budget. Along the way, we will build capacity and community resilience and enhance the County's organizational capabilities.



Our goal is to accelerate recovery for Hernando County before the next disaster strikes so the impact is reduced, response is expedited, and recovery is holistic and rapid.

Falon Alo, MSW, is the Director of Humanitarian Services for iParametrics, with over 14 years of experience in disaster response and recovery operations. She has worked on domestic and international disaster deployments, responding to floods and hurricanes in various states in the US, as well as supporting communities in Bangladesh and Poland. An expert in Mass Care (ESF 6) operations and Long-term Community Recovery and Mitigation (ESF 14), Falon has recently expanded her expertise to include program management and is pursuing her PMP certification. Her hands-on experience in large-scale disaster recovery and commitment to community resilience make her an asset for local government efforts in Florida, particularly in enhancing disaster preparedness and long-term recovery planning. **Falon has been serving as the Program Manager for Hernando County since**

SECTION 2

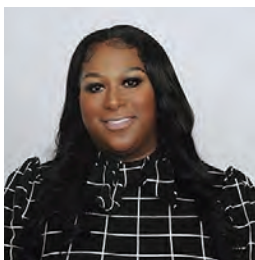
ABILITY, CAPACITY AND SKILL OF THE FIRM CONTINUED

Hurricane Helene and Milton made landfall in September 2024. She will continue in this role, providing disaster case management and recovery support throughout this contract as the Program Manager. Falon will continue to support Hernando County with 80% of her time on-site at the Emergency Operations Center (EOC) and remotely when necessary.



Alexis Balde is an accomplished project and operations management professional with a strong background in nonprofit, community development, and government sectors. Alexis serves as the Assistant Director for Humanitarian Services, and she holds an MBA in Project Management and certifications in compliance, safety, and housing standards. Alexis brings extensive experience managing multi-location service operations, coordinating disaster recovery programs, and overseeing project portfolios to meet both client and community needs. With a proven track record in project management, disaster case management, grant writing, stakeholder engagement, and team leadership, she excels at fostering strategic, efficient, and community-centered solutions. **Alexis will continue to serve Hernando County at 100% of her time commitment. Alexis is a part-time, fully remote employee supporting this program.**

Ana D. Chambers is an experienced professional with a Bachelor of Arts in Human Services Administration and a minor in Psychology from Saint Leo University. As the Disaster Case Manager for the Hernando County THU Program, Ana brings strong communication skills and a passion for supporting disaster-affected residents. Her local experience as a Re-Entry Admissions Counselor at Keiser University and ISS Monitor for Hernando County Schools has equipped her to work effectively with diverse populations. Ana will assist survivors with FEMA and Hope Florida applications, connect them with critical resources, and support their recovery efforts. Her fluency in English and Spanish ensures accessible and compassionate service to the community. Ana is dedicated to helping residents rebuild their lives with dignity and stability following Hurricanes Helene and Milton. **Ana will continue to support Hernando County in her role as Disaster Case Manager at 100% of her time commitment on site at the Emergency Operations Center.**



Kennedy Shannon is a grants expert with over 12 years of disaster grant management, nonprofit management, and federal grant compliance experience across public and private sectors. She serves as iParametrics' ARPA expert, serving over a dozen clients in nine states with ARPA allocations exceeding half a billion dollars. She leads a team that works with clients to develop grant programs, manage the funding, and provide reporting to meet federal requirements. She has a proven track record of using her excellent communications and organizational skills, together with her vast knowledge of federal grant regulations and federal funding requirements to guide clients through the legal and federal guidelines for a variety of grants. Kennedy is a subject matter expert in numerous federal programs including

SECTION 2

ABILITY, CAPACITY AND SKILL OF THE FIRM CONTINUED

CDBG, CDBG-MIT, CDBG-DR, ESG, HOME, and ARPA. **Kennedy will provide subject matter expertise in long-term community recovery. She will work with the County remotely.**



Dr. Shanti Smith-Copeland, EdD, FPED, CEM, currently serves as the Director of Emergency Management for iParametrics. She will provide hazard mitigation grant program subject matter expertise and her team will lead any follow-up grants needed by the County. She is a decisive, results-oriented executive with 19 years of innovative crisis and emergency management leadership. Shanti's experience includes disaster preparedness, response, recovery, and grant management support on behalf of the State of Florida Emergency Response Team, as well as Florida cities and counties after Hurricanes Dennis, Katrina, Rita, Wilma, Hermine, Matthew, Irma, Michael, Dorian, and Ian, among other disasters affecting the state. Additionally, her experience in 34 federally declared disasters across FEMA Regions 1, 2, 4, 6 and 7 since 2005 has allowed her to provide operational support to field operations for disaster recovery, debris management, mass care coordination, EOC staffing of ICS positions, including Plans Chief, Logistics Chief and Liaison Officer; and Incident Management Team support up to and including Type III Incident Commander. **Shanti will support Hernando County in her role as Subject Matter Expert for all recovery planning services as needed by the County in support of your recovery planning purposes, specifically related to public assistance, mitigation project planning, and securing recovery and mitigation grants to support those projects. Shanti is a Florida resident and will be available to the County on site and remotely as needed.**



Brenda Mathews has an array of experience working on FEMA Public Assistance (PA) grant programs, Community Development Block Grant Disaster Recovery Program (CDBG-DR) projects, and Hazard Mitigation Grant Programs (HMGP) following presidentially declared disasters Hurricanes Rita and Maria. She is an expert in the federal grant application and management process. Brenda is skilled in monitoring all aspects of the PA and HMGP grant programs from application to closeout, and works with homeowners, contractors, and local, state, and federal staff to effectively and efficiently secure individual mitigation projects. **Brenda will support Hernando County in her role as a Subject Matter Expert in FEMA Public Assistance as needed. Brenda is a Florida resident and may be available to support the County on site and remotely.**



Gina Vought, FPED, serves as an Emergency Management Project Manager for iParametrics with over 20 years of experience working in emergency services, serving in a variety of roles in her career. She has experience designing, planning, and evaluating various exercise programs for clients, in addition to utilizing and interpreting community Emergency Operations Plans (EOP) while preparing After-Action Reports (AAR) to identify areas of improvement. She has also served as a grant manager/administrator for a variety of clients. Gina is a skilled consultant specializing in Community Development Block Grant Disaster Recovery (CDBG-

DR) applications. She possesses a strong blend of technical expertise in grant writing, budgeting, and data analysis, alongside a deep understanding of community development and disaster recovery principles. Known for her meticulous attention to detail and excellent communication skills, Gina excels in navigating complex regulations and collaborating with diverse stakeholders to secure essential funding for disaster-impacted communities. **Gina will support the County with CDBG-DR and HMGP expertise. Gina is a Florida resident and may be available to support the County on site and remotely.**



Jessie Boyer serves as an Emergency Manager for iParametrics, and has worked in the field of emergency management for five years and possess a drive for problem solving focused on regional and community issues. She is passionate about people, human rights, and the environment. Jessie is a Mitigation Grant Writer with experience in program design, building, and implementation. She is knowledgeable with HMGP, CDBG-MIT, CDBG-DR and other related grants for disaster recovery, having provided support for General Planning Support Programs (GPS), Critical Facility Hardening Programs (CFHP), and General Infrastructure Programs (GIP) throughout Florida for the Florida Department of Economic Opportunity. **Jessie will support the County with CDBG-DR and HMGP expertise. Jessie is a Florida resident and may be available to support the County on site and remotely.**

Wil A. Hicks is an experienced civil engineer, general contractor, and disaster recovery specialist with over 21 years of experience in infrastructure projects and emergency response. His expertise spans construction oversight, technical coordination, and FEMA public assistance compliance, ensuring municipalities secure funding for disaster recovery. He has played a key role in hurricane mold remediation, flood mitigation, and large-scale aviation infrastructure recovery efforts at Palm Beach International Airport (PBI) and other public facilities. Hicks has successfully managed multi-million-dollar projects, including storm damage reconstruction, environmental hazard remediation, and emergency facility repairs, demonstrating a deep understanding of federal, state, and local recovery regulations. His ability to integrate technical expertise with regulatory compliance makes him a valuable asset in disaster mitigation and recovery efforts. **Wil will serve as Logistics Manager. He will be available to support the County on site.**

The key staff presented in these pages have worked with local government clients like Hernando County around the nation to deliver the most creative, innovative, and comprehensive disaster recovery programs in sectors including single-family, multi-family and rental housing, economic development, infrastructure, planning, and capacity-building using leveraged funding from multiple federal sources.

To support this program, iParametrics will immediately hire additional local staff in the following roles.

- **Case Work Specialist** – iParametrics is currently interviewing potential candidates who could fill this role on day one. This position will be full-time, with 100% of the time commitment dedicated to this program on-site with the team at the Emergency Operations Center.
- **Logistics Manager** - iParametrics is currently interviewing potential candidates who could fill this role on day one. This position will be responsible for maintaining all logistics, planning, and operational support necessary to facilitate the necessary site inspections, skilled trades estimates, permitting, and work completion processes. This role is an essential full-time function in support of TTU placement. This position will be full time with 100% of the time commitment dedicated to this program on site with the team at the Emergency Operations Center.



All key staff proposed in these pages have recent experience implementing federal grant relief programs funded through FEMA and other entities.

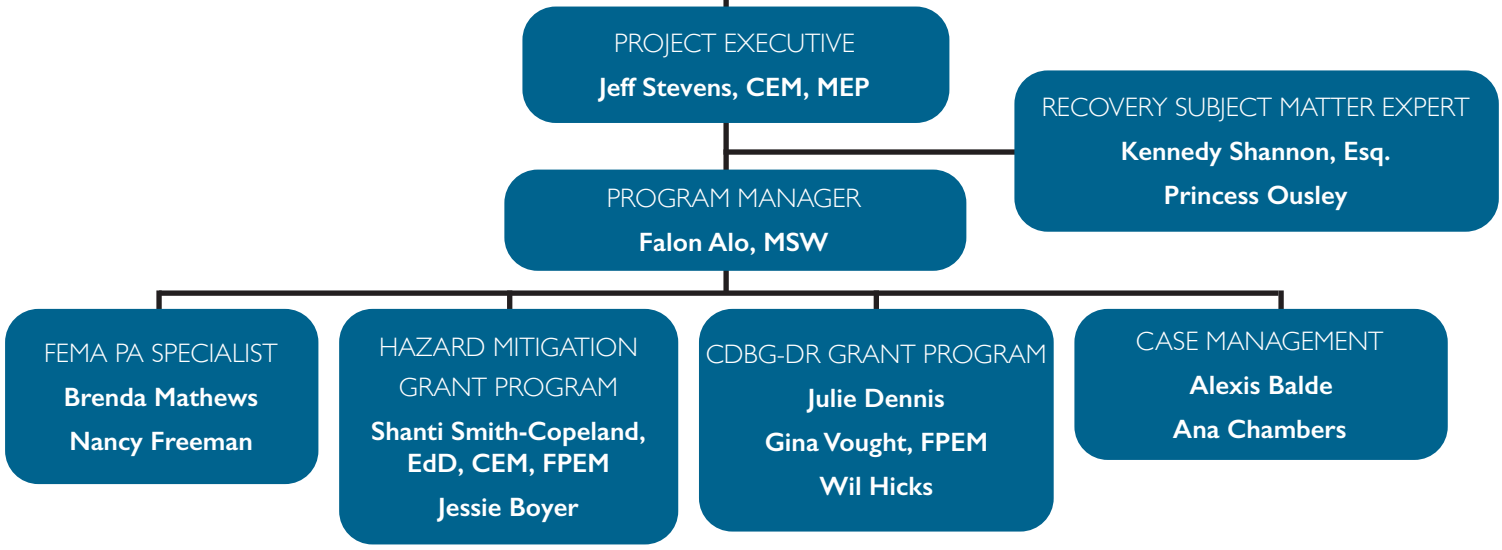
Our team has been carefully selected to deliver a mix of wide-ranging subject matter expertise, trusted insights, operational knowledge, and technical skills. Our team is trained to deliver understanding, empathy, and solutions; tailor made for Hernando County. We are passionate about the clients we serve and the communities we support. This group is supported by a deep bench of 250+ professionals who can be pulled in at a moment's notice based on technical need.

We are fully qualified and capable of supporting Hernando County whenever a disaster or other major event impacts your community. Over the 21 years of our firm's existence, we have perfected the processes needed to successfully support and manage multiple and often simultaneous response and recovery initiatives for communities across the country. While we may be supporting several communities at once, our key personnel are committed to providing Hernando County prompt and consistent communication, personalized plans, and full attention to detail to ensure a successful recovery program.

Please find our organizational chart and full resumes for the personnel assigned to this project on the following pages.

SECTION 2

ABILITY, CAPACITY AND SKILL OF THE FIRM CONTINUED





FALON ALO, MSW

PROGRAM MANAGER

Falon Alo is the Director of Humanitarian Services for iParametrics, with over 14 years of experience in disaster response and recovery operations. She has worked on domestic and international disaster deployments, responding to floods and hurricanes in various states in the US, as well as supporting communities in Bangladesh and Poland.

An expert in Mass Care (ESF 6) operations and Long-term Community Recovery and Mitigation (ESF 14), Falon has recently expanded her expertise to include program management and is pursuing her PMP certification. Her hands-on experience in large-scale disaster recovery and commitment to community resilience make her an asset for local government efforts in North Carolina, particularly in enhancing disaster preparedness and long-term recovery planning.

EDUCATION

- MSW, International and Community Development, Monmouth University
- BS, Social Work, Monmouth University

AFFILIATIONS

- Council on Social Work Education (CSWE)
- National Association of Social Workers (NASW)
- Florida Emergency Preparedness Association (FEPA)

EXPERIENCE

- **iParametrics – Director, Humanitarian Services** | Responsible for leading and coordinating global crisis and emergency response programs, encompassing strategic planning, program development, resource mobilization, capacity building, collaboration, monitoring, evaluation, compliance, and reporting. Ensures effective leadership, innovation, and excellence in humanitarian aid and case management programs designed and implemented by iParametrics and its partners or clients.
- **CORE - Community Organized Relief Effort (Director of Domestic Humanitarian Response)**
 - DR-4711 Established and managed a POD I in Eastern Kentucky for 14 days serving 3,000 households daily.
 - DR-4673 Established and managed a POD II in Fort Myers, FL for 14 days serving 1,000 households daily.
 - DR-4683 Disaster Recovery Center participation.
- **Hearts & Hands Disaster Recovery (Executive Director)** | Served as a Disaster Case Management Program provider for flood recovery, supporting approximately 5,000 survivor households across 23 counties in South Carolina. Responsible for recruiting, training, and managing 70 full-time disaster

case management staff across three locations.

- Participated in action planning with the State for the CDBG-DR program, enabling effective participation and implementation of disaster recovery initiatives.
- Conducted intake and eligibility for the Lexington County CDBG-DR program to provide housing buyouts to qualifying survivors.
- **American Red Cross, NHQ (Community Recovery Specialist)** | Served as the ARC liaison to the Monmouth County Long-Term Recovery Group.
 - Served as an ARC Grant Review Team member, contributing to strategic decision-making processes to distribute donor funds for LTR.
 - Contributed expertise in hazard mitigation and resiliency planning, floodplain management, and sustainable land use policies.
- **CSWE, Council on Social Work Education (Policy Advisor)** | Served on the task force creation of the *2022 EPAS Disaster Relief Curricular Guide*. This curricular guide is a partnership between the Administration for Children and Families, Office of Human Services Emergency Preparedness and Response and the Council on Social Work Education.





ALEXIS BALDE

CASE MANAGER

Alexis Balde is an accomplished project and operations management professional with a strong background in nonprofit, community development, and government sectors. Alexis serves as the Assistant Director for Humanitarian Services, and she holds an MBA in Project Management and certifications in compliance, safety, and housing standards. Alexis brings extensive experience managing multi-location service operations, coordinating disaster recovery programs, and overseeing project portfolios to meet both client and community needs. With a proven track record in grant writing, stakeholder engagement, and team leadership, she excels at fostering strategic, efficient, and community-centered solutions.

EDUCATION

- MBA, Project Management, 05/2020
Saint Leo University
- BA, Global Studies, 04/2018, Saint Leo University

EXPERIENCE

- **Deputy Operations Manager, Tidal Basin.** Manage a load of 13 in-person service locations providing rental assistance, document regional needs based on appointment occupancy. Oversee and ensure the efficiency of daily call center & in-person-service-center operations. Identify any program concerns to the client (DCF) and provide solutions to mitigate them. Determine best management techniques for subcontracted call centers, managing 200-600 call center representatives.
- **Resident Services Coordinator, Noah's Ark of Central Florida.** Oversee conduct and support analysis for 130 adult residents with intellectual and developmental disabilities. Managed a staff of 4 Resident Advisors (RAs) and created RA position descriptions, policies, and procedures. Complete redesign of the Resident Services Department to ensure compliance with all HUD and Florida Housing Finance Corporation requirements for a tax credit affordable housing community. Collaboration with other departments to ensure program services are based on the principles of social justice and fostering skills for independent living. Assisted residents with obtaining services and benefits from the Agency for People with Disabilities.
- **Program Coordinator, Hearts and Hands Disaster Recovery.** Oversaw the coordination of mold remediation projects serving 52 affected Florida counties. Worked in cooperation with 40-70 case managers to ensure each client successfully gained remediation and repair. Grant Writing and development of institutional giving for a DCMP of \$3,000,000 budget. Liaison to 9 LTRGs (Long Term Recovery Groups) for counties impacted by Hurricanes Irma and Micheal. Managed and contributed funding of \$100,000 for the Hurricane Michael Unmet Needs LTRG Committee,
- **Ugandan Operations Intern, Opening Doors Worldwide.** Assisted in the management of micro-business loans given to women survivors through peer-dependent loans. Constructed human profiles on women abuse survivors consisting of multi-media platforms.



ANA D. CHAMBERS

DISASTER CASE MANAGER

Ana D. Chambers is an experienced professional with a Bachelor of Arts in Human Services Administration and a minor in Psychology from Saint Leo University. As the Disaster Case Manager for the Hernando County THU Program, Ana brings strong communication skills and a passion for supporting disaster-affected residents. Her local experience as a Re-Entry Admissions Counselor at Keiser University and ISS Monitor for Hernando County Schools has equipped her to work effectively with diverse populations. Ana will assist survivors with FEMA and Hope Florida applications, connect them with critical resources, and support their recovery efforts. Her fluency in English and Spanish ensures accessible and compassionate service to the community.

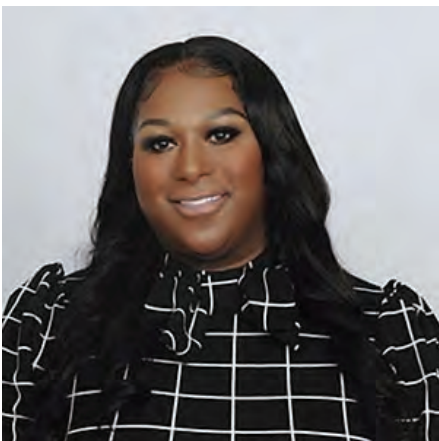
EDUCATION

- Bachelor of Arts, Human Services Administration,, Saint Leo University, 2015
- Master of Arts, Teaching, Exceptional Student Education, University of South Florida, Tampa, FL (In Progress)

EXPERIENCE

- **Hernando County, FL, Hurricanes Milton and Helene Recovery | (Disaster Case Manager)** Currently supporting Hernando County, FL, with recovery and disaster case management related to the recent hurricanes. Providing support to residents and the community on recovery opportunities for individuals.
- **New Port Richey, FL, Keiser University | (Re-Entry Admissions Counselor)** Supports students by guiding them through the college admissions process, from recruitment to application review, ensuring they have the necessary resources and information for success. Provides career and educational planning by collaborating with parents, maintaining student progress records, and offering guidance on standardized tests and future opportunities.
- **Chicago, IL (Remote), Guaranteed Rate Mortgage | (Appraisal Desk Coordinator)** Collaborated with appraisers, appraisal management companies, and internal teams to ensure the accurate and timely processing of appraisal assignments while maintaining compliance with industry standards. Monitored orders, address service provider concerns, and escalate issues when necessary to uphold regulatory guidelines and operational efficiency.
- **Brooksville, FL, Hernando County Schools, | (In School Suspension Monitor)** Collaborated with students, teachers, and school staff to support student development, behavior management, and academic progress. Established strong working relationships by providing supervision, instructional assistance, and guidance while ensuring a structured and supportive learning environment.
- **Tampa, FL, Delta Airlines | (Customer Experience Specialist)** Assisted passengers with calculating fares for more difficult routes, finding alternate travel stations when desired route not available. First point of support for other agents unable to complete passenger request for international changes, which required rerouting countries or city destination.
- **Bethesda, MD, Walter Reed Army Medical Center | (Medical Support Assistant)** Performed all clerical and administrative duties as required.





KENNEDY SHANNON, JD

SUBJECT MATTER EXPERT

Kennedy Shannon is a grants expert with over 12 years of disaster grant management, nonprofit management, and federal grant compliance experience across public and private sectors. She serves as iParametrics' ARPA expert, serving over a dozen clients in nine states with ARPA allocations exceeding half a billion dollars. She leads a team that works with clients to develop grant programs, manage the funding, and provide reporting to meet federal requirements. She has a proven track record of using her excellent communications and organizational skills, together with her vast knowledge of federal grant regulations and federal funding requirements to guide clients through the legal and federal guidelines for a variety of grants. Kennedy is a subject matter expert in numerous federal programs including CDBG, CDBG-MIT, CDBG-DR, ESG, HOME, and ARPA.

EDUCATION

- Project Leadership & Project Management Master's Certificate, Cornell University, 2015
- Juris Doctorate, University of Detroit Law School, 2010
- Bachelor of Science, Public Policy & Public Administration, Michigan State University, 2005

EXPERIENCE

- **American Rescue Plan Act (ARPA) for a Variety of National Clients.** Providing subject matter expertise in ARPA, including **best practices in federal grants management**, as well as federal compliance with 2 CFR part 200. Managing the grant funding by identifying applicable uses for ARPA funding that meets clients' goals, including small business, non-profit, and rental assistance programs and infrastructure improvements. Oversees reporting for the federal requirements.
- **Northern California Power Agency (NCPA) – Grant Writing and Management (Program Manager)** | Serves as client liaison for all grant writing for the NCPA and its member agencies. Recent awards for NCPA include a \$7.1 million grant from California Energy Commission's Bulk Grid Asset Enhancements for the Grid Reliability Grant Program. **Managing grants received**, including federal and state-level funding sources.
- **Unified Government of Kansas City-Wyandotte County – ARPA and Grants Management (Program Manager)** | Oversees grant writing and management for the UG's goals to increase broadband access, improve infrastructure, and improve quality of life in the City/County area.
- **Newton County, GA – Grant Writing and Management (Program Manager)** | Managed the County's grant research and writing initiatives, including effective use of the County's ARPA funding to support low to moderate-income social infrastructure projects, along with traditional infrastructure improvements. **Facilitated and managed over \$5 million in grants** in the first six months of engagement.
- **City of Palo Alto Utilities, CA – Grant Writing and Management (Program Manager)** | Serves as client liaison for all grant writing for the City's utilities, including grants for grid modernization and natural gas infrastructure. **Managing funds for the grants received.**
- **City of Detroit Assistant Director of the Office of Grant Management.** Provided oversight of a grant portfolio of \$596 million (private and federal dollars).





SHANTI SMITH-COPELAND, EDD, CEM, FP EM

RECOVERY SUBJECT MATTER EXPERT

Shanti Smith-Copeland serves as the Director of Emergency Management for iParametrics and will be the Project Manager for this engagement. She is a decisive, results-oriented executive with over 20 years of innovative crisis and emergency management leadership. Her experience includes Disaster Preparedness, Response, Recovery, and Grant Management Support on behalf of the State Emergency Response Team, as well as Florida Cities and Counties after Hurricanes Dennis, Katrina, Rita, Wilma, Hermine, Matthew, Irma, Michael, Dorian, and the COVID-19 pandemic. Additionally, her experience in 34 federally declared disasters across FEMA Regions 1, 2, 4, 6, and 7 from 2005-2020 has allowed her to provide operational support to field operations for many areas including Grant writing, support, and management.

EDUCATION

- EdD, Leadership and Organization Innovation, Marymount University
- Graduate Certificate, Emergency Management; Florida State University
- MS, Sports Administration; Florida State University
- BS, Marine Science; Jacksonville University

CERTIFICATIONS

- Cohort 7, FEMA National Emergency Management Executive Academy
- MPM, Masters Program Managers Certificate, AAPM
- CIPM, International Program Managers Certificate, AAPM
- Certified Emergency Manager (CEM), International Association of Emergency Managers
- Florida Professional Emergency Manager (FP EM)

EXPERIENCE

Hurricane Helene and Milton Recovery

- Managed the deployment of multiple IMTs and individual members across three states for Hurricane Helene and Milton, supporting local EOCs during landfall, Logistics post landfall and Individual Assistance support for Housing missions. Additionally Shanti supported the City of Tampa as their Plans Chief during landfall. Continued to support various counties with IMTs.

Hurricane Idalia Recovery

- **AdventHealth North Pinellas** - Assisted with stakeholder coordination, and project proposal development for \$88.5M in HMGP funds to install a multi-stage generator capable of powering the entire hospital.

Hurricane Ian Recovery

- **Johns Hopkins All Children's Hospital and Outpatient facilities** across Pinellas, Pasco, Polk, Hillsborough, and Lee Counties for \$800,000 Public Assistance and \$18M in HMGP applications
- **Greater Naples Fire Rescue District Firehouse** - Hardening and residential Home Elevation; \$4.5M in HMPG Grant Applications

- **Lee County School District** - \$25M in HMGP applications and \$50.5M in CDBG-DR Infrastructure applications

Hurricane Michael Recovery

- **State of Florida SEOC Support** – Hurricane Michael ESF 6 Mass Care Support, providing SME support to the EDF 6 ECO for two weeks following Hurricane Michael. Supported assessment of feeding and access needs for communities impacted by the hurricane and developing new and innovative in coordination with Feeding Florida to support the rural communities in need.

Hurricane Irma Recovery

- **Rebuild Florida Voluntary Home Buy Out** - Supported the City of Bonita Springs through the CDBG-DR Grant Applications and recipient qualifications. Qualified 42 homeowners, and the City received the full \$5M grant award and over \$15M in HMGP.
- **Clay County, FL** - Project Manager. Oversaw the Grant Application process for the Florida CDBG-DR Voluntary Home Buy Out program and for recipient qualifications for Clay County. \$5M in CDBG-DR Home Buy Out.



BRENDA MATHEWS

FEMA PA SPECIALIST

Brenda Matthews' experience with disaster recovery programs began in 2005 following Hurricane Katrina where she worked with a prime contractor for the State of Louisiana. Since then, Brenda has worked on FEMA Public Assistance grant programs, Community Development Block Grant Recovery (CDBG-DR) projects, and Hazard Mitigation Grant Programs (HMGP) following Hurricanes Rita and Maria. In her most recent role, Brenda worked in Puerto Rico on Hurricane Maria recovery with the iParametrics / Fluor team under the FEMA PA contract to conduct site inspections, formulate DDDs and SOWs, formulate project descriptions using Grant Manager, and manage applicants requesting funding. She has strong experience in the grant application process and grant management.

EDUCATION

- University of Louisiana-Lafayette

CERTIFICATIONS

- Certified Paralegal
- FEMA Emergency Management Institute, Course E0381: Project Specialist

EXPERIENCE

- **Johns Hopkins All Children's Hospital – FEMA PA & HMGP, Hurricane Ian Recovery.** The iParametrics team managed the HMGP application process across six local mitigation strategy committees. We successfully submitted over \$12 million in grant applications to the State of Florida as well as ensuring the FEMA PA project worksheets were submitted in a timely manner.
- **FEMA Public Assistance Technical Assistance Contract, Hurricane Maria.** Managed seven private, non-profit critical and non-critical applicants in the Health and Social Services sector. Analyzed eligibility of expenses based on applicant and facility usage.
- **FEMA Public Assistance Technical Assistance Contract, Hurricanes Katrina and Rita.** Analyzed costs by developing spreadsheet reports and verification of information. Researched procurement issues to ensure FEMA requirements were satisfied.
- **Hunt, Guillot and Associates.** Reviewed and prepared projects for state monitoring and state/federal audits under the Community Development Block Grants and Hazard Mitigation Grant Program. Maintained, audited, and ensured projects complied with current federal and state requirements.
- **Greater Naples Fire Rescue District – Hurricane Ian Recovery HMGP |** Assisted client with developing viable projects for HMGP consideration, application development, and submission. Provided technical assistance to the client during the application and pre-award process.
- **Suwannee County Recovery, Hurricane Idalia.** Worked with the County to manage immediate recovery efforts after the Hurricane. Included FEMA PA guidance and advice.
- **Advent Health – North Pinellas – HMGP.** Served as Grant Manager for assisting with LMS and stakeholder coordination and HMGP project proposal development. We provide technical guidance and subject matter expertise. The project will be added to the LMS project list to evaluate and consider for the next Notice of Funding Availability (NOFA).
- **Lee County School District – Hurricane Ian Recovery HMGP & CDBG-DR.** Assisted the client with recovery of \$25M in HMGP applications and \$55M in CDBG-DR Infrastructure applications.





GINA VOUGHT, FPEM PLANNER

Gina serves as an Emergency Management Project Manager for iParametrics (iP) and will serve as a Senior Grant Writer for this engagement. Gina has over 20 years of experience working in emergency services, serving in a variety of roles in her career. She has experience designing, planning, and evaluating various exercise programs for clients, in addition to utilizing and interpreting community Emergency Operations Plans (EOP) while preparing After-Action Reports (AAR) to identify areas of improvement. She has also served as a grant manager/administrator for a variety of clients. Gina is a skilled consultant specializing in Community Development Block Grant Disaster Recovery (CDBG-DR) applications. She possesses a strong blend of technical expertise in grant writing, budgeting, and data analysis, alongside a deep understanding of community development and disaster recovery principles. Known for her meticulous attention to detail and excellent communication skills, Gina excels in navigating complex regulations and collaborating with diverse stakeholders to secure essential funding for disaster-impacted communities.

EDUCATION

- BA, Management of Criminal Justice Administration, Columbia College of Missouri

CERTIFICATIONS

- Florida Professional Emergency Manager (FPEM)

TRAINING

- NIMS ICS All-Hazards Finance / Administration Section Chief
- NIMS ICS All-Hazards Planning Section Chief
- NIMS ICS All-Hazards Resource and Demobilization Unit Leader Certificate
- NIMS ICS Liaison Officer
- HSEEP
- National Fire Academy USFA Type 3 Incident Management Team Training

EXPERIENCE

- **Northeast Florida Regional Planning Council (Exercise Planning Team)** | Assisted with the design and planning of Regional Health Care Coalition exercises. Evaluated exercises and assisted in preparing the After-Action Report (AAR) utilizing the Council's Emergency Operations Plan and other policies as guidance in the AAR.
- **Tallahassee, FL – Incident Management Team (IMT) (Planning Section Chief)** | Responsible for maintaining the Incident Command structure for planning and delivering an antibody clinic in Leon County. Provided on-site support to IMT operations, prepared Tactical Action Plans and relevant reports for each operational period, and maintained continuous communication with the Incident Commander.
- **Jacksonville, FL – Incident Management Team (IMT) (PSC, RESL, SITL, DOSC)** | Contract to establish an Incident Command Structure and Staffing (Tactical Branch) responsible for planning and delivery of COVID vaccinations in 14 Florida counties. Positions held in Planning and Operation sections – PSC, RESL, SITL, DOSC. Lead role in ensuring accurate documentation and accountability to support compliance and reporting using relevant ICS forms and reports. A key contributor to After Action Report (AAR) development and demobilization plans.
- **Springfield, IL - State Emergency Operations Center (Site Coordinator and Vaccination Site Liaison Officer)** | Coordinated COVID-19 vaccination sites at locations such as schools and expanded existing sites, considering factors such as equity. Monitored operations.





JESSIE BOYER

HAZARD MITIGATION SPECIALIST

Jessie Boyer serves as an Emergency Manager for iParametrics, and has worked in the field of emergency management for five years and possess a drive for problem solving focused on regional and community issues. She is passionate about people, human rights, and the environment. Jessie is a Mitigation Grant Writer with experience in program design, building, and implementation. She is knowledgeable with HMGP, CDBG-MIT, CDBG-DR and other related grants for disaster recovery, having provided support for General Planning Support Programs (GPS), Critical Facility Hardening Programs (CFHP), and General Infrastructure Programs (GIP) throughout Florida for the Florida Department of Economic Opportunity.

EDUCATION

- MS, International Affairs, Florida State University
- BS, International Affairs and Chinese Language and Culture, Florida State University

CERTIFICATIONS

- Florida Certified Contract Manager
- Emergency Management and Homeland Security Certificate, 2020, FSU Emergency Management & Homeland Security Program
- FEMA Certificates, IS-100, IS-120, IS-200, IS-230.d, IS-230.c, IS-235.c, IS-321, IS-393.b, IS-700, and IS-800

EXPERIENCE

Hurricane Idalia Recovery

- **Advent Health North Pinellas, FL, HMGP Applications (Grant Writer)** - Assisted the client with their \$55 million application for HMGP funds to harden the building envelope of their hospital to meet current wind codes for coastal communities. The application was submitted to the Pinellas County Local Mitigation Strategy (LMS) and approved for funding priority and has been submitted for the Florida Division of Emergency Management for processing

Hurricane Ian Recovery

- **Johns Hopkins All Children's Hospital and Outpatient Facilities, FL, Hazard Mitigation Grant Program (Project Writer)** - Assisted in RFI requests from the State of Florida and facilitated the proper submission of grant applications, ensuring all documentation was complete and provided on time in the proper format for all six applications, one of which has been approved and funded, to date \$800K in FEMA Public Assistance funds and over \$18M in HMGP applications.
- **Lee County Schools, FL, CDBG-DR Applications (Grant Writer)** - Identified projects and wrote \$25M in HMGP applications, and for \$500,000 for CDBG-

DR planning funds for District-wide Vulnerability Assessment (which had been awarded) and we've applied for an additional \$50M in CDBG-DR funds for District-wide Infrastructure Hardening which has been approved by the County and sent to HUD for final approval.

Hurricanes Michael, Irma, Hermine, and Matthew Recovery

- **Florida Department of Economic Opportunity.** Oversaw seven CDBG-DR programs with a combined total of over \$447M in federal HUD funding. Assisted the Bureau Chief in overseeing 14 different programs that have a combined total of over \$1.5B in federal HUD funding in the Bureau of Economic Recovery .

Other Disaster Recovery Work

- **Florida Department of Economic Opportunity, Mitigation Analyst** - Served as the lead for the Critical Facility Hardening Program with 61 subrecipients whose projects totaled \$75 million. Developed, prepared, implemented, and maintained the program application process for the Mitigation Team's three CDBG-MIT programs. Created and oversaw the application, supporting application documents, and the scoring process used for all three programs.





PRINCESS OUSLEY, MBA

FEMA PA AND GRANTS SPECIALIST

Princess Ousley, MBA is the owner of Elite Business Strategies (EBS), and she has over 15 years of experience responding to and assisting in the recovery from numerous disaster, emergency, and fire management declarations. Before founding Elite Business Strategies, LLC, Princess managed Florida's Domestic Preparedness Program within the Division of Emergency Management, overseeing over \$255 million in federal preparedness funding and implementing key Homeland Security grants. She played a pivotal role in long-range planning, legislative budgeting, audits, and staffing coordination. As a Senior Advisor in the Office of Policy, Planning, and Budget, she facilitated national partnerships and improved FEMA's efficiency. Recognized by Presidents George Bush and Barack Obama, she was appointed to the Building Diverse Communities Taskforce. With experience coordinating response efforts for over 30 state emergencies and 22 federally declared disasters, she contributed significantly to community development and disaster recovery.

EDUCATION

- MBA, Focus on Organizational Psychology and Development, American Inter Continental University
- BS, Science Education and Psychology, Florida Agricultural and Mechanical University

TRAINING

FEMA CERTIFICATIONS

- IS-100, IS-200, IS-700, IS-800, IS-703, ICS 300, ICS 400
- Incident Command System Train-the-Trainer
- Homeland Security Exercise Evaluation Program (HSEEP)

EXPERIENCE

- **North Carolina Central University (Grant Writer)** | The Institute for Homeland Security & Workforce Development at NC Central University, Department of Criminal Justice. She was responsible for creating a program consisting of four tiers within twelve months. The program was to foster economic resiliency by engaging businesses located in distressed and marginalized communities. The objective was to establish a shared vision for economic recovery, develop comprehensive plans to address vulnerabilities and prevent future economic damage, and provide training to expedite business recovery processes
- **New York State Hazard Mitigation Plan (Risk Analyst/Mitigation Planner)** | Served on the hazard mitigation team responsible for the successful completion of the State Hazard Mitigation Plan update. Served as a technical writer and ensured compliance with the D.M.A. 2000, Unified Hazard Mitigation Guidance, and other applicable federal guidance as required. Coordinated all internal and external outreach to stakeholders and interested parties. Developed and implemented the QA and QC review procedures.
- **New York State Governor's Office of Storm Recovery (Contract Manager)** | Provided program management services in support of the Housing and Urban Development (HUD) homeowner assistance program. Performed construction administration services to accomplish the ultimate goal of achieving construction completion and closeout of applications for homeowners impacted by Superstorm Sandy. The project included the integration of construction management, data management, environmental mitigation, and administration of field activities.
- **Broward County Emergency Management (Lead Planner)** | Responsible for the administration, management, and update of the Broward County Continuity of Operations (COOP) Plan for the 61 Broward County Government agencies and outside agency COOP Plans in support of the Broward Emergency Response Team (BERT). The project included the engagement of various groups in exercise planning, development, execution, and after-action tracking using the HSEEP concepts.



NANCY FREEMAN

GRANT MANAGER

Nancy Freeman is a retired Florida Emergency Management Director and administration professional with extensive experience serving three Florida counties and a university-based Center providing management, all-hazards planning, strategic planning, research, training and exercises, and technical assistance services. Responsibilities included the direction of all operations and aspects of organizational management programs for preparedness, prevention, response, recovery, and mitigation. In addition, Mrs. Freeman has more than 18 years of experience in applying Accreditation Program Standards to state, local, and federal agencies and international Programs. Nancy is also an experienced trainer and educator, having served on the Adjunct Faculty of Florida State College at Jacksonville (FL) for over 15 years, instructing courses in Architectural History and Historic Preservation and Restoration

EDUCATION

- Post-Graduate Program, University of North Florida
- B.S., Humanities/ Education Kansas State University
- A.S., Design, & Technical Certificate, Historic Preservation; Florida State College at Jacksonville

EXPERIENCE

- **State of Nebraska Hazard Mitigation Plan (Senior Planner, EMAP SME, and Project Lead) |** Led hazard mitigation plan update work plan and schedule to ensure the 2021 plan met all criteria for FEMA 44 CFR, Part 201.4; addressed EMAP Standard for reaccreditation; integrated changes in risk and vulnerability from recent Federal Disaster Declarations; and documented risk reduction accomplished since the last plan update. Developed a Planning Process Engagement Strategy to address COVID-19 social distancing restrictions approved by FEMA Region 7.
- **Mississippi District 3 Multi-Jurisdictional Hazard Plan (Senior Planner, EMAP SME, and Senior Planner) |** Coordinated hazard research and statistical data updates. Conducted hazard risk and vulnerability analysis with a nine-county region. Coordinated planning activities with stakeholders and facilitated stakeholder meetings. Wrote hazard mitigation plan updates for 63 local jurisdictions with the planning team.
- **Herkimer County (NY) Multi-Jurisdictional Hazard Mitigation Plan (Senior Planner, EMAP SME, and Project Lead) |** Developed and wrote the new Local Hazard Mitigation Plan. Established strategic planning process and accompanying work plan and schedule. Coordinated planning activities with stakeholders and facilitated all stakeholder meetings
- **City of St. Paul, MN (Mitigation Subject Matter Expert) |** Developed work plan and schedule for Local Hazard Mitigation Plan update. Technical assistance for the strategic planning process, development of planning tools for hazard data collection and analysis, assessment of capabilities, and progress in reducing risk. Technical assistance for enhancing public participation. Provided Planning training. Developed mitigation planning materials and presentations. Co-coordinator for the development of organizational structure and documents for a new regional healthcare coalition for disaster pre-preparedness, response, and recovery.
- **Intramodal Surface Transportation Enhancement Act Grant (Federal)**
- **Historic Preservation Grants (FL)**
- **Hazard Mitigation Grant Program (Federal)**

WIL A. HICKS

LOGISTICS MANAGER

WilHicks has over 11 years as a General Contractor (GC) and over 21 years experience in civil engineering primarily in public sector infrastructure projects. His ability to understand and adapt to business growth with a focus on corporate objectives means that clients receive a highly trained expert in logistics who provides superior customer service. Wil's focus is on establishing solutions to meet the customer needs, which he has successfully achieved across dozens of projects in Florida.

EDUCATION

- Bachelor of Science in Civil Engineering, Florida A&M University, Tallahassee, 1997

EXPERIENCE

- **General and Roofing Contractor |**
 - » **Metal Buildings** – Construct metal buildings in various locations around south Florida
 - » **Construct Exterior Storage Building at Boca Toll Data Center Building for FDOT Turnpike Enterprise** – Prime General Contractor responsible for construction of exterior storage building that consisted of electrical work, HVAC, Alarm system, Sprinkler system, Flatwork, CMU, Steel Bar Joist and Metal Decking, Light weight concrete roof (celcore), 16 gauge steel HC commercial doors, and steel shelving
 - » **Deck in Lauderdale by the Sea** – construct 40'x40' beach deck on 2nd floor of property.
 - » **Garage Addition** – Construct new 1100 SF garage in with Commercial Garage door in Jupiter Farms.
 - » **Infinity Management (HOA)** - Arbours & Canalakes Communities various renovations, i.e. pvc fence, siding, beams & columns, screen patios, etc.
 - » **BHA PVC Fence in Ft. Lauderdale** – Install 6' high white pvc privacy fence with gates, around the perimeter property for seven residential homes. Also install 6' high privacy wood fence around perimeter property line in Margate.
- » **Ebenezer SDA in Ft. Lauderdale** - Provided Consultation and completed site work for church property.
- » **Mt. Olivet SDA in Ft. Lauderdale** – Responsible for completing Bathroom remodel for church.
- » **Townhome Remodel** – Construct 2nd floor wood balcony and install kitchen cabinets for townhome.
- **Palm Beach County Department of Airports, Planning & Development, Technical Services and Construction Coordinator (RPR) |** Duties include monitoring construction activities to ensure compliance with the plans and specifications; ensuring that all testing required by the specifications is performed; reviewing test reports and certifications for conformance with the specifications. Indicate action taken on failed tests. Maintain a file of test reports and certifications; documenting quantities of materials used on the project by actual measurement and computations in a field notebook, daily reports or computer print-outs retained in a folder. Maintain a diary of daily reports; reviewing payment requests from the Contractor and recommend payment to the Engineer; conducting Davis Bacon interviews with Contractor Employees on site.



JULIE DENNIS

COMMUNITY DEVELOPMENT
PROFESSIONAL AND BUSINESS OWNER

COMMUNITY DEVELOPMENT HIGHLIGHTS

Served on the Florida Housing Finance Corporation Board of Directors.

Created a plan to spend \$1.6 billion in CDBG-DR funding, which addressed long-term recovery needs following Hurricane Irma.

Secured nearly \$40 million in long-term recovery funding for clients impacted by Hurricane Michael including the only direct line-item allocation.

Advising Bay County on the redevelopment of housing programs following Hurricane Michael.

Served in an advisory capacity for FEMA when developing the National Disaster Recovery Framework.

EDUCATION

MASTER OF SCIENCE IN PLANNING
(Urban & Regional Planning), Florida State University

BACHELOR OF SCIENCE IN POLITICAL
SCIENCE, Florida State University

COMMUNITY INVOLVEMENT

VOLUNTEER, Wakulla 4-H Horse Club

CHARTER MEMBER, FSU Department of Urban and Regional Planning Alumni Council

CONTACT

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E: julie@ovidsolutions.net
W: www.ovidsolutions.net

ABOUT

Owner of OVID Solutions, a consulting firm that serves government and nonprofit agencies. Trusted advisor for state government, non-profit and local government leaders with over two decades of experience in community and economic development, especially in the wake of disasters.

OVID SOLUTIONS, LLC

CHIEF EXECUTIVE OFFICER

Wakulla County, FL | Feb 2019 - present

- Advised Bay County, FL on housing recovery in the wake of Category 5 Hurricane Michael through development of policies and procedures for over \$40 million in Hurricane Housing Recovery Program funding.
- Created strategies to help Calhoun County, Liberty County and the City of Apalachicola secure millions in recovery funding to refuel local economies following Hurricane Michael.
- Created an operational and project-based recovery plan for the Florida Keys following Hurricane Irma along with a post-disaster plan for Hallandale Beach.
- Worked with the State of California, Butte County and the Town of Paradise to evaluate unmet recovery needs following the devastating wildfire that all but wiped the Town of Paradise off the map.
- Secured nearly \$40 million in grant funding to support communities impacted by Hurricane Michael, including the only direct allocation of funding for Calhoun-Liberty Hospital and managing these grants.
- Serve as the Economic Development Coordinator for the Wakulla Economic Development Council, a public-private partnership.

FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY

DIRECTOR, DIVISION OF COMMUNITY DEVELOPMENT

Tallahassee, FL | Feb 2017 - January 2019

- Oversaw the management of hundreds of millions in state non-entitlement funding for the following programs: CDBG, CSBG, LIHEAP, WAP including the development of the State Consolidated Plan and annual reporting requirements.
- Advised the Executive Director on how to solve complex community issues, including the redevelopment of the state in the wake of Hurricanes Irma and Michael.
- Served on the Board of Directors for the Florida Housing Finance Corporation, a public-private partnership that allocates hundreds of millions of dollars to support affordable housing needs.
- Worked closely with Congressional leaders, State Senators and Representatives and local elected officials to solve challenges in their districts.

FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY

EXECUTIVE STAFF DIRECTOR, DIVISION OF COMMUNITY DEVELOPMENT

Tallahassee, FL | March 2015 - February 2017

- Functioned as the Chief of Staff for the Division of Community Development, assisting with all aspects of leading a division that helps cities and counties accomplish their goals through community and economic development.
- Coordinated the division management team to ensure important deadlines were met and projects are accomplished.
- Connected local organizations to remove barriers to employment and help people get a job through integrating the efforts of local community action agencies and workforce boards.
- Managed an annual allocation of \$100 million in federal funding to help boost the lives of people who need a hand up and help communities thrive by strengthening infrastructure through the Community Development Block Grant Program, Low-Income Home Energy Assistance Program, and Weatherization Assistance Program.

FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY

COMMUNITY PROGRAM MANAGER

Tallahassee, FL | October 2013 - February 2015

- Developed Competitive Florida, a program that assists rural areas in Florida by helping them set realistic goals for advancing their local economy based on unique local assets such as a historic downtown, proximity to interstates or rail and natural resources. Worked with state legislators to secure dedicated funding for this program.
- To-date, over 20 communities have participated in the program including Port St. Joe, Gadsden County, Sopchoppy and the Town of White Springs.

FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY

PLANNING ANALYST

Tallahassee, FL | 2009 - 2013

- Managed programs focused on waterfront revitalization, post-disaster redevelopment and sea level rise adaptation planning.
- Advised federal officials on the development of long-term recovery coursework for state and local governments and published articles and presented at national conferences on working waterfronts preservation, sea level rise adaptation and disaster recovery.

CSA OCEAN SCIENCES, INC.

COMMUNITY PLANNER

Stuart, FL | 2005 - 2009

Served as the Tallahassee representative for a marine sciences and planning consulting firm. Focused on the synergies among emergency management, wildfire mitigation and community planning. Managed individual projects and assisted with marketing company services and building client relationships.

FEDERAL EMERGENCY MANAGEMENT AGENCY, REGION IV

HAZARD MITIGATION PLANNER

Atlanta, GA | 2005 - 2006

Managed the review of local hazard mitigation plans to meet the requirements of the Disaster Mitigation Act of 2000 and provided technical assistance to local governments throughout the Southeastern United States. Participated in the response and long-term recovery efforts for the Florida 2004 Hurricane Season – the second largest disaster declaration in the history of the United States.

FLORIDA DEPARTMENT OF COMMUNITY AFFAIRS

INTERN

Tallahassee, FL | 2003 - 2004

BAY COUNTY PLANNING AND ZONING

INTERN

Panama City, FL | 2002

SECTION 3

METHODOLOGY, TECHNICAL ABILITY AND APPROACH



iParametrics

SECTION 3

METHODOLOGY, TECHNICAL ABILITY AND APPROACH

As a core principle, we aim not only to provide essential resources and tools but also to empower your teams with the knowledge and skills to thrive in even the most challenging circumstances. Our commitment to Hernando County includes:

- **Seamless Integration:** We will rapidly align with the County's organizational structure to ensure an efficient and coordinated recovery process.
- **Compliance Excellence:** Strict adherence to all state and federal regulations guarantees full compliance, mitigating risks and maximizing available funding.
- **Strategic Fund Management:** Our approach is tailored to meet the unique requirements of each funding source, ensuring the best use of resources.
- **Comprehensive Support:** Whether virtual or in-person, our team will be fully available to assist the County in all aspects of the recovery process.

Approach

iParametrics will manage and distribute the 49 Temporary Housing Units (THU) that Hernando County, has acquired as a donation from the Florida Department of Emergency Management (FDEM). These THUs will be used in support of owner occupants who sustained substantial damage to their dwelling as a result of either Hurricane Helene or Milton in 2024. The THUs will be used to house residents on the property lot of their damaged dwelling if space permits and utility connections are available.

This program will provide eligible households with the use of THUs when other temporary housing options are not available or accessible due to lack of reliable transportation, geographic location, accessibility, or other critical need as determined and verified by the case management team.

The iParametrics team understands this program has been designed and is intended to meet a specific temporary housing need for survivors who have exhausted all other potential housing resources from FEMA, HOPE Florida, and other local assistance programs. Survivors will be assessed for the program based on the eligibility criteria outlined by the County.

Survivor eligibility will be evaluated through the disaster case management intake and eligibility assessment. Survivors utilizing this sheltering resource provided by the county for their temporary housing need will demonstrate ongoing progress towards achieving the repairs necessary to their dwelling with resources obtained from various other long-term recovery agencies.

Program Management

iParametrics will apply a structured and scalable Program Management Office (PMO) model to oversee all aspects of Hernando County's Post-Disaster Housing Plan aspects. Our PMO will ensure that resources are effectively deployed, compliance is maintained, and survivor needs are met promptly.

To ensure effective execution, iParametrics will establish a Program Governance Structure that aligns with the Disaster Housing Working Group (DHWG) and the Hernando County Board of County Commissioners (HCBOCC). Our governance structure will include:

- **Program Manager:** Oversees all aspects of the program, ensures alignment with County objectives, and reports directly to the DHWG. The Program Manager will also ensure stakeholder coordination with FEMA, FDEM, Hernando COAD, Hernando LTRG, and private sector partners as necessary and appropriate.
- **Logistics Manager:** Lead implementation teams for site feasibility assessments, management of skilled trades, and permitting for the installation and utility hook-ups of THUs on survivor properties.
- **Disaster Case Managers:** Work directly with survivors to complete the intake and eligibility process. The DCM team will work with all residents of Hernando County to ensure they are informed of the various long-term recovery resources available and will work with survivors to determine initial eligibility for a THU. The team will prepare all case files and complete the necessary verifications to present case summaries to the DHWG for final eligibility determination. Once determinations are made by the DHWG, the DCM team will continue to work with survivors through their long-term recovery to ensure they remain compliant with the terms of their grantee agreement with the County.
- **Finance and Compliance Managers:** Oversee and manage all billing and invoicing related to the PMO for the Hernando County post-disaster housing program.

DISASTER CASE MANAGEMENT & ELIGIBILITY

Our approach ensures data-driven case management to track survivor housing needs and assign the most appropriate housing solution. The disaster case management process will be implemented by iParametrics using the County's established Vision Link database. Our team will ensure that ongoing data collection and entry are precise and consistent to ensure efficient service delivery to survivors who need this resource. Our team's advanced knowledge and comfort with using Vision Link in disaster case management enables us to provide the County with accurate and reliable data reporting. The iParametrics team has a strong working relationship with Vision Link's providers. Our relationship and trust with Vision Link means we can request technical support and changes to support the best system functionality on behalf of the County. The Vision Link team has previously coordinated this

system's deployment with our Program Manager for previous disaster events. As such, they trust and value our feedback on improving the system to meet best the needs of the communities using it. This relationship allows us to ensure your system of record has the best functionality possible and maximizes the value of your investment in this data tool. Utilization of this system will allow us to provide you with accurate data that is reflective of the following key program metrics:

- Real-time tracking of survivor applications and housing status
- Survivor prioritization based on vulnerability scoring (e.g., income level, disability, elderly status)
- Unmet Needs analysis
- Prevention of duplication of benefits
- Impact Analysis of the program and the County's ability to address complex unmet needs of survivors

SURVIVOR DOCUMENTATION REQUIREMENTS

- Identification (Driver's License, Passport, Military ID, State ID, etc.)
- Valid FEMA Registration Number
- Proof of Residency (Lot Lease, Home Title, Voter Registration Card, Utility Bill, etc.)
- Proof of Ownership (Deed to Home, Property Tax Bill)
- Insurance (Proof of Insurance or Certification of No Insurance)

HOUSEHOLD ELIGIBILITY REQUIREMENTS

- Household must have a primary residence located in Hernando County
- Disaster Case Management Intake
- Proof of income and substantial assets
- Household must NOT have requested to withdraw its FEMA registration
- Household's pre-disaster residence is uninhabitable due to damage sustained from Hurricane Helene or Hurricane Milton
- Proof of disability accommodations if necessary and where applicable
- Ongoing participation with an assigned Disaster Case Manager and Long-Term Recovery planning to work towards recovery of the damaged dwelling
- The household is not receiving duplicative FEMA, State, or non-profit temporary lodging assistance

PRIORITY DESIGNATION OF ELIGIBLE APPLICANTS

- Income + Household Size (lowest income with highest family size is most vulnerable)

- Documented Disability in the household
- Elderly (65+), Single Parent Household, or Veteran Status
- Health/Safety Risk in the home (mold, standing water, rotten floors, etc.)

Temporary Housing Logistics (THU Program)

iParametrics will oversee all logistical coordination for the THU program, ensuring seamless acquisition, placement, and transfer of donated Temporary Housing Units (THUs) from the County to survivors.

KEY RESPONSIBILITIES:

- **Requesting & Receiving THUs:** Coordinating with FDEM Recovery Branch via WebEOC mission requests should the need for additional units be identified and approved by the County.
- **Legal Execution:** Ensuring proper execution of the Grantee Agreement, Title transfers, and compliance with the local permitting requirements to include renewals as needed.
- **Site Assessment & Utility Coordination:** Conducting pre-placement site surveys to verify floodplain restrictions, permit requirements, and utility availability.
- **Final Grantee Selection:** Utilizing a transparent scoring matrix to award THUs to eligible survivors in accordance with DHWG-approved selection criteria.
- **Contractor Oversight:** Developing and executing contractor and skilled trades support in THU transportation, setup, and utility hookups.

STAKEHOLDER & COMMUNITY COORDINATION

iParametrics will facilitate multi-agency collaboration to ensure seamless coordination between County, State, and Federal stakeholders.

- **Regular Working Group Meetings:** iParametrics will assist the DHWG in scheduling and facilitating coordination meetings to monitor program effectiveness.
- **Community Outreach & Survivor Support:** Implementing public awareness campaigns to educate survivors on available housing options and eligibility criteria.
- **Nonprofit Partnerships:** Identifying and integrating nonprofit resources that can provide financial assistance for THU setup costs, rental subsidies, and additional housing support.

PERFORMANCE METRICS & PROGRAM OVERSIGHT

iParametrics will apply rigorous performance monitoring to ensure program efficiency and continuous improvement.

Key Performance Indicators (KPIs)

To measure success, we will track the following KPIs:

- **Survivor Engagement:** % of impacted households contacted and assessed for housing needs.
- **Housing Placement Rate:** % of eligible survivors successfully housed.
- **Stakeholder Coordination Efficiency:** Frequency and effectiveness of multi-agency meetings.
- **Fraud Prevention & Benefit Duplication Rate:** % of cases flagged and resolved for duplicate benefits.

Continuous Improvement & Lessons Learned

- **180-Day Review Cycles:** The DHWG will meet every six months to review program outcomes, challenges, and necessary corrective actions.
- **After-Action Reporting (AARs):** Following program completion, iParametrics will develop a Lessons Learned Report outlining recommendations for future disaster housing efforts.

IPARAMETRICS' COMPETITIVE ADVANTAGE

iParametrics offers a best-in-class program management approach that ensures efficient, transparent, and survivor-focused execution of the Hernando County Post-Disaster Housing Plan.

- We exceed FEMA and County compliance standards through our robust case management and duplication of benefits prevention protocols.
- We minimize operational risks through proactive site assessments, regulatory enforcement, and continuous program monitoring.
- We maximize survivor outcomes through data-driven eligibility assessments and multi-agency coordination.
- We deliver best-value solutions by leveraging existing county resources, engaging nonprofit partners, and optimizing logistical efficiencies.

With iParametrics as the trusted program manager, Hernando County can have high confidence that post-disaster housing solutions will be delivered efficiently, equitably, and in full compliance with all regulatory standards.

Additional Recovery

Our approach to recovery begins with our staff. From senior leadership to the “boots on the ground,” our team is a group of experienced problem-solvers ready to navigate any

operational issue that arises, from eligibility to special considerations. Collectively, our team has worked on more than 75 presidentially declared disasters, supporting hundreds of billions of dollars of recovery funding. In addition to our recovery experience, many of our team members are former public safety, healthcare, public health, and emergency management leaders.



No matter the recovery program, our experienced team can help navigate the County through the issues and drive effective results.

We are prepared to support the County in person or virtually, depending on the needs of the County's recovery efforts and the ability to provide a safe working environment for our overall team. Traditionally, in-person service delivery is the best model, as you can look key stakeholders in the eye, read body language, and directly work issues.

We are successfully implementing virtual support for our clients throughout the country. Through a mix of video teleconferencing (Microsoft Teams, Zoom) and file-sharing platforms (Dropbox, OneDrive, SharePoint), our team has seamlessly provided support to our clients no matter how we deploy.

The following section provides an overview of how our team could support Hernando County with additional recovery services. These services may include the utilization of federal programs to support PA and IA unmet needs, conduct hazard mitigation projects, and other community hardening activities to support critical infrastructure such as schools, shelters, and critical public facilities. We have included some additional staff resumes and capabilities as annexes to this proposal for the County's review should additional recovery services be identified.

HAZARD MITIGATION PROGRAM

The best time to identify hazard mitigation opportunities is during site visits and/or before construction begins. It is imperative that Hernando County visit damaged sites together with the iParametrics team, the State, and FEMA, when possible. Once on-site, the damages and the mitigation opportunities that exist can be assessed in real-time. At that point, capturing photos and measurements, along with any documented damages, is paramount to demonstrate that the damage occurred as a result of the specific disaster event.

On Day One, our team will focus on laying the groundwork for a structured and proactive approach to supporting hazard mitigation under FEMA's Sections 404 and 406, including drafting Hazard Mitigation Proposals (HMPs), conducting Benefit-Cost Analysis (BCA), and preparing grant applications for FEMA's 404 and 406 programs. Clear communication, data gathering, and strategic prioritization will ensure a smooth

start to the long-term recovery and mitigation process. We will focus on:

- **Data collection:** Gathering critical data to identify opportunities for hazard mitigation.
- **Opportunity assessment:** Identify and prioritize areas where hazard mitigation can reduce future risks.

SHORT-TERM FOCUS:

In the short-term, we will work on developing hazard mitigation proposals and start drafting proposals for these projects. We will begin outlining the framework for initial proposals, identifying key mitigation measures that address damaged elements and prioritizing urgent or high-impact mitigation measures for immediate action. We will then coordinate for future grant applications, including planning next steps and reviewing existing local Hazard Mitigation Plans and collecting the data needed to conduct the applications, BCAs, and cost estimates.

“iParametrics provided outstanding technical guidance regarding procurement, making sure we didn’t duplicate benefits and providing information on other potential federal grant opportunities. Additionally, during the application process, they provided us with a BCA and data analytics to use in support of the submission of the application.” - Greater Naples Fire Rescue District

LONG-TERM SUPPORT:

The iParametrics team is comprised of experts in the area of Hazard Mitigation Planning and application development. Our team has applied for and captured over \$7 billion in funding for resilience planning and infrastructure projects, including millions in similar communities hit hard by hurricanes. Once projects are defined and decided upon, and short-term goals are met, we will begin the long-term work of applying for hazard mitigation funding through a variety of funding sources. We will use the following steps to create these applications:

- **Project Description and Scope of Work:** Coordinate with Hernando County to finalize a detailed scope of work, including planning, design, and construction of the project and narrative for the need.
- **Project Location and Mapping:** Develop project location maps using Geographical Information Systems (GIS). Our in-house data analytics team can create these maps to understand the project needs.
- **BCA Development and Finalization:** Conduct a BCA using FEMA’s BCA Toolkit Version 6.0.0 or the relevant benefit-cost calculation software for the proposed permanent solution and obtain a benefit-cost ratio.
- **Project Budget and Schedule:** Develop cost estimates in accordance with cost-estimating guidelines of the relevant granting agency. The schedule will reflect the appropriate time needed to complete the proposed project within the context of the grant period of performance deadline.

- **BABAA and Other Federal Provisions (as required):** Ensure compliance with federal statutes, including the Build America, Buy America Act (BABAA), which requires all federal agencies to ensure that no federal financial assistance for infrastructure projects is provided unless all of the iron, steel, manufactured products, and construction materials used are produced in the United States.
- **Environmental and Historic Preservation (as required):** Conduct a desktop review of the project site as it pertains to 44 CFR Part 10 to demonstrate that the proposed project minimizes harm to the environment, cultural resources, and at-risk populations. We will also send review and concurrence requests required by 44 CFR Part 10 to any relevant federal, tribal, state and local agencies.
- **Post-Submittal Requests:** Review requests as they come to assure that funding is awarded because of application completeness, compliance, compelling narrative, and comprehensiveness.

The best time to identify hazard mitigation opportunities is during site visits and/or before construction begins. It is imperative that Hernando County visit damaged sites together with the iParametrics team, the State, and FEMA, when possible. Once on-site, the damages and the mitigation opportunities that exist can be assessed in real-time. At that point, capturing photos and measurements, along with any documented damages, is paramount to demonstrate that the damage occurred as a result of the specific disaster event.

Once construction is complete, the opportunity to mitigate is lost; therefore, before construction begins, we will provide an experienced hazard mitigation specialist knowledgeable in both 404 and 406 mitigations to identify what can be done to each specific building/structure to ensure it is rebuilt with resilience in mind.

FEMA has the authority to provide PA funding for cost-effective hazard mitigation measures for facilities damaged by the specific disaster incident. FEMA also provides hazard mitigation under its Hazard Mitigation Assistance (HMA) programs, which is administered by FEMA Federal Insurance and Mitigation Administration. Our project staff are knowledgeable and experienced in the eligibility criteria, procedures, timelines and conducting benefit-cost analysis (BCA) for the implementation of the hazard mitigation measures funded under HMA programs and the hazard mitigation measures funded under the PA Program.



We will identify mitigation measures that are cost-effective and beneficial to enhance facilities in a manner that minimizes future damages.

Lastly, our team will also seek mitigation opportunities through the Flood Mitigation Assistance program (FMA) along with the Pre-Disaster Mitigation Program (PDM).

The team will assist Hernando County with recovering costs from other Federal and State agency programs. iParametrics will work with the County and additional stakeholders in obtaining disaster-related funding from CDBG, Hazard Mitigation, HUD, and other programs applicable to the specific damages. Also, our staff will research the availability of any Federal or State programs currently in place or recently proclaimed to advise Hernando County on all applicable funding opportunities available.

While knowledge of the requirements surrounding these grants is a key element in a successful application, it is equally important to understand how these different grants can be layered and leveraged to maximize the funding received. For example, iParametrics Project Manager Shanti Smith-Copeland, FPDM, CEM, worked with the City of Bonita Springs, Florida, after Hurricane Irma to layer HMGP, CDBG-DR, infrastructure grants, and FEMA Flood Mitigation Assistance funding to maximize all available mitigation funding after Hurricane Irma. This included three FEMA HMGP applications, totaling \$10 million, a \$5 million CDBG-DR Home Buy Out grant, and FMA grant. By understanding the timeline of how grants are released after a disaster and grant requirements of these funding sources, Shanti was able to progressively layer the funding opportunities as the grant application windows opened to maximize the mitigation funding available across the community.



Our team has extensive knowledge in all federal grants and their unique processes or procedures in addition to FEMA PA.

ASSISTING IN LONG-TERM RECOVERY PLANNING GUIDANCE

iParametrics will guide Hernando County in its development of a long-term recovery plan. Our team will follow the standard 13-step process in developing Long-Term Recovery plans as outlined by FEMA.

SECTION 4

PROPOSER'S SIMILAR EXPERIENCE



SECTION 4

PROPOSER'S SIMILAR EXPERIENCE

The iParametrics team has significant experience with all federal disaster recovery grants, especially those resulting from severe weather that has impacted communities across Florida. This experience has allowed us to identify and leverage strategies to help maximize cost recovery for all of our clients.



If selected for the award, we will support the County with various strategies aimed at ensuring overall cost recovery. We will work closely with you to ensure the most effective, holistic recovery.

iParametrics has supported the **FEMA Public Assistance (PA) Program** for the past 21 years as a subcontractor to the Fluor Corporation. Through the PA program, we support federal disaster grant assistance, provide emergency management and security planning services, and provide custom training and exercises. We serve as an extension of our clients' staff, working to plan, prepare, and support emergency management and homeland security services, including bid specifications and proposal preparation and technical support, as needed.

Under these contracts, we maintain a roster of qualified and FEMA-badged staff ready to deploy within 48 hours. Major deployments under the FEMA PA Technical Assistance Contracts included Hurricane Maria, Hurricane Irma, Hurricane Harvey, Hurricane Katrina, Hurricane Sandy, and Tropical Storm Irene, as well as other types of disasters that have affected the country. Our personnel are consistently rated among the best by FEMA on our PA TAC Contract. We have continuously worked in post-disaster recovery since Hurricane Katrina, responding to all manners of disaster, including, floods, winter snowstorms, wildfires, windstorms, and more, in almost every FEMA Region. This regular response tempo allows our team to stay up to date on the latest program policies and guidance to ensure compliance.

We specialize in working with FEMA grants and other federal funders, such as Housing and Urban Development (HUD), the Economic Development Administration (EDA), and the National Resources Conservation Service (NRCS).

The iParametrics team is actively supporting clients throughout the country in their recovery efforts, **including the following Florida-based clients:**

- Since 2019, iParametrics has supported the **Town of Sneads, Florida**, with their long-term recovery efforts from Hurricane Michael. We guided Town leadership in their pursuit of FEMA PA, 406 Mitigation, and Hazard Mitigation Grant Program (404 Mitigation) funding. To date, we have identified additional eligible damages totaling nearly \$2 million, completed multiple HMGP (404) grant applications, identified additional 406 hazard

SECTION 4

PROPOSER'S SIMILAR EXPERIENCE CONTINUED

mitigation opportunities to enhance overall community resilience, and coordinated with insurance to increase the total cost recovery and avoid potential duplications of benefits.

- We are working with **John Hopkins All Children's Hospital** to complete applications for the HMGP to harden the envelope of their outpatient facilities across six counties impacted by Hurricane Ian. Once approved, we will manage the grant funds to ensure compliance through closeout. Additionally, we assisted with developing their project worksheets as part of their Hurricane Ian Recovery process.
- We are working with the **Greater Naples Fire District** to create applications for HMGP funds to harden fire houses impacted by Hurricane Ian. Once these applications are approved, we will also manage the funds to provide these improvements. We are managing CDBG-DR funds to relocate a firehouse out of a floodzone.
- We are also working with the **City of Naples** as a sub consultant to rebuild the Naples Pier. We are assisting the city and our partner on the use of FEMA PA to rebuild a multi-million dollar pier that is historic district in downtown Naples, FL. This pier was destroyed during Hurricane Ian and is a critical part of the tourism and the community in Southwest Florida.

ADDITIONAL RECOVERY CLIENTS

- Our team has been supporting the **City of Providence, Rhode Island**, since mid-2021 in their recovery efforts from the pandemic by expediting financial recovery and minimizing the impacts from future disasters. We are coordinating and managing all FEMA PA grant responsibilities while identifying other relief opportunities, including CARES Act and ARPA funds. Our team is continuing to provide the City with strategic advice for program process improvements to further support the City and their initiatives.
- The iParametrics team has been supporting the **City of Lowell, Massachusetts**, since late 2020 by providing comprehensive grant management and cost recovery services, including strategic planning, FEMA PA cost recovery, program implementation support, and technical assistance as the City recovers from the pandemic. Our team was asked to provide strategic advice to the City to maximize their ability to recover costs under various federal programs, including the FEMA PA Program, the Coronavirus Relief Fund, and HHS/ CDC grants. During this engagement, additional needs were identified, and the iParametrics team was also asked to support numerous response efforts, including building out the City's virtual EOC, coordinating vaccination planning efforts, and conducting outreach activities. We trained staff on the use of a virtual EOC platform, allowing the City to gain a Common Operating picture of the pandemic response and vaccination efforts throughout the jurisdiction. We also established a dedicated hotline operating in four languages for residents to call with COVID-19-related questions.
- Since 2017, iParametrics has provided a variety of crisis management services to **Mecklenburg County, North Carolina**, including developing a community-wide Crisis

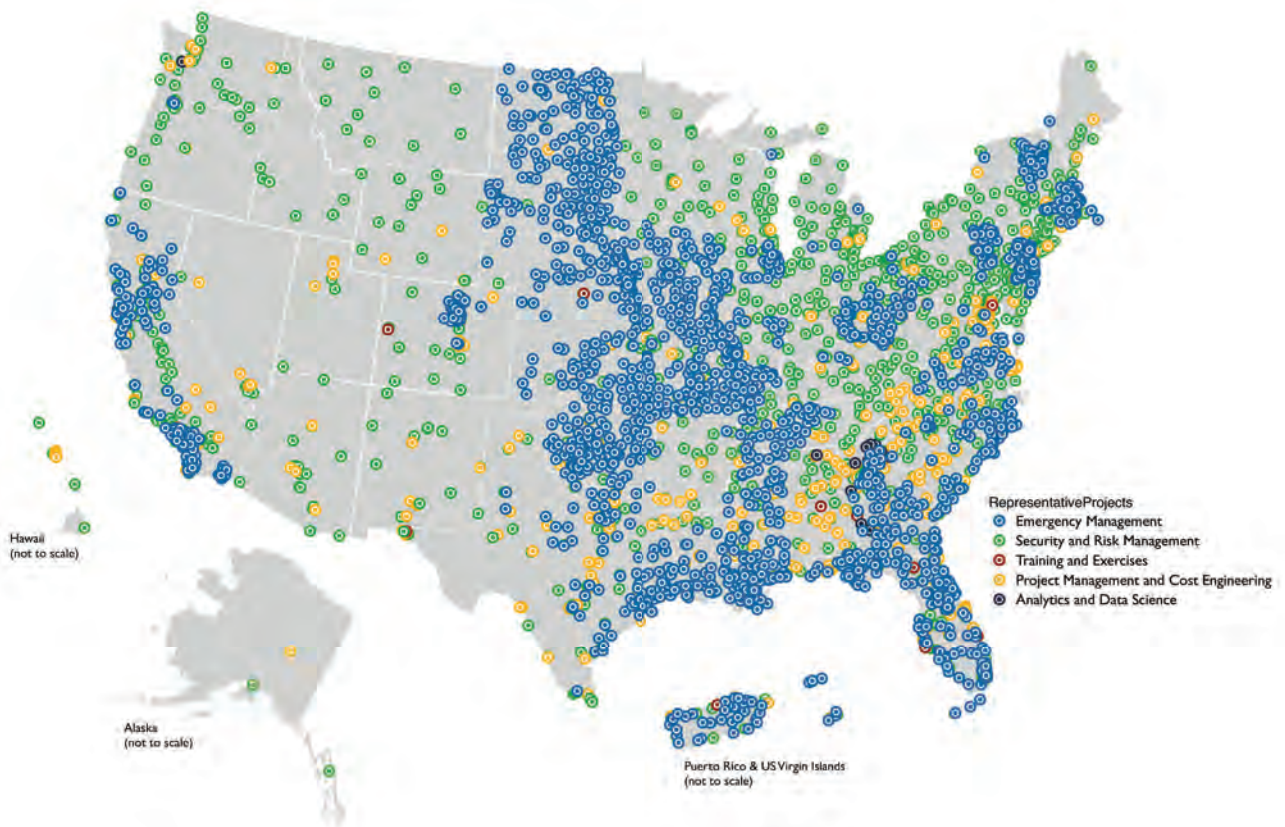
Management and Response Plan to assist the community in the prevention, management, and resolution of emergency and crisis situations and training to support the plan. We created in-person training for the Senior Leadership Team while providing a SCORM-compliant online course for over 6,000 employees to be deployed in the client's Learning Management System. Using several workshops with County leadership and staff, we performed a community-wide crisis management gap analysis using a variety of federal guidance, best practices, and the Emergency Management Accreditation Program (EMAP) and standards. As part of the County's Emergency Operations Plan (EOP), a Strategic Plan was developed to provide day-to-day, high-level context for crisis planning, and an Operational and Tactical Plan was developed to provide the specific steps responders would take during a crisis event. To support the updated EOP roll out, a series of training workshops and exercises were provided to more than 60 senior leaders within the client's operations. This training focused on key roles and actions these leaders would need to implement during a crisis. Concurrently, our team designed an online awareness level training for the client's employees to educate them on individual roles and responsibilities during a crisis event. In March 2020, in response to the COVID-19 pandemic, the community mobilized the plan in support of pandemic mitigation and response activities.

- iParametrics supported the **Georgia Mountain Regional Commission (GMRC)**, which is made up of 13 counties and 38 municipalities in northern Georgia, in regional recovery efforts to expedite financial recovery from the pandemic and minimize impacts from future disasters. We advised GMRC and its member counties and cities on how to effectively use the CARES Act funds to create economic development and recovery opportunities. We provided the Commission with a Pandemic Transmission Analysis and Planning Toolkit, comprehensive economic development strategies, County Economic Recovery Plan Template, and in-person and online training. iParametrics served as a liaison and coordinator for GMRC to build relationships with businesses and governments and support these local economies to recover from the pandemic shutdown by creating action plans, needs assessments, and toolkits to assist their communities with recovery efforts. Additionally, we facilitated the region's efforts to build a more resilient economy, revitalizing, expanding, and upgrading distressed communities' physical infrastructure to attract new industry, encourage business expansion, and generate or retain longterm private sector jobs and investments to strengthen recovery and resiliency.
- We are supporting **City of Portland's Bureau of Emergency Management** with ongoing emergency situations affecting the City, including natural and man-made crisis events. The iParametrics team provided support for the Bureau within 24 hours' notice in many cases, traveling across the United States to be on-site when needed. The City of Portland responded to several critical events in a very short span of time. Working with the City, iParametrics developed six separate After-Action Reports for community events and disasters. The iParametrics team thoroughly reviewed the response and

SECTION 4 PROPOSER'S SIMILAR EXPERIENCE CONTINUED

documentation prepared for these incidents and then hosted in-person and remote individualized “hotwash” meetings that reviewed the incidents, responses, successes, and areas of improvement for each one. Additionally, we assisted the City to prepare for a strike of City employees that took place in early February 2, 2023. The City issued an Emergency Declaration to help address work stoppage and continuation of critical services, including wastewater, sewer, and transportation services to the community. Within 24 hours, elements of the iParametrics Incident Management Team (IMT) mobilized to support the City’s planning and preparation process. Staff members assumed the role of Senior Advisor to the Incident Commander, Planning Section Chief, Incident Command System Situation Unit Leader (SITL), and Logistics Chief.

A map of our nationwide experience is included below.



References



Greater Naples Fire District

Contact: Alan McLoughlin, Assistant Chief of Logistics, amclaughlin@gnfire.org

Contract Dates: December 2023 - present

PROPOSER'S SIMILAR EXPERIENCE CONTINUED

Services Provided: We are currently creating applications for HMGP funds to harden fire houses impacted by Hurricane Ian. Once these applications are approved, we will also be managing the funds to provide these improvements. We also managing CDBG-DR funds to relocate a firehouse out of a floodzone.



John Hopkins All Children's Hospital

Contact: Larry Green, Director of Safety / Emergency Preparedness, 727.324.7855, lgreen52@jhmi.edu

Contract Dates: Dec. 2022 - Present

Services Provided: We are currently working on applications for the HMGP to harden the envelope of their outpatient facilities across six counties impacted by Hurricane Ian. Once approved, we will manage the grant funds to ensure compliance through closeout. Additionally, we assisted with developing their project worksheets as part of their Hurricane Ian Recovery process.



Town of Sneads, FL

Contact: Danielle Dickens Guy, 850.593.6636, danielle@sneadsfl.com

Contract Dates: 2019 - Present

Services Provided: The iParametrics team provided expert guidance to the Town's leadership as they pursued FEMA Public Assistance, 406 Mitigation and Hazard Mitigation Grant Program (404 Mitigation) dollars. Multiple subject matter experts were engaged throughout the process providing the Town with a consistent support through multiple FEMA staff changes (6 PDMGs and 5 TFLs).



FEMA PUBLIC ASSISTANCE

TECHNICAL ASSISTANCE CONTRACT | NATIONWIDE

The Federal Emergency Management Agency's (FEMA) Public Assistance (PA) Program provides aid in the wake of a major disaster to state and local governments, and to certain non-profits, to help communities in their recovery efforts. As a subcontractor to the Fluor Corporation, **iParametrics has supported the FEMA Public Assistance Program for the past 20 years, responding to more than 75 presidentially declared disasters in all 50 states in the United States and five territories.**

CLIENT

The Federal Emergency Management Agency

Sub to: Fluor Corporation

REFERENCE

Eileen McLaughlin
FGG Management
2300 Clarendon Blvd.
Arlington, VA 22201
(703) 387-4826
Eileen.McLaughlin@
Fluor.gov.com

BUDGET

\$50 million overall contract, over five years

DURATION

2005 - Present

SITUATION

When disaster strikes anywhere in the United States or its territories, our team deploys within 48 hours to assist state and local jurisdictions affected by these devastating events. As part of this effort, we have supported a broad range of tasks dealing with pre-disaster planning and post-disaster recovery. Our applicants have included hundreds of states, cities, counties, townships, and parishes throughout the United States.

TASK

Through the Public Assistance Program, iParametrics supports federal disaster grant assistance for debris removal; emergency protective measures; and the repair, replacement, or restoration of disaster-damaged property.

Our tasks include:

- Damage assessments and Damage Descriptions and Dimensions (DDD)
- Scopes of Work (SOW) for repair or replacement
- Project cost estimates, including costs for single-facility projects and fixed-price estimates for multiple-facility projects in accordance with Section 428 Public Assistance Alternative Procedures
- Review of DDDs, SOWs, and cost estimates in FEMA's Grants Manager
- Hazard mitigation proposals for improvements to increase facility resiliency against future events
- Audit and review of the grant for integrity, accuracy, and proper documentation prior to a project being submitted for public funding
- Consistency and integrity in program delivery/development and applicant compliance with requirements
- Training on all functional elements of the disaster



PAST PERFORMANCE

FEMA PUBLIC ASSISTANCE CONTINUED

In addition, iParametrics has provided PA Subject Matter Experts and Policy Advisors to FEMA's Joint Recovery Office (JRO) and supported all elements of Consolidated Resource Center (CRC) operations. These professionals have worked with Section 428 Alternative Procedures and the Bipartisan Budget Act of 2018 (BBA). As onsite Policy Advisors, our staff provides recommendations and coaching on methods for more efficient and concise project formulation, in addition to developing fixed-price cost estimates for multiple facility projects under Section 428 Alternative Procedures.

ACTION

Our staff works side-by-side with FEMA, state, and local agencies to ensure a recovery that is sensitive to the specific needs of local communities and consistent with federal policy. Our staff participates in all phases of recovery from mission planning to project closeout. We support scope development, the documentation and formulation of FEMA Project Worksheets, cost development and validation, QA/QC and audit, mitigation, closeout activities, and all functions of applicant support within the FEMA CRC.

RESULT

Our team has assisted on over 75 presidentially declared disasters since 2005. Seventy-eight (78) percent of our staff members have received performance assessments of Exceptional or Higher Than Expected with 20% performing at least as expected. This performance makes iParametrics one of the top performers on the entire PA Technical Assistance Contract.



"iParametrics has performed as a sub-contractor on the FEMA Public Assistance contract since 2005 providing wide ranging technical expertise to projects throughout the United States in support of nationwide disaster recovery efforts on behalf of FEMA. The nature of this work is often times technically complex, unpredictable, highly scrutinized and time sensitive. Your team has performed in exceptional fashion, providing high quality work under often times stressful and exhaustive workloads. We look forward to your long-term participation and support as a member of Fluor's Public Assistance team." - Program Director Fluor Government Group, Fluor Corporation





FEDERAL EMERGENCY MANAGEMENT AGENCY

LOGISTICS CONSTRUCTION SUPPORT CONTRACT

The Federal Emergency Management Agency's (FEMA) Logistics Construction Support Contract (LCSC) provides housing support for those who have lost their homes in the wake of a major disaster. **As a subcontractor to Dewberry, iParametrics is supporting the technical implementation of the FEMA LCSC program on multiple disasters, including wildfires, floods, and hurricanes, throughout multiple FEMA Regions.**

CLIENT

The Federal Emergency Management Agency

Sub to: Dewberry

REFERENCE

Mark Montgomery
(703) 805-2649
mmontgomery@
dewberry.com

BUDGET

\$5 million

DURATION

September 2022 - Present

SITUATION

iParametrics operates under an Indefinite Delivery/Indefinite Quantity (IDIQ) contract as a subcontractor to Dewberry to provide a broad array of project, engineering, and construction management services. The primary objective is to support FEMA's disaster housing missions both within and outside the continental United States.

TASK

In collaboration with FEMA's Logistics Management Directorate, Individual Assistance Program, and regional offices, our mandate is multifaceted. It involves:

- Mission Planning and Alternative Housing Planning Support
- Acquisition Planning, Contract Surveillance, and Administrative Support
- Accounting Review, Invoice Tracking, and Financial Monitoring
- GIS, Information Management, Data Analytics, and Reporting
- Housing Inspection and Design Services
- Project Scheduling and Cost Estimation
- Project Monitoring and Quality Oversight
- Environmental Compliance & Historic Preservation (EHP) Support
- Long-Term Staging Support Services
- Engineering and Construction Management
- Logistics and Supply Chain Analysis, Planning, and Exercising

The LCSC contract includes project management related to FEMA Logistics' direct housing missions. The tasks include a variety of installation-related project management activities such as planning support, administrative support, developing and providing technical analyses, project monitoring, permitting, demolition, excavation, site preparation, installation, deactivation, and

other specialty and general construction work related to FEMA's direct housing mission as directed in the Task Order.

ACTION

Our team of engineers, analysts, and inspectors are deployed to sites that have been presidentially declared as disaster zones in as little as 24 hours. Working side-by-side with FEMA, as well as state and local agencies, we focus on crafting recovery plans that are sensitive to the unique needs of each affected community and compliant with federal guidelines. We provide a comprehensive suite of services, including but not limited to, site surveys, debris removal, engineering design, and feasibility studies. The goal is to thoroughly understand the needs of each temporary housing site and provide timely engineering and inspection support.

RESULT

Since the inception of our contract, our team has been instrumental in the disaster recovery efforts across multiple regions in the country. Our collaborative and multifaceted approach has not only expedited the deployment of temporary housing but has also significantly improved outcomes for communities grappling with the aftermath of disasters. Our clients have expressed high levels of satisfaction with the outcomes achieved, recognizing our commitment to excellence and compliance. Additionally, our staff have been recognized multiple times by FEMA personnel for their commitment to the mission.



“The quality of work performed by iParametrics’ staff was very strong and benefited Dewberry, FEMA, and the disaster survivors supported by this contract. Staff requested had the requisite skills and training to deliver quality work, deployed timely, met deployment period of performance commitments, and reported daily accountability as required.” - Program Manager, Dewberry



NAPLES, FLORIDA

HAZARD MITIGATION GRANT PROGRAM SUPPORT

The Greater Naples Fire Rescue District is the largest independent fire district in Florida, providing emergency response and life safety services to the Chokoloskee, Everglades City, Golden Gate, East Naples, Isles of Capri, Port of the Islands, and surrounding communities.

CLIENT

Greater Naples Fire Rescue District (GNFRD)

REFERENCE

Chris Wolfe, Chief
14575 Collier Blvd
Naples, FL 34119
(239) 229-9991
cwolfe@gnfire.org

BUDGET

\$58,600

DURATION

March 2023 - Present

SITUATION

Naples, Florida, was impacted by two major hurricanes in less than five years. The Greater Naples Fire Rescue District determined that hardening its six most vulnerable stations was the best means of remaining functional following storm impacts.

TASK

iParametrics was contracted to support the Greater Naples Fire Rescue District through the Hurricane Ian disaster recovery process. We supported the Fire District through the Hazard Mitigation Grant Program (HMGP) application process. We supported the following tasks:

- Apply for potentially eligible projects at the County Local Mitigation Strategy Committee (LMS), attend the necessary ranking meetings, and advocate for the Fire Districts' applications.
- Coordinate with State and Federal staff to ensure successful project reviews.
- Provide technical guidance regarding procurement, duplication of benefits, and other potential federal grant opportunities.
- Complete the application development, which included Benefit Cost Analysis (BCAs) and data analytics to support the application submittal.
- Provide a complete HMGP application for GNFRD to submit to the Florida Division of Emergency Management (FDEM) Hazard Mitigation grant portal.

ACTION

With the Board of Commissioners' approval, the iParametrics team developed an application to support the hardening of six stations, including bay door upgrades, improved windows, and hardened roof structures, to ensure all buildings met the latest building code.

GREATER NAPLES FIRE DISTRICT CONTINUED

RESULT



Working with local engineers, the team successfully submitted the necessary application with engineering support of the quotes for \$4.6 million to harden all six stations to current wind load compliance.



GREATER NAPLES FIRE RESCUE DISTRICT

ADMINISTRATIVE HEADQUARTERS

14575 Collier Boulevard • Naples, FL 34119

Phone: (239)348-7540 Fax: (239)348-7546

Chris Wolfe, Interim Fire Chief

7/3/2024

To Whom It May Concern:

I am pleased to write this letter of recommendation for iParametrics, LLC. They have been providing exemplary grant services for the Greater Naples Fire Rescue District (District). We are the largest independent fire district in Florida, providing emergency response and life-saving services to the Chokoloskee, Everglades City, Golden Gate, East Naples, Isles of Capri, Port of the Islands, and surrounding communities. Throughout our collaboration, iParametrics has demonstrated exceptional skills, dedication, and professionalism that have significantly contributed to the success of our grant acquisition efforts.

We were impacted by two major hurricanes in less than five years. It was determined that hardening our six most vulnerable stations was the best means of remaining functional following storm impacts. Our engagement with iParametrics began when we needed comprehensive support to enhance our grant writing and research capabilities to make this happen as we were recovering from the hurricanes. We contracted with iParametrics to provide these services for us. From the onset, iParametrics exhibited an in-depth understanding of our needs and developed a strategic approach tailored to our objectives.

We collaborated with iParametrics to support us and our projects at the Local Mitigation Strategy Committee (LMS), attend the necessary ranking meetings, and advocate for our applications. iParametrics provided outstanding technical guidance regarding procurement, making sure we didn't duplicate benefits and providing information on other potential federal grant opportunities. Additionally, during the application process, they provided us with a Benefit-Cost Analysis (BCA) and data analytics to use in support of the submission of the application.

During this process, iParametrics meticulously analyzed each task assignment, ensuring that all projects were approached with a clear understanding of the required deliverables, schedules, and estimated costs. They did an exceptional job of integrating with our team to gather the necessary information and insights.

The professionalism displayed by the iParametrics team was evident in every interaction. They consistently communicated progress updates, adhered to deadlines, and were responsive to any queries or feedback. iParametrics utilized their own resources and expertise to ensure the high quality of all submissions, which was critical in meeting the stringent requirements of the HMGP grant programs.

Throughout our engagement, iParametrics maintained excellent coordination with the District representatives, facilitating smooth communication and efficient handling of tasks. Their ability to integrate feedback and make necessary adjustments swiftly was particularly commendable. Moreover, iParametrics proactively identified potential challenges and provided insightful solutions, which greatly aided in navigating complex grant processes.

iParametrics has been an invaluable asset to the District. Their expertise, dedication, and professional conduct make them highly recommendable for any organization seeking proficient grant services. We are confident that iParametrics will continue to excel and provide outstanding service in any future endeavors.

Please feel free to contact me at 239-348-7540 if you require any further information.

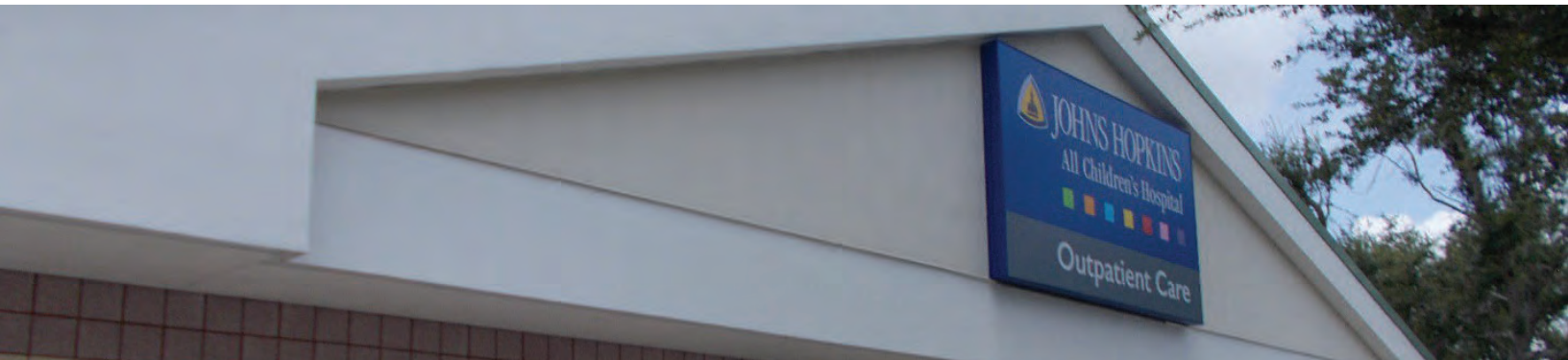
Sincerely,
Chris Wolfe

Chris Wolfe
Interim Chief
Greater Naples Fire Rescue District
14575 Collier Blvd.
Naples, FL 34119
cwolve@gnfire.org

Professionalism ~ Integrity ~ Compassion

Board of Fire Commissioners

Nick Biondo, Mark Cherney, Brian Cross, Patrick Dearborn, Al Duffy



JOHNS HOPKINS ALL CHILDREN'S HOSPITAL, FL

HURRICANE RECOVERY SUPPORT

Johns Hopkins All Children's Hospital in Fort Myers, Florida, is a world-class pediatric hospital in Florida that serves the entire northeast Florida community. It was directly affected by Hurricane Ian in the Fall of 2022.

CLIENT

Johns Hopkins All Children's Hospital

REFERENCE

Larry G. Green
Grant Coordinator
500 7th Ave South
St. Petersburg, FL 33701
(727) 324-7855
lgreen52@jhmi.edu

BUDGET

\$100,931

DURATION

January 2023 - January 2025

SITUATION

iParametrics was selected to complete the FEMA public assistance and hazard mitigation grant program recovery process for the hospital. We supported their team through the grant process for overall recovery funding related to Hurricane Ian. The project supported the main hospital and five outpatient care centers stretching from Fort Myers to New Port Richey.

TASK

iParametrics reviewed potential projects for the Hospital, including using Public Assistance funds for staff backfill and overtime and emergency protective measures. Our team then created documentation packages, including the grant applications and Benefit-Cost Analyses (BCAs). We supported the Hospital at Local Mitigation Strategy meetings in support of the HMGP Process and submitted the applications through FEMA's Grants Portal System. We coordinated with State and Federal staff and provided technical guidance for procurement, duplication of benefits, and other potential federal grants.

ACTION

Over the course of nine months, the iParametrics team supported the hospital with their FEMA PA submission, as well as six Hazard Mitigation Grant Applications to harden the main hospital and five outpatient care centers.

RESULT

The iParametrics team managed the HMGP application process across six local mitigation strategy committees. We successfully submitted over \$16 million in grant applications to the State of Florida as well as ensuring the FEMA PA project worksheets were submitted in a timely manner. One of the Applications has already been approved for funding by FEMA.

"iParametrics took the time to thoroughly understand our hospital's mission, goals, and projects. They conducted thorough research from several funding sources, including federal, state, local, and foundations. Their dedication to finding us the best funding opportunities to align with our strategic objectives has been invaluable." - Larry Green, HMGP Project Coordinator





June 6, 2024

To Whom It May Concern,

I am writing to express my appreciation for iParametrics and their exceptional services in grant research, writing, and submission. Our organization, Johns Hopkins All Children's Hospital, has had the pleasure of working with iParametrics on several grant projects in six counties, and their contributions have been invaluable.

iParametrics has consistently demonstrated a high level of expertise in identifying grant resources that align with our diverse funding needs. They really have conducted thorough research from several funding sources, including federal, state, local, and foundations. Their dedication to finding us the best funding opportunities to align with our strategic objectives has been invaluable.

One of the key strengths of iParametrics is their meticulous attention to detail in finding, writing, editing and completing grant applications and proposals. They ensure that every document is well-written and error-free. Their efforts in this area have greatly enhanced the quality and competitiveness of our submissions.

In addition to their technical skills, iParametrics took the time to thoroughly understand our hospital's mission, goals, and projects. This in-depth knowledge allowed them to tailor their grant recommendations and proposals to our specific needs, ensuring that we pursue the most appropriate and promising opportunities.

Furthermore, iParametrics went above and beyond in their analytics capabilities. From researching data and creating charts and graphs that enhanced our grant proposals to their ability to present that data visually in an easy-to-understand way, iParametrics has been a significant asset in making our applications more persuasive.

iParametrics also handled the submission process with the utmost professionalism. They ensured that grant packages were complete, timely, and adhered to all funder requirements.

Regularly, iParametrics provided us with detailed summaries of potential funding opportunities related to our priority areas, such as [road improvements, water quality, community development], and more. These summaries are comprehensive and include critical information such as agency names, due dates, eligibility, program summaries, and funding levels.

In conclusion, iParametrics has been a critical partner in our efforts to secure funding for our projects. Their ability to handle multiple grant applications concurrently while maintaining a high standard of quality and efficiency is truly commendable. We highly recommend their services to any organization seeking expert assistance in grant writing and research.

Sincerely,

Larry Green
HMGP Project Coordinator
Johns Hopkins All Children's Hospital
lgreen52@jhmi.edu
727-324-7855



ADVENT HEALTH NORTH PINELLAS

HAZARD MITIGATION GRANT PROGRAM SUPPORT

AdventHealth North Pinellas requested Hazard Mitigation Grant Program (HMGP) funds to install a generator, electrical system, and harden the entire building envelope of the hospital facility. This project will mitigate the damaging effects of hurricane-force winds and potential flooding. All of these will reduce the frequency of required evacuations, build resilience, and support the long-term recovery of an essential community lifeline.

CLIENT

AdventHealth North Pinellas

REFERENCE

Carol Clark
Manager, Safety and Security
1395 S. Pinellas Ave.
Tarpon Springs, FL 34689
(727) 943-3403
Carol.clark@adventhealth.com

BUDGET

\$42,459

DURATION

November 2023 -
February 2025

SITUATION

The AdventHealth North Pinellas facility in Tarpon Springs, FL, serves as a crucial community resource but is currently vulnerable to the impacts of hurricane-force winds and heavy rainfall. To ensure the hospital remains a safe and fully operational haven for patients and staff before, during, and after severe weather events, mitigation measures are urgently needed.

TASK

iParametrics collaborated with AdventHealth to review and develop key mitigation projects and develop and submit the HMGP proposal. The proposal was submitted to the Pinellas County Local Mitigation Strategy (LMS) working group for consideration for HMGP funding.

ACTION

iParametrics assisted by coordinating efforts between the LMS working group and other stakeholders, providing consultation, and offering technical assistance. We supported the client through planning and preparing the application for submission to the Florida Department of Emergency Management (FDEM) for review and approval. Additionally, we provided Subject Matter Experts (SMEs) and technical support throughout the application process. The project was endorsed by the LMS group as a high-priority application, added to the LMS project list, and the application was submitted for \$88.5 million in HMGP funding.

RESULT

The LMS working group has endorsed the project as a high priority for applying for HMGP funds. The client has submitted the application for a large-scale mitigation project that is eligible for HMGP funding. If awarded, the client could receive up to 75% of the project cost in federal assistance and they will provide 25% in match funds to complete the project within the allowable time frame.



7-8-2024

To Whom It May Concern,

I am writing to provide a recommendation for iParametrics, LLC., for their exemplary service and professionalism during their recent engagement with AdventHealth North Pinellas (AHNP). Our organization contracted iParametrics to provide Emergency Recovery Support, specifically to assist in the development of applications for the Hazard Mitigation Grant Program (HMGP). Their performance has been nothing short of outstanding.

From the outset, iParametrics demonstrated a deep understanding of the requirements and objectives we had set. Their ability to deliver services diligently and in a timely manner was instrumental in helping us navigate the complexities of the HMGP process. The team showcased superior expertise in the management of grants and the HMGP in Florida which ensured successful development and submission of our applications. The team's commitment to excellence exceeded our expectation.

The work they have done for us includes various critical tasks, all of which were handled with utmost professionalism and proficiency. The iParametrics team members each played pivotal roles in ensuring the successful completion of our project. Their attention to detail and ability to work collaboratively with our team were key factors in achieving our goals.

One of the standout aspects of iParametrics' service was their proactive communication and willingness to provide valuable insights. They consistently kept us informed of progress and potential challenges, which allowed us to make informed decisions and maintain a clear direction throughout the process. Their professional approach to managing the intricacies of the HMGP in Florida, including navigating regulatory requirements and ensuring compliance, was particularly impressive.

Moreover, iParametrics' adherence to the highest standards of conduct and their transparent handling of all matters related to our agreement reinforced our confidence in their capabilities. Their commitment to ethical practices was evident in every interaction.

In conclusion, iParametrics, LLC., has proven to be a reliable and highly competent partner in the mitigation and recovery of our critical facility. Their dedication, expertise, and professional conduct make them an invaluable asset to any organization in need of similar services. We are grateful for their contributions and look forward to the possibility of working with them again in the future.

Please feel free to contact me at 727-942-5060 if you require any further information or would like to discuss our experience with iParametrics in more detail.

Sincerely,

A handwritten signature in black ink, appearing to read "Tim Moreira", is written in a cursive style.

Tim Moreira, CHFM, CHSP, CHC
Director | Facilities
AdventHealth North Pinellas
1395 S. Pinellas Avenue
Tarpon Springs, FL 34689
727-942-5060



EVACUATION
ROUTE

SNEADS, FLORIDA

HURRICANE MICHAEL RECOVERY

iParametrics was selected by the Town of Sneads, Florida, to assist with their long-term recovery efforts from Hurricane Michael. Our team was responsible for coordinating all FEMA Public Assistance grant responsibilities and identifying opportunities for Community Development Block Grant Disaster Recovery (CDBG-DR) and Economic Development Administration (EDA) funding.

CLIENT

Town of Sneads, Florida

REFERENCE

Danielle Dickens Guy
Deputy Clerk
2028 Third Avenue
Sneads, FL 32460
(850) 593-6636
Danielle@sneadsfl.com

BUDGET

\$325,481

DURATION

March 2019 - March 2024

SITUATION

In October 2018, Hurricane Michael ripped through the Florida panhandle, destroying everything in its path and leaving many without homes and power. The Town of Sneads put out a request for comprehensive disaster recovery services and financial and grant management support.

TASK

In early 2019, the Town of Sneads selected iParametrics to help recover from Hurricane Michael's devastation. Our team coordinated all FEMA Public Assistance grant responsibilities and identified opportunities for CDBG-DR and EDA funding.

ACTION

The iParametrics team provided expert guidance to the Town's leadership as they pursued FEMA Public Assistance, 406 Mitigation, and Hazard Mitigation Grant Program (404 Mitigation) dollars. We provided multiple subject matter experts who were engaged throughout the process, providing the Town with consistent support through multiple FEMA staff changes (6 PDMGs and 5 TFLs).

RESULT

Major items accomplished included:

- Identified additional eligible damages totaling nearly \$2 million,
- Coordinated with insurance to increase cost recovery and avoid a potential duplication of benefits,
- Coordinated and oversaw all site visits,
- Identified and recovered volunteer time as well as donated resources to reduce local disaster cost share,
- Identified additional 406 hazard mitigation opportunities to enhance community resilience,
- The Town received \$750,000 in HMGP (404) and CDBG-DR funding.



SECTION 5

PRICING PROPOSAL ASSUMPTION



iParametrics

SECTION 5

PRICING PROPOSAL ASSUMPTION

The pricing proposal submitted in the OpenGov portal is inclusive of the following program assumptions.

- Falon Alo will commit 80% or more of her time to this program. Portal limitations did not allow for a precise calculation of her anticipated hours on this program. Falon's hours will be billed to match her actual hours worked. 80% of Falon's time commitment would equate to 1,664 hours.
- Alexis Balde will commit 100% of her time to this program. Alexis is currently a part-time employee of iParametrics. The maximum hours she would commit to this program would be 1,040 hours annually.
- Direct project costs related to the delivery, set-up, utility connections, and permitting fees are based on current market rates as determined during the early implementation phase of this program. The County has expressed a desire for these costs to be the responsibility of grantees being awarded the THU. Fees related to the delivery and installation of the THUs will not be billed back to the County when they are paid by the grantee or with other agency funds.
- The United Way of Hernando County has committed approximately \$80,000.00 of their Hurricane Relief funds to cover these costs when deemed necessary and documented accordingly via the disaster case management process.
- The disaster case management team will leverage existing County programs such as SHIP Disaster Repair assistance to cover related costs where necessary and applicable. The iParametrics team is coordinating closely with the County's Department of Housing and Supportive Services team to coordinate this process.
- To date, as of the writing of this proposal, iParametrics acknowledges that 17 site inspections have been completed. The pricing proposal reflects the quantities provided in the Request for Proposal due to portal limitations with the pricing proposal formulas. Should iParametrics be awarded the contract for this work, an updated budget will be provided upon request to reflect the current number of THUs remaining in the County's possession.
- The pricing proposal table in the portal would not allow for the creation of additional labor categories or the editing of job titles. Please note the roles as described in the Key Personnel section of this proposal reflect the intended staff for the program based on existing experience with the implementation of this program. Our team is happy to discuss those roles if requested by the County.



6515 Shiloh Road
Suite 200
Alpharetta, GA 30005
Phone: (770) 664-6636
Fax: (770) 664-6696
www.iParameters.com

CORPORATE AFFIDAVIT

(To be filled in and executed if the Vendor/Contractor is a Corporation)

STATE OF Georgia]

COUNTY OF Fulton]

Jeffrey Stevens being duly sworn, deposes and says that he is EVP of iParametrics, LLC, a corporation organized and existing under and by virtues of the laws of the State of Florida, and having its principal office at: 6515 Shiloh Road, Suite 200, Alpharetta, GA 30005 (Address)

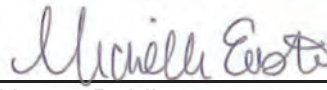
Affiant further says that he is familiar with the records, minute books and bylaws of iParametrics, LLC (Name of Corporation) of the corporation, is duly authorized to sign Executive Vice President (Title)

the Bid for Program Management Services for said corporation by virtues of: Corporate Resolution, signed 9/27/23
(State whether a provision of bylaws or a Resolution of the Board of Directors. If by Resolution, give date of adoption).



Affiant

Sworn to before me this 14th day of February, 2025.



Notary Public

This document should be completed and returned with your submittal.



HERNANDO COUNTY EMPLOYMENT DISCLOSURE CERTIFICATION STATEMENT

2/14/2025

(date)

Hernando County
Purchasing and Contracts Department
15470 Flight Path Drive
Brooksville, FL 34604

The undersigned certifies that to the best of his/her knowledge:

Is any officer, partner, director, proprietor, associate or member of the business entity a former employee of Hernando County within the last two (2) years? No Yes

Is any officer, partner, director, proprietor, associate or member of the business entity a relative or member of the household of a current Hernando County employee that had or will have any involvement with this procurement or contract authorization?

No Yes

If the answer to either of the above questions is "Yes", complete the "Relatives and Former Hernando County Employees - Roles and Signatures" table (Part A and/or Part B, as applicable).

Bidder: iParametrics, LLC

jeff.stevens@iParametrics.com

(Email address)

6515 Shiloh Road, Suite 200, Alpharetta, GA 30005

(Address)



(Signature required)

770-664-6636

(Phone)

Jeffrey Stevens

(Print name)

770-664-6696

(Fax)

Executive Vice President/General Manager

(Print title)

20-0631731

(Federal Taxpayer ID Number)

Relatives and Former Hernando County Employees – Roles and Signatures

Part A: Employees that left Hernando County in the last two years.			
Employee Name/Signature	Job Performed for Hernando County	Current Role with Business Entity	Date Left Hernando County
Name: _____ Sign: _____ • Involved with this procurement on behalf of Hernando County? No <input type="checkbox"/> Yes <input type="checkbox"/> • Involved with proposal development for this procurement? No <input type="checkbox"/> Yes <input type="checkbox"/>			
Name: _____ Sign: _____ • Involved with this procurement on behalf of Hernando County? No <input type="checkbox"/> Yes <input type="checkbox"/> • Involved with proposal development for this procurement? No <input type="checkbox"/> Yes <input type="checkbox"/>			
Name: _____ Sign: _____ • Involved with this procurement on behalf of Hernando County? No <input type="checkbox"/> Yes <input type="checkbox"/> • Involved with proposal development for this procurement? No <input type="checkbox"/> Yes <input type="checkbox"/>			
Part B: Identify officers, partners, directors, proprietors, associates or members of the business entity that are relatives or members of the household of Hernando County employees currently working for Hernando County, if Hernando County employee had or will have any involvement with this procurement of contract.			
Firm Officer, Partner, Director, Proprietor, Associate or Member Name	Name and Relationship of Relative or Member of Household Employed at Hernando County	Role at Hernando County	Hernando County employee's Role with this Procurement

(Make copies of this form as needed to list additional employees.)

This document should be completed and returned with your submittal.

Anti-Human Trafficking Affidavit

In compliance with Fla. Stat. § 787.06(13), this affidavit must be completed by an officer or representative of a nongovernmental entity that is executing, renewing, or extending a contract with Hernando County or any of its subordinate units (the “Governmental Entity”).

1. My name is Jeffrey Stevens and I am over eighteen years of age. The following information is given from my own personal knowledge.
2. I am an officer or representative with iParametrics, LLC, a non-governmental entity (the “Nongovernmental Entity”). I am authorized to provide this affidavit on behalf of Nongovernmental Entity.
3. Neither Nongovernmental Entity, nor any of its subsidiaries or affiliates, uses *coercion for labor* or *services*, as such italicized terms are defined in Fla. Stat. § 787.06, as it may be amended from time to time.
4. If, at any time in the future, Nongovernmental Entity does use coercion for labor or services, Nongovernmental Entity will immediately notify Governmental Entity and no contracts may be executed, renewed, or extended between the parties.
5. This declaration is made pursuant to Fla, Stat. § 92.525. I understand that making a false statement in this declaration may subject me to criminal penalties.

Under penalties of perjury, I Jeffrey Stevens, declare that I have read the foregoing Anti-Human Trafficking Affidavit and that the facts stated in it are true.

FURTHER AFFIANT SAYETH NAUGHT.

iParametrics, LLC
Name of Nongovernmental Entity

Jeffrey Stevens
Printed Name of Affiant

Executive Vice President/General Manager
Title of Affiant


Signature of Affiant

2/14/2025
Date

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* APPLICANT'S ORGANIZATION

iParametrics, LLC

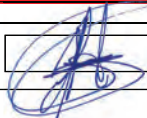
* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

Prefix: * First Name: Middle Name:

* Last Name: Suffix:

* Title:

* SIGNATURE:



* DATE:

**BUILD AMERICA BUY AMERICA (BABBA)
Self-Certification Materials**

The undersigned certifies, to the best of their knowledge and belief, that:
The Build America, Buy America Act (BABAA) requires that no federal financial assistance for “infrastructure” projects is provided “unless all of the iron, steel, manufactured products, and construction materials used in the project are produced in the United States.” Section 70914 of Public Law No. 117-58, §§ 70901-52.

The undersigned certifies that for the _____ (Program Manager for Disaster Recovery, Hernando County, Florida) _____ that the iron, steel, manufactured products, and construction materials used in this contract are in full compliance with the BABAA requirements including:

1. All iron and steel used in the project are produced in the United States. This means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
2. All manufactured products purchased with FEMA financial assistance must be produced in the United States. For a manufactured product to be considered produced in the United States, the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55% of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation.
3. All construction materials are manufactured in the United States. This means that all manufacturing processes for the construction material occurred in the United States.

“The [Contractor or Subcontractor], iParametrics, LLC, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the [Contractor or Subcontractor] understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.”



Signature of [Contractor’s or Subcontractor’s] Authorized Official

Jeffrey Stevens, Executive Vice President/General Manager
Name and Title of [Contractor’s or Subcontractor’s] Authorized Official

2/14/2025
Date

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

Approved by OMB
0348-0046

1. * Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. * Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. * Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
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4. Name and Address of Reporting Entity:
 Prime SubAwardee

* Name: iParametrics, LLC
* Street 1: 6515 Shiloh Road, Suite 200 Street 2: _____
* City: Alphareta State: GA Zip: 30005
Congressional District, if known: 7th

5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:

6. * Federal Department/Agency: FEMA	7. * Federal Program Name/Description: Public Assistance CFDA Number, if applicable: _____
--	---

8. Federal Action Number, if known: _____	9. Award Amount, if known: \$ _____
---	---


10. a. Name and Address of Lobbying Registrant:

Prefix _____ * First Name: n/a Middle Name _____
* Last Name: _____ Suffix _____
* Street 1: _____ Street 2: _____
* City: _____ State: _____ Zip: _____

b. Individual Performing Services (including address if different from No. 10a)

Prefix _____ * First Name: _____ Middle Name _____
* Last Name: _____ Suffix _____
* Street 1: _____ Street 2: _____
* City: _____ State: _____ Zip: _____

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* Signature: 
* Name: Prefix _____ * First Name: Jeffrey Middle Name _____
* Last Name: Stevens Suffix _____
Title: Executive Vice President Telephone No.: 770-664-6636 Date: 2/14/2025

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION,
INELIGIBILITY AND VOLUNTARY EXCLUSION-
LOWER TIER COVERED TRANSACTIONS FOR FEDERAL AID CONTRACTS**
(Compliance with 2 CFR Parts 180 and 1200)

It is certified that neither the below identified firm nor its principals are presently suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

Name of Consultant/Contractor: iParametrics, LLC

By:  Jeffrey Stevens

Date: 3/12/2025

Title: Executive Vice President/General Manager

Instructions for Certification

Instructions for Certification - Lower Tier Participants:

(Applicable to all subcontracts, purchase orders and other lower tier transactions requiring prior FHWA approval or estimated to cost \$25,000 or more - 2 CFR Parts 180 and 1200)

- a. By signing and submitting this proposal, the prospective lower tier is providing the certification set out below.
- b. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department, or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
- c. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous by reason of changed circumstances.
- d. The terms "covered transaction," "debarred," "suspended," "ineligible," "participant," "person," "principal," and "voluntarily excluded," as used in this clause, are defined in 2 CFR Parts 180 and 1200. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations. "First Tier Covered Transactions" refers to any covered transaction between a grantee or subgrantee of Federal funds and a participant (such as the prime or general contract). "Lower Tier Covered Transactions" refers to any covered transaction under a First Tier Covered Transaction (such as subcontracts). "First Tier Participant" refers to the participant who has entered into a covered transaction with a grantee or subgrantee of Federal funds (such as the prime or general contractor). "Lower Tier Participant" refers any participant who has entered into a covered transaction with a First Tier Participant or other Lower Tier Participants (such as subcontractors and suppliers).
- e. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
- f. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions exceeding the \$25,000 threshold.
- g. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any lower tier prospective participants, each participant may, but is not required to, check the Excluded Parties List System website (<https://www.epls.gov/>), which is compiled by the General Services Administration.
- h. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- i. Except for transactions authorized under paragraph e of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.