



DEPARTMENT OF PURCHASING AND CONTRACTS

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DATE: May 22, 2023
TO: Fran Hallet, Procurement Agent II
FROM: Marie Warren
SUBJECT: Recommendation for Award Bid No. 23-TG0011/FH
Project Name: Gopher Tortoise Removal

The attached bid received from Stroud Engineering Consultant for the above referenced project/solicitation is submitted for your review, evaluation, and award recommendation. In accordance with the Hernando County Ordinance No. 93.16, Section 2-105 (6) and Purchasing and Contracts Department Policies and Procedures Manual, Procedure No. 130F, Paragraph 3. (D), Policy140I, Paragraph 2(H), please complete items 2 through 6 and return this award recommendation form with your technical evaluation attached, approved by your department director/manager on or by 5:00 p.m. on April 4, 2023.

- 1. Total Contract Bid Price is: \$ N/A
2. Reference checks are satisfactory: XX YES NO
If no, provide an explanation using the space provided below and/or attached to this form.
3. Recommend award as responsive and responsible bidder XX YES NO
If no, provide a detailed explanation using the space provided below and/or attached to this form.
4. Request Next Bidder? YES NO XX
5. Provide a statement that addresses the reason(s) for your recommendation or rejection. Include your basis for determining that pricing is fair and reasonable, and that the Bidder has the ability and resources to perform in accordance with the bid terms, conditions, and scope.
Stroud Engineering Consultants is qualified and had good reference checks.
6. Provide the funding information: Fund 1013 Dept 03211 Account 5306308
7. Fund 1013 Dept 03211 Account 5306306: Fund 1013, Dept 03211 Account 5616313
8. Fund 1013, Dept 03211 Account 5616371

Recommendation Approved By: [Signature] Date: 5/25/23
Department Director/Manager

TECHNICAL EVALUATION FOR BID AWARD

ITB# 23-TG0011/DK
Gopher Tortoise Removal

VENDOR: STROUD ENGINEERING CONSULTANT

This document has been developed to facilitate your evaluation. Your evaluation should be limited to the attached. **Purchasing will ensure that all documents required by the solicitation are contained for evaluation. This documentation will be included with the bid submitted for evaluation. Bids that are determined non-responsive by the Purchasing Division will not be submitted to you for evaluation.** Please note that you should focus your attention on the areas contained within this document. Your evaluation will be a major consideration as to the responsiveness and/or responsibility of a bidder.

- A. Is the amount of the bid reasonable and realistic for the services to be performed or the item or equipment to be purchased? **NO BID REQUIRED, BASED ON SKILL AND REFERENCES**

If the bid is considered reasonable/realistic, provide justification for your conclusion.

If you consider the bid to be unreasonable and/or unrealistic, please explain in detail.

- B. Was an independent County estimate developed prior to soliciting for the procurement? **NO**

If affirmative, submit this estimate with your evaluation in the same format as the bid schedule and describe the extent the estimate was used in the analysis of the bid.

- C. Do the resources (manpower, equipment, supplies, etc.) proposed by the bidder meet the minimum requirements, if any, established by the solicitation? **YES**

If minimums were not identified in the solicitation, you may request information on proposed resources from the bidder **through Purchasing.**

TECHNICAL EVALUATION FOR BID AWARD

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When specific types and quantities of equipment are required to meet minimum standards, the bidder may address this requirement by providing purchasing with a pro-forma invoice with confirmation from a bank or lending institution to the effect that they are prepared to finance the lease or purchase of equipment necessary to perform the services if the bidder is awarded the contract. N/A

D. Does the bidder have a satisfactory record of performance? YES

At a minimum, the bidder's record on previous county contracts must be considered and an attempt must be made to contact all references. The reference form attached is to be used for your documentation of your reference check. If references cannot be contacted, the Department shall contact Purchasing for additional references. Purchasing shall request from the bidder in writing of this fact and inform that the reference must contact the project person within two business days, or it will negatively impact the evaluation the bid.

E. Provide your overall recommendation on the Recommendation for Award Form. WOULD USE THIS VENDOR FOR FUTURE PROJECTS.

Note: At no time will the user/project person/bid evaluator discuss responsiveness, responsibility, or withdrawal from the bidding process with any bidder. Moreover, it is strictly prohibited for any County representative involved in the bidding process to attempt to negotiate bids, influence or otherwise impact the business decisions of a bidder.

REFERENCE CHECK

BID #: **23-TG0011/DK** BID TITLE: **Gopher Tortoise Removal**

RESPONDENT: Stroud Engineering Consultants

REFERENCE (Company or Person): Turbine Diagnostic Service

PHONE #: 727-375-8700 PERSON YOU SPOKE TO: Ron Rubrecht per email

1. Describe the work contracted by your firm/company.

Removal of gopher tortoise from assorted locations.

2. Was the work completed on time?

Yes

3. Were you satisfied with the final results?

Yes

4. Did you implement their recommendations?

Yes

5. Did you encounter any problems?

No

6. How would you rate the company on a scale of 1 to 5 (low to high) on the following:

Professionalism	<u>5</u>
Qualifications	<u>5</u>
Final Product	<u>5</u>
Cooperation	<u>5</u>
Reliability	<u>5</u>

7. Would you contract with this company again?

Yes xx No Maybe

Reference checked by: Marie Warren Date: 4/29/2023

REFERENCE CHECK

BID #: 23-TG0011/DK BID TITLE: Gopher Tortoise Removal

RESPONDENT: Stroud Engineering Consultants

REFERENCE (Company or Person): Rotunda Homes, Inc.

PHONE #: 727-836-0304 PERSON YOU SPOKE TO: Terri Duggan

1. Describe the work contracted by your firm/company.
Survey & removal of gopher tortoise from home sites.

2. Was the work completed on time?
Yes

3. Were you satisfied with the final results?
Yes

4. Did you implement their recommendations?
Yes

5. Did you encounter any problems?
No

6. How would you rate the company on a scale of 1 to 5 (low to high) on the following:

Professionalism	<u>5</u>
Qualifications	<u>5</u>
Final Product	<u>5</u>
Cooperation	<u>5</u>
Reliability	<u>5</u>

7. Would you contract with this company again?

Yes xx No Maybe

Reference checked by: Marie Warren Date: 5/26/2023

REFERENCE CHECK

BID #: **23-TG0011/DK** BID TITLE: **Gopher Tortoise Removal**

RESPONDENT: Stroud Engineering Consultants

REFERENCE (Company or Person): Lyric Services, Inc.

PHONE #: 352-585-7946 PERSON YOU SPOKE TO: Rick Daniels

1. Describe the work contracted by your firm/company. Survey & removal & relocate gopher tortoise from updated drainage retention areas.
2. Was the work completed on time?
Yes
3. Were you satisfied with the final results?
Yes
4. Did you implement their recommendations?
Yes
5. Did you encounter any problems?
No
6. How would you rate the company on a scale of 1 to 5 (low to high) on the following:

Professionalism	<u>5</u>
Qualifications	<u>5</u>
Final Product	<u>5</u>
Cooperation	<u>5</u>
Reliability	<u>5</u>
7. Would you contract with this company again?
Yes xx No _____ Maybe _____

Reference checked by: Marie Warren

Date: 5/26/2023