



DEPARTMENT OF PURCHASING AND CONTRACTS

15470 FLIGHT PATH DRIVE ♦ BROOKSVILLE, FLORIDA 34604  
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February 22, 2023

(via email: Donald.kunish@tetrattech  
Tetra Tech, Inc.  
201 East Pine Street, Suite 1000  
Orlando, FL 32801

RE: **Award of Contract No. 20-TF0062B/TPR for Disaster Debris Monitoring Services**

Dear Mr. Kunish:

Please be advised that Contract No. 20-TF0062B/TPR for Disaster Debris Monitoring Services, paragraph 11.3 Renewal Option (Unilateral) allows Hernando County to unilaterally renew the contract for **Two (2)** additional twelve (12) month periods at the same prices, terms, and conditions.

For your convenience, below is the entire paragraph:

**Renewal Option (Unilateral):** *At the sole option of the County, through the Board of County Commissioner or Chief Procurement Officer or Designee, this Contract may be unilaterally renewed, for **Two (2)** additional twelve (12) month periods at the same prices, terms, and conditions. The County alone will determine whether or not this renewal option will be exercised based on its convenience and its best interest. The County will notify the Vendor/Contractor, in writing, no later than thirty (30) days prior to expiration of its decision to exercise this Contract renewal option and/or options. Any request by the Vendor/Contractor for consideration of a price adjustment must be submitted in writing to the County at the time of County notice of its decision to exercise Contract renewal (this provision), and Contractor must provide written evidence based on increased costs to the Vendor/Contractor. Documentation of these increases must be furnished to the County upon his/her/its request. Any price adjustment (increase or decrease) approved by the County shall impose upon the Vendor/Contractor the requirement to advise and extend to the County price reductions when costs similarly decrease.*

Therefore, it is the desire of Hernando County to renew the above referenced Contract with your firm at the current pricing and with the same terms and conditions. The effective date of the first renewal term is from June 9, 2023, through June 8, 2024.

Thank you for your continued interest in serving the needs of Hernando County. If you have any questions regarding this contract, please contact Fran Hallet, Hernando County Purchasing and Contracts at (352) 754-4020.

Sincerely,

Carla Rossiter-Smith, MSM PMP  
Procurement and Grants Manager

CRS/fh

pc via email: Scott Herring  
Elaine Singer  
cc :Finance Clerk of the Court  
Contract File No. 20-TF000062A/TPR

