



AGENDA ITEM

TITLE

Change Order No. 2 to Purchase Order to Vector Fleet Management, LLC, for Contractor Operated Parts Store and Associated Budget Resolution (Contract No. 23000342; Amount: \$324,000.00)

BRIEF OVERVIEW

On July 27, 2021, the Board approved award of Contract No. 21-RG0014 to Vector Fleet Management, LLC for an estimated annual spend amount of \$616,979.00 and authorized the Chief Procurement Officer (CPO) to approve change orders up to the department's budget.

The purchase order was originally issued for \$592,058.96. Change order No. 1 in the amount of \$270,000 was approved by the CPO on April 27, 2023. Change Order No. 2, in the amount of \$324,000.00, would increase the purchase order to \$1,186,058.96, above the current budgeted amount.

Hernando County Fleet Department has requested an increase to cover purchases through Fiscal Year 2023 for Purchase Order No. 23000342 for auto maintenance parts and supplies.

FINANCIAL IMPACT

With approval of attached budget resolution there will be sufficient funds in Account No. 08021-5305212, Oper Supp-parts for the additional \$324,000.00 change order request. Budget resolution increasing revenues and expenditures for Fleet account parts Account No. 08021-5305212 and outside services Account No. 08021-5303476 in the amount of \$300,000 each for a total of \$600,000.00 based on current use.

LEGAL NOTE

The Board has the authority to act on this item pursuant to Part II, Chapter 2, Article V of the Hernando County Code of Ordinances.

RECOMMENDATION

It is recommended the Board approve and authorize the Chairman's signature on the attached budget resolution and approve Change Order No. 2, in the amount of \$324,000.00 to Purchase Order No. 23000342 bringing the total purchase order amount to \$1,186,058.96.

REVIEW PROCESS

Brenda Peshel	Approved	07/25/2023	3:14 PM
Gordon Onderdonk	Approved	07/26/2023	1:35 PM
Tameka Thompson	Approved	07/27/2023	12:07 PM
Carla Rossiter-Smith	Approved	07/27/2023	3:56 PM
Toni Brady	Approved	07/28/2023	9:10 AM
Pamela Hare	Approved	07/28/2023	1:47 PM
Melissa Tartaglia	Approved	08/01/2023	12:47 PM

Heidi Kurppe	Approved	08/01/2023	5:21 PM
Scott Herring	Approved	08/01/2023	5:52 PM
Jeffrey Rogers	Approved	08/02/2023	7:27 AM
Colleen Conko	Approved	08/02/2023	10:31 AM

RESULT: **ADOPTED**
MOVER: Brian Hawkins
SECONDER: Steve Champion
 Narverud, Champion, Campbell, Hawkins and Allocco