

## PURCHASING POLICY EXCEPTION FORM

**FROM:**

DATE: 6/3/2025

DEPARTMENT: Solid Waste & Recycling

VENDOR: Integrated Environmental Technology

DEPT DIRECTOR/

MGR SIGNATURE: Scott D. Hamper

DATE: 6/3/2025

Amount of Invoice: \$177,600.00

Invoice Date: 5/23/2025

The attached request for disbursement does not appear to be in compliance with County Purchasing Policy, for the following reason:

Due to the absence of a formal purchase order for the months of October 2024 and beyond regarding the installation of temporary flare system. Vendor is owed the amount invoiced.

Please forward all documentation with this form attached, and letter of explanation, to the Chief Procurement Officer.

TO: CHIEF PROCUREMENT OFFICER

Please review, and upon approval, forward to County Administration.

Caleb Ross - Date

Date: 6/10/2025

Resolution: \_\_\_\_\_ Approved. \_\_\_\_\_

To process this disbursement, the request must be approved by the County Administrator.

TO: COUNTY ADMINISTRATOR

Please review, and upon approval, forward to the Finance Department for processing.

APPROVED FOR PAYMENT:

COUNTY ADMINISTRATOR (or designee): [Signature]

DATE: 6/17/25

APPROVED FOR PAYMENT:

FINANCE DIRECTOR/

ASST. FINANCE DIRECTOR

APPROVED

By Joshua Stringfellow at 2:13 pm, Jun 13, 2025

Date: \_\_\_\_\_



## DEPARTMENT OF SOLID WASTE

SOLID WASTE ♦ RECYCLING ♦ SW CODE ENFORCEMENT ♦ FINANCE ♦ HOUSEHOLD HAZARDOUS WASTE

14450 LANDFILL RD ♦ BROOKSVILLE, FLORIDA 34614

P 352.754.4112 ♦ F 352.754.4118 ♦ W [www.HernandoCounty.us](http://www.HernandoCounty.us)

**Date:** June 3, 2025

**To:** Carla Rossiter-Smith  
Purchasing and Contracts

**From:** Scott Harper, Solid Waste Services Manager   
Solid Waste & Recycling

**Subject:** PPE for IET Temporary Flare

The following is a detailed explanation and historical background regarding the temporary flare system installed at the Hernando County Landfill. This information is provided in support of a purchasing policy exception due to the absence of a formal purchase order for the months of October 2024 and beyond.

### Background and Operational History of the Temporary Flare

In 2022, Hernando County retained Integrated Environmental Technology (IET) to conduct a comprehensive assessment of landfill gas (LFG) emissions at the Northwest Waste Management Facility. This decision followed site observations of distressed vegetation, recurring odors, and general concerns about potential off-site gas migration.

The results of the assessment confirmed that the existing Gas Collection and Control System (GCCS) was not operating effectively. Methane was detected in perimeter probes beyond site boundaries, and surface emissions exceeded regulatory thresholds at multiple locations. In response, IET outlined a three-step corrective plan that included:

1. Evaluation of system design and functionality,
2. Balancing of the wellfield to optimize gas extraction,
3. Implementation of a long-term monitoring and maintenance program.

As part of this process—and in light of the Archaea energy plant ceasing operations—IET recommended the installation of a temporary skid flare to address excess LFG that the existing system could not capture or treat.


The flare was installed and became operational in 2023. Since its installation, the flare has effectively reduced emissions, brought surface exceedances under control, and played a critical role in maintaining regulatory compliance.

### Explanation for the Missing October 2024 Purchase Order

Although the temporary flare remained in full operation throughout October 2024, a formal purchase order for that month was not executed. This gap in documentation was the result of staffing disruptions at the time: I was out due to health issues, and Brooks, a key team member involved in procurement and contract oversight, had recently retired.

Due to this overlap in absence and transition, the continuation of flare services was unintentionally not formalized via purchase order that month. The flare services themselves were uninterrupted and





consistent with both the County's operational needs and the scope of previously approved services and budget projections.

This was not a failure in oversight or procedure but rather a result of a unique staffing situation during a period of transition. The flare system's continued operation was necessary, known, and aligned with prior Board-approved expenditures.

### **Request for Exception**

Given the operational necessity of the temporary flare and the continuity of services during October 2024, I respectfully request that a purchasing policy exception be granted for this period. The County received the benefit of the service, the work was consistent with prior contract scope, and the lapse in documentation was the result of internal personnel changes—not a failure in policy adherence or fiscal management.

Let me know if any additional clarification or documentation is required.



6450 Bendelow Drive  
Lakeland, FL 33810  
863-868-8348  
www.IETteam.com

# Invoice

Invoice Date: 5/23/2025

Invoice No: 2537

**Bill To:**

Scott Harper  
Hernando County Landfill  
14450 Landfill Road  
Brooksville, FL 34614-0806  
352-754-4112

**Ship To:**

Scott Harper  
Hernando County Landfill  
14450 Landfill Road  
Brooksville, FL 34614-0806  
352-754-4112

P.O. No:	Terms:	Due Date:	Project:
25000280	Net 30	6/22/2025	22081618 Hernando GCCS Temporary Flare

Item	Description	Qty	U/M	Rate	Amount
	Hernando County Landfill - Temporary Flare Operation – Skid Flare System				
	Reference: Hernando County Landfill – Phase 3 Temporary Flare				
	October 2024 through May 2025				
1	MONTHLY FLARE RENTAL	8	EA	10,800.00	86,400.00
2	MONTHLY FLARE MAINTENANCE	8	EA	5,400.00	43,200.00
3	MONTHLY MONITORING	8	EA	6,000.00	48,000.00
	(SEE ATTACHED SUMMARY OF SERVICES)				
We Appreciate Your Business Thank you.		Total:		\$177,600.00	
		Balance Due:		\$177,600.00	



# INTEGRATED

## ENVIRONMENTAL TECHNOLOGY

May 31, 2025

Scott Harper  
Solid Waste Services Manager  
Hernando County Solid Waste and Recycling Division  
14450 Landfill Road  
Brooksville, Florida 34614

**Subject: Invoice for Temporary Flare Operation – Skid Flare System**

**Reference: Hernando County Landfill – Phase 3 Temporary Flare**

Dear Mr. Harper,

Please find below the invoice for the continued operation and maintenance of the temporary skid flare system at the Hernando County Landfill for the period **October 2024 through May 2025**.

This ongoing operation plays a vital role in maintaining regulatory compliance and protecting air quality at the landfill. The temporary flare has proven effective in combusting excess landfill gas (LFG) that exceeds the capacity of the Archaea system, significantly reducing surface emissions and helping ensure continued environmental performance at the facility.

**Summary of Charges:**

DESCRIPTION	QUANTITY	UNITS	MONTHLY RATE	TOTAL
MONTHLY FLARE RENTAL	8	Months	\$10,800.00	\$86,400.00
MONTHLY FLARE MAINTENANCE	8	Months	\$5,400.00	\$43,200.00
MONTHLY MONITORING	8	Months	\$6,000.00	\$48,000.00
TOTAL DUE				<b>\$177,600.00</b>

Please process payment at your earliest convenience. If you have any questions or need further documentation, don't hesitate to reach out.

Thank you for the opportunity to continue serving Hernando County.

Sincerely,

**David M. Petty**

Vice President

Integrated Environmental Technology



6450 Bendelow Drive  
Lakeland, FL 33810

Phone 863-868-8348  
Toll Free 866-848-5009

[www.IETteam.com](http://www.IETteam.com)  
[www.IETLink.com](http://www.IETLink.com)

