




MEMORANDUM

TO: Danielle Archuleta, Human Resource Manager

FROM: Chris Linsbeck, Community Services Director 

SUBJECT: Requisition for Three (3) Additional Maintenance Worker II/Splash Pad Attendant Positions.

DATE: August 6, 2025

After reviewing the Splash Park operation over the last 4 weeks, we have determined that original staffing projections we made have been insufficient to adequately provide oversight of capacity, safety, and routine maintenance of the Splash Park operation. The Parks Department has been utilizing temporary staffing services to adequately staff the operation. We are requesting (3) three Full-Time Maintenance Worker II/Splash Pad Attendant positions to be added to the Parks Department.

These positions would replace any temporary staff and provide necessary operational staffing needs for the Opening and Closing shifts currently scheduled at 7 days a week. In the off-season, the Park's Department will utilize these staff members throughout the Park Maintenance division as the Sports Complexes continue to grow requiring increased maintenance needs.