



## DEPARTMENT OF PUBLIC SAFETY

FIRE & EMERGENCY SERVICES

15470 FLIGHT PATH DRIVE ♦ BROOKSVILLE FLORIDA 34604

P 352.540.4353 ♦ F 352.540.4355 ♦ W [www.HernandoCounty.us](http://www.HernandoCounty.us)



TO: Toni Brady, MBA, CPM  
Director of Office of Management & Budget Chief Procurement Officer

FROM: Erik van de Boogaard *EvdB*  
Project Manager

DATE: November 3, 2022

SUBJECT: Contract #22-C00069 St #14 Driveway Replacement

The project is complete. The following documents are attached for processing:

1. Final Pay App #2
2. Release of Liens
3. Warranty
4. Change Order #1

Please proceed with the agenda item to the Board of County Commissioners for final approval for the Station #14 Driveway Replacement Project.

Funding is available for Pay Request No. 2.

The final pay in the amount of \$2,993.85 is available in the following accounts:

Account 1661 - 02262 - 5304601 in the amount of \$2,993.85

If additional information is needed, please contact me.

Thank you,

Erik van de Boogaard

Project Manager

(352) 754-4096 ext - 17037



Invoice

Date	Invoice #
11/7/2022	2854

12250 Buckingham Way, Spring Hill FL 34609  
 General Contractor # CGC60436

Bill To

Hernando County  
 Fire Station #14  
 3001 Broad St.  
 Brooksville, FL 34604

Type Invoice	Terms	Project
Draw #2 - Final	Due on receipt	Asphalt replacement

Quantity	Description	Rate	Amount
0.05	Replacement of existing asphalt driveway with concrete driveway. Job 22-C0069/DK Fire Station No 14.	52,997.00	2,649.85
0.05	Change Order #1 Stormwater repair	6,880.00	344.00
		<b>Total</b>	\$2,993.85
		<b>Payments/Credits</b>	\$0.00
		<b>Balance Due</b>	\$2,993.85

813-892-3769

admin@propertyservicesgc.com



12250 Buckingham Way  
 Spring Hill, FL 34609  
 813-892-3769

# Estimate

Date	Estimate #
10/18/2022	930

Name / Address
Hernando County Fire Station #14 3001 Broad St. Brooksville, FL 34604

Customer Phone #	Customer Email

Project
Change Order #1

Description	Qty	Rate	Total
Storm Water Repair Storm Water Repair @ (2) Pipe Joints & Connection to Storm Drain Box. Scope Includes: Saw Cut & Remove up to 8'X8' additional asphalt area. Excavate base and dirt to expose storm drain joints under existing work area. Place concrete band at each joint to seal. Infill, compact and prep area with rebar. Place 8" concrete New Infill area to be same concrete details as other as other areas. Existing storm water pipes to remain.	1	6,880.00	6,880.00

**APPROVED**  
 By Erik van de Boogaard at 9:14 am, Oct 18, 2022

<b>Total</b>	\$6,880.00
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Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_ Signature: \_\_\_\_\_

*\*Additional work or requirements by any and all Government Agencies beyond scope to be at an additional costs. Delays due to material and/or labor shortages, global pandemics etc. may affect time and/or price. Increases over 2% will be billed.*

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation insurance.

PROPOSAL IS GOOD FOR 15 DAYS ONLY

# PROPERTY SERVICES GC

12250 Buckingham Way, Spring Hill FL 34609  
(813) 892-3769 (Office), (352) 684-1621 Fax  
State Cert # CGC 060436

November 7, 2022

To whom it may concern:

Property Services GC is at "Final Completion" as of November 1, 2022 at the project 22-C00069/DK Fire Station 14 Asphalt Drive Replacement with Concrete Drive.

Company Name: Property Services GC

By: [Signature]

Printed Name: Steve Culp

Title: President

STATE OF FLORIDA  
COUNTY OF Hernando

Sworn to (or affirmed) and subscribed before me this 7 day of Nov, 2022, by

Steve Culp, who is personally know to me  or produced identification

Type of Identification Produced \_\_\_\_\_

(seal)



MICHELLE NICOLINI  
Commission # HH 157300  
Expires November 18, 2025  
Bonded Thru Budget Notary Services

Prepared by: Michelle Nicolini

Printed Name: Michelle Nicolini

My Commission Expires: 11/18/2025



12250 Buckingham Way, Spring Hill FL 34609  
(813) 892-3769 (Office), (352) 684-1621 Fax  
State Cert # CGC 060436

## CONTRACTOR WARRANTY FORM

PROJECT: Fire Station #14 Asphalt Driveway Replacement with Concrete  
Contract 22-C00069/DK

LOCATION: 3001 Broad St. Brooksville, FL 34604

OWNER: Hernando County Fire Department

We, Property Services GC do hereby warrant that all labor and materials furnished, and work performed in conjunction with the above referenced original project are in accord with the contract documents thereto, and will be free of defects due to defective materials or workmanship for a period of One (1) year.

This warranty commences on November 1, 2022 and expires on November 1, 2023.

Should any defect develop during the warranty period due to improper materials, workmanship and/or arrangement, the same shall, upon written notice be the Owner or General Contractor, be made good by the undersigned at no expense to the Owner.

Nothing in the above shall be deemed to apply to work, which has been abused or neglected by the Owner, damage caused by Acts of God or to normal wear and tear. This does not preclude or replace additional Warranties that may be required by the Contract Documents.

For: Property Services GC

By: Steve Culp

Title: President

By:  \_\_\_\_\_

Dated: 11-1-22 \_\_\_\_\_



UNCONDITIONAL WAIVER AND RELEASE UPON FINAL PAYMENT

The undersigned Lienor, in consideration of the Final Payment in the amount of \$33,297.00 hereby waves and releases its lien and right to claim a lien for labor, services, or materials furnished to Property Services to the following described property:

Hernando County Fire Station #14
3001 Broad St.
Brooksville, FL 34604

Dated on October 28, 2022.

Company Name: Hooper's Concrete

By: [Signature]

Printed Name: Eric Hooper

Title: Owner

STATE OF FLORIDA
COUNTY OF Florida

Sworn to (or affirmed) and subscribed before me this 28 day of Oct, 2022, by

Eric Hooper, who is personally know to me or produced identification

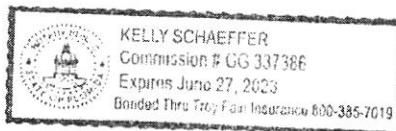
Type of Identification Produced

(seal)

Prepared by: Kelly Schaeffer

Printed Name: K. Schaeffer

My Commission Expires: June 27 2023



# Unconditional Final Lien Release

**Project Name:** Hernando County Airport Fire Station  
3001 Braod St Brooksville, FL

The undersigned hereby acknowledges receipt of payment by Hoopers Concrete & Block in the sum of \$12,226.20 payable to Got Concrete LLC. This document waives and releases ALL lien, stop payment notice, and payment bond rights the claimant has for labor and service provided, equipment and materials delivered to the customer on this job.

Name of firm furnishing materials, etc.: Got Concrete, LLC  
Signature of Authorized Agent: [Signature] Date: 11.02.22

## Notary Certification

State of: FLORIDA

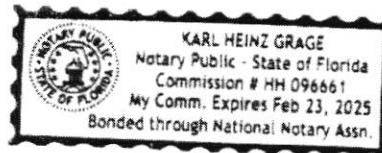
County of: Pasco

On this, 2<sup>nd</sup> day of NOVEMBER, 2022 before me, the undersigned, a notary public in and for said state, personally appeared FREDERICK PAUL CLEMENTS who is personally known to me or proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledge that (he, she) executed same.

Witness my hand and official seal:

[Signature]

(Seal)





UNCONDITIONAL WAIVER AND RELEASE UPON PROGRESS PAYMENT

The undersigned Lienor, in consideration of the sum of \$ 56,883.15 hereby waves and releases its lien and right to claim a lien for labor, services, or materials furnished through 10/31/2022 , to Property Services GC on the following described property:

Hernando County Fire Station #14
3001 Broad St.
Brooksville, FL 34604

Dated on 11/2, 2022.

Company Name: Property Services GC

By: [Signature]

Printed Name: Steve Culp

Title: President

STATE OF FLORIDA
COUNTY OF Hernando

Sworn to (or affirmed) and subscribed before me this 2 day of Nov, 2022, by

Steve Culp, who is personally know to me or produced identification

Type of Identification Produced



MICHELLE NICOLINI
Commission # HH 157300
Expires November 18, 2025
Bonded Thru Budget Notary Services

Prepared by: [Signature]

Printed Name: Michelle Nicolini

My Commission Expires: 11/18/2025





UNCONDITIONAL WAIVER AND RELEASE UPON FINAL PAYMENT

The undersigned Lienor, in consideration of the Final Payment in the amount of \$2,993.85 hereby waves and releases its lien and right to claim a lien for labor, services, or materials furnished to Property Services to the following described property:

Hernando County Fire Station #14
3001 Broad St.
Brooksville, FL 34604

Dated on 11/7, 2022.

Company Name: Property Services GC

By: [Signature]

Printed Name: Steve Culp

Title: President

STATE OF FLORIDA
COUNTY OF Hernando

Sworn to (or affirmed) and subscribed before me this 7 day of Nov, 2022, by Steve Culp, who is personally know to me or produced identification

Type of Identification Produced

(seal)



MICHELLE NICOLINI
Commission # HH 157300
Expires November 18, 2025
Bonded Thru Budget Notary Services

Prepared by: [Signature]

Printed Name: Michelle Nicolini

My Commission Expires: 11/18/2025



## NOTICE OF FINAL ACCEPTANCE/COMPLETION

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Date of Notice of Acceptance: 11-2-2022

Agency: Fire and Emergency Services

Project No./Name: FIRE STATION 14 ASPHALT DRIVEWAY REPLACEMENT WITH CONCRETE DRIVE

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TO: Steve Culp  
Property Services, Inc.  
12250 Buckingham Way  
Spring Hill FL 34609

Notice is hereby given that Hernando County, acting by and through the Board of County Commissioners, accepts as complete the above numbered project.

*Erik van de Boogaard*      11-2-2022  
Owners Representative                      Date

HERNANDO COUNTY CONSTRUCTION CONTRACT  
FINAL PAYMENT CHECKLIST

Bid No: \_\_\_\_\_ Project No: \_\_\_\_\_ Date: \_\_\_\_\_

Contractor Name: \_\_\_\_\_

The following items have been secured by the \_\_\_\_\_ department for the project known as  
\_\_\_\_\_

Contract No: \_\_\_\_\_, and have been reviewed and found to comply with the requirements of the Contract Documents.

Original Contract Price: \_\_\_\_\_ Final Contract Price (including all change orders): \_\_\_\_\_

Performance Bond Increase Required: Yes \_\_\_ No \_\_\_

Date of Notice to Proceed: \_\_\_\_\_ Amount of Liquidated Damages: \_\_\_\_\_

Substantial Completion Time:\* \_\_\_\_\_ Calendar Days

Substantial Completion Time (including Change Orders):\* \_\_\_\_\_ Calendar Days

Final Completion Time:\* \_\_\_\_\_ Calendar Days

Final Completion Time (including Change Orders):\* \_\_\_\_\_ Calendar Days

Actual Substantial Completion Time:\* \_\_\_\_\_ Calendar Days

Actual Final Completion Time (including Change Orders):\* \_\_\_\_\_ Calendar Days

	Completed
Yes	No

- |       |       |   |
|-------|-------|---|
| _____ | _____ | 1. All Punch List items completed _____ (Date).   |
| _____ | _____ | 2. Warranties and Guarantees assigned to County.  |
| _____ | _____ | 3. General one year warranty from Contractor _____ (Effective Date).                          |
| _____ | _____ | 4. Operation and Maintenance manuals for equipment and system.                                |
| _____ | _____ | 5. Record drawings obtained.  |
| _____ | _____ | 6. County personnel trained on system and equipment operation.                                |
| _____ | _____ | 7. Certificate of Occupancy _____ or Compliance _____ .                                       |
| _____ | _____ | 8. Certificate of Substantial Completion* _____ (Date)  |
| _____ | _____ | 9. Department's Final Inspection Report* when Applicable. _____ (Date)                        |
| _____ | _____ | 10. Final Payment Certification and Affidavit from Contractor.                                |
| _____ | _____ | 11. Owner's Representative's Certificate of Final Inspection. _____ (Date)                    |
| _____ | _____ | 12. DBE Participation Certification and justification letter from Contractor (If Applicable). |

Completed		
Yes	No	
_____	_____	14. Release of Liens
_____	_____	15. Consent of Surety
_____	_____	16. As-Built Documents (Signed and Sealed)
_____	_____	17. Vendor Performance Form
_____	_____	18. Final Funding Agency Approval, if applicable
_____	_____	19. Others: Specify: _____

If any of the above are not applicable, indicate by N/A.

If No is checked to any of the above, explain here: \_\_\_\_\_

Comments: \_\_\_\_\_

Signed: \_\_\_\_\_  
*Richard de Regnard*  
 Department Director of Design

Date: \_\_\_\_\_

\* These Completion Times and/or Dates to be used, when appropriate, in administering the liquidated damages provision of the Contract Documents.

cc: Purchasing & Contracts

**HERNANDO COUNTY PURCHASING AND CONTRACTS**  
**VENDOR PERFORMANCE EVALUATION**  
**Construction Projects**

Vendor/Firm: Property Services GC	County Dept.: HCFES	Contract # and Description: 22-C00069/DK/Fire Station 14 Asphalt Drive Replacement with Concrte
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The Purchasing and Contracts Department would like your opinion of this Contractor. This evaluation will be kept on file in the Purchasing Department and referred to when recommending future contracts.

Return completed form to: \_\_\_\_\_

This information will also be shared with the Contractor to inform them of commendable as well as deficient areas in their service.

<b>Design Phase</b>	<b>Rating Scale:</b>	<b>Poor</b>	<b>Average</b>	<b>Excellent</b>		
Knowledge and understanding of job scope		1	2	3	4	<u>5</u>
Ability to comply with specifications		1	2	3	4	<u>5</u>
Speed and efficiency of work		1	2	3	4	<u>5</u>
Adequacy of manpower and crew mix		1	2	3	4	<u>5</u>
Quality of workmanship		1	2	3	4	<u>5</u>
Response to changes in scope, schedule, manpower		1	2	3	4	<u>5</u>
Ability to suggest innovative methods		1	2	3	4	<u>5</u>
Early identification of problems and timely resolution		1	2	3	4	<u>5</u>
Submission of updated and revised progress schedules		1	2	3	4	<u>5</u>
Quality of supervision		1	2	3	4	<u>5</u>
Coordination and control of subcontractor(s)		1	2	3	4	<u>5</u>
Enforcement of safety procedures		1	2	3	4	<u>5</u>
Adherence to schedule		1	2	3	4	<u>5</u>
Adequacy of materials		1	2	3	4	<u>5</u>
Storage of materials		1	2	3	4	<u>5</u>
Adequacy of housekeeping and site clean-up		1	2	3	4	<u>5</u>

**HERNANDO COUNTY PURCHASING AND CONTRACTS**  
**VENDOR PERFORMANCE EVALUATION**  
**Construction Projects**

<b>Construction Phase Cont.</b>	<b>Rating Scale:</b>	<b>Poor</b>	<b>Average</b>	<b>Excellent</b>		
Cooperativeness		1	2	3	4	<b>5</b>
Professional conduct		1	2	3	4	<b>5</b>

Specific suggestions for improvement:

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Would you recommend this contractor for another County project?  Yes  No, please explain

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Evaluated by:

Reviewed by:

*Erik van de Boogaard* 11-3-2022  
Signature Date

*Carl Rosset - Jantz* 11/23/2022  
Chief Procurement Officer Date