

# **NAMING OF ANY COUNTY-OWNED PROPERTY OR FACILITY**

## **POLICY 31-01**

**PURPOSE:** It is the intent of the Board of County Commissioners to establish a policy regarding the naming of any County-owned property or facility.

**BACKGROUND:** Section 267.062, Fla. Stat., provides that no state building, road, bridge, park, recreational complex, or other similar facility shall be named for any living person and further provides that the naming of such facilities, in consultation with the Florida Historical Commission, shall be limited to those “persons whose contributions to the state have been of such significance” to warrant naming thereafter. The County desires to establish a similar policy.

**POLICY:**

1. The naming of any County-owned property or facility (including areas, rooms or spaces therein) is a legislative function of the Board of County Commissioners (the “Board”); consequently, it is within the Board’s sole discretion to determine the appropriate name for any County-owned property or facility, or to leave such property or facility unnamed.
2. In naming of any County-owned property or facility, consideration shall be given to: (a) the function and geographic location of the property or facility; (b) any historic events relevant to the site of the property or facility; (c) the contribution made by the deceased through community, civic and charitable involvement, monetary donations and bequests, or combination thereof; and (d) any benefit from leaving the property or facility unnamed.
3. At any public meeting, the Board may direct staff to issue a “Notice of Intent to Name County Property or Facility” whereupon the County Administrator shall form an ad hoc Names Selection Committee and shall cause such notice to be published as provided herein. The Names Selection Committee shall be designated at the sole discretion of the County Administrator and may include, without limitation: a representative of the department with an interest in the property or facility to be named; a representative of the County Administrator’s Office; a resident of the County

Commissioner's district where the property or facility is located; an representative of the Library Advisory Committee (if a library is involved); a representative of a local historical group; or any combination therefore in the discretion of the County Administrator. The County Administrator in designating the members shall also designate one member to be the chairperson. However, creation of the Names Selection Committee shall not preclude Board members from suggesting any other names to the full Board for consideration at the time that the Committee's recommendations are considered. The naming of any property or facility shall be based upon a majority vote of the Board where a quorum is present.

4. It is the desire of the Board to obtain the greatest citizen input and participation regarding the naming of any County-owned property or facility.
5. In furtherance of the policy objectives stated above, the "Notice of Intent to Name County Property or Facility" shall be published in a newspaper of general circulation. The Notice shall run in a portion of the paper other than 'legal notices.' The Notice shall indicate the location of the property or facility and whether there is any known historical significance. The Notice shall inform the public that the Names Selection Committee will be accepting proposed names over a specified period (which shall be no less than seven (7) days and no more than thirty (30) days following date of publication) and the Notice will further state the last date in which proposed names will be accepted by the Committee. The Notice shall provide an address where proposed names may be sent (all proposals shall include an explanation of why that property or facility should be named after the person proposed and include any supporting documentation). Finally, the Notice shall include a brief summary of the selection criteria and that the named person shall not be any living person.
6. The following criteria shall be considered by the Names Selection Committee in reviewing and recommending names to the Board.
  - a. Geographic Location: The Committee shall take into account any unique geographic features the property or facility has and further take into account common community or neighborhood characteristics based upon its location (examples of communities and

neighborhoods with common characteristics include Spring Hill, Brooksville, Masaryktown, Weeki Wachee, Hernando Beach, Aripeka, Spring Lake, Istachatta, Nobleton and Ridge Manor, without limitation).

- b. Historical Significance: The Committee shall take into account any historical significance the property or facility may have had.
  - c. Contribution of the Deceased: The Committee may not consider the name of any living person. In order for any County-owned property or facility to be named after any deceased person, such individual shall have positively influenced the County at the time such person was alive and which may be evidenced through significant community involvement, civic participation, charitable work, prior donation of real or tangible property or funds to the County, or some combination thereof.
7. Upon being formed, the Chairperson of the Names Selection Committee shall promptly convene a meeting of the Committee and such subsequent meetings as necessary. All deliberations of the Committee shall be pursuant to this Policy and shall be purely advisory in nature. The Committee's recommendation, along with a complete list of all names considered, shall be submitted to the Board within sixty (60) days of the Committee being formed unless granted an extension by the Board.
  8. Upon the Board taking action to name any property or facility, the ad hoc Names Selection Committee shall automatically disband.
  9. The renaming of any County-owned property or facility shall follow the same procedure as outlined above.
  10. No property right shall be conferred upon any entity, successor, heir, relative or any other person as a result of the naming or renaming of any County-owned property or facility hereunder.
  11. The Board expressly reserves upon itself the right not to name or rename any County-owned property or facility for any reason or no reason.

12. This Policy shall take effect upon its adoption by the Board.

**Adopted:** July 18, 2006