

# PURCHASING POLICY EXCEPTION FORM

**FROM:**

DATE: 12/14/2022  
DEPARTMENT: FLEET  
VENDOR: BRIGGS EQUIPMENT

DEPT DIRECTOR/  
MGR SIGNATURE: *Brenda Pestul* DATE: 12-16-22

**Amount of Invoice:** \$3,439.71 **Invoice Date:** 11/10/22

The attached request for disbursement does not appear to be in compliance with County Purchasing Policy, for the following reason:

A PO was not issued due to the vendor did not providing the department with an estimate before the work was completed.

**Please forward all documentation with this form attached, and letter of explanation, to the Chief Procurement Officer.**

**TO: CHIEF PROCUREMENT OFFICER**  
Please review, and upon approval, forward to County Administration.

*[Signature]* Date: 12/19/2022

Resolution: The department needs to ensure that the vendor does not start any work without providing a quote for approval.

**To process this disbursement, the request must be approved by the County Administrator.**

**TO: COUNTY ADMINISTRATOR**  
Please review, and upon approval, forward to the Finance Department for processing.  
APPROVED FOR PAYMENT:

COUNTY ADMINISTRATOR (or designee): *[Signature]*  
DATE: 12/19/22

APPROVED FOR PAYMENT:  
FINANCE DIRECTOR/ *Frances Pioszak*  
ASST. FINANCE DIRECTOR \_\_\_\_\_

**APPROVED**  
By Frances Pioszak at 8:34 am, Feb 06, 2023

# REISSUE

Vendor is normally an ACH. Live check will be cut for reissue. Check to be sent to physical address according to Vendor Reg.-df



<b>REMIT TO:</b> BRIGGS EQUIPMENT LOCK BOX 841272 DALLAS, TX 75284-1272	<b>CORRESPONDENCE TO:</b> ✓ BRIGGS EQUIPMENT 10540 N. STEMMONS FREEWAY DALLAS, TX 75220
--	--

ON PAST DUE INVOICES, INTEREST MAY BE CHARGED AT THE MAXIMUM ALLOWED BY LAW.

ANY PROBLEMS CALL Tampa, FL JCB (813) 621-4671  
 ORDER TYPE: SERVICE

Page 1 of 2

INVOICE # INV2671403R  
 SERVICE CALL ID SC-3139214  
 INVOICE DATE 11/10/2022  
 ORIGINAL INVOICE #

S  
O  
L  
D  
T  
O

C2123062  
 Hernando County Fleet Management  
 1525 E Jefferson St  
 Brooksville, FL 34601-3537  
 USA

S  
H  
I  
P  
P  
E  
D  
T  
O

C2127272  
 ST: Hernando County Fleet Management  
 1525 E Jefferson St  
 Brooksville, FL 34601-3537  
 USA

TERMS: Net 30 Days

DUE BY: 12/10/2022

CUSTOMER ORDER NO.		SERVICE COMPLETED		VIA	
		09/21/2022			
QUANT. ORDERED	QUANT. SHIPPED	UNIT. NUMBER	DESCRIPTION	PRICE EACH	TOTAL
			Unit #: EQ244516-1 Make: JCB Model: 3CX Serial #: 2666392 Meter: 1924  Valve body hydraulic leak  Valve body hydraulic leak  [8/26/2022 1:43:03 PM] 010174 Several hoses need to be replaced  Two of the lines the rubber are starting to dry rot showing the steel hose. One of the lines connects to a fitting and is leaking from there and the hose. Parts are on order [9/1/2022 10:39:50 AM] 010174 Fitting on valve body was leaking  [9/1/2022 10:43:00 AM] 010174 Replaced two of the dry rotten hoses. Replaced fitting that goes to valve body and the hose that connects to the fitting. Added 2 gallons of hydraulic fluid. Checked hoses and fittings during and after machine was tested and at operating temp. Washed machine to get rid of excess hydraulic fluid.		
1	1	33AP/BA092JCB	HOSE 1/2BSP 920m	83.43	83.43
1	1	33AP/AA116JCB	Hose HP: 1/2BSP	81.52	81.52

Continued on next page



**EQUIPMENT**

<b>REMIT TO:</b> BRIGGS EQUIPMENT LOCK BOX 841272 DALLAS, TX 75284-1272	<b>CORRESPONDENCE TO:</b> BRIGGS EQUIPMENT 10540 N. STEMMONS FREEWAY DALLAS, TX 75220
--	--

ON PAST DUE INVOICES, INTEREST MAY BE CHARGED AT THE MAXIMUM ALLOWED BY LAW.

ANY PROBLEMS CALL Tampa, FL JCB (813) 621-4671  
 ORDER TYPE: SERVICE

Page 2 of 2

INVOICE # INV2671403  
 SERVICE CALL ID SC-3139214  
 INVOICE DATE 11/10/2022  
 ORIGINAL INVOICE #

**SOLD TO**  
 C2123062  
 Hernando County Fleet Management

**SHIPPED TO**  
 C2127272  
 ST: Hernando County Fleet Management

TERMS: Net 30 Days

DUE BY: 12/10/2022

QUANT. ORDERED	QUANT. SHIPPED	UNIT. NUMBER	DESCRIPTION	PRICE EACH	TOTAL
1	1	33AP/BA086JCB	HOSE 1/2 BSP HP	95.67	95.67
1	1	332/C0191JCB	(W) (P) Q/R COUP	52.13	52.13
1	1	332/F7880JCB	HOSE - 04 BSP LP	118.98	118.98
2	2	BD1019MISC	BRAKE CLEANER (NON C	4.17	8.34
2	2	4002/2001UJCB	OP HYDRAULIC FLU	39.10	78.20
1	1	1356/0204ZJCB	nBACK NUT 1/2nnB	4.17	4.17
2	2	4002/2001UJCB	OP HYDRAULIC FLU	40.67	81.34
1	1	649/51974JCB	HOSE 1/4BSP 1700	194.92	194.92
1	1	332/F7880JCB	HOSE - 04 BSP LP	118.98	118.98
1	1	332/C0191JCB	(W) (P) Q/R COUP	52.13	52.13
-1	1	649/51974JCB	HOSE 1/4BSP 1700	194.92	(194.92)
			Labor-Standard		2,310.89
1			Call Out Charge \$140	140.00	140.00
1			Parts Freight	168.84	168.84
1			Parts Freight	45.09	45.09

SALESPERSON	TOTAL MATERIAL	1,128.82
	TOTAL LABOR	2,310.89
	SUB-TOTAL	3,439.71
	SALES TAX	0.00
	<b>INVOICE TOTAL</b>	<b>\$3,439.71</b>
	AFTER 12/11/2022 PLEASE PAY	\$3,508.50

Unless otherwise prohibited by applicable law, payments by credit card will be charged a 1.5% convenience fee. This fee will not apply in Florida and Texas. This convenience fee will not apply to debit or pre-paid cards

The Limited Warranty disclaimer applicable to this invoice is posted at the below website: <https://www.briggsequipment.us/applicablelimitedwarranty/>

ORIGINAL INVOICE

BY THE ACCEPTANCE OF THE ABOVE MERCHANDISE, BUYER AGREES TO MAKE ALL PAYMENTS TO BRIGGS EQUIPMENT IN DALLAS, DALLAS COUNTY, TEXAS, NO MERCHANDISE MAY BE RETURNED WITHOUT WRITTEN APPROVAL. RETURN SUBJECT TO 20% HANDLING CHARGE PLUS APPLICABLE FREIGHT CHARGES.

SELLER REPRESENTS THAT, WITH RESPECT TO THE PRODUCTION OF THE ARTICLES AND/OR THE PERFORMANCE OF THE SERVICES COVERED BY THIS INVOICE, IT HAS FULLY COMPLIED WITH THE FAIR LABOR STANDARDS ACT OF 1938, AS AMENDED.

SUNGARD PENTAMATION  
 DATE: 02/09/2023  
 TIME: 11:54:35

HERNANDO CO BOARD OF CO COMMISSIONERS  
 EFT REPORT

PAGE NUMBER: 1  
 VENCHK11

SELECTION CRITERIA:

VOUCHER NUM	DATE	VENDOR	ALT #	NAME	TC ACCOUNT	AMOUNT
V521547	02/10/2023	26248		BAYCARE BEHAVIORAL HEALTH INC	22 000095018158	87,500.00
V521554	02/10/2023	19039		COMMUNITY LEGAL SERVICES OF	22 898115226981	21,132.12
V521574	02/10/2023	86525		NEW VISTA BUILDERS GROUP LLC	22 898052401241	176,562.00
TOTAL BANK 100		- BANK OF AMERICA	063100277			285,194.12
V521567	02/10/2023	167		HERNANDO COUNTY CLERK OF CIRCU	22 0134100057506	14,366.25
TOTAL BANK 101		- SUNTRUST BANK	061000104			14,366.25
V521560	02/10/2023	15314		GOODWIN BROS CONSTRUCTION INC	22 1566159801	184,763.11
TOTAL BANK 105		- BRANNEN BANK -	063104626			184,763.11
V521569	02/10/2023	23052		INTEGRATED ENVIRONMENTAL TECHN	22 476228286	36,641.99
TOTAL BANK 108		- GTE FEDERAL CREDIT UNION	263182794			36,641.99
V521583	02/10/2023	84906		TRIPLE CROWN C LAWN JOCKEYS LL	22 10050006434111	4,602.00
TOTAL BANK 109		- SUNCOAST SCHOOLS FCU				4,602.00
V521543	02/10/2023	51524		ALL AMERICAN U-CART CONCRETE	22 7700768001	605.50
V521576	02/10/2023	29771		PRISTINE SERVICES LLC	22 7906976101	533.21
TOTAL BANK 121		- CAPITAL CITY BANK	063100688			1,138.71
V521573	02/10/2023	21276		MID FLORIDA DIESEL INC	22 0185001314947	33.00
V521577	02/10/2023	56347		ROBERT A BUCKNER	22 1000280607440	3,244.00
TOTAL BANK 132		- SUNTRUST BANK	063102152 - ORLANDO			3,277.00
V521585	02/10/2023	13941		WEX BANK	22 4539508	54,101.77
TOTAL BANK 168		- HARRIS BANK				54,101.77
V521545	02/10/2023	33578		AMERICAN INFRASTRUCTURE DEVELO	22 71009531	40,550.47
✓ V521550	02/10/2023	15789		✓ BRIGGS INDUSTRIAL SOLUTIONS IN	22 41048121	3,439.71 ✓
TOTAL BANK 175		- THE BANK OF TAMPA				43,990.18
V521549	02/10/2023	17293		BOUND TREE MEDICAL LLC	22 633549380	3,882.22
V521579	02/10/2023	9878		STATE ALARM INC	22 707609046	449.00
TOTAL BANK 200		- CHASE -	044000037			4,331.22
V521584	02/10/2023	7325		UNIFIRST CORPORATION	22 54608762	811.57
TOTAL BANK 207		- BANK OF AMERICA				811.57
V521544	02/10/2023	42		AMERICAN FAMILY ASSURANCE COMP	22 2000021568972	35,865.88
V521562	02/10/2023	14579		HARTFORD LIFE AND ACCIDENT INS	22 2014207995465	45,319.54
V521563	02/10/2023	L2180067		HARTFORD LIFE AND ACCIDENT INS	22 2014207995465	55,324.29
V521565	02/10/2023	L2180204		HEALTH EQUITY INC	22 4122286842	5,978.13
V521568	02/10/2023	395		HERNANDO COUNTY HEALTH DEPARTM	22 4838743193	205,749.99
V521575	02/10/2023	16833		OPERATION PAR INC	22 2090003054003	824.00

ACH payment was returned on 2/14/23  
 due to a closed account. ACH voided  
 in eFinance+ on 2/15/23.

RH 2/15/23

OLB

ACCOUNT NUMBER: 0008800620976  
SETTLEMENT DATE: 02/14/2023  
PAGE 1

HERNANDO COUNTY BOARD OF CO  
ATTN: BANKING ADMINISTRATOR  
COMMISSIONERS  
20 N MAIN ST ROOM 231  
BROOKSVILLE FL 34601

TRUIST ACH ACTIVITY SUMMARY

FOR QUESTIONS REGARDING THIS REPORT, CALL TREASURY  
SOLUTIONS CLIENT SUPPORT 1(800)774-8179

III. ITEMS RETURNED -

THIS REPORT LISTS THE RETURN ITEMS PROCESSED TODAY. THEY WILL  
BE REFLECTED ON TODAYS SETTLEMENT.

FILE REFERENCE	EFF DATE	COMPANY NAME	COMPANY ID	ENTRY DESCRIPTION
23040000875	02-10-2023	HERNANDO CO BOAR	2591155275	HERN CNTY
RETURN REASON TC	TRANSIT-ROUTING	AMOUNT	INDIVIDUAL NAME/ID OR IAT ACCOUNT NUMBER	ACCOUNT NUMBER/ORIGINAL TRACE
R02 22	063108680	\$3,439.71	BRIGGS INDUSTRIAL SOLU 15789 R02 -ACCOUNT CLOSED	41048121 061000100000006 -

\$3,439.71 CREDITS NUMBER OF CREDITS: 1  
NUMBER OF CREDIT PRENOTES: 0

THE RETURNS LISTED ABOVE WERE DEBITED/CREDITED TO YOUR ACCOUNT:  
TOTAL CREDIT AMOUNT: \$3,439.71  
TOTAL DEBIT AMOUNT: \$.00

OLB

ACCOUNT NUMBER: 0008800620976  
SETTLEMENT DATE: 02/14/2023  
PAGE 2

HERNANDO COUNTY BOARD OF CO  
ATTN: BANKING ADMINISTRATOR  
COMMISSIONERS  
20 N MAIN ST ROOM 231  
BROOKSVILLE FL 34601

TRUIST ACH ACTIVITY SUMMARY

FOR QUESTIONS REGARDING THIS REPORT, CALL TREASURY  
SOLUTIONS CLIENT SUPPORT 1(800)774-8179

V. SETTLEMENT RECONCILIATION FOR TODAY -

THIS SECTION LISTS THE SETTLEMENT CHARGES TO BE DEBITED/CREDITED TO YOUR ACCOUNT TODAY.

RETURN ENTRIES

	DEBIT AMOUNT	CREDIT AMOUNT
. SETTLEMENT TO BE DEBITED/CREDITED TO YOUR ACCOUNT FOR RETURNED ENTRIES LISTED IN SECTION III:	\$ .00	\$3,439.71

SECTION(S) III, AND V HAVE ACTIVITY.

E N D O F S T A T E M E N T

SUNGARD PENTAMATION  
DATE: 02/15/2023  
TIME: 15:15:26

HERNANDO CO BOARD OF CO COMMISSIONERS  
VENDOR PAYMENT HISTORY

PAGE NUMBER: 1  
ACCTPA31

SELECTION CRITERIA: transact.check\_no='V521550'

-----VENDOR-----	INVOICE ENCUMBRANCE	1099 P/F	CHECK NO DATE	DEPARTMENT SUB-PROJECT	-----DESCRIPTION----- CONTROL	SALES TAX	AMOUNT
15789 BRIGGS INDUSTRIAL SOLU	INV2671403 0	M	V521550 02/10/23	08021-5303476	UNIT#EQ244516-1 RPR 0210DF32	0.00	3439.71
15789 BRIGGS INDUSTRIAL SOLU	INV2671403 0	M	V521550 02/10/23	08021-5303476	UNIT#EQ244516-1 RPR 0210DF32	0.00	-3439.71 VOID
TOTAL VENDOR						0.00	0.00
TOTAL REPORT						0.00	0.00

FUND	5071	VEHICLE MAINTENANCE	Year	2023
DEPARTMENT	08021	VEHICLE MAINTENANCE	Period	5
Account	5303476	CONTR SRV-O/S RPR-FLEET	Transaction Code	21 - Accounts Payable Check
SUB-PROJECT			Transaction Date	02/09/2023
SUB-PROJEC ACCT			Date Entered	02/09/2023
Cash Account	1040001	EQUITY IN POOLED CASH	Due Date	02/06/2023
Vendor	15789	BRIGGS INDUSTRIAL SOLUTIONS INC	Invoice Date	11/10/2022
Receivable Account			Discount Amount	0.00
Disbursement Fund	8011	POOLED CASH FUND	Check Number	V521550
ENCUMBRANCES	0		Check Date	02/10/2023
J E Number			Partial/Final	
Invoice/Receipt	INV2671403		1099	M - 1099-Misc
Amount	3,439.71	Liquidated	0.00	Cleared
Sales Tax	0.00	Use Tax	0.00	Void
Description	UNIT#EQ244516-1 RPR		Control Number	0210DF32
Entered By	jtischer		Bank Code	
Warrant Number				

FUND	5071	VEHICLE MAINTENANCE	Year	2023
DEPARTMENT	08021	VEHICLE MAINTENANCE	Period	5
Account	5303476	CONTR SRV-O/S RPR-FLEET	Transaction Code	20 - Manual Check / Void Check
SUB-PROJECT			Transaction Date	02/15/2023
SUB-PROJEC ACCT			Date Entered	02/15/2023
Cash Account	1040001	EQUITY IN POOLED CASH	Due Date	02/06/2023
Vendor	15789	BRIGGS INDUSTRIAL SOLUTIONS INC	Invoice Date	11/10/2022
Receivable Account			Discount Amount	0.00
Disbursement Fund	8011	POOLED CASH FUND	Check Number	V521550
ENCUMBRANCES	0		Check Date	02/10/2023
J E Number			Partial/Final	
Invoice/Receipt	INV2671403		1099	M - 1099-Misc
Amount	-3,439.71	Liquidated	0.00	Cleared
Sales Tax	0.00	Use Tax	0.00	Void
Description	UNIT#EQ244516-1 RPR		Control Number	0210DF32
Entered By	RHatz		Bank Code	
Warrant Number				



**From:** [Denise Flores](#)  
**To:** [Brenda Peshel](#)  
**Subject:** RE: Briggs Industrial Solutions Inc  
**Date:** Monday, February 6, 2023 8:32:00 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

Thank you for confirming!

Denise

---

**From:** Brenda Peshel <[BPeshel@co.hernando.fl.us](mailto:BPeshel@co.hernando.fl.us)>  
**Sent:** Monday, February 6, 2023 8:31 AM  
**To:** Denise Flores <[dflores@hernandoclerk.org](mailto:dflores@hernandoclerk.org)>  
**Subject:** RE: Briggs Industrial Solutions Inc

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning,

I just talked to them. They will honor the 3439.71. It took some talking.

Thank you,

Brenda Peshel  
Fleet Manager  
Hernando County Fleet  
(352)540-6508 Ext. 17611  
(352)667-1351 Cell  
[bpeshel@co.hernando.fl.us](mailto:bpeshel@co.hernando.fl.us)



---

**From:** Denise Flores <[dflores@hernandoclerk.org](mailto:dflores@hernandoclerk.org)>  
**Sent:** Monday, February 6, 2023 8:09 AM  
**To:** Brenda Peshel <[BPeshel@co.hernando.fl.us](mailto:BPeshel@co.hernando.fl.us)>  
**Subject:** Briggs Industrial Solutions Inc

Hi Brenda,

I have the Purchasing Policy Exception for Briggs Industrial Solutions and it's entered for a total of \$3,439.71 in OnBase, however, the invoice notes to pay \$3,508.50 after 12/11/22. Do you know if the vendor will honor the initial amount charged?



<b>REMIT TO:</b> BRIGGS EQUIPMENT LOCK BOX 841272 DALLAS, TX 75284-1272	<b>CORRESPONDENCE TO:</b> BRIGGS EQUIPMENT 10540 N. STEWARTS FREEWAY DALLAS, TX 75220
--	--

ON PAST DUE INVOICES, INTEREST MAY BE CHARGED AT THE MAXIMUM ALLOWED BY LAW.

ANY PROBLEMS CALL Tampa, FL JCR (813) 821-4671  
 ORDER TYPE: SERVICE

Page 2 of 2

INVOICE # INV2871403  
 SERVICE CALL ID SC-3138214  
 INVOICE DATE 11/10/2022  
 ORIGINAL INVOICE #

SOLD TO  
 C212022  
 Hernando County Fleet Management

SHIPPED TO  
 C212722  
 ST. Hernando County Fleet Management

TERMS: Net 30 Days DUE BY: 12/10/2022

QUANT. ORDERED	QUANT. SHIPPED	UNIT NUMBER	DESCRIPTION	PRICE EACH	TOTAL
1	1	33AP/BADN/JCB	HOSE 1/2 BSP HP	93.07	93.07
1	1	332CD181/JCB	(W) (P) QIR COUP	52.13	52.13
1	1	332F788/JCB	HOSE - 3/4 BSP LP	118.99	118.99
2	2	80101988/DC	BRAKE CLEANER HDN C	4.17	8.34
2	2	40002001/JCB	OP HYDRAULIC FLJ	39.10	78.20
2	1	1356/0204Z/JCB	BACK NUT 1/2x3/8	4.17	4.17
2	2	40002001/JCB	OP HYDRAULIC FLJ	43.87	87.74
1	1	04691974/JCB	HOSE 1/8BSP 1700	194.02	194.02
1	1	332F788/JCB	HOSE - 3/4 BSP LP	118.99	118.99
1	1	332CD181/JCB	(W) (P) QIR COUP	52.13	52.13
-1	1	04691974/JCB	HOSE 1/8BSP 1700	194.02	(194.02)
			Labor-Standard		2,310.89
			Call Out Charge \$140	140.00	140.00
			Parts Freight	108.84	108.84
			Parts Freight	45.00	45.00

SALESPERSON	TOTAL MATERIAL	1,128.82
	TOTAL LABOR	2,310.89
	SUB-TOTAL	3,439.71
	SALES TAX	0.00
	INVOICE TOTAL	<b>\$3,439.71</b>
	AFTER 12/11/2022 PLEASE PAY	<b>\$3,508.50</b>

Unless otherwise prohibited by applicable law, payments by credit card will be charged a 1.8% convenience fee. This fee will not apply in Florida and Texas. This convenience fee will not apply to debit or pre-paid cards. The Limited Warranty disclaimer applicable to this invoice is posted at the below website: <https://www.briggs-equipment.com/pdf/flatbed/warranty/>

**ORIGINAL INVOICE**

BY THE ACCEPTANCE OF THE ABOVE IDENTIFICATION NUMBER, BUYER AGREES TO MAKE ALL PAYMENTS TO BRIGGS EQUIPMENT IN DALLAS, TEXAS. THERE SHALL BE NO DISCOUNTS, CASH DISCOUNTS, TRADE DISCOUNTS, RETURN PRIVILEGE, TO BE HONORED UNLESS OTHERWISE SPECIFIED. BUYER'S PAYMENT SHALL BE DEPOSITED TO THE PRODUCTION OF THE ARTICLE AND/OR THE PERFORMANCE OF THE SERVICES COVERED BY THIS INVOICE, IT MUST BE FULLY COMPLIED WITH THE FEDERAL TRADE COMMISSION ACT OF 1975, AS AMENDED.

18758 T AR 0 491: E2546 8075 0081248645 52 P081086 80233033

Thanks!

Denise Flores  
 Board Accounting | Accounts Payable Auditor II  
 Office of Doug Chorvat Jr., Clerk of Circuit Court and Comptroller  
 Phone: (352)540-6330 | Email: [dflores@hernandoclerk.org](mailto:dflores@hernandoclerk.org)  
 20 N Main Street, Brooksville, FL 34601

[Visit our Website](#) | [Facebook](#) | [Twitter](#) | [How are we doing?](#) | [Property Fraud Alert](#)

**NOTICE:**

Please note: Florida has a very broad Public Records Law. Most written communications to or from the Clerk's Office are public records available to anyone upon request. Your e-mail, including your e-mail address, may therefore, be subject to public disclosure.

**NOTICE:**

Please note: Florida has a very broad Public Records Law. Most written communications to or from the Clerk's Office are public records available to anyone upon request. Your e-mail, including your e-mail address, may therefore, be subject to public disclosure.