



**Federal Aviation Administration (FAA)**  
**Orlando Airports District Office**

## **Airport Grant Pre-application Checklist**

*(COMPLETE ONE CHECKLIST PER GRANT REQUEST)*

Airport: Brooksville-Tampa Bay Regional Airport (BKV)  
Sponsor: Hernando County Board of County Commissioners  
City, State: Brooksville, FL  
Date of Pre- Application: October 24, 2025

**We do not plan on having a project this fiscal year. The FAA is authorized to carry our entitlements into the next fiscal year. (If checked, skip below pre-application checklist, sign/date and return to ADO)**

### **Items Required with Pre-application (select N/A only if applicable to the project)**

No.	Document	Yes	N/A
1.	Cover Letter	<input checked="" type="checkbox"/>	
2.	Detailed Project Information Sheet (per project item)	<input checked="" type="checkbox"/>	
a.	Project Description and Justification (for Planning or Environmental Projects include Scope of Work)	<input checked="" type="checkbox"/>	
b.	Special Circumstances	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c.	Project Funding (be aware of your federal funding entitlement dollars)	<input checked="" type="checkbox"/>	
d.	Project Cost Estimate	<input checked="" type="checkbox"/>	
e.	Project Preliminary Checklist	<input checked="" type="checkbox"/>	
f.	Proposed Project Schedule	<input checked="" type="checkbox"/>	
g.	Project Sketch	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.	Environmental Determination Documentation (per project item)	<input checked="" type="checkbox"/>	

Jeff Rogers, County Administrator

Sponsor's Designated Official Representative (Type or Print)

Sponsor's Designated Official Representative (Signature)

11-18-2025

Date

The purpose of this checklist is to identify some of the requirements associated with requesting federal funds. This checklist was created by the Orlando ADO for Florida airport sponsors to submit in lieu of SF 424, 5100-100 / 101 (OMB 4040-004, 2120-0569) in order to simplify the pre-application package. **Note the SF 424 and 5100 forms are still required components of the grant application package.**

Hernando County Board of County Commissioners  
Brooksville-Tampa Bay Regional Airport  
15800 Flight Path Drive  
Brooksville, FL 34604

October 24, 2025

Jennifer Ganley, P.E.  
Program Manager  
Federal Aviation Administration  
Orlando Airports District Office  
8427 SouthPark Circle, Suite 524  
Orlando, FL 32819

Dear Ms. Ganley,

Subject: Brooksville-Tampa Bay Regional Airport (BKV)  
FY 2025 Bipartisan Infrastructure Law – Airfield Pavement Improvements  
(Design)  
**Pre-Application Cover Letter**

In accordance with our established 3-year Capital Improvement Plan (CIP), enclosed please find the 2025 BIL pre-application for the following projects:

1. Airfield Pavement Improvements - Design

This application covers costs for design, permitting, survey, geotechnical, environmental, independent fee estimate, and bidding.

The following items are enclosed for each of the above projects in the grant pre-application:

- Airport Grant Pre-Application Checklist
- Detailed Project Information Sheet
  - Description and Justification (scope of work for planning or environmental projects)
  - Project Funding
  - Project Cost Estimate
  - Project Preliminary Checklist
  - Proposed Project Schedule
  - Project Sketch
- Environmental Documentation (Categorical Exclusion)

At this time, we are requesting \$534,375.00 based on estimate / negotiated agreement as reflected in the airport's CIP in which resembles the information provided to the ADO via the CIP update. We understand that any substantial increase in our federal funding request may jeopardize funding for the enclosed project. An application based on bids or negotiated agreement is expected to be submitted to the ADO by the established deadline issued by the Federal Register Notice (FRN) or by the ADO.

Sincerely,

Steve Miller  
Airport Manager  
Brooksville-Tampa Bay Regional Airport

## Project No. 1: Detailed Project Information Sheet

### Airport Improvement Program (AIP)

Airport: Brooksville-Tampa Bay Regional Airport (BKV)  
City, ST: Brooksville, FL  
DUNS / TAX ID No. 073212920  
SAM Expiration Date: 01/10/2026  
Project Title: Airfield Pavement Improvements - Design

#### Project Description:

The project will include the following airfield pavement improvements:

- Schedule A – Reconstruct 229,500 square feet of existing apron asphalt pavement.
- Schedule B – Reconstruction and/or full depth reclamation of 127,400 square feet of existing hangar taxilane pavement.
- Schedule C – Construct 66,050 square feet of new asphalt taxilane pavement with landside access and parking. 3.5 acres of trees will be cleared for the construction of the new t-hangar taxilanes and the anticipated constriction of the new two new t-hangar buildings. The NEPA requirements are a portion of the tree removal area has been addressed under the FAA approved Land Clearing and Grading for Wildlife Hazard Mitigation Documented CATEX dated May 17, 2023. Should gopher tortoises be present in the tree clearing area, they will be relocated.

#### Project Justification:

The areas of pavement in the in Schedules A, B, and C are estimate to be over 20 years old. The rehabilitation and/or reconstruction of this pavement areas will extend the life of the pavement and remove the potential presence of FOD.

- Schedule A – The 2024 FDOT Airfield Pavement Evaluation Report identified this pavement area as fair with PCI ratings of 62 (Section 4140) and 64 (Section 4135). The pavement is estimated to have deteriorated to 58 and 60, respectively by 2027. This pavement area serves as the airport's main general aviation ramp and this project will ensure proper strength and maintenance of the pavement.
- Schedule B – The 2024 FDOT Airfield Pavement Evaluation Report identified this pavement area as fair to poor with PCI ratings of 55 (Section 4205), 54 (Section 4210), 59 (Section 4215), and 64 (Section 4220). The pavement is estimated to have deteriorated to 52 through 60 by 2027. This pavement area is experiencing cracking which can result in the presence of FOD. This project will bring this pavement area back to safe operating standards.
- Schedule C – The new taxilane will be constructed in preparation for the two new t-hangar buildings that will accommodate the existing demand for additional aircraft storage. The tree clearing associated with this schedule will eliminate habitat for wildlife in accordance with the Airport's Wildlife Hazard Management Plan.

Was this project in the airport's Capital Improvement Plan (CIP) in JACIP and accepted as eligible/justified in the FAA's Airport Capital Improvement Plan (ACIP)?

Yes       No (explain below)

None

**Special Circumstances (check if applicable to the project):**

<input type="checkbox"/> Force Account Services	<input type="checkbox"/> Benefit Cost Analysis	<input type="checkbox"/> [Enter Other]
<input type="checkbox"/> Mods. To Standards	<input type="checkbox"/> Design-build or CMR	<input type="checkbox"/> [Enter Other]
<input type="checkbox"/> AIP eligible & non-eligible	<input type="checkbox"/> Exceeds FAA Stds.	<input type="checkbox"/> [Enter Other]

None

**Project Funding:**

Total Cost (100%)	FAA Share (95%)	State (4%)	Local (1%)
\$562,500.00	\$534,375.00	\$22,500.00	\$5,625.00

Type of Funding Proposed (FAA Share Only)			
Fund Type <sup>1</sup>	Funds Available	Funds to be Used	Funds Remaining
NP FY2025 BIL	\$534,375.00	\$534,375.00	\$0.00
Total	\$534,375.00	\$534,375.00	\$0.00

Alternate Funding Plan: *In the event that the AIP funding is not granted, the Owner will move the project out to a future year.*

**Project Cost Estimate Breakdown:**

Components	Cost (100%)	FAA Share (95%)
Airport Administration	\$10,000.00	\$9,500.00
Design Costs (Survey, Geotechnical, Environmental, Design, Permitting, & Bidding)	\$550,000.00	\$522,500.00
Independent Fee Estimate	\$2,500.00	\$2,375.00
Subtotal Amount	\$562,500.00	\$534,375.00

Total Estimated Project Cost (100%) \$562,500.00

Total FAA Share Cost (95%) \$534,375.00

*\*NOTE: FAA does not participate on allowances / contingencies. By FAA policy, a line item for estimated administrative costs can be included in the grant application if the sponsor cannot accurately*

<sup>1</sup> P = Primary; PN = Primary Non-Hub; NP = Non-Primary; C = Cargo; D = Discretionary; AIG = IIJA Airport Infrastructure Grants; ATP = IIJA Airport Terminal Program; FY = Fiscal Year

calculate the total administrative costs. However, these estimated administrative costs must not exceed 2% of the grant amount or \$10,000, whichever is less.

**Project Preliminary Checklist:**

AIP Document Pre-requisites	Dates	
Date of FAA Approved ALP	7/1/2020	
Date of last 5010, Airport Master Record verification for data corrections.	12/15/2017	
Date of last FAA approved Exhibit "A" Property Inventory Map w/ Exhibit "C", Title of Opinion	N/A	
Date of Environmental Determination (Pavement)	TBD	
Date of Environmental Determination (Tree Removal)	5/17/2023	
Date of last Airport Pavement Maintenance Program.	11/16/2024	
Date of Land Acquisition (if applicable)	N/A	
Impacts to FAA Facilities	Yes	No
Does the project impact FAA facilities?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Changes or Request to Runway Procedures per ALP?	Yes	No
Does the project impact existing and/or require new procedures?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If yes, provide a statement with dates of AGIS Survey Completed and Coordination with Flight Procedures via the FAA Instrument Flight Procedure (IFP) Information Gateway. (a 24-month advanced notice is required) - <a href="https://www.faa.gov/air_traffic/flight_info/aeronav/procedures/">https://www.faa.gov/air_traffic/flight_info/aeronav/procedures/</a>		

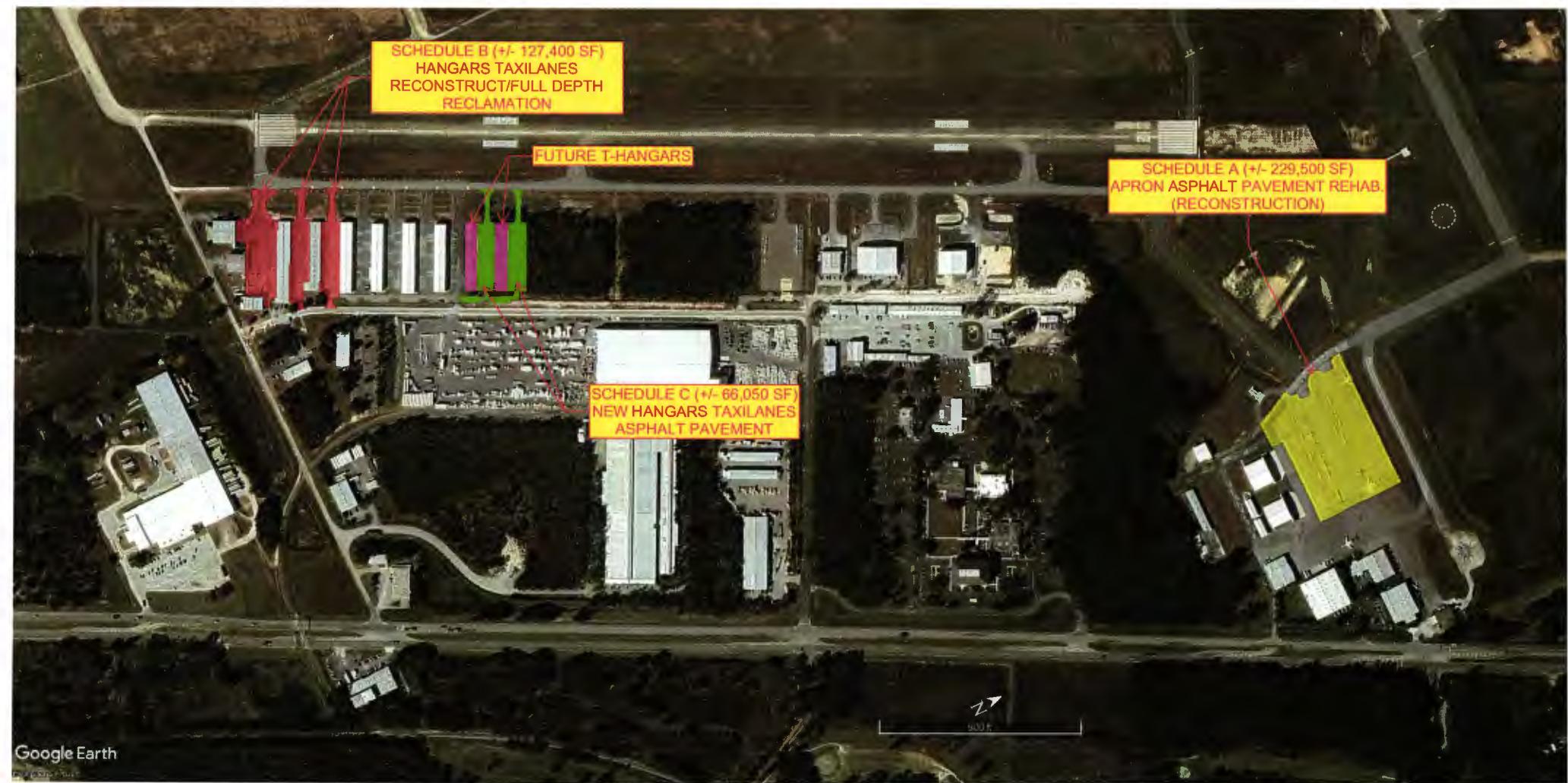
**Airfield Pavement Improvements - Design**  
**PROPOSED PROJECT SCHEDULE**

<u>Task</u>	<u>Dates:</u>
Pre-Application Submittal to FAA ADO Planner	10/24/2025
Application Submittal to FAA ADO Engineer	3/31/2026
Grant Offer	5/1/2026
Execution of FAA Grant	5/1/2026
Pre-design Conference	5/12/2026
CSPP and Airspace Coordination in OE/AAA <sup>2</sup>	8/12/2026
Completion of Plans, Specifications and Engineers Report	9/14/2026
Submit Plans and Specs to FAA <sup>3</sup>	9/14/2026
Advertisement of Project for Bids	2/15/2027
Bid Opening	3/15/2027
Bid Tabulation Submittal and Recommendation of Award	3/29/2027
Submit Construction Grant	4/12/2027
Design Grant Close-Out <sup>4</sup>	5/17/2027

<sup>2</sup> Coordination of CSPP and airspace in OE/AAA shall be completed / determined before grant application submittal. Refer to CSPP SOP 1.00 for CSPP project applicability requirements.

<sup>3</sup> For any construction grants, Plans / Specs & the Engineers Report must be submitted to the ADO PM for review and approval prior to bid advertisement in accordance with 2 CFR 200. Sponsor will be responsible for removing / prorating all non-AIP eligible bid items identified prior to grant execution.

<sup>4</sup> Project shall remain on schedule as shown above. Note that closeout of an AIP grant must not exceed four (4) years after grant execution date. You may refer to the AIP Handbook - Chapter 5, Section 8, Grant Closeout for additional details.



**FAA ORLANDO AIRPORTS DISTRICT OFFICE – CATEGORICAL EXCLUSION (CATEX)  
SHORT FORM**

Airport: Brooksville-Tampa Bay Regional Airport (BKV) Project Title: Airfield Pavement Improvements - Design

Use this CATEX Short Form if the Proposed Action is a federal action subject to NEPA and normally would not have a significant effect(s) on the human environment. **Identify the applicable category on the line below from FAA Order 1050.1G, Appendix B, sections B-2.1 through B-2.6 for the Proposed Action.**

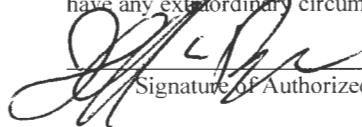
B-2.4(e) Rehabilitation of existing apron pavement, reconstruction of existing t-hangar taxilanes, and construction of new t-hangar taxilanes

**List all components of the Proposed Action and Connected Actions (if any) on a separate sheet. A CATEX should not be used for a segment or an interdependent part of a larger proposed action. Include a summary of existing conditions at the Proposed Action site. Attach a site map identifying the Proposed Action area on the airport's current ALP and a recent aerial of the Proposed Action area.**

**Certify** that the Proposed Action and Connected Actions are **NOT** likely to have extraordinary circumstances or significant impacts. Significance thresholds and factors to consider are in FAA Order 1050.1G, Appendix A, Exhibit A-1. Extraordinary circumstances are listed in FAA Order 1050.1G, Appendix B, B-1(b), and summarized below:

- (1) An adverse effect on cultural resources protected under the National Historic Preservation Act of 1966, as amended, 54 U.S.C. § 300101, *et seq.*;
- (2) An effect on resources protected under Section 4(f) of the Department of Transportation Act;
- (3) An effect on natural, ecological, or scenic resources of Federal, state, Tribal (including Tribal trust or treaty protected resources), or local significance (e.g., federally listed or proposed endangered, threatened, or candidate species, or designated or proposed critical habitat under the Endangered Species Act, 16 U.S.C. §§ 1531-1544);
- (4) An effect on the following resources: resources protected by the Fish and Wildlife Coordination Act, 16 U.S.C. §§ 661-667d; wetlands; floodplains; coastal zones; national marine sanctuaries; wilderness areas; National Resource Conservation Service-designated prime and unique farmlands; energy supply and natural resources; resources protected under the Wild and Scenic Rivers Act, 16 U.S.C. §§ 1271-1287, and rivers or river segments listed on the Nationwide Rivers Inventory (NRI); and solid waste management;
- (5) A division or disruption of an established community, or a disruption of orderly, planned development, or an inconsistency with plans or goals that have been adopted by the community in which the project is located;
- (6) An increase in congestion from surface transportation (by causing a decrease in the level of service below acceptable levels determined by the appropriate transportation agency, such as a highway agency);
- (7) An effect on noise levels of noise sensitive areas;
- (8) An effect on air quality or violation of Federal, state, tribal, or local air quality standards under the Clean Air Act, 42 U.S.C. §§ 7401-7671q;
- (9) An effect on water quality, sole source aquifers, a public water supply system, or state or tribal water quality standards established under the Clean Water Act, 33 U.S.C. §§ 1251-1387, and the Safe Drinking Water Act, 42 U.S.C. §§ 300f-300j-26;
- (10) Effects on the quality of the human environment that are likely to be highly controversial on environmental grounds. The term "highly controversial on environmental grounds" means there is a substantial dispute regarding the analytical outcomes of the environmental review. Controversies on environmental grounds relate to a substantive issue pertaining to the analysis of effects, such as reasonable disagreement over the degree, extent, or nature of a proposed action's environmental impacts or over the action's risks of causing environmental harm. Mere opposition is not sufficient for a proposed action or its impacts to be considered highly controversial on environmental grounds. Opposition on environmental grounds by a Federal, state, or local government agency or by a tribe or a substantial number of the persons affected by the action should be considered in determining whether or not reasonable disagreement regarding the impacts of a proposed action exists. However, while a substantial number of persons affected by the action is a consideration, it is not necessarily determinative that extraordinary circumstances exist. If in doubt about whether a proposed action is highly controversial on environmental grounds, consult with the Orlando ADO;
- (11) Likelihood to be inconsistent with any Federal, state, tribal, or local law relating to the environmental aspects of the proposed action; or
- (12) Likelihood to create a significant impact on the human environment, including, but not limited to, actions likely to cause a significant lighting impact on residential areas or commercial use of business properties, likely to cause a significant impact on the visual nature of surrounding land uses, likely to cause environmental contamination by hazardous materials, or likely to disturb an existing hazardous material contamination site such that new environmental contamination risks are created.

Based on the information in this Short Form CATEX and supporting information, I certify that the Proposed Action and Connected Actions meet(s) all requirements for a CATEX in accordance with FAA Order 1050.1G and do not have any extraordinary circumstances or significant impacts.



Jeff Rogers, County Administrator

Signature of Authorized Airport Representative

11-18-2025

Date

FAA Determination (signature of the Responsible FAA Official):

Categorically Excluded: \_\_\_\_\_ Date: \_\_\_\_\_

## CATEGORICAL EXCLUSION ENVIRONMENTAL DETERMINATION CHECKLIST

Brooksville-Tampa Bay Regional Airport (BKV)

Airport: \_\_\_\_\_

Prepared and certified by: \_\_\_\_\_ Date: 10/24/2025

	YES**	NO	COMMENTS
<b>THE PROPOSED ACTION MUST BE LISTED IN FAA ORDER 1050.1G, APPENDIX B, SECTIONS B-2.1 THROUGH B-2.6 AS AN ACTIVITY THAT WOULD NORMALLY BE CATEGORICALLY EXCLUDED</b>			
<b>THE PROPOSED ACTION CONSISTS OF:</b>			
Helicopter facilities or operations	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Land acquisition	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
New airport serving general aviation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Access or service road construction	<input type="checkbox"/>	<input type="checkbox"/>	
New airport location	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
New runway	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Runway extension, strengthening, reconstruction, resurfacing or widening	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Converting prime or unique farmland	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Runway Safety Area (RSA) improvements	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
ILS or ALS installation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Airport development (hangars, terminal expansion)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
On-airport aboveground or underground fuel storage tanks	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Construction, reconstruction, or relocation of an ATCT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>THE PROPOSED ACTION WILL AFFECT:</b>			
Historic/Archeological/Cultural Resources	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Section 4(f) or 6(f) resources	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Federally listed, endangered, threatened, or candidate species, or designated/proposed critical habitat	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Federal, state, tribal, or local natural, ecological, or scenic resources	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Wetlands, floodplains, waterways, coastal zones	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Energy supply or natural resources	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Protected rivers or river segments	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Established community(s), planned development, or plans/goals adopted by the local community	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Surface vehicular traffic (reduce LOS)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Air quality or violate Federal, state, tribal or local standards	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Water quality, a sole source aquifer, public water supply system, or federal, state, or tribal water quality standards	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>THE PROPOSED ACTION IS LIKELY TO:</b>			
Be Highly Controversial on Environmental Grounds	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Be Inconsistent with Federal, state, tribal, or local law relating to environmental aspects	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Cause residential or business relocations	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Increase noise levels over Noise Sensitive Land Uses within the 65 dBA noise contour or newly include Noise Sensitive Land Uses within the 65 dBA noise contour.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Contain Hazardous Materials or Affect Hazardous Materials/Sites	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Create a Wildlife Hazard per AC 150/5200-33	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Increase lighting impacts on residential communities or impact the visual nature of surrounding land uses	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

\*\* Attach detailed explanations or analysis for all "yes" answers on a separate sheet that supports a Categorical Exclusion determination.

