

Hernando County Board of County Commissioners Change Order Request

<input checked="" type="checkbox"/> Add Line(s)	<input type="checkbox"/> Cancel Outstanding Balance	<input checked="" type="checkbox"/> Increase/Decrease Funds
<input type="checkbox"/> Delete Line(s)	<input type="checkbox"/> Change Project Number	<input type="checkbox"/> Increase/Decrease Blanket
<input type="checkbox"/> Cancel Purchase Order	<input type="checkbox"/> Change Account Number	<input type="checkbox"/> Increase/Decrease Quantity

Today's Date: 05-05-2025

PO/Contract #: 25000052

Change Order Number: 6

Requisition Number: 25000052

Vendor's Name on PO: CTC DISASTER RESPONSE INC

Department/Employee: TIA OPDYKE

Instructions: In the explanation, details of the request must be provided. All requests must include account number, line item number, project number, new purchase order total. Include details as if entering a new requisition. If change request is due to new agreements, quotes, projects, etc. necessary documents must be attached.

Explanation:

Justification: Contract #: 24-TF00708 Grant GMS #: 571
CO #5) is to increase funds to cover outstanding and additional invoices that we receive before finalization of this purchase order.

Increase Line 9) 899,988; New Line Total 999,999.00
Add Line 14) \$999,999.00; New Line Total \$999,999.00
Add Line 15) \$999,999.00; New Line Total \$999,999.00
Add Line 16) \$600,014.00; New Line Total \$600,014.00

Old PO Total \$11,100,000.00 New PO Total 14,600,000.00
Dept 40011 Account 5303401 Project Code Milton24 Line #9 899,998.00
Dept 40011 Account 5303401 Project Code MILTON24 Line #14 \$999,999.00
Dept 40011 Account 5303401 Project Code MILTON24 Line #15 \$999,999.00
Dept 40011 Account 5303401 Project Code MILTON24 Line #16 \$600,014.00

40011-5303401	9	899998.00	MILTON24
40011-5303401	14	999999.00	Milton24
40011-5303401	15	999999.00	Milton24
40011-5303401	16	600014.00	Milton24
40011-5303401	17	.00	Milton24

Department Approval: LILLIAN HOYT Date: 05-02-2025

Chief Procurement Officer: _____ Date: _____

BOCC Approval Date: _____
(BOCC Required per Purchasing 080E)

Revised May, 2012