



AGENDA ITEM

TITLE

Award of Term Contract to Clear Cut Lawn & Landscaping, LLC, for Mowing Services and Grounds Maintenance of Various County Properties (Contract No. 22-T00079/JG; Amount: \$207,000.00)

BRIEF OVERVIEW

The Procurement Department issued Invitation to Bid (ITB) No. 22-T00079/JG on June 24, 2022, at the request of the Hernando County Facilities Maintenance Department, to obtain bids for the purchase of mowing services and grounds maintenance throughout the year.

The Procurement Department staff placed the legal advertisement in the Hernando Sun and on the OpenGov website on June 24, 2022. The bid was sent to one thousand eight hundred twenty-four (1,824) matching vendor/contractors from the website. The bid document was downloaded by twenty-one (21) vendor/contractors and four (4) bid submissions were received. The Base Bid is the total price for the estimated amounts of mowing services and grounds maintenance that will be required by the Facilities Maintenance Department over the next three (3) years.

BIDDER	BASE BID
M & G Lawn Service, LLC	\$77,970.00*
Clear Cut Lawn and Landscaping	\$207,000.00
Lawns Today, LLC	\$236,630.10
Central Florida Landscaping, Inc.	\$241,928.92

Bids were reviewed and evaluated by the Procurement Department to determine if they were responsive. Bids were then reviewed and evaluated by the Hernando County Facilities Maintenance Department staff for award recommendation based on price, conformance with specifications and the Bidder's ability to perform the contract in accordance with the terms, conditions and specifications required.

*Bid was removed from consideration by the department for M & G Lawn Service LLC for the following reason:

Based upon a comparison to the other bids received and previous contracts, it was determined the bid prices are too low to allow sufficient time at each property to properly perform the work according to the specifications of the bid.

A Notice of Intent to Award the contract to Clear Cut Lawn and Landscaping dated December 9, 2022, was posted to the OpenGov website and posted to the Hernando County Administration electronic public bulletin board.

The Chief Procurement Officer has reviewed this requirement for conformance to Procurement Ordinance and Purchasing Policies and Procedures.

FINANCIAL IMPACT

Funds of \$207,000.00 are available from the following Accounts: Facilities Maintenance 0011-01701-5303413 - Contr Srv-Mowing and Chinsegut Hill Facilities 0011-01703-5303413 - Contr Srv-Mowing, Cooperative Extension Svc 0011-04801-5303401 - Contracted Services, Little Rock Cannery 0011-04881-5303413 - Contr Srv-Mowing

LEGAL NOTE

In accordance with Part II, Chapter 2, Article V of the Hernando County Code of Ordinances.

RECOMMENDATION

It is recommended the Board approve the award of Contract No. 22-T00079/JG for Mowing Services and Grounds Maintenance to Clear Cut Lawn and Landscaping for an initial three (3) year term in the estimated base bid amount of \$207,000.00 (estimated annual amount of \$69,000.00). It is further recommended the Board approve the Chief Procurement Officer (CPO) to renew the contract with the same pricing terms and authorize the CPO to approve change orders as they become necessary and required.

There are two (2) one (1) year unilateral renewal options available in accordance with Contract condition/provision on Paragraph 11 of the contract.

REVIEW PROCESS

Charlene Elliot	Approved	12/12/2022	4:24 PM
Craig Becker	Approved	12/20/2022	3:27 PM
Scott Herring	Approved	12/20/2022	3:53 PM
Carla Rossiter-Smith	Approved	12/22/2022	10:56 AM
Toni Brady	Approved	12/27/2022	11:06 AM
Pamela Hare	Approved	12/27/2022	12:20 PM
Victoria Anderson	Approved	12/27/2022	12:30 PM
Heidi Kurppe	Approved	12/27/2022	5:24 PM
Tobey Phillips	Approved	12/28/2022	10:38 AM
Jeffrey Rogers	Approved	12/29/2022	7:07 AM
Colleen Conko	Approved	12/29/2022	8:50 AM