




PROCUREMENT DEPARTMENT

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MEMORANDUM

TO: Joseph Goulart, Contracting Agent II
FROM: Jeremy Moore, Due Process Manager 
DATE: 10/30/2025

SUBJECT: RFP No. 25-RFP01060/CT Audio Visual (AV) Design, Installation and Implementation Services for 5th Judicial Circuit Courtrooms

The Procurement Selection Committee (PSC) met on October 22, 2025, to review proposals from two (2) proposing firms and has completed ranking of the respondent's proposals for RFP No. 25-RFP01060/CT Audio Visual (AV) Design, Installation and Implementation Services for 5th Judicial Circuit Courtrooms.

The Committee consisted of:

Jeremy Moore, Due Process Manager
George Welsted, Director of I.T.
John Neander, Courtroom Technology Officer
Andy Nelson, Systems Administrator
Elizabeth Bene, Court Program Specialist I

The firms were ranked in order as follows: Points (maximum score 100):

- | | | |
|----|-------------------------|------|
| 1. | Clark Productions, Inc. | 89.9 |
| 2. | AVI-SPL | 73.2 |

Staff requests the Procurement Department move forward with discussion and requests for labor rates from the above top ranked firm and initiate negotiations.

REFERENCE

Reference For (Firm/Company): _____

Company & Person Completing Reference: (Company & First and Last Name of Person Completing this Form):

Company Name: _____

First Name, Last Name: _____

PHONE #: _____ Email: _____

1. Describe the work contracted to firm/company.

2. Was the work completed on time?

3. Were you satisfied with the final results?

4. Did you implement their recommendations?

5. Did you encounter any problems?

6. How would you rate the company on a scale of 1 to 5 (low to high) on the following:

Professionalism _____

Qualifications _____

Final Product _____

Cooperation _____

Reliability _____

7. Would you contract with this company again?

Yes _____ No _____ Maybe _____

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