

AGENDA ITEM

Initiator: Toni Brady
DOC ID: 19612
Legal Request Number: 2022-0028-01
Bid/Contract Number: 22-T00032/TPR

TITLE

Award of Term Contract to Paff Landscape, Inc., and JDMF, LLC, for Mowing and Debris Removal Services for Code Enforcement Department (Contract No. 22-T00032/TPR; Amount: \$450,000.00)

BRIEF OVERVIEW

The Purchasing and Contracts Department issued Invitation to Bid (ITB) No. 22-T00032/TPR on January 26, 2022, at the request of the Hernando County Code Enforcement Department, to obtain bids for Lot Mowing and Trash/Debris Removal and Disposal Services. The mowing and trash debris removal services are needed to be performed on various types of property such as unimproved lots and residential or commercial improved properties with high grass and/or trash and debris, on an as needed basis.

The Purchasing and Contracts Department staff placed the legal advertisement in the Hernando Sun and the ITB on the BidNetDirect website on January 26, 2022. The bid was sent to seventy-four (74) matching vendor/contractors from the website and one (1) vendor/contractor as a courtesy. The bid document was downloaded by nineteen (19) vendors/contractors and three (3) bid submissions were received. The Base Bid is the total of three (3) items for lot mowing and three (3) items for trash/debris removal and disposal. The Code Enforcement Department will require an undeterminable amount of each of the services from the awarded vendors.

BIDDER	BASE BID
JDMF, LLC	\$660.00
J.E.M. Landscaping	\$739.00
Paff Landscape, Inc.	\$660.00

Bids were reviewed and evaluated by the Purchasing and Contracts Department to determine if they were responsive. Bids were then reviewed and evaluated by the Code Enforcement Department staff for award recommendation based on price, conformance with specifications and the Bidder's ability to perform the contract in accordance with the terms, conditions and specifications required.

A Notice of Intent to Award the contract to JDMF, LLC and Paff Landscape, Inc., dated March 31, 2022, was posted to the BidNetDirect website and posted to the Hernando County Administration electronic public bulletin board.

The Chief Procurement Officer has reviewed this requirement for conformance to Procurement Ordinance and Purchasing Policies and Procedures.

FINANCIAL IMPACT

Funds are available from Hernando County Code Enforcement Account No. 01531-5304919 Code Enforcement, Oper Exp-Spcl Assessments.

LEGAL NOTE

In accordance with Part II, Chapter 2, Article V of the Hernando County Code of Ordinances.

RECOMMENDATION

It is recommended the Board approve the award of Contract No. 22-T00032/TPR for Lot Mowing and Trash/Debris Removal and Disposal Services to Paff Landscape, Inc., and JDMF, LLC for an initial three (3) year term in the estimated amount of \$450,000.00 (estimated annual amount of \$150,000.00).

It is further recommended the Board approve the Chief Procurement Officer (CPO) to renew the Contract with the same pricing and terms and authorize the CPO to approve change orders as they become necessary and required.

There are two (2) one (1) year unilateral renewal options available in accordance with Contract condition/provision on Paragraph 11.3, Page 6 of the contract.

REVIEW PROCESS

Patty Hall	Completed	03/31/2022 4:47 PM
Toni Brady	Completed	04/12/2022 9:16 AM
Laura Martin	Completed	04/12/2022 9:20 AM
Frank McCabe	Completed	04/12/2022 9:22 AM
Aaron Pool	Completed	04/12/2022 3:26 PM
Pamela Hare	Completed	04/11/2022 10:46 AM
Kyle J. Benda	Completed	04/11/2022 3:06 PM
Jenine Wimer	Completed	04/12/2022 4:50 PM
Tobey Phillips	Completed	04/18/2022 5:40 AM
Jeffrey Rogers	Completed	04/18/2022 2:47 PM
Colleen Conko	Completed	04/19/2022 11:51 AM

Board of County Commissioners Completed

04/26/2022 9:00 AM

RESULT: **ADOPTED BY CONSENT VOTE [UNANIMOUS]**

MOVER: Wayne Dukes, Commissioner

SECONDER: Jeff Holcomb, Commissioner

AYES: Champion, Allocco, Narverud, Dukes, Holcomb