



Board of County Commissioners

Meeting: 09/19/17 09:00 AM
Department: Purchasing & Contracts
Prepared By: Diane Kafrissen

AGENDA ITEM

Initiator: James Wunderle
DOC ID: 13520 A
Legal Request Number:
Bid/Contract Number:

TITLE

Utilization of State of Florida Contracts and Agreements With Various Vendors for Purchase of Services and Supplies by County Departments

BRIEF OVERVIEW

On October 25, 2011, Hernando County Purchasing and Contracts was awarded use approval to piggyback nationally awarded contracts of US Communities (MT5813) to streamline the procurement process.

Hernando County Code of Ordinances, Article V, Purchasing Regulations/Procurement Section 2-108 Bidding Procedure paragraph c..2 allows *"The purchase and/or leasing of goods, supplies, materials or services for county use from a valid current continuing contract or from other valid current continuing contracts with the State of Florida or other local governments or similar entities, including but not limited to associations acting on behalf of state, county or municipal officials."*

Further, the State of Florida, Department of Management Services, Division of State Purchasing administers statewide contracts and agreements for use by Florida State agencies, local governments, educational institutions, and other entities as defined in 60A-1.001, Florida Administrative Code. Statewide contracts and agreements enable eligible users to pool their buying power to lower total costs and reduce administrative burden while complying with Chapter 287 Florida Statutes governing the purchase of products and services.

The State of Florida has an extensive list of competitively bid and nationally awarded contracts and agreements (list attached).

Hernando County Purchasing and Contracts would like authorization from the Board of County Commissioners to approve use of the State of Florida Contracts and Agreements annually. Multiple departments will be utilizing these contracts.

FINANCIAL IMPACT

Funds will be available from various Hernando County Departments as FY funding is budgeted and not to exceed budgeted line item amounts. County-wide Department Purchase will only be made against available department budgets.

LEGAL NOTE

In accordance with Part II, Chapter 2, Article V of the Hernando County Code of

Ordinances.

RECOMMENDATION

- 1) Approve Hernando County Purchasing and Contract Department "use approval" for all County-wide departments to piggy-back off all current and future State of Florida Contracts and Agreements. This request/approval is on-going until terminated.

- 2) Staff requests the Board approve department purchases that exceed the County Advertised Bidding Requirement (ABR). Department purchases can only be performed against available budgets.

REVIEW PROCESS

| | | |
|-------------------------------|-----------|---------------------|
| James Wunderle | Completed | 08/28/2017 11:48 AM |
| Michelle Bishop | Completed | 08/30/2017 4:55 PM |
| Pam Lee | Completed | 08/30/2017 3:25 PM |
| Sue Bishop | Completed | 08/29/2017 12:41 PM |
| Randall Griffiths | Completed | 08/31/2017 11:44 AM |
| Jenine Wimer | Completed | 09/06/2017 6:37 PM |
| Leonard Sossamon | Completed | 09/07/2017 12:43 PM |
| Tina Duenninger | Completed | 09/07/2017 1:40 PM |
| Board of County Commissioners | Completed | 09/19/2017 9:00 AM |

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Nicholas W. Nicholson, Commissioner
SECONDER: John Allocco, Second Vice Chairman
AYES: Dukes, Champion, Allocco, Holcomb, Nicholson

Note: Recommendation 1 approved.
 Recommendation 2 not approved.
 Refer to meeting minutes.