



## Board of County Commissioners

### AGENDA ITEM

Meeting: 03/11/2025  
Department: Procurement Department  
Prepared By: Fran Hallet  
Initiator: Carla Rossiter-Smith  
DOC ID: 15581  
Legal Request Number: 21-157  
Bid/Contract Number: 21-RG0014/PH

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#### TITLE

Change Order No. 1 to Purchase Order With Vector Fleet Management, LLC, for Contractor Operated Parts Store for Fleet Department (Contract No. 21-RG0014/PH; Amount: \$300,000.00)

#### BRIEF OVERVIEW

On July 27, 2021, the BOCC approved Contract No. 21-RG0014/PH to Vector Fleet Management, LLC (Agenda Item No. 18589) for \$616,979.00 in annual expenditures and authorized the Chief Procurement Officer to approve change orders up to annual budget amounts.

Purchase Order No. 25000194 was originally issued for \$616,979.00.

Hernando County Fleet Department has requested Change Order No. 1 in the amount of \$300,000.00 for purchase of additional parts, as needed, in Fiscal Year 2025. Change Order No. 1, in the amount of \$300,000.00, would increase the purchase order to \$916,979.00.

#### FINANCIAL IMPACT

Funding, in the amount of 300,000.00, is available in Fleet Department:

**Fund: 5071** - Vehicle Maintenance, **Department: 08021** - Vehicle Maintenance, **Account: 5305212** -Oper Supp-Parts

#### LEGAL NOTE

In accordance with Part II, Chapter 2, Article V of the Hernando County Code of Ordinances.

#### RECOMMENDATION

It is recommended the Board approve Change Order No. 1 in the amount of \$300,000.00 for Purchase Order No. 25000194 bringing the total purchase order amount to \$916,979.00 for Vector Fleet Management, LLC.

It is further recommended that the Board approve an annual increase of \$300,000.00 bringing the new annual spend amount to \$916,979.00.

#### REVIEW PROCESS

Douglas Livermore	Approved	02/18/2025 11:23 AM
Gordon Onderdonk	Approved	02/19/2025 8:39 AM
Jodi Florio	Approved	02/19/2025 5:02 PM
Carla Rossiter-Smith	Approved	02/25/2025 10:50 AM
Albert Bertram	Approved	02/26/2025 11:47 AM
Pamela Hare	Approved	02/26/2025 1:32 PM
Melissa Tartaglia	Approved	02/26/2025 5:03 PM

Heidi Kurppe	Approved	02/28/2025	1:54 PM
Toni Brady	Approved	03/03/2025	9:47 AM
Jeffrey Rogers	Approved	03/04/2025	3:34 PM
Colleen Conko	Approved	03/04/2025	3:36 PM

**RESULT: ADOPTED****MOVER:** John Allocco**SECONDER:** Jerry Campbell**AYES:** Hawkins, Campbell, Allocco and Amsler**ABSENT:** Champion