



PROCUREMENT DEPARTMENT

15470 FLIGHT PATH DRIVE • BROOKSVILLE, FLORIDA 34604
P 352.754.4020 • F 352.754.4199 • W www.HernandoCounty.us

January 30, 2025

MEMORANDUM OF UNDERSTANDING (MOU)

RE: Contract No.: 24-T000690/JG

Contract Name: HVAC Repairs on Systems Up To Twenty-Five (25) Tons

Dear Mr. Jackson,

This MOU is to advise you of an administrative change to this Contract. The following change will apply:

SOLICITATION-OFFER-AWARD COVER PAGE

There was a scrivener's error, resulting in a zero (0) being missed in the Solicitation Number and Contract Number on the top of the Solicitation-Offer-Award document.

Incorrect Solicitation No. 24-T00690/JG
Incorrect Contract No. 24-T00690/JG

Correct Solicitation No. 24-T000690/JG
Correct Contract No. 24-T000690/JG

If you have any questions, please contact Julie Crull, Purchasing Agent II, Hernando County Procurement Department at (352) 754-4020 or via email at jcrull@co.hernando.fl.us.

HELP YOU COOL LLC

HERNANDO COUNTY BOARD OF
COUNTY COMMISSIONERS

Howard Jackson
Shareholder/Owner

Carla Rossiter-Smith, MSM PMP GPC
Chief Procurement Officer

1-30-2025

2/18/2025

Date

Date

CC Via Email: J. Scott Herring, P.E., Public Works Director/County Engineer
D. Todd Crosby, P.E., Assistant County Engineer
Craig Becker, Facilities Maintenance
Lillian Hoyt, Finance Manager

Clerk of Courts
Contract File No. 24-T000690/JG, Doc. ID No. 14295