



Hernando County Board of County Commissioners Change Order Request

_____ Add Line(s)	_____ Cancel Outstanding Balance	<input checked="" type="checkbox"/>	_____ Increase/Decrease Funds
_____ Delete Line(s)	_____ Change Project Number	_____	_____ Increase/Decrease Blanket
_____ Cancel Purchase Order	_____ Change Account Number	_____	_____ Increase/Decrease Quantity

Today's Date: 05/22/2023

PO/Contract #: 23000389

Change Order Number: 1

Requisition Number: 230450

Vendor's Name on PO: KGM ENTERPRISES OF PINELLAS IN

Department/Employee: BARBARA CARTER-LANSAW

Instructions: In the explanation, details of the request must be provided. All requests must include account number, line item number, project number, new purchase order total. Include details as if entering a new requisition. If change request is due to new agreements, quotes, projects, etc. necessary documents must be attached.

Explanation:

Justification: KGM Enterprises of Pinellas, Inc, County Project/Vendor Quote No. Bunker Gear Wash/Inspection, Dated: 11/09/2022.

LINE 4 - INCREASE \$10,000.00 FOR REPAIRS
NEW LINE BALANCE WILL BE \$20,000.00

NEW PO BALANCE WILL BE \$43,148.00

Department Approval: _____ Date: _____

Chief Procurement Officer: _____ Date: _____

BOCC Approval Date: _____

(BOCC Required per Purchasing 080E)