

# Denise LaVancher – Supervisor of Elections

Supervisor of Elections Website



## Duties & Responsibilities

It is the mission of the Supervisor of Elections office to ensure the integrity of the electoral process and empower each voter through continuous education.

### Budget Regulations for Supervisor of Elections

Florida Statute 129.201 Budget of supervisor of elections; manner and time of preparation and presentation.—

- (1) Pursuant to ss. 129.01 and 129.03(2), each supervisor of elections shall annually prepare and submit to the board of county commissioners, or county budget commission if there is one in the county, a proposed budget for carrying out the powers, duties, and operations of the office of the supervisor of elections for the next fiscal year. The fiscal year of the supervisor of elections commences on October 1 of each year and ends on September 30 of the following year.
- (2) Expenditures must be itemized in accordance with the uniform accounting system prescribed by the Department of Financial Services as follows:
  - (a) Personnel services.
  - (b) Operating expenses.
  - (c) Capital outlay.
  - (d) Debt service.
  - (e) Grants and aids.
  - (f) Other uses.
- (3) The supervisor of elections shall furnish to the board of county commissioners or the county budget commission all relevant and pertinent information that the board or commission deems necessary, including expenditures at the subobject code level in accordance with the uniform accounting system prescribed by the Department of Financial Services. The board or commission may not amend, modify, increase, or reduce any expenditure at the subobject code level.
- (4) The board or commission, as appropriate, may require the supervisor of elections to correct mathematical, mechanical, factual, and clerical errors and errors of form in the proposed budget. At the hearings held pursuant to s. 200.065, the board or commission may amend, modify, increase, or reduce any or all items of expenditure in the proposed budget as submitted under subsections (1) and (2); and, as amended, modified, increased, or reduced, such budget shall be approved by the board or commission, which must provide written notice of its action to specific items amended, modified, increased, or reduced.
- (5) The board or commission shall include in the county budget the items of proposed expenditures set forth in the budget which are required by this section to be submitted, after the budget has been reviewed and approved. The board or commission shall include the supervisor of elections' reserve for contingencies in the general county budget's reserve for contingencies account.
- (6) The supervisor of elections' reserve for contingencies is governed by the same provisions governing the amount and use of the reserve for contingencies appropriated in the county budget.

(7) The proposed budget shall be submitted to the board of county commissioners or county budget commission pursuant to s. 129.03(2) and included by the board or commission in the general county budget.

(8) The items placed in the budget of the board are subject to the same provisions of law as the county annual budget; however, an amendment to the appropriations of the office of the supervisor of elections may not be made without due notice of the change to the supervisor of elections.

(9) The budget of the supervisor of elections may be increased by the board of county commissioners to cover expenses for emergencies and unanticipated expenses as are recommended and justified by the supervisor of elections.

**Constitutionals - Supervisor Of Elections**

	PRIOR YEAR BUDGET		RECOMMENDED BUDGET	Increase   (Decrease)	Percentage Increase   (Decrease)
	FY2024	FY2025	FY2026		
<b>Expenses</b>					
Non-Operating	\$2,687,501	\$2,774,309	\$2,794,008	\$19,699	1%
<b>EXPENSES TOTAL</b>	<b>\$2,687,501</b>	<b>\$2,774,309</b>	<b>\$2,794,008</b>	<b>\$19,699</b>	<b>1%</b>
<b>Surplus   (Deficit)</b>	(\$2,687,501)	(\$2,774,309)	(\$2,794,008)	—	—