

# PURCHASING POLICY EXCEPTION FORM

**FROM:**

DATE: 3/3/2026  
DEPARTMENT: Solid Waste  
VENDOR: Integrated Environmental Technology (IET)

DEPT DIRECTOR/  
MGR SIGNATURE: [Signature] DATE: 3/3/2026

Amount of Invoice: 25,950.00 Invoice Date: 2/23/2026

The attached request for disbursement does not appear to be in compliance with County Purchasing Policy, for the following reason:

P.O. was not issued until 3/2/2026, work/maintenance  
continued through Jan

**Please forward all documentation with this form attached, and letter of explanation, to the Chief Procurement Officer.**

**TO: CHIEF PROCUREMENT OFFICER**

Please review, and upon approval, forward to County Administration.

[Signature] Date: 3/9/26

Resolution: Approved.

**To process this disbursement, the request must be approved by the County Administrator.**

**TO: COUNTY ADMINISTRATOR**

Please review, and upon approval, forward to the Finance Department for processing.

**APPROVED FOR PAYMENT:**

COUNTY ADMINISTRATOR (or designee): [Signature]  
DATE: 3/12/26

APPROVED FOR PAYMENT:  
FINANCE DIRECTOR/  
ASST. FINANCE DIRECTOR

**APPROVED**  
By Joshua Stringfellow at 10:15 am, Mar 27, 2026

Date: \_\_\_\_\_

**RECEIVED**  
By Denise Flores at 10:54 am, Mar 13, 2026



**DEPARTMENT OF SOLID WASTE**

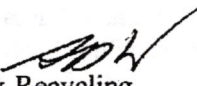
SOLID WASTE ♦ RECYCLING ♦ SW CODE ENFORCEMENT ♦ FINANCE ♦ HOUSEHOLD HAZARDOUS WASTE

14450 LANDFILL RD ♦ BROOKSVILLE, FLORIDA 34614

P 352.754.4112 ♦ F 352.754.4118 ♦ W [www.HernandoCounty.us](http://www.HernandoCounty.us)

Date: March 3, 2026

To: Carla Rossiter-Smith  
Procurement and Contracts

From: Scott Harper   
Solid Waste & Recycling

Subject: Purchasing Policy Exceptions Integrated Environmental Technology

The Solid Waste Department has requested two PPE's for work that was done during the current fiscal year. Contract 20-T00034 between the County and IET expired August 24, 2025 and the corresponding purchase order, PO25000280, was closed and no continuing purchase order was issued until March 2, 2026.

Invoice 2751 dated February 4, 2026 was received for payment without a purchase order being issued, however, the work/maintenance from October through December had to occur. The same can be stated for invoice 2782 dated February 23, 2026 for work/maintenance for the month of January 2026.

The Procurement Department issued Invitation to Bid (ITB) No. 25-TF01018/JC (Re-Bid) on June 11, 2025, at the request of the Hernando County Solid Waste & Recycling Department, to obtain bids for the purchase of Leachate & Gas Collection System Maintenance Services. The previous solicitation, 24-TF00883/JC, was closed so the scope of work and the specifications could be revised to better serve the needs of the County. The award was not until September 23, 2025. The transitioning of the accounting clerk III's within the solid waste department to the utilities department was ongoing during this time frame. Training was occurring and job duties were being vetted out. All that was going on, the follow up for what was issued and not issued did not occur in a timely manner.



6450 Bendelow Drive  
Lakeland, FL 33810  
863-868-8348  
www.IETteam.com

# Invoice

Invoice Date: 2/23/2026  
Invoice No: 2782

**Bill To:**  
Hernando County  
Board of County Commissioners  
15470 Flight Path Dr  
Brooksville, FL 34604

**Ship To:**  
Scott Harper  
Hernando County Landfill  
14450 Landfill Road  
Brooksville, FL 34614-0806  
352-754-4112

P.O. No:	Terms:	Due Date:	Project:
26000504	Net 30	3/25/2026	25112210 Hernando County Service Contract

Item	Description	Qty	U/M	Rate	Amount
	Hernando County Landfill Leachate & Gas Collection System Maintenance Services Contract # 25-TF01018/JC  Progress Billing # 1 Progress Thru: 01/31/2026 **Schedule of Values Attached**  January 2026				
1	Line Item # 1: Monthly General System Preventative Maintenance	1	EA	9,000.00	9,000.00
2	Line Item # 2: Monthly Flare Unit Preventive Maintenance	1	EA	4,800.00	4,800.00
3	Line Item # 3: Monthly Blower Preventive Maintenance	1	EA	3,200.00	3,200.00
4	Line Item # 4: Monthly Control Panel, Gas Analyzer, Flow Meters, and Sensors Preventive Maintenance	1	EA	1,350.00	1,350.00
5	Line Item # 5: NSPS and Well Monitoring Reporting	0	Mo...	3,200.00	0.00
18	Line Item # 18: Rental Equipment - 1000 SCFM Flare Cell 3	1	EA	7,600.00	7,600.00

<p>We Appreciate Your Business Thank you.</p>	<b>Total:</b>	<b>\$25,950.00</b>
	<b>Balance Due:</b>	<b>\$25,950.00</b>

6450 Bendelow Drive  
Lakeland, FL 33810  
883-868-8348

Integrated Environmental Technology, LLC

Schedule of Values  
Hernando County  
Leachate and Gas Collection Maintenance Services  
Contract # 25-TF01018/JC

INVOICE SUMMARY

Job Name: Hernando Co Leachate & Gas Collection System Maintenance Services  
Job Number: IET Job No. 25112210 Contract # ITB No.25-TF01018/JC

Contact: Randy Adkins  
Invoice Date: 02/23/25

Customer Name: Scott Harper Invoice #: 2762  
Hernando County PO # 28009604  
14450 Landfill Road  
Brooksville, FL 34814 Progress Thru 1/31/2025

Progress Billing # 1

Material Disposition  Progress Billing  Project Completed

Item #	Item Description	Supply Install	Budget Quantities	Unit	Unit Cost	Budget Amount	Completed to Date		Previous Billing		Current Billing	
							Quantity	Amount	Quantity	Amount	Quantity	Amount
1	Monthly General System Preventative Maintenance		8.00	EA	\$9,000.000	\$ 72,000.00	1.00	\$ 9,000.00	-	-	1.00	\$ 9,000.00
2	Monthly Flare Unit Preventive Maintenance		8.00	EA	\$4,800.000	\$ 38,400.00	1.00	\$ 4,800.00	-	-	1.00	\$ 4,800.00
3	Monthly Blower Preventive Maintenance		8.00	EA	\$3,200.000	\$ 25,600.00	1.00	\$ 3,200.00	-	-	1.00	\$ 3,200.00
4	Monthly Control Panel, Gas Analyzer, Flow Meters, and Sensors Preventive Maintenance		8.00	EA	\$1,350.000	\$ 10,800.00	1.00	\$ 1,350.00	-	-	1.00	\$ 1,350.00
5	NSPS and Well Monitoring Reporting		2.00	EA	\$3,200.000	\$ 6,400.00	-	\$ -	-	-	-	\$ -
16	Rental Equipment - 1000 SCFM Flare Cell 3		8.00	EA	\$7,500.000	\$ 60,800.00	1.00	\$ 7,500.00	-	-	1.00	\$ 7,500.00
Total Budgeted Amount						\$ 214,000.00	Subtotal \$ 25,950.00		Subtotal \$ -		Subtotal \$ 25,950.00	
							Completed to Date		Previous Billing		Current Billing	
							Invoice Total To Date	\$ 25,950.00	Previous	N/A	Current	\$ 25,950.00
											Total of Current Invoice \$ 25,950.00	