

AGENDA ITEM

Initiator: Toni Brady
DOC ID: 19629
Legal Request Number: 2022-0060-001
Bid/Contract Number: 22-TF0044/TB

TITLE

Award of Term Contract to Paff Services, LLC, for Tree Trimming and Removal Services for Department of Public Works (Contract No. 22-TF0044/TB; Amount: \$194,220.00)

BRIEF OVERVIEW

The Purchasing and Contracts Department issued Invitation to Bid (ITB) No. 22-TF0044/TB on February 16, 2022, at the request of the Hernando County Department of Public Works (DPW), to obtain bids for Tree Trimming and Removal Services.

The Purchasing and Contracts Department staff placed the legal advertisement in the Hernando Sun and the ITB on the BidNetDirect website on February 16, 2022. The bid was sent to eighty-two (82) vendor/contractors from the website and an additional five (5) vendor/contractors as a courtesy. The bid document was downloaded by twenty (20) vendor/contractors and four (4) bid submissions were received.

BIDDER

Paff Services, LLC
TNT Environmental, LLC
Triple Crown C Lawn Jockeys, LLC
Hart's Tree Service, LLC

THREE (3) YEAR BASE BID

\$194,220.00
\$237,840.00
\$444,945.00
\$550,038.00

Bids were reviewed and evaluated by the Purchasing and Contracts Department to determine if they were responsive. Bids were then reviewed and evaluated by DPW staff for award recommendation based on price, conformance with specifications and the Bidder's ability to perform the contract in accordance with the terms, conditions and specifications required.

A Notice of Intent to Award the contract to Paff Services, LLC, dated April 4, 2022, was posted to the BidNetDirect website and posted to the Hernando County Administration electronic public bulletin board.

The Chief Procurement Officer has reviewed this requirement for conformance to Procurement Ordinance and Purchasing Policies and Procedures.

FINANCIAL IMPACT

Funding to award contract in amount of \$64,740.00 annually is budgeted in Account No. 1017-03232-5303401 Local Option Gas Tax 1-6, Road Maintenance, Contracted Services.

LEGAL NOTE

In accordance with Part II, Chapter 2, Article V of the Hernando County Code of Ordinances.

RECOMMENDATION

It is recommended the Board approve the award of Contract No. 22-TF0044/TB for Tree Trimming and Removal Services for a three (3) year term in the estimated amount of \$194,220.00 (estimated annual amount of \$64,740.00).

It is further recommended the Board approve the Chief Procurement Officer (CPO) to renew the Contract with the same pricing and terms and authorize the Chief Procurement Officer (CPO) to approve change orders as they become necessary and required.

There are two (2) one (1) year unilateral renewal options available in accordance with Contract condition/provision on Paragraph 11.3, Page 6 of the contract.

REVIEW PROCESS

Patty Hall	Completed	04/04/2022 4:29 PM
Toni Brady	Completed	04/12/2022 9:30 AM
Elaine Singer	Completed	04/05/2022 8:02 AM
Stephen Stack	Completed	04/12/2022 12:30 PM
Scott Herring	Completed	04/07/2022 5:07 PM
Pamela Hare	Completed	04/11/2022 12:12 PM
Kyle J. Benda	Completed	04/11/2022 3:07 PM
Jenine Wimer	Completed	04/12/2022 3:04 PM
Tobey Phillips	Completed	04/18/2022 5:41 AM
Jeffrey Rogers	Completed	04/18/2022 2:48 PM
Colleen Conko	Completed	04/19/2022 12:10 PM
Board of County Commissioners	Completed	04/26/2022 9:00 AM

RESULT:	ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Wayne Dukes, Commissioner
SECONDER:	Jeff Holcomb, Commissioner
AYES:	Champion, Allocco, Narverud, Dukes, Holcomb