

Hernando County Board of County Commissioners

Change Order Request

Add Line(s)	Cancel Outstanding Balance	X	Increase/Decrease Funds
Delete Line(s)	Change Project Number		Increase/Decrease Blanket
Cancel Purchase Order	Change Account Number		Increase/Decrease Quantity

Today's Date: 05-17-2025

PO/Contract #: 25000081

Change Order Number: 2

Requisition Number: 2500081

Vendor's Name on PO: THOMAS HOWELL FERGUSON PA

Department/Employee: ANGEL TURNER

Instructions: In the explanation, details of the request must be provided. All requests must include account number, line item number, project number, new purchase order total. Include details as if entering a new requisition. If change request is due to new agreements, quotes, projects, etc. necessary documents must be attached.

Explanation:

Justification: 23-TFG0218 Grant GMS #:571

EPO CO#2 is to increased funds to accommodate both outstanding and projected invoices.

Increase Line 1 \$231,818.00 New Line Total \$256,818.00

Old PO Total \$25,000.00 New PO Total \$ 256,818.00

Dept 40011 Account 5303401 Milton24 Line#1 \$ 231,818.00

40011-5303401 1 231818.00

Department Approval:KELLY TROUT

Date:05-06-2025

Chief Procurement Officer:

Date:

BOCC Approval Date:

(BOCC Required per Purchasing 080E)