PURCHASING POLICY EXCEPTION FORM

PD 9/19/25 PO 25000412 CK V529157 VN 16661

FROM:	
DATE: September 16th, 2025	
DEPARTMENT: Parks& Recreation	
VENDOR: Property Services GC	
DEPT DIRECTOR/ MGR SIGNATURE: 1/2 / / / / DATE: 9-1	6-2025
Amount of Invoice: \$48,794.00 Invoice Date: July 18	, 2025
The attached request for disbursement does not appear to be in compliance wi Purchasing Policy, for the following reason:	th County
The items listed in Change Order #1 were completed prior to approval of the CO. These items	were verbally
authorized during the pre-construction meeting to address safety concerns. As such,	payment is due as
submitted in this Pay-App.	
Please forward all documentation with this form attached, and letter of ex Chief Procurement Officer.	xplanation, to the
TO : CHIEF PROCUREMENT OFFICER Please review, and upon approval, forward to County Administration.	
Cuh Ro- Jul Date: 9/17/25	
Resolution: Approved for payment with Pay App 2 per PMs comments above. The amount of the work billed under the pay app that was approved with CO 1 is from lines 34,3 40 of the pay app and totals \$28,571.01 less retainage. A discussion was had with that an approved CO must precede work authorization.	5, and the department
To process this disbursement, the request must be approved by the Count	y Administrator.
TO: COUNTY ADMINISTRATOR Please review, and upon approval, forward to the Finance Department for proc APPROVED FOR PAYMENT: COUNTY ADMINISTRATOR (or designee): DATE: 09/17/2025	cessing.
APPROVED FOR PAYMENT: FINANCE DIRECTOR/ ASST. FINANCE DIRECTOR By Joshua Stringfellow at 1:25 pm, Sep 17, 2025 Date:	

PURCHASING POLICY EXCEPTION FORM

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DEPARTMENT: Parks& Recreation			
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MGR SIGNATURE: DATE: 9-16-2025			
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TO: COUNTY ADMINISTRATOR			
Please review, and upon approval, forward to the Finance Department for processing.			
APPROVED FOR PAYMENT:			
COUNTY ADMINISTRATOR (or designee). *See attached email from T. Brady -df			
COUNTY FIBRITION (of designee).			
DATE:			
APPROVED FOR PAYMENT:			
FINANCE DIRECTOR/ APPROVED			
ASST. FINANCE DIRECTOR By Joshua Stringfellow at 1:25 pm, Sep 17, 2025 Date:			

Denise Flores

From: Shanon Aguayo

Sent: Wednesday, September 17, 2025 1:37 PM

To: Denise Flores

Subject: FW: PPE Immediate Signature Requested

Just an FYI -for processing.

Shanon Aguayo

Accounts Payable | Account Payable Coordinator

Office of Doug Chorvat Jr., Clerk of Circuit Court and Comptroller

Phone: 352-540-6328 | Email: SAguayo@hernandoclerk.org

20 N Main Street, Brooksville, FL 34601

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NOTICE:

Please note: Florida has a very broad Public Records Law. Most written communications to or from the Clerk's Office are public records available to anyone upon request. Your e-mail, including your e-mail address, may therefore, be subject to public disclosure.

From: Toni Brady <TBrady@co.hernando.fl.us> Sent: Wednesday, September 17, 2025 1:35 PM

To: Carla Rossiter-Smith <CRossiter-Smith@co.hernando.fl.us>; Jessica L Wright <JLWright@co.hernando.fl.us> **Cc:** Jeffrey Rogers <JRogers@co.hernando.fl.us>; Joshua Stringfellow <jstringfellow@hernandoclerk.org>; Shanon Aguayo <SAguayo@hernandoclerk.org>

Subject: Re: PPE Immediate Signature Requested

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I approve for processing. I will sign on our next break.

Get Outlook for iOS

From: Carla Rossiter-Smith < CRossiter-Smith@co.hernando.fl.us>

Sent: Wednesday, September 17, 2025 1:23:31 PM **To:** Jessica L Wright < <u>JLWright@co.hernando.fl.us</u>>

Cc: Jeffrey Rogers <JRogers@co.hernando.fl.us>; Toni Brady <TBrady@co.hernando.fl.us>; Josh Stringfellow

<jstringfellow@hernandoclerk.org>; Shanon Aguayo <saguayo@hernandoclerk.org>

Subject: PPE Immediate Signature Requested

Hi Jess,

The attached PPE is ready for Jeff or Toni's signature. Apologies for the rush request, but the hope is to get this processed for payment in the next check run so as not to further delay payment to the contractor. I had a chance to brief Toni on this request.

Thanks,

Carla Rossiter-Smith, MSM, PMP, GPC Chief Procurement Officer Crossiter-smith@co.hernando.fl.us

Office: (352) 540-6544 Cell: (352) 667-4272

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O OWNER ATTN:	Attn: Hernando County Board of Cour 15470 Flight Path Drive Brooksville, FL 34604	nty Commissioners	PROJECT NAME: PURCHASE ORDER #: APPLICATION NO: CONTRACT NO: PERIOD FROM:	Veterans Memorial Monumer 25000412 2 24-CG00852/EK 6/1/2025	nt
	Property Services GC ss: 12250 Buckingham Way Spring Hill, FL 34609 ne: 813-892-3769 NN FOR PAYMENT		PERIOD TO:	6/30/2025	
	t, as shown below in connection with	n the Contract.			
3 CONTRACT SU 4 TOTAL COMPL 5 RETAINAGE: 6 TOTAL EARNE! 7 LESS PREVIOU 8 CURRENT PAY	BY CHANGE ORDERS M TO DATE (Line 1 + 2) ETED & STORED TO DATE 5 % of Completed Work and Store D LESS RETAINAGE (Line 4 less Li S CERTIFICATES FOR PAYMENT	ne 5) (Line 6 from prior request)	\$ 848,982.50 \$ 48,794.00 \$ 897,776.50 \$ 330,053.50 \$ 16,502.68 \$ 313,550.82 \$ 186,088.37 \$ 127,462.45 \$ 584,225.68	Non-PO #88 04441-56063	846 01 = \$99,071.00 01 = \$35,100.00
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PAYMENT APPLICATION No. 2

FOR PERIOD FROM 6/1/2025

TO _6/30/2025_

					DOMESTICAL ST	PPLICATIONS	THE	PERIOD	TOD	ATE		BALANCET	O COMPLETE	
DESCRIPTION LIST CONTRACT ITEMS, CHANGE ORDER ITEMS AND			ONTRACT	TOTAL	PREVIOUS	PEGATIONS	1130		TOTAL VALUE	TOTAL COMPLETED				RETAINAGE
DEDUCTIONS, EACH WITH SUBTOTAL	UNIT	SCHEDULED	SCHEDULED UNIT VALUE	SCHEDULED	QUANTITY	VALUE	QUANTITY	VALUE	STORED MATERIALS	TO DATE \$ 137,000.00	PERCENT COMPLETE 100%	QUANTITY 0.00	VALUE	HELD @5% \$ 6,850.00
Mobilization	LS		\$ 137,000.00	\$ 137,000.00	1	\$ 137,000.00		s -		\$ 3,000.00	100%		\$ -	\$ 150.00
Site -Selective Demoliton Remove & Store (plaques, flag poles)	LS	1.00	\$ 3,000.00	\$ 3,000.00	1	\$ 3,000.00		*		\$ 20,002.50	100%	0.00	\$ -	\$ 1,000.13
Concrete Demolition & Removal	SY	90.00	\$ 222.25	\$ 20,002.50	90			\$ -		\$ 20,002.00	0%		\$ 15,200.00	3 -
Asphalt Demolition and Removal	SY	16.00	\$ 950.00	\$ 15,200.00		\$ -		* -		•	0%	1,00	\$ 1,000.00	\$ -
Existing Stroping Removal (waterblast only)	LS	1.00	\$ 1,000.00	\$ 1,000.00		\$ -		\$ 30,000.00		3 30,000.00	77%		\$ 9,000.00	\$ 1,500.00
Foundation Systems	CY	26.00	\$ 1,500.00	\$ 39,000.00		\$ -	20	\$ 30,000.00		\$ -	0%		\$ 20,625.00	\$ -
16-inch Concrete Stab (Flagpole curb)	SF	125.00	\$ 165.00	\$ 20,625.00		3	180	\$ 35,100.00	 	\$ 35,100.00	53%		\$ 31,200.00	\$ 1,755.00
Walls 8" AC-1 Architectural Concrete	SF	340.00	\$ 195.00	\$ 66,300.00			160	\$ 30,100.00		\$ -	0%	25.00	\$ 62,500.00	\$ -
Seating	CY	25.00	\$ 2,500.00	\$ 62,500.00		\$:		3		s -	0%	105.00	\$ 21,000.00	
Stairs	SF .	105.00	\$ 200.00			3 -		2 -		\$ -	0%	27.00	\$ 30,105.00	
Monument Curb DB-1 Decorative Ground Face Block	LF	27.00	\$ 1,115.00			3		\$ -		s -	0%		\$ 45,815.00	
Sidealis CR-1 Broom Finished Concrete	SF	1870.00	\$ 24.50			3 .		\$ -		\$ -	0%	94.00	\$ 5,170.00	
Trench Drain Systems	LF	94.00	\$ 55.00	\$ 5,170.00		\$.		\$ -		\$ -	0%	24.00	\$ 4,800.00	
PVC Trench Drain Connections	LF	24.00	\$ 200.00			3 -	-	\$ -		\$ -	09		\$ 10,305.00	
12-inc CMU wall	SF	229.00	\$ 45.00			 		3 -		S -	09		\$ 11,725.00	
12-inch Decorative Black	ŞF	67.00	\$ 175.00			1 :		3 -		8 -	09		3 6,240.00	
Handrails (wall mounted)	IF	26.00	3 240.00			7				\$ 9,880.00	269		\$ 28,120.00	
Electrical Services (Disconnect Switch, New Pedestal, Time Clock	LS	1.00	\$ 38,000.00			5,000.00		\$ 40,500.0		\$ 40,500.00	309		\$ 94,500.00	\$ 2,025.0
Lightt Fodures, Materials & Installation	LS	1.00	\$ 135,000.00			\$ 4,500.00		1		\$ 4,500.00	1009		\$.	
Silk Fencing	LF	450.00	\$ 10.00			\$ 1,500.00	-			\$ 1,500.00	1009		\$ -	\$ 75.0
Tree Removal	EA	2.00	\$ 750.00			\$ 20,000.00	1	3 -		\$ 20,000.00	509		\$ 20,000.00	
Earthwork (Add & Remove) and Grading (rough and Final)	LS	1.00	\$ 40,000.00			\$ 20,000.00		\$ -		\$ -	05		\$ 27,000.00	
30 FT Flag Pole	EA	6.00	\$ 4,500.00			15	1	\$ -		S -	09		\$ 7,000.00	
40 FT Flag Pole	EA	1.00	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			3 -		\$ -		\$ -	05		\$ 3,500.00	
Restriping Parking Spots	LS	1.00				3	-	\$.		\$ -	0		\$ 20,460.00	
Top Soil Placement & Grading	SF	1860.00	\$ 11.00			1 -		\$ -		\$ -	05		\$ 20,760.00	
Sodding (Bahia Grass)	SF	1.00	\$ 2,000.00			3 .	_	\$ -		\$ -	0		\$ 2,000.00	
Temporary Water for Imigation of Landscape	LS	5.00	\$ 500.00			\$ -	1	\$ -		\$ -	0		\$ 2,500.00	
GR-1 Gravol	CY	300.00				\$ -		\$ -		\$ -	0		\$ 6,000.00	
AT-1 Synthetic Turf	SF	500.00	\$ 20.00			8	1	\$ -		\$ -	0		\$ 20,000.00	
LT-1 Limestone Tile	SF	525.00	\$ 39.00			\$ -		3 -		\$ -	0		\$ 20,475.00 \$ 500.00	
PAV-1 Concrete Pavers	EA	1.00	\$ 500.0			s -		\$ -		\$ -	0		-	1:
Granite Stone (2'x2'x18")	1 EV	1.00	1 300.00		-	\$ -		\$ -		\$ -		0.00	\$ -	\$ 294.
Change Order #1	1	1.00	\$ 5,893.7	5 \$ 5,893.7	5	s -		1 \$ 5,893.7	15	\$ 5,893.7			\$ -	3 198
Electrical price increase	EA	1.00	\$ 3,977.2			s -		1 \$ 3,977.	25	\$ 3,977.2			\$ -	-
Replace existin Power Pole	SF	22.40	\$ 200.0			s -		\$ -		\$ -		% 22.40	\$ 4,490.0 \$ 2,825.0	
Revisopn 5 - Additional stair length (22.4 st)	CY	1.13	\$ 2,825.0			\$ -		\$ -		\$ -	0	% 1.13	\$ 2,820.0	
Revision 5 - Increas in handrall well (1.13 cy)	LF	9.00	\$ 240.0			5 .		\$ -		\$ -		9.00		4
Revision 5 - Additiona handrali (9f)	SF	85.20	\$ 165.0			3 .	T	\$ -		\$ -		65.20		\$ 935
Revision 5 - Additional sq' of flaggole cape (65.20 af)	EA	1.00	\$ 18,700.0			\$ -		1 \$ 18,700.	00	\$ 18,700.0		1,00	1 -	13 15
Time Extension: Covers period for all from 4/15-6/30/2025	╀┺	1.00	\$ 10,700.0	1	1	\$		\$ -		\$ -		-	+	13 -
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GRAND TOT	AL			\$ 897,776	.50	\$ 196,882	50	\$134,171	.00 30	.00[3 330,003.	~		1	

ect/PO # 24-CG00852/EK PO# 25000412

MATERIALS STORED ON SITE

						DDO	ECT NO.:	24-6	G00852/E	K	DATE P	REPARED:	August 15, 2025	,	
	OJECT Veterans Memorial Monument				DD ENDING:			une 30, 2025			PAGE	1	OF	3	
	Y REQUEST NO.:	2	y Services	FUR	PD ENDING:			idile 00, 2020							
co	NTRACTOR:	Property	y Services	S GC			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,								
sov	INVOICE # & DESCRIPTION	VALUE OF MATERIAL INSTALLED				VALUE OF M	ATERIAL INS	TALLED THIS	VALUE OF MATERIAL DELIVERED THIS PERIOD			VALUE OF STORED MATERIAL			
INE#	NE# INVUIGE#&DESCRIPTION		UANTITY	UNIT	INVOICE	QUANTITY	UNIT	INVOICE	QUANTITY	UNIT	INVOICE	QUANTITY	UNIT PRICE	INVOICE AMOUNT	
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Janto a Laisar

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