RQ 86946
PD 9/19/25
CK 288043
VN 17622

PURCHASING POLICY EXCEPTION FORM

FROM:

DATE: 09/08/2025

DEPARTMENT: Parks and Recreation

VENDOR: Tierra

DEPT DIRECTOR/
MGR SIGNATURE: R A Thomas DATE: 9. 8. 2025

Amount of Invoice: $3,060.35 **Invoice Date:** 06/12/2025

The attached request for disbursement does not appear to be in compliance with County Purchasing Policy, for the following reason:

I have paid all of the testing on projects with my P-Card for the last 2 years. When I attempted to pay this invoice, I found out that Tierra does not except P-Card payments. When I inquired on how to make the payment, I was informed that all of the testing should be paid with a PO and not a P-Card. I still have a few on-going projects but moving forward any new projects I will obtain a PO to pay for future testing.

Please forward all documentation with this form attached, and letter of explanation, to the Chief Procurement Officer.

TO: CHIEF PROCUREMENT OFFICER

Please review, and upon approval, forward to County Administration.

Date: 9/11/2025

Resolution: Approved.

To process this disbursement, the request must be approved by the County Administrator.

TO: COUNTY ADMINISTRATOR

Please review, and upon approval, forward to the Finance Department for processing.

APPROVED FOR PAYMENT:

COUNTY ADMINISTRATOR (or designee):

DATE: 9/12/25

APPROVED FOR PAYMENT:
FINANCE DIRECTOR/
ASST. FINANCE DIRECTOR **APPROVED** By Joshua Stringfellow at 2:53 pm, Sep 16, 2025 Date:

RECEIVED
By Denise Flores at 3:27 pm, Sep 16, 2025

TIERRA
GEOTECHNICAL • MATERIALS
ENVIRONMENTAL • ENGINEERING

7351 Temple Terrace Hwy
Tampa, Florida 33637-5705

vendor # 17622
04441-5303101
REQ# 86946

INVOICE

Invoice Date	Invoice #
5/31/2025	6111-14282

Invoice Mailing Date
06/12/2025

Due Date
6/30/2025

Bill To

Hernando County BOCC
15470 Flight Path Drive
Brooksville, FL 34604

Project Manager	Keith Larson
Customer E-mail	bcarterlansaw@co.hernando.fl.us

Pine Island Rebuild

Terms	Client Refence #	Project/Job
Net 30		6111-25-053 - Mcethan Pine Island P...

Quantity	Description	Rate	Amount
	INVOICE BILLING PERIOD 04/26/2025 to 05/30/2025		
	Total Invoice (See Attached)	3,060.35	3,060.35

PLEASE REMIT ALL PAYMENTS TO:
Tierra, Inc.
7351 Temple Terrace Highway
Tampa, FL 33637-5705
(813) 989-1354

Total	$3,060.35

RECEIVED
JUN 1 4 2025

INVOICE TO HERNANDO COUNTY
INVOICE SUMMARY SHEET

Tierra, Inc.
Consultant

7351 Temple Terrace Hwy
Address

Tampa, FL 33637
City, State, Zip

Client	Hernando County		
Tierra Project No.	6111-25-053		
Short Title:	Pine Island Rebuild	**Contract No.**	20-R00082
Firm's Invoice No.	6111-14282	**Order Date**	
Invoice Period	4/26/2025 to 5/30/2025	**Purchase Order No.**	
Cost This Period	$3,060.35	**Task Order No.**	55
Contact Person	Graham Zoeller		
Telephone No.	(813) 989-1354		

	Schedule	Contractual Limits	Total Billed To Date	Previous Billings	Amount Due This Period
Limiting Amount		$6,954.84	$0.00	$0.00	$0.00
Change Order		$0.00	$0.00	$0.00	$0.00
Salary Related Costs	A		$2,405.35	$0.00	$2,405.35
Geotechnial Services	B		$655.00	$0.00	$655.00
TOTALS		$6,954.84	$3,060.35	$0.00	$3,060.35

By submittal of this invoice, the above named consultant certifies that reimbursable costs contained in this invoice represent the actual costs as reflected in our accounting records.

Authorized Signature

Construction Services Manager
Title

06/11/25
Date

Submit To: