



## AGENDA ITEM

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### TITLE

Utilization of Lee County Contract With Hawkins, Inc., d/b/a Hawkins Water Treatment Group, Inc., for Supply of Sodium Hypochlorite for Use at Water and Wastewater Treatment Plants (Amount: \$70,000.00)

### BRIEF OVERVIEW

On February 23, 2024, Hernando County Utilities Department requested piggyback of Lee County Contract B220160WCD Supply and Deliver Sodium Hypochlorite, with a contract expiration of June 20, 2024, the Contract provides for three (3) additional one (1) year renewal terms.

Hernando County Utilities Department currently has no Supply and Delivery Sodium Hypochlorite contract and requests piggyback approval with Hawkins Water Treatment Group, Inc., to provide those Contract services for this fiscal year contract term, in the estimated spend amount of \$70,000.00. Hernando County Utilities is in the process of soliciting for a term contract.

Hernando County Procurement Department has assigned No. 24-P0155/FH to this Contract for tracking purposes.

The Chief Procurement Officer has reviewed this requirement for conformance to Procurement Ordinance and Purchasing Policies and Procedures.

### FINANCIAL IMPACT

Funding in the estimated annual amount of \$70,000.00 is available in Hernando County Utilities Department Account No. 4111-07111-5305208.

### LEGAL NOTE

The Board has the authority to take the recommended action pursuant to Chapter 125, Florida Statutes.

### RECOMMENDATION

It is recommended the Board approve the utilization of Lee County Contract B220160WCD (Hernando County File No. 24-P0155/FH) with Hawkins Water Treatment Group, Inc., for the supply and delivery of Sodium Hypochlorite for this fiscal year contract term, in the estimated spend amount of \$70,000.00.

It is further recommended the Board approve the Chief Procurement Officer (CPO) to renew the contract with the same terms and conditions and approve change orders as they become necessary and required up to annual budgeted amounts.

**REVIEW PROCESS**

Katrina Tejera	Approved	02/28/2024	9:59 AM
Grace Sheppard	Approved	02/28/2024	10:42 AM
Gordon Onderdonk	Approved	02/29/2024	1:22 PM
Tameka Thompson	Approved	02/29/2024	1:41 PM
Carla Rossiter-Smith	Approved	02/29/2024	5:29 PM
Albert Bertram	Approved	03/01/2024	9:53 AM
Pamela Hare	Approved	03/01/2024	11:20 AM
Melissa Tartaglia	Approved	03/04/2024	10:38 AM
Heidi Kurppe	Approved	03/04/2024	11:01 AM
Toni Brady	Approved	03/04/2024	4:58 PM
Jeffrey Rogers	Approved	03/05/2024	4:42 PM
Colleen Conko	Approved	03/05/2024	4:50 PM

March 12, 2024

## MEMORANDUM

TO: Financial Services, Hernando County Clerk of Circuit Court & Comptroller

FROM: Carla Rossiter-Smith, MSM PMP, Chief Procurement Officer

SUBJECT: BOCC Agenda Item Approval

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Please accept this memorandum as notification of the Board of County Commissioners approval of the Agenda Item list below at the 3/12/2024 BOCC meeting.

Further evidence of the approval of these items can be found in any relevant executed agreements with the BOCC Chairman's signature on the date of approval, as appropriate and as supplied in relevant requisitions. The BOCC [meeting details](#) for the aforementioned date provides additional evidence of approval.

This memorandum is to be used interchangeably with the BOCC Agenda Item stamped with BOCC adopted as proof of BOCC approval required in the County approval process for requisition, budget resolution or grant related items.

Approved Items:

### PROCUREMENT ITEMS

L1. **13683** Award of Contract and Construction Contract to A.C. Schultes of Florida, Inc., for Wiscon Water Treatment Plant Potable Supply Wells Project for Utilities Department (Contract No. 24-C00563/FH; Amount: \$1,098,500.00)

L2. **13697** Award of Contract to ITI Digital, LLC, for Digital Experience Platform - Automated Feeds for Places (Company Listings), Events, Itineraries, and UGC, With Wordpress and DXP Hosting and Maintenance (Contract No. 23-RFP00375/TPR; Year One Amount: \$63,800.00; Three Year Value of \$169,400.00)

L3. **13562** Award of Sole Source Contract With Ten-8 Fire & Safety, LLC, for Outside Repairs of Pierce Equipment for Hernando County Fire Rescue (Contract No. 23-TSS00405/TC; Amount: \$20,000.00)

L4. **13701** Increased Annual Expenditure for Utilization of Polk County Contract With Asphalt Paving Systems, Inc., for Pavement Preservation and Recycling Treatments for Department of Public Works (Amount: \$1,500,000)

L5. **13747** Utilization of Lee County Contract With Hawkins, Inc., d/b/a Hawkins Water Treatment Group, Inc., for Supply of Sodium Hypochlorite for Use at Water and Wastewater Treatment Plants (Amount: \$70,000.00)