

CHECK OF LIST

	REC'D SPECIAL EVENT PERMIT APPLICATION
	REC'D MAP
	REC'D CERTIFICATE OF INSURANCE
	PAID \$35.00 APPLICATION FEE
	RISK APPROVAL
	DPW APPROVAL
	SHERIFF APPROVAL
	FIRE RESCUE/FIRE PREVENTION APPROVAL
	FACILITIES APPROVAL (IF APPLICABLE)
	LEGAL AD
	PRINTED PERMIT
	SIGNED PERMIT
	EMAILED PERMIT TO APPLICANT OF PERMIT
	COMPLETE