

PURCHASING POLICY EXCEPTION FORM

DATE: 04/09/2025

FROM: DEPARTMENT: Solid Waste & Recycling

VENDOR: MCS of Tampa

DEPT DIRECTOR/
MGR SIGNATURE: [Signature] DATE: 4/9/2025

Amount of Invoice: \$1858.80 Invoice Date: 01/10/2025

The attached request for disbursement does not appear to be in compliance with Hernando County Purchasing Policy and Procedures, for the following reason:

Purchase order was closed prior to the Installation & Programming Labor along with the Aviglion Microsphoneds and Fly Wire work being completed.

Please forward all documentation with this form, attached with a letter of explanation, to the Chief Procurement Officer.

TO: CHIEF PROCUREMENT OFFICER
Please review, and upon approval, forward to County Administration.

[Signature] Date: 4/12/2025

To process this disbursement, the request must be approved by the County Administrator.

TO: COUNTY ADMINISTRATOR
Please review, and upon approval, forward to the Finance Department for processing.

APPROVED FOR PAYMENT:

COUNTY ADMINISTRATOR (or designee): [Signature]
DATE: _____

APPROVED FOR PAYMENT:
FINANCE DIRECTOR/
ASST. FINANCE DIRECTOR

APPROVED
By Joshua Stringfellow at 1:20 pm, Apr 16, 2025

Date: _____

Received 4/15/25



DEPARTMENT OF SOLID WASTE

SOLID WASTE ♦ RECYCLING ♦ SW CODE ENFORCEMENT ♦ FINANCE ♦ HOUSEHOLD HAZARDOUS WASTE

14450 LANDFILL RD ♦ BROOKSVILLE, FLORIDA 34614

P 352.754.4112 ♦ F 352.754.4118 ♦ W www.HernandoCounty.us

Date: April 3, 2025

To: Carla Rossiter-Smith
Purchasing and Contracts

From: Scott Harper, Solid Waste Services Manager
Solid Waste & Recycling

A handwritten signature in black ink, appearing to be "SH", is written over the name "Scott Harper" in the "From:" field.

Subject: Purchasing Policy Exception MCS of Tampa

MCS of Tampa performed work on the camera system at the main landfill installing equipment which included cameras, cabling and other hardware over a period of several months. The purchase order had ended when MCS installed some additional equipment. This was an unfortunate occurrence however the invoice is correct that work was performed and needs paid.



Invoice

Date: 1/10/2025
Invoice No.: 52786
MR Number: 24000834
Location Site: 7544125

Remit to:

MCS of Tampa, Inc.
8510 Sunstate Street
Tampa, FL 33634
(813) 872-0217

Sold to: Hernando County Supervisor of Elect
20 N Main St. Rm 165
Brooksville, FL 34601

Ship To: Northwest Landfill
14450 Landfill Road
Brooksville, FL 34614

Work Ordered: Landfill Microphone adds/programming

Work Order No: 71946

Terms: Net 30 Days

Customer P.O.: 24000834

Job #: 24-J3650-CAB

Item	Description	Quantity	Unit Price	Amount
1	Installation and Programming Labor	9.00	76.50	688.50
2	Avigilon Microphones and Fly wire	3.00	390.10	1,170.30

Work Performed:

The document must be presented for processing any claim. No returns after 3 days, 20% restocking fee on returns. Accounts that are 30 days past due pursuant to the above agreement on terms shall accrue interest at the rate of 1.5% per month. Customer agrees to pay all the seller's cost related to the collections of any sums, including the overhead allocated to employee's efforts and any legal fees and expenses incurred. For all goods sold and delivered on terms or non-COD basis, purchaser shall complete state UCC-1 form and seller shall retain, and customer does hereby grant, a purchase money security interest on all such goods until payment has been paid in full to the seller for the goods. All items unless otherwise specified above are subject to the standard MCS warranty provision.

Subtotal: 1,858.80
Sales Tax: 0.00
Total Due: \$1,858.80