



AGENDA ITEM

TITLE

Award of Term Contract to Charlie's Plumbing, Inc., for Plumbing Repairs as Needed for Hernando County Fire and Emergency Services (Contract No. 23-T00453/TC; Amount: \$20,400.00)

BRIEF OVERVIEW

The Procurement Department issued Invitation to Bid (ITB) No. 23-T00453/TC on October 18, 2023, at the request of the Hernando County Fire Rescue and Emergency Services to obtain bids for the purchase of Plumbing Repairs As-Needed for use by the Facilities Department and other requesting Departments.

The Procurement Department staff placed the legal advertisement in the Hernando Sun on October 20, 2023, and the OpenGov website on October 18, 2023. The bid was sent to two hundred sixty-nine (269) matching vendor/contractors from the website. The bid document was downloaded by eighteen (18) vendor/contractors and Three (3) bid submissions were received.

BIDS RECEIVED:

Charlie's Plumbing, Inc \$20,400.00*
Ackerman Plumbing, Inc. \$35,675.00
Property Services GC \$59,750.00

Bids were reviewed and evaluated by the Procurement Department to determine if they were responsive and responsible. The bids were then reviewed and evaluated by the Hernando County Fire Rescue and Emergency Services staff for award recommendation based on price, conformance with specifications and the Bidder's ability to perform the contract in accordance with the terms, conditions and specifications required.

A Notice of Intent to Award the contract to Charlie's Plumbing, Inc., was posted on November 28, 2023, to the OpenGov website and posted to the Hernando County Administration electronic public bulletin board. The award is for a Three (3) year contract with Two (2) additional one year Unilateral Renewals.

The Chief Procurement Officer has reviewed for conformance to Procurement Ordinance and Purchasing Policies and Procedures.

FINANCIAL IMPACT

Annual funding in the amount of \$20,400.00 will be available from various department budgets. Purchases will only be made against the available department budget.

LEGAL NOTE

In accordance with Part II, Chapter 2, Article V of the Hernando County Code of Ordinances.

RECOMMENDATION

It is recommended the Board approve and authorize the Chairperson’s signature on attached Contract No. 23-T00453/TC with Charlie’s Plumbing, Inc., for the purchase of plumbing repairs as-needed in the estimated three-year contract amount of \$61,200.00 with the option for Two (2) one (1) year Unilateral Renewals.

It is further recommended the Board authorize the Chief Procurement Officer to approve change orders as they become necessary and required up to budgeted amounts.

REVIEW PROCESS

Charlene Elliot	Approved	12/06/2023	1:36 PM
Craig Becker	Approved	12/06/2023	2:03 PM
Carla Rossiter-Smith	Approved	12/18/2023	8:24 AM
Toni Brady	Approved	12/26/2023	9:25 AM
Pamela Hare	Approved	12/27/2023	1:26 PM
Melissa Tartaglia	Approved	12/27/2023	4:19 PM
Heidi Kurppe	Approved	12/28/2023	8:55 AM
Jeffrey Rogers	Approved	12/28/2023	10:17 AM
Colleen Conko	Approved	12/28/2023	2:56 PM

<p>RESULT: ADOPTED</p> <p>MOVER: Steve Champion</p> <p>SECONDER: John Allocco</p> <p> Narverud, Hawkins, Campbell, Allocco and Champion</p>
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