



Hernando County
Board of County Commissioners
Regular Meeting
Minutes

November 28, 2023

CALL TO ORDER

The meeting was called to order at 9:00 a.m. on Tuesday, November 28, 2023, in the John Law Ayers County Commission Chambers, Government Center, Brooksville, Florida.

| <u>Attendee Name</u> | <u>Title</u> |
|-----------------------------|---------------------------------------|
| Elizabeth Narverud | Chairwoman |
| Brian Hawkins | Vice Chairman |
| Jerry Campbell | Second Vice Chairman |
| John Allocco | Commissioner |
| Steve Champion | Commissioner |
| Toni Brady | Deputy County Administrator |
| Scott Harper | Solid Waste Services Manager |
| Scott Herring | Public Works Director/County Engineer |
| Jon Jouben | County Attorney |
| Christopher Linsbeck | Community Services Director |
| Gordon Onderdonk | Utilities Director |
| Veda Ramirez | Health and Human Services Manager |
| Jeffrey Rogers | County Administrator |
| Carla Rossiter-Smith | Chief Procurement Officer |
| Peter Schwarz | Development Services Director |
| Heidi Kurppe | Deputy Clerk |

Invocation

Pledge of Allegiance

AGENDA

Motion

To approve the Agenda with changes.

(Note: Item No. Q [Presentation Regarding Annual Update to Transit Development Plan] was continued until a future agenda.)

RESULT: **ADOPTED**
MOVER: Steve Champion
SECONDER: Brian Hawkins
AYES: Allocco, Narverud, Champion, Campbell and Hawkins

CHAIRMAN JOHN ALLOCCO

Naming of Airport Tower in Memory of Gary Schraut

Motion

To approve the naming as Gary E. Schraut.

RESULT: **ADOPTED**
MOVER: Steve Champion
SECONDER: Jerry Campbell
AYES: Allocco, Narverud, Champion, Campbell and Hawkins

Recognition of Barbara Wills-Lipford for Assistance With Highway Clean-Up

Motion

To approve the staff recommendation.

RESULT: **ADOPTED**
MOVER: Elizabeth Narverud
SECONDER: Jerry Campbell
AYES: Allocco, Narverud, Champion, Campbell and Hawkins

ELECTION OF OFFICERS

Chairman

Motion

To make Comm. Narverud chairman.

RESULT: **ADOPTED**
MOVER: Brian Hawkins
SECONDER: Jerry Campbell
AYES: Allocco, Narverud, Champion, Campbell and Hawkins

Vice Chairman and Second Vice Chairman**Motion**

To nominate Comm. Hawkins as vice chairman and Comm. Campbell as second vice chairman.

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|------------------|---|
| RESULT: | ADOPTED |
| MOVER: | Steve Champion |
| SECONDER: | John Allocco |
| AYES: | Allocco, Narverud, Champion, Campbell and Hawkins |

RECESS/RECONVENE

The Board recessed at 9:25 a.m. and reconvened at 9:30 a.m.

CHAIRWOMAN ELIZABETH NARVERUD

Recognition of Outgoing Chairman John Allocco

CITIZENS' COMMENTS

Citizens commented on various topics and issues.

ELECTED OFFICIALS

Hernando County Tax Collector Sally Daniel commented on Item No. L-7 [Notification From Tax Collector Announcing Return of Excess Funds for FY 2022-2023].

CITIZENS' COMMENTS

Citizens commented on various topics and issues.

BOARD/STAFF RESPONSES

The Board and/or staff responded to questions and concerns expressed during Citizens' Comments.

CLERK OF CIRCUIT COURT & COMPTROLLER DOUGLAS CHORVAT, JR.**Quarterly Investment Report for Quarter Ended September 30, 2023****Discussion Regarding Proposed General Obligation Bonds for Public Safety, Jail and Transportation Capital Improvement Projects**

There was Board consensus to direct the staff to schedule a workshop to discuss financing options, including a half cent sales tax, a one cent sales tax and General Obligation Bonds.

RECESS/RECONVENE

The Board recessed at 12:10 p.m. and reconvened at 12:20 p.m.

CONSENT AGENDA

Acceptance of State Department of Commerce Federally-Funded Small Cities Community Development Block Grant Subgrant Agreement for FY 2020-21 and FY 2021-22 and Associated Budget Resolution

Reimbursement Agreement Between Hernando County Water and Sewer District and SIG Spring Hill Commercial, LLC, for County Line Road Force Main Extension Project

Project Development Grant Agreement With Duke Energy Florida, LLC, for Taxiway C and Former Runway 14/32 Conversion Project at Brooksville-Tampa Bay Regional Airport and Associated Budget Resolution

Ratification of Airport Grant Pre-Application to Federal Aviation Administration for Airport Layout Plan and Exhibit A Update at Brooksville-Tampa Bay Regional Airport

Revised State of Florida Standard Lease Agreement with Florida Department of Law Enforcement for T-Hangar 48 at Brooksville-Tampa Bay Regional Airport

Tenant Reimbursement Agreement With American Aviation, Inc., for Pavement Overlay of Taxilane at Brooksville-Tampa Bay Regional Airport

T-Hangar Lease Agreement With Bruce Eisenhard for T-Hangar No. 32 at Brooksville-Tampa Bay Regional Airport

T-Hangar Lease Agreement With Mark Patton for Hangar No. 12 at Brooksville-Tampa Bay Regional Airport

Certificates of Appreciation for Support During Hurricane Idalia Disaster Relief Efforts

Declaration of Various Tangible Property as Surplus for Disposal and Removal From Fixed Asset Inventory

Letter of Support for Lutheran Services Florida Health Systems Regarding Behavioral Health Managing Entity Invitation to Negotiate

Satisfactions of Interim Disposal Special Assessment Liens for Lee Beers; and Frank Sorrentini and Carol Sorrentini

Transmittal of List of Accounts Payable Disbursements for Weeks Ended October 27, 2023, November 3, 2023, and November 10, 2023

Various Interim Disposal Special Assessment Liens**Final Plat for Kensington Place****Release of Performance Bond for Supplemental Planting for Sterling Hills IV****Motion**

To approve the Consent Agenda (Budget Resolution Nos. 2023-236 and 2023-237).

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| RESULT: | ADOPTED |
| MOVER: | Steve Champion |
| SECONDER: | John Allocco |
| AYES: | Allocco, Narverud, Champion, Campbell and Hawkins |

CORRESPONDENCE TO NOTE

Notice of Conditional Use Permit Actions Taken by Planning and Zoning Commission on November 13, 2023

Notice of Purchasing Policy Exceptions for October 2023

Notice of Special Exception Use Permit Action Taken by Planning and Zoning Commission on November 13, 2023

Notification From Southwest Florida Water Management District of Proposed 2024 Five-Year Water Resource Development Work Program

Quarterly Investment Report For Quarter Ended June 30, 2023

Transmittal From Clerk of Circuit Court and Comptroller Audit Services Department of Tourist Development Department Expenditures Audit Report Dated October 25, 2023

COUNTY ADMINISTRATOR JEFFREY ROGERS**2023-2024 Board Member Committee Assignments**

Changes to proposed assignments were made as follows:

Comm. Allocco to serve on Pasco Hernando County Workforce Development Consortium,
Comm. Champion to serve as liaison to the Waterways Advisory Committee and Comm.
Hawkins to serve as liaison to the Fair Association.

Confirmation of Peter Schwarz as Development Services Director**Motion**

To approve the staff recommendation.

RESULT: **ADOPTED**
MOVER: John Allocco
SECONDER: Steve Champion
AYES: Allocco, Narverud, Champion, Campbell and Hawkins

2023-2024 Board Member Committee Assignments

Motion

To approve with changes and ratification of Value Adjustment Board Citizen Member, Thomas Beisacher.

(Note: The Motion pertained to changes as noted above.)

RESULT: **ADOPTED**
MOVER: Brian Hawkins
SECONDER: Steve Champion
AYES: Allocco, Narverud, Champion, Campbell and Hawkins

Invoice From Brooksville Main Street for FY 2023-24 Funding for Participation in Florida Main Street Program

Motion

To approve the staff recommendation.

RESULT: **ADOPTED**
MOVER: Brian Hawkins
SECONDER: Jerry Campbell
AYES: Narverud, Campbell and Hawkins
NAYES: Allocco and Champion

Letter to Congressman Bilirakis Regarding Noisy Non-Friendly Environment Resulting From Infrastructure Installation by Open Infra, Inc.

Comm. Champion temporarily left the meeting.

Motion

To approve the staff recommendation.

RESULT: **ADOPTED**
MOVER: John Allocco
SECONDER: Brian Hawkins
AYES: Allocco, Narverud, Campbell and Hawkins
ABSENT: Champion

Update Regarding Ongoing Board Directives

Comm. Champion returned to the meeting.

Comm. Hawkins temporarily left the meeting and returned shortly thereafter.

DEPUTY COUNTY ADMINISTRATOR TONI BRADY**Budget Amendment Realigning Funds From Reserves for Contingency to Contract Services for Annual Traffic Markings Contract for Department of Public Works****Budget Resolution for Landfill Cell No. 4 Construction Project**

This item was pulled and voted on separately.

Budget Resolution to Balance General Fund Debt Service/Transfers and General Fund Capital Project Transfer Account Through End of FY 2023**Notification From Clerk of Circuit Court and Comptroller Announcing Return of Excess Fees for FY 2022-23****Notification From Property Appraiser Announcing Return of Excess Fees for FY 2022-23****Notification From Supervisor of Elections Announcing Return of Excess Fees for FY 2022-23****Notification From Tax Collector Announcing Return of Excess Funds for FY 2022-2023****Motion**

To approve Agenda Item Nos. L-1 and L-3 through L-7 (Budget Resolution No. 2023-238).

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| RESULT: | ADOPTED |
| MOVER: | Brian Hawkins |
| SECONDER: | Steve Champion |
| AYES: | Allocco, Narverud, Champion, Campbell and Hawkins |

Budget Resolution for Landfill Cell No. 4 Construction Project**Motion**

To approve Item No. L-2 (Budget Resolution No. 2023-239).

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| RESULT: | ADOPTED |
| MOVER: | Steve Champion |
| SECONDER: | Brian Hawkins |
| AYES: | Allocco, Narverud, Champion, Campbell and Hawkins |

CHIEF PROCUREMENT OFFICER CARLA ROSSITER-SMITH

Approval of Change Order No. 3 to Purchase Order With American Infrastructure Development for Taxiway A Rehabilitation Project at Brooksville-Tampa Bay Regional Airport and Associated Budget Resolution (Amount: \$316,388.00)

Approval of Quote With SHI International Corporation for FY 2023-24 Microsoft Renewal Licensing for Fifth Judicial Circuit Court

Award of Term Contract to Cathedral Corporation for Bill Print and Mailing Services for Utilities Department (Contract No. 23-T00341/FH; Amount: \$129,096.64)

Final Close-Out of Contract With DEEB Construction and Development Co., for Keysville Water Main Replacement Project (Contract No. 19-R00007-92; Amount: \$192,099.94)

Final Close-Out of Contract With Metro Equipment Service, Inc., for Weeping Willow Street Force Main and High Point Lift Station Rehabilitation Project (Contract No. 22-CG0003/DK; Amount: \$282,043.66)

Final Close-Out of Contract With Top Line Recreation, Inc., for Purchase of Playground Equipment at Delta Woods Park (Contract No. 22-PC0148/DK; Amount: \$232,892.35)

Ratification of Emergency Purchase Order to Hercules Fence Company, Inc., for Replacement of Electric Gates at Pine Island Park

Ratification of Emergency Purchase Order to TFR Enterprises, Inc., for Emergency Debris Hauling Resulting From Hurricane Idalia (Contract No. 20-TF0023)

Ratification of Emergency Purchase Order to Witt O'Brien's, LLC, for Disaster Debris Removal Monitoring Services Resulting From Hurricane Idalia (Contract No. 20-TF0062)

Renewal of Contract With CentralSquare Technologies, LLC, d/b/a Superion, LLC, for Maintenance of Utilities Department Billing Software (Contract No. 16-S00023; Amount: \$65,390.00)

Utilization of Intergovernmental Cooperative Purchasing Agreement With National Purchasing Partners for Various Procurement Contracts and Agreements

Motion

To approve Item Nos. M-1 through M-11 (Budget Resolution No. 2023-240).

RESULT: **ADOPTED**
MOVER: Brian Hawkins
SECONDER: Steve Champion
AYES: Allocco, Narverud, Champion, Campbell and Hawkins

Notification From Clerk of Circuit Court and Comptroller Announcing Return of Excess Fees for FY 2022-23

Motion

To include the letter into the Agenda packet and ratify the request contained therein.

RESULT: **ADOPTED**
MOVER: John Allocco
SECONDER: Brian Hawkins
AYES: Allocco, Narverud, Champion, Campbell and Hawkins

PUBLIC INFORMATION OFFICER DOMINIQUE HOLMES

Discussion Regarding Plan for Online Community Engagement With Citizens From Public Information Department

SOLID WASTE SERVICES MANAGER SCOTT HARPER

Discussion to Consider Amendment to Universal Solid Waste Collection District Boundaries

Motion

To approve the staff recommendation.

RESULT: **ADOPTED**
MOVER: Brian Hawkins
SECONDER: Steve Champion
AYES: Allocco, Narverud, Champion, Campbell and Hawkins

UTILITIES DIRECTOR GORDON ONDERDONK

Request for Development Services Supervisor Position to Assist With Increase in Commercial and Subdivision Projects Within Utilities Department and Associated Budget Amendment

Motion

To approve the staff recommendation.

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| RESULT: | ADOPTED |
| MOVER: | Brian Hawkins |
| SECONDER: | Steve Champion |
| AYES: | Allocco, Narverud, Champion, Campbell and Hawkins |

TRANSIT ADMINISTRATOR DARLENE LOLLIE

Presentation Regarding Annual Update to Transit Development Plan

This item was postponed during Approval of the Agenda.

PUBLIC WORKS DIRECTOR/COUNTY ENGINEER SCOTT HERRING

Installation of Additional Street Lights Within Spring Hill Street Lighting Municipal Service Benefit Unit

Motion

To approve the staff recommendation.

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| RESULT: | ADOPTED |
| MOVER: | Brian Hawkins |
| SECONDER: | Jerry Campbell |
| AYES: | Allocco, Narverud, Champion, Campbell and Hawkins |

PUBLIC HEARINGS

Proofs of publication of Notices of Public Hearing were noted for the scheduled public hearings.

Proposed Ordinance Amending Chapter 2, Article III, to Revise Procedures Applicable to Prosecution of Code Enforcement Violations

There was no public input.

Motion

To approve the staff recommendation (Ordinance No .2023-15).

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| RESULT: | ADOPTED |
| MOVER: | John Allocco |
| SECONDER: | Steve Champion |
| AYES: | Allocco, Narverud, Champion, Campbell and Hawkins |

Proposed Ordinance Enacting Procedures for Florida Land Use and Environmental Dispute Resolution Act

There was no public input.

Motion

To approve the staff recommendation (Ordinance No. 2023-16).

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| RESULT: | ADOPTED |
| MOVER: | Steve Champion |
| SECONDER: | Brian Hawkins |
| AYES: | Allocco, Narverud, Champion, Campbell and Hawkins |

RECESS/RECONVENE

The Board recessed at 2:50 p.m. to convene the Kass Circle Community Redevelopment Agency Meeting and reconvened at 3:20 p.m.

BOARD OF COUNTY COMMISSIONERS

The Board commented on various issues.

ADJOURNMENT

The meeting was adjourned at 4:15 p.m.