

## SOLICITATION - OFFER - AWARD

SOLICITATION NO: <b>24-TSS00822/JC</b>	SOLICITATION TITLE: <b>Supply, Repair and Maintenance of Barnes Pumps-Southeastern Pump</b>	DATE ISSUED: <b>July 19, 2024</b>	CONTRACT NO: <b>24-TSS00822/JC</b>
ISSUED BY: <b>BOARD OF COUNTY COMMISSIONERS HERNANDO COUNTY, FLORIDA Elizabeth Narverud, Chair Brian Hawkins, Vice Chairman Jerry Campbell, Second Vice Chairman John Allocco Steve Champion</b>		SUBMIT BID OFFER TO: <b>HERNANDO COUNTY PROCUREMENT DEPARTMENT 15470 FLIGHT PATH DRIVE BROOKSVILLE, FL 34604 Carla Rossiter-Smith Chief Procurement Officer</b>	

### SOLICITATION

SEALED OFFERS, FOR FURNISHING THE SERVICES, SUPPLIES OR EQUIPMENT DESCRIBED HEREIN WILL BE RECEIVED AT THE OFFICE OF PROCUREMENT DEPARTMENT, VIA HERNANDO COUNTY'S EPROCUREMENT PORTAL AT: <http://secure.procurenow.com/portal/hermandocounty>, ON **AUGUST 12, 2024**. NO BID OFFERS WILL BE ACCEPTED AFTER THE ABOVE STIPULATED DATE AND TIME. THIS IS AN ADVERTISED SOLICITATION AND THE RESPONDING BIDDERS WILL BE PUBLICLY READ IN THE PROCUREMENT DEPARTMENT CONFERENCE ROOM AT **10:00 A.M. ON AUGUST 12, 2024**. PURSUANT TO FS 119.071, SEALED BIDS, PROPOSALS, OR REPLIES RECEIVED BY AN AGENCY PURSUANT TO A COMPETITIVE SOLICITATION ARE EXEMPT FROM FINAL INSPECTION UNTIL SUCH TIME AS THE AGENCY PROVIDES NOTICE OF AN INTENDED DECISION OR UNTIL THIRTY (30) DAYS AFTER OPENING THE BIDS, PROPOSALS, OR FINAL REPLIES, WHICHEVER IS EARLIER.

ITEM NO.	DESCRIPTION OF SERVICE/SUPPLIES/EQUIPMENT	QTY	UNIT	UNIT PRICE	TOTAL AMOUNT
1	The Vendor/Contractor will supply all materials, labor, and equipment in order to accomplish the SUPPLY, REPAIR AND MAINTENANCE OF BARNES PUMPS-SOUTHEASTERN PUMP, as described in the specifications and construction plans showing the proposed improvements in Hernando County, Florida. (SEE ATTACHED SPECIFICATIONS)	x	XXXXX	XXXXXXXXXX	\$240,000.00

### OFFER

(TERMS, CONDITIONS AND SPECIFICATIONS ARE INCLUDED AS PARTS HEREOF)

IN COMPLIANCE WITH THE ABOVE, THE UNDERSIGNED, BEING DULY AUTHORIZED TO SIGN THIS BID FOR THE BIDDER, AGREES THAT IF THIS OFFER IS ACCEPTED WITHIN **ONE HUNDRED TWENTY (120) DAYS** FROM THE BID OPENING DATE, TO FURNISH TO HERNANDO COUNTY ANY AND ALL ITEMS FOR WHICH PRICES ARE OFFERED IN THIS BID SOLICITATION AT THE PRICE(S) SO OFFERED, DELIVERED AT DESIGNATED POINT(S), WITHIN THE TIME PERIOD SPECIFIED, AND AT THE TERMS AND CONDITIONS SO STIPULATED IN THE SOLICITATION FOR BIDS.

DISCOUNT FOR PROMPT PAYMENT: \_\_\_\_\_ % 10 CALENDAR DAYS \_\_\_\_\_ % 20 CALENDAR DAYS \_\_\_\_\_ % \_\_\_\_\_ CALENDAR DAYS

BIDDER'S INFORMATION		NAME AND TITLE OF PERSON AUTHORIZED TO SIGN BID OFFER:	
SOUTHEASTERN FLORIDA Pump LLC d/b/a		BIDDER'S SIGNATURE	
Company Name		OFFER DATE	
1354 SW 12th Avenue Southeastern Pump		08/09/2024	
Address		Sales	
Pompano Beach FL 33069			
City			
954-781-5400 State			
Zip Code			
SBKone5ePump			
Phone Number			
Fax Number			
Email Address			

### AWARD

(TO BE COMPLETED BY COUNTY)

REVIEWED FOR LEGAL SUFFICIENCY 06/10/2024	LR NO.: 24-211	BY: Melissa Tartaglia
ACCEPTED AS TO ITEM(S) NO:	AMOUNT:	ACCOUNTING CODE:
SUBMIT INVOICES TO: <b>Hernando County Utilities Department 15365 Cortez Blvd. Brooksville, FL 34613</b>		NAME AND TITLE OF PERSON AUTHORIZED TO SIGN ACCEPTANCE AND AWARD FOR THE COUNTY:
		SIGNATURE:
		AWARD DATE:

SUPPLY, REPAIR AND MAINTENANCE OF BARNES PUMPS-  
SOUTHEASTERN PUMP

24-TSS00822/JC

County of Hernando  
15470 Flight Path Drive  
Brooksville, FL 34604



County of Hernando

Supply, Repair and Maintenance of Barnes Pumps-Southeastern Pump

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## 1. INTRODUCTION

### 1.1. Summary

The Vendor/Contractor will supply all materials, labor, and equipment in order to accomplish the supply, repair and maintenance of Crane pump brands including Barnes® Pumps and Accessories, in Hernando County, Florida.

### 1.2. Background

**ISSUED BY:**

BOARD OF COUNTY COMMISSIONERS

HERNANDO COUNTY, FLORIDA

Elizabeth Narverud, Chair

Brian Hawkins, Vice Chairman

Jerry Campbell, Second Vice Chairman

John Allocco

Steve Champion

**SUBMIT BID OFFER TO:**

HERNANDO COUNTY

PROCUREMENT DEPARTMENT

via Hernando County's [eProcurement Portal](#)

Carla Rossiter-Smith

Chief Procurement Officer

### 1.3. Contact Information

**Julie Crull**

Purchasing Agent II

Email: [jcrull@co.hernando.fl.us](mailto:jcrull@co.hernando.fl.us)

Phone: [\(352\) 754-4020](tel:(352)754-4020)

**Department:**

Utilities

**Department Head:**

Gordon Onderdonk

Utilities Director

#### 1.4. Timeline

<b>Release Project Date</b>	July 19, 2024
<b>Bid Submission Deadline</b>	August 12, 2024, 10:00am

## **2. AWARD**

UPON AWARD, PLEASE SUBMIT INVOICES TO:

Hernando County

Utilities Department

15365 Cortez Blvd.

Brooksville, FL 34613

### **3. DEFINITIONS**

Where the following terms, or their pronouns, occur herein, the intent and meaning shall be as follows:

#### **3.1. BIDDER**

The term “Bidder” used herein refers to the dealer/manufacturer or business organization submitting a Bid to the County in response to this solicitation.

#### **3.2. CONTRACT**

The Agreement executed by the Owner and Vendor/Contractor for the performance of work and the other documents (plans, specifications, notice to Bidders, proposal, surety bonds, addenda, and other documents) whether attached thereto or not.

#### **3.3. COUNTY**

Hernando County Board of County Commissioners, its officers, employees, agents, and volunteers.

#### **3.4. FLORIDA STATUTES**

All references to Florida Statutes or F.S. shall mean the version in effect at the time the contract is signed.

#### **3.5. MODIFICATION/AMENDMENT/CHANGE ORDER**

Shall mean the written order to the Vendor/Contractor signed by the Vendor/Contractor and County authorizing an addition, deletion, or revision in the goods, services and/or work to be provided under the Contract Documents or an adjustment in the Contract Price issued after Contract Award.

#### **3.6. OWNER**

Hernando County Board of County Commissioners (County).

#### **3.7. VENDOR/CONTRACTOR**

The Bidder awarded a contract by the County for the furnishing of goods or services.

#### 4. CONTRACT PERIOD

- A. The Contract resulting from this solicitation shall be a term contract for the time period specified herein. During the specified time period, the County may order services/supplies as the requirements generate and the Vendor/Contractor will deliver the services/supplies ordered. It is understood that the County is not obligated to purchase any specific amount of services/supplies under this agreement.
- B. The period of the Contract shall extend for three (3) years effective from the effective date of this contract.
- C. **Renewal Option (Unilateral):** At the sole option of the County, through the Board of County Commissioners or Chief Procurement Officer or Designee, this Contract may be unilaterally renewed, for two (2), one (1) year renewal periods at the same prices, terms, and conditions. The County alone will determine whether or not this renewal option will be exercised based on its convenience and its best interest. The County will notify the Vendor/Contractor, in writing, no later than thirty (30) days prior to expiration of its decision to exercise this Contract renewal option and/or options. Any request by the Vendor/Contractor for consideration of a price adjustment must be submitted in writing to the County at the time of County notice of its decision to exercise Contract renewal (this provision), and the Vendor/Contractor must provide written evidence based on increased costs to the Vendor/Contractor. Documentation of these increases must be furnished to the County upon request. Any price adjustment (increase or decrease) approved by the County shall impose upon the Vendor/Contractor the requirement to advise and extend to the County price reductions when costs similarly decrease.
- D. Either party may cancel this Contract, in whole or in part, by giving ninety (90) days prior notice in writing. However, the Vendor/Contractor shall not be authorized to exercise this cancellation option during the first one-hundred eighty (180) days of the Contract. The number of days within which, or the dates by which, the work is to be substantially completed and ready for final payment are set forth in the agreement.



## 5. GENERAL CONDITIONS

### 5.1. BID PRICE/SUBMITTAL REQUIREMENTS

- A. The prices Bid shall remain firm during the period of the Contract. The prices Bid shall be inclusive of all labor, equipment, and materials as specified within this solicitation. The price Bid constitutes the total compensation payable to the Vendor/Contractor for performing the work.
- B. Unless otherwise stated, the prices Bid shall include all costs of packing, transporting, delivery, and services to the designated point within Hernando County.
- C. The Bidder hereby certifies that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, services, or equipment and is in all respects fair and without collusion or fraud. Further, the Bidder hereby agrees to abide by all terms and conditions of this bid and certifies that the person executing the Bid Form is authorized to sign this bid for the Bidder.
- D. The Bidder warrants that the prices of the items set forth herein do not exceed those charged by the Bidder under a contract with the State of Florida or any of its agencies.
- E. **Bidder must submit the solicitation document in its entirety, including the Solicitation-Offer-Award cover sheet, Bid Specifications, Bid Form, and all required forms/certifications. Failure to submit these forms may render its bid as non-responsive.**

### 5.2. HOURS

Work may be performed between the hours of 7AM to 3PM, Monday through Friday, except County holidays. See [Attachment A - 2024 Holiday Schedule](#) for reference. The County may, on certain occasions, approve work outside of these times. Such exception(s) must be approved in writing by the County at least one (1) day in advance. Services will not be permitted when operations would cause a traffic or safety hazard.

### 5.3. WARRANTIES

The Bidder agrees that the supplies and services furnished under this award shall be covered by the most favorable commercial warranties the Bidder gives to any customer for comparable quantities of such supplies or services and that the rights and remedies provided herein are in addition to and do not limit any rights afforded to the County by any other provision of this award.

### 5.4. DELIVERY AND ACCEPTANCE

- A. The County will order services by issuance of a Hernando County numbered purchase order (PO). Each purchase order will specify the scope of work, location and date(s) for service required.
- B. Receipt of services/supplies shall not constitute acceptance. Final acceptance and authorization of payment shall be given only after thorough inspection indicates that the services/supplies

delivered meet bid specifications and conditions. Should the services/supplies differ in any respect from the specifications, payment will be withheld until such time as the Vendor/Contractor takes necessary corrective action. If the proposed corrective action is not acceptable to the County, final acceptance of the services may be refused, in which case the services shall remain the property of the Vendor/Contractor and the County shall not be liable for payment for any portion thereof.

- C. Unless otherwise specified, services shall be performed as described in these contract documents.
- D. Vendor/Contractor(s) shall not commence work prior to the County's receipt and acceptance of the certification of insurance, and any other required documents/certificates as specified by these contract documents.

### **5.5. REJECTION OF BID**

The County reserves the sole right to reject any and all bid submissions. Bids which are incomplete, unbalanced, conditional, obscure or which contain additions not required, or irregularities of any kind, or which do not comply with every aspect of this solicitation, may be rejected at the option of the County. A Vendor/Contractor shall not be qualified to bid when an investigation by the Chief Procurement Officer finds the Vendor/Contractor delinquent on a previously awarded contract or in litigation with a Hernando County previously awarded contract.

### **5.6. MINOR INFORMALITIES AND IRREGULARITIES**

Hernando County has the right to waive minor defects or variations of a bid from the exact requirements of the specifications that do not affect price, quality, quantity, delivery, or performance time of the services being procured. If insufficient information is submitted by a Bidder with the bid for Hernando County to properly evaluate the bid, Hernando County has the sole right to require such additional information as it may deem necessary after the time set for receipt of bids, provided that the information requested does not change the price, quality, quantity, delivery, or performance time of the services being procured. The Board of County Commissioners reserves the sole right to reject any or all bids in whole or in part; to award by any item, group(s) of items or in the aggregate whichever is most advantageous to the County.

### **5.7. NON-EXCLUSIVE CONTRACT**

Award of a contract resulting from this bid imposes no obligation on the County to utilize the Vendor/Contractor for all work of this type, which may develop during the contract period. This is not an exclusive contract. The County specifically reserves the right to contract with another company for similar work if it deems such action to be in the County's best interest.

### **5.8. NON-PERFORMANCE**

- A. Time is of the essence in this Contract and failure to deliver the services specified within the time period required shall be considered a default.

- B. In case of default, the County may procure the services from other sources and hold the Vendor/Contractor responsible for all costs occasioned thereby and may immediately cancel the contract. The Chief Procurement Officer reserves the sole right to impose and debar Vendor/Contractors, as a direct result of Vendor/Contractor default and termination for a period of twelve (12) months to twenty-four (24) months depending upon the severity of the default resulting in contract termination. The Vendor/Contractor and its sureties (if any) shall be liable for any damage to the County resulting from the Vendor/Contractor's default of the contract. This liability includes any increased costs incurred by the County in completing contract performance.

### **5.9. ASSIGNMENT**

The successful Bidder is required to perform this contract and may not assign, transfer, convey, sublet, or otherwise dispose of any award or any or all of its rights, title, or interest therein, or the resulting contractual agreement in whole or in part without prior written authorization given at the sole discretion of Hernando County.

### **5.10. PUBLIC ENTITY CRIMES**

Any person submitting a bid or proposal in response to this Invitation to Bid certifies that they are aware of, and in compliance with, all requirements under Section 287.133, Florida Statutes, on public entity crimes. Bidders must provide a response to the section titled VENDOR QUESTIONNAIRE, Sworn Statement to Public Entity Crimes included in these bid documents.

### **5.11. LICENSES AND PERMITS**

Prior to furnishing the requested product(s) or service(s), it shall be the responsibility of the awarded Vendor/Contractor to obtain, at no additional cost to Hernando County, any and all licenses and permits required to complete this contractual service. These licenses and permits shall be readily available for review by the Chief Procurement Officer or their designee.

### **5.12. LAWS, REGULATIONS, PERMITS AND TAXES**

Vendor/Contractor shall comply with County's jobsite procedures and regulations and with all applicable local, State, and Federal laws, rules and regulations and shall obtain all permits required for any of the work performed hereunder. Vendor/Contractor shall procure and pay for all permits and inspections required for any of the work performed hereunder and shall furnish any bonds, security or deposits required to permit performance of the work. Vendor/Contractor shall, to the extent permissible under applicable law, comply with the jobsite provisions which validly and lawfully apply to work on the specific jobsite being performed under this contract. The County of Hernando is exempt from Federal excise taxes and all sales taxes.

### **5.13. MODIFICATIONS/AMENDMENTS AND CHANGE ORDERS**

Without invalidating the contract, the County may, at any time or from time to time, through its Chief Procurement Officer or designee, order additions, deletions, or revisions in the work, the same being authorized by change order or contract modification/amendment. The cumulative total of change orders and/or modifications/amendments to this contract under \$50,000.00 (cap) will be approved by

the Chief Procurement Officer or its designee. Once the \$50,000.00 cap is reached, all other additions, or revisions to this contract that exceed the “cap” are subject to approval by the Hernando County Board of County Commissioners through Board agenda item. Only upon receipt of a change order, or modification/amendment executed by the Vendor/Contractor and County (subject to approval by the Chief Procurement Officer and/or Board of County Commissioners – as applicable) shall the Vendor/Contractor be authorized to proceed with the work involved. All such work shall be executed under the applicable terms and conditions contained in the contract documents. In addition:

- A. The County will execute an appropriate modification/amendment to the contract if such modification/amendment to the contract is approved by the Chief Procurement Officer or Board of County Commissioners (as approvable) and,
- B. It is the Vendor/Contractor’s responsibility to notify its surety of any changes affecting the general scope of the work/services or change of the contract price, and amount of the applicable bond(s) shall be adjusted accordingly.

#### 5.14. TAXES

- A. The Board of County Commissioners, Hernando County, Florida, has the following Tax Exemption Certificates assigned:
  - 1. **Florida Sales and Use Tax Exemption Certificate No. 85-8012556945C-8, effective 1/31/2024 – expiring on 1/31/2029.**
- B. This exemption does not apply to purchases of tangible personal property made by Vendor/Contractor(s) who use the tangible personal property in the performance of contracts for improvements of County owned real property (Chapters 192 and 212, F.S. and applicable rules of the Department of Revenue).

#### 5.15. MANUFACTURERS' NAME AND APPROVED EQUIVALENTS

Manufacturers' names, trade names, brand names, information and/or catalog number listed in a specification are for informational purposes only and are not intended to limit competition. Said listing is for the purpose of item identification and to establish standards for quality, style and features. Bids on equivalent items will be considered unless items are noted as no substitutes. The Bidder may offer any brand for which they are an authorized representative, which meets or exceeds the specifications for any item(s). If bids are based on equivalent products, indicate on the Bid Form the manufacturers' name and catalog number. Bidder shall submit with their bid, cuts, sketches, and descriptive literature and/or specifications. The Bidder should also explain in detail the reasons(s) why and submit proof that the proposed equivalent will meet the specifications and not be considered an exception thereto. Hernando County Board of County Commissioners reserves the sole right to be the sole judge of what is equal and acceptable. Bids which do not comply with these requirements may be found non-responsive and subject to rejection. If Bidder fails to name a substitute, it will be assumed that they are bidding on and will be required to furnish goods identical to the bid standard as specified.

## 5.16. LITIGATION/WAIVER OF JURY TRIAL

This agreement shall be governed by and construed according to Florida law. Venue for any dispute or formal litigation concerning this agreement shall be in the appropriate court with territorial jurisdiction over Hernando County, Florida. In the event of a dispute or litigation, each party to such dispute or litigation shall be solely responsible for its own attorneys' fees and costs. This agreement shall not be construed for or against any party hereto, regardless of which party is wholly or partly responsible for its drafting. Each party acknowledges that it is aware of and has had the opportunity to seek advice of counsel of its choice with respect to its rights to trial by jury, and each party, for itself and its successors, creditors, and assigns, does hereby expressly and knowingly waive and release all such rights to trial by jury in any action, proceeding or counterclaim brought by any party hereto against the other (and/or against its officers, directors, employees, agents, or subsidiary or affiliated entities) on or with regard to any matters whatsoever arising out of or in any way connected with this contract and/or any other claim of injury or damage.

## 5.17. TERMINATION

### A. Termination for Default:

1. The County may, by written notice to the Vendor/Contractor, terminate this contract for default in whole or in part (delivery orders, if applicable) if the Vendor/Contractor fails to:
  - a. Provide products or services that comply with the specifications herein or fails to meet the County's performance standards.
  - b. Deliver the supplies or to perform the services within the time specified in this contract or any extension.
  - c. Make progress so as to endanger performance of this contract.
  - d. Perform any of the other provisions of this contract.
2. Prior to termination for default, the County will provide adequate written notice to the Vendor/Contractor through the Chief Procurement Officer, Procurement Department, affording them the opportunity to cure the deficiencies or to submit a specific plan to resolve the deficiencies within ten (10) days (or the period specified in the notice) after receipt of the notice. Failure to adequately cure the deficiency shall result in termination action and possible debarment. Such termination may also result in suspension or debarment of the Vendor/Contractor for a period of twelve (12) to twenty-four (24) months depending upon the severity of the Vendor/Contractor's action that caused the default in accordance with the County's Procurement Ordinance. The Vendor/Contractor and its sureties (if any) shall be liable for any damage to the County resulting from the Vendor/Contractor's default of the contract. This liability includes any increased costs incurred by the County in completing contract performance.
3. In the event of termination by the County for any cause, the Vendor/Contractor will have, in no event, any claim against the County for lost profits or compensation for lost

opportunities. After a receipt of a Termination Notice and except as otherwise directed by the County the Vendor/Contractor shall:

- a. Stop work on the date and to the extent specified.
  - b. Terminate and settle all orders and subcontracts relating to the performance of the terminated work.
  - c. Transfer all work in process, completed work, and other materials related to the terminated work as directed by the County.
  - d. Continue and complete all parts of that work that have not been terminated.
4. If the Vendor/Contractor's failure to perform the contract arises from causes beyond the control and without the fault or negligence of the Vendor/Contractor, the contract shall not be terminated for default. Examples of such causes include (1) acts of God or the public enemy, (2) acts of a government in its sovereign capacity, (3) fires, (4) floods, (5) epidemics, (6) strikes and (7) unusually severe weather.
- B. Termination for Convenience: The County, by written notice, may terminate this contract, in whole or in part, when it is in the County's interest. If this contract is terminated, the County shall be liable only for goods or services delivered and accepted. The County Notice of Termination may provide the Vendor/Contractor ninety (90) days prior notice before it becomes effective. A termination for convenience may apply to individual delivery orders, purchase orders or to the contract in its entirety.

#### 5.18. FISCAL NON-FUNDING

In the event sufficient budgeted funds are not available for a new fiscal period, the County must notify the Vendor/Contractor of such occurrence and the contract shall terminate on the last day of current fiscal period without penalty or expense to the County.

#### 5.19. CERTIFICATION OF INDEPENDENT PRICE DETERMINATION

By submission of this bid, the Bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, that in connection with this procurement:

- A. The prices in this bid have been arrived at independently, without consultation, collusion, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other Bidder or with any competitor.
- B. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the Bidder and will not knowingly be disclosed by the Bidder prior to opening, directly or indirectly to any other Bidder or to any competitor.

## **5.20. INTERIM EXTENSION OF PERFORMANCE**

If it is determined that interim performance is required to allow for the solicitation and award of a new contract, the County may unilaterally extend the contract for a maximum period of up to six (6) months. Current pricing, delivery and all other terms and conditions of the contract shall apply during this interim period.

## **5.21. COMPETENCY OF BIDDERS**

The County reserves the right to make such investigations as they may deem necessary to establish the competency and financial ability of any Bidder to perform the work; and if after investigation, the evidence of their competency or financial ability is not satisfactory, the County reserves the right to reject their bid.

## **5.22. MAINTENANCE OF RECORDS**

The Vendor/Contractor will keep adequate records and supporting documents applicable to this contract. Said records and documentation will be retained by the Vendor/Contractor for a minimum of five (5) years from the date of final payment on this contract. The County and its authorized agents shall have the right to audit, inspect and copy records and documentation as often as the County deems necessary during the period of this contract and a period of five (5) years after completion of contract performance; provided however, such activity shall be conducted only during normal business hours. The County during the period of time defined by the preceding sentence, shall also have the right to obtain a copy of and otherwise inspect any audit made at the direction of the Vendor/Contractor as concerns the aforesaid records and documentation. Pursuant to Section [119.0701](#), Florida Statutes, Vendor/Contractor shall comply with the Florida Public Records' laws and shall:

- A. Keep and maintain records that ordinarily and necessarily would be required by the public agency in order to perform the service.
- B. Provide the public with access to public records on the same terms and conditions that the public agency would provide the records and at a cost that does not exceed the cost provided in Chapter 119, F.S., or as otherwise provided by law.
- C. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirement are not disclosed except as authorized by law; and,
- D. Meet all requirements for retaining public records and transfer, at no cost, to the public agency all public records in possession of the Vendor/Contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the public agency in a format that is compatible with the information technology systems of the public agency.
- E. Failure to comply with this section shall be deemed a breach of the contract and enforceable as set forth in Section [119.0701](#), Florida Statutes.

**IF THE VENDOR/CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE VENDOR/CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT [352-754-4020](tel:352-754-4020), [PURCHASING@HERNANDOCOUNTY.US](mailto:PURCHASING@HERNANDOCOUNTY.US), WITH AN OFFICE LOCATED AT 15470 FLIGHT PATH DRIVE, BROOKSVILLE, FL 34604.**

Per Florida Statute 20.055(5), it is the duty of every state officer, employee, agency, special district, board, commission, contractor, and subcontractor to cooperate with the Inspector General in any investigation, audit, inspection, review, or hearing pursuant to this section.

### **5.23. PAYMENT**

- A. Payment for services/products received will be accomplished by submission of an invoice, in duplicate, with purchase order number referenced thereon at the completion of each specified job. Said invoice(s) shall be submitted to: Hernando County, Utilities Department, 15365 Cortez Blvd., Brooksville, FL 34613
- B. Each invoice shall give a detailed breakdown of the services provided.
- C. The Vendor/Contractor may invoice the County after each performance of work is complete. Invoice shall reference and be based upon the quantity report received after project completion.
- D. Payment will be made in no less than forty-five (45) days, per Florida Statute 218.74. Terms not within Hernando County's payment period are not acceptable and may be cause for rejection.
- E. Payment to Vendor/Contractor by Electronic Payment Solution: ACH (Direct Deposit): If the Vendor/Contractor is enrolled in the County's ACH electronic payment solution, all payments will be made using the direct deposit which may or may not include a pre-note transaction. The Vendor/Contractor's bank account information will remain confidential to the extent provided by law and necessary to make direct deposit payments. Once the County has approved payment, an electronic remittance advice will be sent to the Vendor/Contractor via e-mail.

### **5.24. CONFLICT OF INTEREST**

- A. Conflict of Interest of Officers or Employees of the Contracting Entity/Local Jurisdiction, Members of the Local Governing Body, or Other Elected Officials: No member or employee of the contracting entity/local jurisdiction or its designees or agents; no member of the governing body; and no other public official of Hernando County who exercises any function or responsibility with respect to this contract, during their tenure or for one (1) year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed. Further, the Vendor/Contractor shall cause to be incorporated in all subcontracts, the language set forth in this paragraph prohibiting conflict of interest.



- B. Employee Conflict of Interest: It shall be unethical for any Hernando County employee to participate directly or indirectly in a procurement contract when Hernando County employee knows that:
1. Hernando County employee or any member of Hernando County employee's immediate family has a financial interest in the procurement contract; or
  2. Any other person, business, or organization with whom Hernando County employee or any member of a Hernando County employee's immediate family is negotiating or has an arrangement concerning prospective employment is involved in the procurement contract; or
  3. A Hernando County employee or any member of a Hernando County employee's immediate family who holds a financial interest in a disclosed blind trust shall not be deemed to have a conflict of interest with regard to matters pertaining to that financial interest.
- C. Former Employee Conflict of Interest: It shall be a violation for any person, business or organization contracting with County to employ in any capacity, any former County employee or member of County employee's immediate family within one (1) year of that employee's separation from employment with the County, unless the employer or the former County employee files with the County Clerk, the County's Employment Disclosure Statement. The penalty for this violation may include disqualification of the bid submission.

#### 5.25. GRATUITIES AND KICKBACKS

- A. Gratuities: It shall be unethical for any person to offer, give, or agree to give any Hernando County employee or former Hernando County employee, or for any Hernando County employee or former Hernando County employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, or preparation of any part of a program requirement or a purchase request, or to influence the content of any specification or procurement standard, or to act in an render advisory, investigative or auditing capacity. The County in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter, pertaining to any program requirement or a contract or sub-contract, or to any solicitation or proposal, therefore.
- B. Kickbacks: It shall be unethical for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime Vendor/Contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontract or order.

#### 5.26. E-VERIFY

- A. Vendor/Contractor is advised that the County has entered into an agreement with U.S. Immigration and Customs Enforcement (ICE) wherein the County will, in part, seek to promote

the principles of ethical business conduct, prevent the knowing hiring of unauthorized workers through self-governance, and encourage voluntary reporting of the discovery of unauthorized workers to ICE (the IMAGE Agreement). Accordingly, by submitting your bid, Vendor/Contractor represents and warrants (a) that the Vendor/Contractor is in compliance with all applicable Federal, State and local laws, including, but not limited to, the laws related to the requirement of an employer to verify an employee's eligibility to work in the United States, (b) that all of the Vendor/Contractor employees are legally eligible to work in the United States, and (c) that the Vendor/Contractor has actively and affirmatively verified such eligibility utilizing the Federal Government's Employment Verification Eligibility Form (I-9 Form).

- B. A mere allegation of Vendor/Contractor's intent to use and/or current use of unauthorized workers may not be a basis to delay the County's award of a contract to the Vendor/Contractor unless such an allegation has been determined to be factual by Immigration and Customs Enforcement (ICE) pursuant to an investigation conducted by ICE prior to the date the contract is scheduled to be awarded by the County.
- C. Legitimate claims of the Vendor/Contractor's use of unauthorized workers must be reported to both of the following agencies:
  - 1. The County's Procurement Department at [\(352\) 754-4020](tel:3527544020); and
  - 2. Immigration and Customs Enforcement (ICE) at [1-866-DHS-2-ICE](tel:1866DHS2ICE)
- D. In the event it is discovered that the Vendor/Contractor's employees are not legally eligible to work in the United States, the County may, in its sole discretion, demand that the Vendor/Contractor cure this deficiency within a specified time frame, and/or immediately terminate the contract without any cost or penalty to the County, and/or debar the Vendor/Contractor from bidding on all County contracts for a period up to twenty-four (24) months, and/or take any and all legal action deemed necessary and appropriate.
- E. Vendor/Contractor is required to incorporate the following IMAGE best practices into its business and, when practicable, incorporate verification requirements into its agreements with subcontractors:
  - 1. Use the Department of Homeland Security employment eligibility verification program (E-Verify) to verify the employment eligibility of all new hires.
  - 2. Use the Social Security Number verification service and make good faith effort to correct and verify the names and Social Security Numbers of the current workforce.
  - 3. Establish a written hiring and employment eligibility verification policy.
  - 4. Establish an internal compliance and training program related to the hiring and employment verification process, to include, but not limited to, completion of Form I-9, how to detect

fraudulent use of documents in the verification process, and how to use E-Verify and the Social Security Number Verification Service.

5. Require the Form I-9 and E-Verify process to be conducted only by individuals who received appropriate training and include secondary review as of each employee's verification to minimize the potential for a single individual to subvert the process.
6. Arrange for annual Form I-9 audits by an external auditing firm or a trained employee not otherwise involved in the Form I-9 process.
7. Establish a procedure to report to ICE credible information of suspected criminal misconduct in the employment eligibility verification process.
8. Establish a program to assess subcontractors' compliance with employment eligibility verification requirements. Encourage Vendor/Contractors to incorporate the IMAGE best practices contained in this article and, when practicable, incorporate the verification requirements in subcontractor agreements.
9. Establish a protocol for responding to letters received from Federal and State government agencies indicating that there is a discrepancy between the agency's information and the information provided by the employer or employee; for example, "no match" letters received from the Social Security Administration.
10. Establish a tip line mechanism (inbox, e-mail, etc.) for employees to report activity relating to the employment of unauthorized workers, and a protocol for responding to employee tips.
11. Establish and maintain appropriate policies, practices, and safeguards against use of the verification process for unlawful discrimination, and to ensure that U.S. citizens and authorized workers do not face discrimination with respect to hiring, firing, recruitment or referral for a fee because of citizenship status or national origin.
12. Maintain copies of any documents accepted as proof of identify and/or employment authorization for all new hires.

#### 5.27. [SCRUTINIZED COMPANIES PURSUANT TO FLORIDA STATUTE 287.135 AND 215.473](#)

Vendor/Contractor must certify that the company is not participating in a boycott of Israel.

Vendor/Contractor must also certify that Vendor/Contractor is not on the Scrutinized Companies that Boycott Israel List, not on the Scrutinized Companies with Activities in Sudan List, and not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or has been engaged in business operations in Cuba or Syria. Subject to limited exceptions provided in State law, the County will not contract for the provision of goods or services with any scrutinized company referred to above.

Vendor/Contractor must submit the certification form included as an attachment to this solicitation.

Submitting a false certification shall be deemed a material breach of contract. The County shall provide

notice, in writing, to the Vendor/Contractor of the County's determination concerning the false certification. The Vendor/Contractor shall have five (5) days from receipt of notice to refute the false certification allegation. If such false certification is discovered during the active contract term, the Vendor/Contractor shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error. If the Vendor/Contractor does not demonstrate that the County's determination of false certification was made in error, then the County shall have the right to terminate the contract and seek civil remedies pursuant to Section 287.135, Florida Statutes, as amended from time to time.

#### **5.28. MINIMUM WAGE RATES**

- A. The Vendor/Contractor shall be required to pay their employees no less than the Federal minimum wage rate.
- B. If the contract should be renewed, the contract shall be adjusted for benefit of the Vendor/Contractor in proportion with Federal law governing wage rates during the period of the contract for labor-related costs only.
- C. The County reserves the right to inspect the payroll records of the Vendor/Contractor, as may be deemed necessary, to determine that the Vendor/Contractor is complying with Federal wage and hour law.

#### **5.29. SAFETY PRECAUTIONS**

- A. The Vendor/Contractor shall be responsible for instructing their workmen in appropriate safety measures with respect to all services provided under this contract and shall not permit them to place equipment in traffic lanes or other locations in such a manner as to create a safety hazard.
- B. All equipment shall be equipped with all necessary safety equipment to satisfy all applicable Florida Department of Transportation (FDOT) and Occupational Safety and Health Administration (OSHA) requirements.

#### **5.30. RESPONSIVE/RESPONSIBLE**

At the time of submitting a bid response, the County requires that the **Bidder be properly licensed and registered to do business in the State of Florida in accordance with applicable Florida Statutes (F.S.)**. Bid responses that fail to provide the required forms listed in these bid documents may be rejected as non-responsive. **Bidders whose responses, past performance, or current status do not reflect the capability, integrity or reliability to fully and in good faith perform the requirements of the bid may be rejected as non-responsible**. The County reserves the sole right to determine which responses meet the requirements of this solicitation, and which Bidders are responsive and responsible. The County reserves the sole right before awarding the bid, to require a Bidder to submit such evidence of their qualifications as it may deem necessary and may consider any evidence available to it of the financial, technical, and other qualifications and abilities of a Bidder to perform the work in a satisfactory manner and within the time specified. The Bidder is assumed to be familiar with all Federal, State, or local laws, ordinances, rules, and regulations that in any manner affect the work, and to abide thereby if awarded the

bid/contract. Ignorance of legal requirements on the part of the Bidder/Vendor/Contactor will in no way relieve their responsibility.

### 5.31. CLAIMS

- A. Chief Procurement Officer's Decision Required: All claims, except those waived, shall be referred to the Chief Procurement Officer for decision.
- B. Notice: Written notice stating the general nature of each claim shall be delivered by the claimant to the Chief Procurement Officer and the other party to the contract promptly but in no event later than thirty (30) days after the start of the event giving rise thereto. The responsibility to substantiate a claim shall rest with the party making the claim. Notice of the amount or extent of the claim, with supporting data, shall be delivered to the Chief Procurement Officer and the other party to the contract within sixty (60) days after the start of such event (unless the Chief Procurement Officer allows additional time for claimant to submit additional or more accurate data in support of such claim). A claim for an adjustment in contract price shall be prepared in accordance with the provisions of Section titled "PRICE ADJUSTMENT". Each claim shall be accompanied by claimant's written statement that the adjustment claimed is the entire adjustment to which the claimant believes it is entitled as a result of said event. The opposing party shall submit any response to the Chief Procurement Officer and the claimant within thirty (30) days after receipt of the claimant's last submittal (unless the Chief Procurement Officer allows additional time).
- C. Chief Procurement Officer's Action: Chief Procurement Officer will review each claim and, within thirty (30) days after receipt of the last submittal of the claimant or the last submittal of the opposing party, if any, take one (1) of the following actions in writing:
  - 1. Deny the claim in whole or in part,
  - 2. Approve the claim, or
  - 3. Notify the parties that the Chief Procurement Officer is unable to resolve the claim if, in the Chief Procurement Officer's sole discretion, it would be inappropriate for the Chief Procurement Officer to do so. For purposes of further resolution of the claim, such notice shall be deemed a denial.
- D. In the event that Chief Procurement Officer does not take action on a claim within said thirty (30) days, the claim shall be deemed denied.
- E. Chief Procurement Officer's written action or denial will be final and binding upon Owner and Vendor/Contractor, unless Owner or Vendor/Contractor invoke the dispute resolution procedure set forth in Section titled "DISPUTE RESOLUTION" within thirty (30) days of such action or denial.

### 5.32. DISPUTE RESOLUTION

- A. Owner and Vendor/Contractor may mutually request mediation of any claim submitted to the Owner for a decision before such decision becomes final and binding. The mediation will be governed by the Construction Industry Mediation Rules of the American Arbitration Association in effect as of the effective date of the agreement. The request for mediation shall be submitted in writing to the American Arbitration Association. Timely submission of the request shall stay the effect.
- B. Owner and Vendor/Contractor shall participate in the mediation process in good faith. The process shall be concluded within sixty (60) days of filing of the request. The date of termination of the mediation shall be determined by application of the mediation rules referenced above.
- C. If the claim is not resolved by mediation, Chief Procurement Officer's action or denial pursuant to Section titled "CLAIMS" shall become final and binding thirty (30) days after termination of the mediation unless, within that time period, Owner or Vendor/Contractor:
  - 1. Agrees with the other party to submit the claim to another dispute resolution process, or
  - 2. Gives written notice to the other party of their intent to submit the claim to a court of competent jurisdiction.

### 5.33. CONFLICTING TERMS WITH SCOPE OF WORK

In the event of a conflict between the terms of the contract (including any and all attachments thereto, excluding the Scope of Work, and any amendments thereof) and any of the terms of Scope of Work, the terms of the Contract (including any and all attachments thereto, excluding Scope of Work, and any amendments thereof) shall control.

## 6. INSURANCE REQUIREMENTS

### 6.1. INDEMNITY AND SAFETY PROVISIONS

- A. Indemnity: To the fullest extent permitted by Florida law, the Vendor/Contractor covenants, and agrees that it will indemnify and hold harmless the County and all of the County's officers, agents, and employees from any claim, loss, damage, cost, charge, attorney's fees and costs, or any other expense arising out of any act, action, neglect, or omission by Vendor/Contractor during the performance of the contract, whether direct or indirect, and whether to any person or property to which the County or said parties may be subject, except that neither the Vendor/Contractor nor any of its subcontractors, or assignees, will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of the County or any of its officers, agents, or employees.
- B. Protection of Person and Property:
  - 1. The Vendor/Contractor will take all reasonable precautions for, and will be responsible for initiating, maintaining and supervising all programs relating to the safety of all persons and property affected by, or involved in, the performance of his operations under this Contract.
  - 2. The Vendor/Contractor will take all reasonable precautions to prevent damage, injury or loss to: (a) all persons who may be affected by the performance of his operations, including employees; (b) all materials and equipment; and (c) all property at or surrounding the work site. In an emergency affecting the safety of persons or property, the Vendor/Contractor will act, with reasonable care and discretion, to prevent any threatened damage, injury or loss.

### 6.2. MINIMUM INSURANCE REQUIREMENTS

- A. Vendor/Contractor shall procure, pay for and maintain at least the following insurance coverage and limits. Said insurance shall be evidenced by delivery to the County of a certificate(s) of insurance executed by the insurers listing coverage and limits, expiration dates and terms of policies and all endorsements whether or not required by the County, and listing all carriers issuing said policies. The insurance requirements shall remain in effect throughout the term of this Contract.

### 6.3. WORKERS' COMPENSATION

As required by law:

- A. State.....Statutory
- B. APPLICABLE FEDERAL.....Statutory
- C. EMPLOYER'S LIABILITY.....Minimum:
  - 1. \$100,000.00 each accident

2. \$100,000.00 by employee

3. \$500,000.00 policy limit

- D. Exemption per Florida Statute 440: If a Vendor/Contractor has less than three (3) employees and states that they are exempt per Florida Statute 440, they must provide an exemption certificate from the State of Florida. Otherwise, they will be required to purchase Workers' Compensation Insurance and provide a copy of Workers Compensation Insurance.

<https://www.myfloridacfo.com/Division/WC/Employer/Exemptions/>

#### 6.4. GENERAL LIABILITY

Comprehensive General Liability including, but not limited to, Independent Contractor, Contractual Premises/Operations, and Personal Injury covering the liability assumed under indemnification provisions of this Contract, with limits of liability for personal injury and/or bodily injury, including death.

- A. Coverage as follows:

1. EACH OCCURRENCE.....\$1,000,000.00
2. GENERAL AGGREGATE .....\$2,000,000.00
3. PERSONAL/ADVERTISING INJURY.....\$1,000,000.00
4. PRODUCTS-COMPLETED OPERATIONS AGGREGATE.....\$2,000,000.00 Per Project Aggregate (if applicable)

- B. ALSO, include in General Liability coverage for the following areas based on limits of policy, with:

1. FIRE DAMAGE (Any one (1) fire.....\$50,000.00
2. MEDICAL EXPENSE (Any one (1) person)..... \$5,000.00

#### 6.5. AUTOMOBILE LIABILITY

Comprehensive automobile and truck liability covering any auto, all owned autos, scheduled autos, hired autos, and non-owned autos. Coverage shall be on an "occurrence" basis. Such insurance to include coverage for loading and unloading hazards. Coverage as follows:

- A. COMBINED SINGLE LIMIT (CSL)..... \$1,000,000.00 or:

1. BODILY INJURY (Per Person)..... \$1,000,000.00
2. BODILY INJURY (Per Accident)..... \$1,000,000.00
3. PROPERTY DAMAGE.....\$1,000,000.00

#### 6.6. EXCESS/UMBRELLA LIABILITY

Vendor/Contractor shall provide proof of Excess/Umbrella Liability coverage with minimum limits of \$1,000,000.00. Limits can be increased, based on contract.



#### **6.7. ADDITIONAL INSURED**

Vendor/Contractor agrees to endorse Hernando County as an additional insured on the Comprehensive General Liability. The Additional Insured shall read "Hernando County Board of County Commissioners." Proof of Endorsement is required.

#### **6.8. WAIVER OF SUBROGATION**

Vendor/Contractor agrees by entering into this Contract to a Waiver of Subrogation for each required policy herein. When required by the insurer, or should a policy condition not permit Vendor/Contractor to enter into a pre-loss agreement to waive subrogation without an endorsement, then Vendor/Contractor agrees to notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy, which includes a condition specifically prohibiting such an endorsement, or voids coverage should Vendor/Contractor enter into such an agreement on a pre-loss basis.

#### **6.9. SUBCONTRACTORS (If applicable)**

All subcontractors hired by said Vendor/Contractor are required to provide Hernando County Board of County Commissioners a Certificate of Insurance with the same limits required by the County as required by the Contract. All subcontractors are required to name Hernando County Board of County Commissioners as additional insured and provide a Waiver of Subrogation in regards to General Liability.

#### **6.10. RIGHT TO REVISE OR REJECT**

County reserves the right, but not the obligation, to revise any insurance requirement, not limited to limits, coverages and endorsements, or to reject any insurance policies which fail to meet the criteria stated herein. Additionally, County reserves the right, but not the obligation, to review and reject any insurer providing coverage due to its poor financial condition or failure to operating legally.

#### **6.11. EACH INSURANCE POLICY SHALL INCLUDE THE FOLLOWING CONDITIONS BY ENDORSEMENT TO THE POLICY**

Vendor/Contractor agrees to provide County with a Certificate of Insurance evidencing that all coverages, limits and endorsements required herein are maintained and in full force and effect, and the Certificate of Insurance shall provide a minimum thirty (30) day endeavor to notify, when available by Vendor/Contractor's insurer. If the Vendor/Contractor receives a non-renewal or cancellation notice from an insurance carrier affording coverage required herein, or receives noticed that coverage no longer complies with the insurance requirements herein, Vendor/Contractor agrees to notify the County by email within five (5) business days with a copy of the non-renewal or cancellation notice, or written specifics as to which coverage is no longer in compliance. The Certificate Holder shall read:

**BOARD OF COUNTY COMMISSIONERS  
OF HERNANDO COUNTY, FLORIDA  
ATTN: RISK DEPARTMENT  
15470 FLIGHT PATH DR**

**BROOKSVILLE, FL 34604-6823**

- A. Companies issuing the insurance policy, or policies, shall have no recourse against the County for payment of premiums or assessments for any deductibles which all are the sole responsibility and risk of Vendor/Contractor.
- B. The term "County" or "Hernando County" shall include all authorities, boards, bureaus, commissions, divisions, departments, and offices of the County and individual members, employees and agents thereof in their official capacities, and/or while acting on behalf of Hernando County.
- C. The policy clause "Other Insurance" shall not apply to any insurance coverage currently held by County, to any such future coverage, or to County's Self-Insured Retentions of whatever nature.
- D. The Vendor/Contractor shall be required to provide a current Certificate of Insurance to the County prior to commencement of services.
- E. Bidders may, at the County's request, be required to provide proof that their firm meets the preceding insurance requirements, by submission of a Certificate Of Insurance coverage(s), prior to award of the Contract.
- F. Failure of the Owner to demand such certificates or other evidence of full compliance with these insurance requirements or failure of the Owner to identify a deficiency from evidence provided shall not be construed as a waiver of Vendor/Contractor's obligation to maintain such insurance.

## **7. SPECIAL CONDITIONS**

### **7.1. F.O.B. POINT:**

The free-on-board (F.O.B.) point shall be installed at the location(s) specified herein. At the sole discretion of the County, bids showing other than F.O.B. Destination will not be accepted and are subject to rejection. The Bidders bid shall include all costs of packaging, transporting, delivery and unloading (THIS INCLUDES INSIDE DELIVERY IF REQUESTED) to designated point within the County.

### **7.2. DELIVERY**

Delivery is requested within six (6) weeks after receipt of the purchase order. The delivery date stated on the Bid Form shall be the maximum acceptable delivery date. Failure to deliver within the time stated shall be cause for cancellation of the contract with all applicable remedies available to the County under State law. Bids submitted which fail to meet this requirement shall be cause for rejection.

### **7.3. AS SPECIFIED:**

All items delivered must meet the specifications herein. Items delivered not as specified will be returned at no expense to the County. The County may return, for full credit, any unused items received which fail to meet the County's performance standards. Replacement items meeting specifications must be submitted within a reasonable time after rejection of the non-conforming items.

### **7.4. CODES AND REGULATIONS:**

The awarded Vendor/Contractor must strictly comply with all Federal, State, and local building and safety codes.

### **7.5. DEBRIS**

Awarded Vendor/Contractor shall be responsible for the prompt removal of all debris which is a result of this contractual service.

### **7.6. PRICING**

The County requires a firm fixed price for the entire contract period. Invoices will be reviewed to confirm compliance with bid pricing. Failure to hold prices firm shall be grounds for immediate termination of the contract.

### **7.7. PRICE LISTS**

The price of some or all items on this bid will be based upon either a discount from or mark up to a price list(s). Bidders must submit one (1) electronic price list with their bid. Any subsequent revisions shall be submitted in the same format. Upon award of the bid, Vendor/Contractor shall provide an electronic copy of the approved price list(s) for distribution to County divisions. All price list revisions and any changes to discounts/markups, if permitted by the contract, shall be submitted to the County for review and approval no less than thirty (30) days prior to the requested implementation date. Changes shall become effective only upon written approval of the County.

#### **7.8. MARKET CONDITIONS:**

The County reserves the right to purchase on the open market should lower market prices prevail, at which time the Vendor/Contractor shall have the option of meeting the lower price or relieving the County of any obligation previously understood.

#### **7.9. CHANGES - SERVICE CONTRACTS:**

- A. The County may at any time by issuance of an executed change order make changes within the general scope of the contract in any of the following areas:
  - 1. Description of services to be performed.
  - 2. Time of performance (i.e., hours of the day, days of the week, etc.).
  - 3. Place of performance of the services.
- B. If additional work or other changes are required in the areas described above, a price proposal will be required from the Vendor/Contractor. Upon negotiation of the proposal, execution and receipt of the change order, the Vendor/Contractor shall commence performance of the work as specified.
- C. The Vendor/Contractor shall not commence the performance of additional work or other changes not covered by this contract without an executed change order issued by the Procurement Department. If the Vendor/Contractor performs additional work beyond the specific requirements of this contract without an executed change order, it shall be at their own risk. The County assumes no responsibility for any additional costs for work not specifically authorized by an executed change order.

#### **7.10. METHOD OF ORDERING:**

The County will issue purchase orders against the contract on an as-needed-basis for the supplies or services listed on the Bid Form.

#### **7.11. REQUIREMENTS CONTRACT:**

This is a requirements contract and the County shall order from the Vendor/Contractor all of the supplies and/or services specified in the contract's price schedule that are required to be purchased by the County, except as otherwise provided herein. If the County urgently requires delivery of goods or services before the earliest date that delivery may be required under this contract, and if the Vendor/Contractor will not accept an order providing for accelerated delivery, the County may acquire the goods or services from another source. Except as this contract may otherwise provide, if the County's requirements do not result in orders in the quantities described as "estimated" in the contract's price schedule, that fact shall not constitute the basis for an equitable adjustment.

#### **7.12. ESTIMATED QUANTITIES:**

Hernando County reserves the right to increase or decrease estimated quantities as required. Estimated quantities are shown on the Bid Form attached to these bid documents. It is understood by all Bidder's

that these are only estimated quantities and the County is not obligated to purchase any minimum or maximum amount during the life of this contract. The contract resulting from this solicitation shall be non-exclusive and the County may procure the goods or services covered by the contract from other sources at its discretion.

#### 7.13. ADDITIONAL ITEMS:

The award of the bid shall be based on the fixed price submitted for the items on the Bid Form attached to these bid documents. Additional items not on the current Bid Form may be added from time to time.

#### 7.14. SITE DAMAGE:

The Vendor/Contractor shall be held responsible for damage to any site feature including, but not limited to: irrigation equipment, trees, shrubs, signs, vehicles, etc. caused by the Vendor/Contractor. It shall be the Vendor/Contractor's responsibility to clean-up and/or rectify, to the County's satisfaction, any damage to County property caused by any individual(s) connected with the Vendor/Contractor. The Vendor/Contractor shall be notified of the specific nature of the damage and cost of repair. The County shall, at its option, invoice the Bidder for payment or reduce the next regular payment to the Vendor/Contractor, for the cost of repairs, materials, and labor.

#### 7.15. EQUIPMENT LIST:

Bidders shall submit with the bid a listing of all equipment which Bidders will use in the performance of this contract. The Vendor/Contractor is also required to indicate which equipment is company-owned. Failure to submit said equipment list may render Bidder's response non-responsive.

#### 7.16. MATERIAL SAFETY DATA SHEETS:

In accordance with Florida Emergency Planning and Community Right-to-Know Act, Chapter 252, Part II, Florida Statutes (Current Edition), it is the seller's duty to advise Hernando County if a product is a listed toxic substance and to provide a Material Safety Data Sheet (MSDS) at the time of delivery.

Vendor/Contractors must comply with this procedure along with the Federal Emergency Planning and Community Right-to-Know Act (42 U.S.C. Ch 116) and the Federal Hazard Communications Standards (29CFR sec.1910.1200) all other applicable laws.

#### 7.17. LICENSES AND PERMITS

- A. Prior to furnishing the requested product(s) or service(s), it shall be the responsibility of the awarded Vendor/Contractor to obtain, at no additional cost to the County, any and all licenses and permits required to complete this contractual service. These licenses and permits shall be readily available for review by the Chief Procurement Officer or their designee.
- B. Said licenses shall be in the Bidder's name as it appears on the official Bid Form. Bidder shall supply appropriate license numbers, with expiration dates, as part of their bid. Failure to hold and provide proof of a proper active license, certification and registration may be grounds for rejection of the bid.
- C. Upon notification, Bidder shall provide copies of all applicable active and current licenses.

### 7.18. PERFORMANCE

- A. Timely performance is of the essence in the award of this Invitation for Bids. Performance shall be no later than three (3) days calendar days from receipt of the purchase order. Bids that fail to meet this requirement shall be rejected.
- B. Failure of the awarded Vendor/Contractor to meet this performance requirement may result in default, immediate cancellation of the order or contract, and all other applicable remedies available to the County under State law.
- C. It is hereby understood and mutually agreed to by and between parties hereto that the time of performance is an essential condition of this contract.
- D. If said Vendor/Contractor shall neglect, fail or refuse to provide the services within the time herein specified, then said Vendor/Contractor does hereby agree as part of the consideration for the awarding of this contract, to pay the County the sum extended by the County for like services approved by the Procurement Department for the period from the required scheduled commencement date until performance of services covered in the Invitation to Bid is completed.
- E. The Vendor/Contractor shall, within five (5) calendar days from the beginning of such delay, notify the Chief Procurement Officer in writing of the cause(s) of the delay.

### 7.19. EQUIPMENT/SERVICE

- A. The scope of these specifications is to insure the delivery of a complete unit ready for operation. Omission of any essential detail from these specifications does not relieve the awarded Vendor/Contractor from furnishing a complete unit.
- B. All equipment must be new, or current manufacturer in production at the time of bid opening and carry standard warranties. The awarded Vendor/Contractor must service all equipment prior to delivery.
- C. Bids will be considered only on equipment which can, on short notice, be serviced and maintained by the successful Bidder. At the time of bid opening, the Bidder must be an authorized dealer, distributor, and/or representative of the manufacturer for the brand/model being bid. For the purposes of this bid solicitation, dealer, distributor, and/or representative means a firm or person that owns, operates, or maintains a store, warehouse, or other establishment in which materials, supplies, parts, articles, or equipment of the general character described in the specifications are bought, kept in stock, and sold commercially or to the general public in the usual course of business. The Bidder must maintain a normal supply of repair parts and be equipped with personnel and facilities to provide such service as necessary to keep the equipment in operation with a minimum of delay. Failure to meet these requirements, in the County's sole opinion, may be cause for rejection.

- D. Bidder must indicate the nearest available location for replacement parts, how long parts will be available on the market and the number of days to receive parts after receipt of order. The space for this information is included on the Bid Form.

#### 7.20. ASSEMBLY AND/OR PLACEMENT

All items must be completely assembled by the awarded Vendor/Contractor prior to delivery to Hernando County. It will be the responsibility of the awarded Vendor/Contractor to supply the necessary labor and materials for the placement of all equipment as specified herein. Equipment is to be set-up, serviced, tested, and demonstrated at no charge to Hernando County.

#### 7.21. EVALUATION OF OPTIONS

The County shall evaluate bids/offers for award purposes by adding the total price for all options to the total price of the basic period. However, the evaluation of options will not obligate the County to exercise the option(s).

#### 7.22. CONDITIONS FOR EMERGENCY/HURRICANE OR DISASTER - TERM CONTRACTS

It is hereby made a part of this Invitation for Bid that before, during and after a public emergency, disaster, hurricane, flood, or other acts of God that Hernando County shall require a "first priority" basis for goods and services. It is vital and imperative that the majority of citizens are protected from any emergency situation which threatens public health and safety, as determined by the County. Vendor/Contractor agrees to rent/sell/lease all goods and services to the County or other governmental entities as opposed to a private citizen, on a first priority basis. The County expects to pay contractual prices for all products or services required during an emergency situation. Vendor/Contractor shall furnish a twenty-four (24) hour phone number and email address in the event of such an emergency. The current Federal clauses and forms related to an emergency/hurricane or disaster will be provided for review and signature as needed. Current versions may be viewed at [www.fema.gov](http://www.fema.gov) under Contract Provisions Templates.

#### 7.23. TRADE-INS

When trade-in units are offered, the County reserves the right to purchase with or without trade-in units, whichever will serve the best interest of the County. It is the Bidder's sole responsibility to inspect the equipment offered for trade-in. Trade-in equipment carries no warranties and is traded "as is", "where is". Trade-in equipment may be inspected by contacting Hernando County Fleet Department to schedule an appointment.

#### 7.24. INSPECTION OF FACILITIES/AREAS

It is the Bidder's responsibility to become fully informed as to the nature and extent of the work required, local site conditions, and any other factors that may impact performance of the contract. The responsibility to inspect the worksite is the sole responsibility of the Bidder. Arrangement for Bidder's inspection of facilities and/or activity schedule may be secured by calling 352-754-4020. Failure to visually inspect the facilities may be cause for disqualification of your bid. After contract award, no

additional compensation will be made as a result of the differences between actual labor and materials required to complete the project and the contract amount.



## 8. SCOPE OF WORK

### SCOPE AND SPECIFICATIONS

#### 8.1. SCOPE OF WORK

The Vendor/Contractor will supply all materials, labor, and equipment in order to accomplish the supply, repair and maintenance of Crane pump brands including Barnes® Pumps and Accessories, in Hernando County, Florida.

#### 8.2. LOCATION OF THE WORK/DELIVERY

The work to be performed or delivered under this contract will be performed at or delivered to Hernando County Utilities, 15400 Wiscon Rd Brooksville, FL 34601, in Hernando County, Florida.

#### 8.3. PERFORMANCE SCHEDULE

It is hereby understood and mutually agreed to by and between parties hereto that the time of performance is an essential condition of this Contract. Vendor/Contractor shall:

- A. Respond within forty-eight (48) hours upon request by the County of in-field service.
- B. Shall supply a preliminary itemized estimate for repairs within seven (7) business days of receiving the equipment or completing the infield/on-site diagnosis to facilitate the acquisition of a purchase order. Purchase Order must be provided to Vendor/Contractor prior to the beginning of any work.
- C. Immediately notify the County through an amended estimate if any additional repair work not quoted on the original estimate is required. Prior to beginning additional new work, a change order must be received. Failure to comply with this procedure may result in non-payment.
- D. Provide a three (3) business day repair completion after receipt of the purchase order except when circumstances dictate a longer time frame agreed upon in advance by both the County and the Vendor/Contractor.

Failure of the Vendor/Contractor to meet this performance requirement may result in default, immediate cancellation of the purchase order or Contract, and all other applicable remedies available to the County under state law. If said Vendor/Contractor shall neglect, fail or refuse to provide the services within the time herein specified, then said Vendor/Contractor does hereby agree as part of the consideration for the awarding of this Contract, to pay the County the sum extended by the County to contract for like services approved by the Procurement Department for the period from the required scheduled commencement date until performance of services covered in the Contract is completed

#### 8.4. WARRANTY

Vendor/Contractor shall guarantee the new parts and labor for the length of the Original Equipment Manufacturers (OEM) part warranty from the date of sale to the County. Failure of any part within this time period due to improper workmanship or materials shall be replaced at no charge to the County. All parts shall meet or exceed OEM specifications.

## 8.5. QUALITY

County shall be the sole judge of quality of workmanship and materials. All materials purchased and/or delivered under this Contract shall be of OEM (not damaged and/or factory seconds). Any damaged or non-OEM materials upon receipt will be exchanged within twenty-four (24) hours to the Vendor/Contract at no charge to the County. For purposes of this Contract, all parts used must be factory certified OEM and labor must be performed by factory certified mechanics.

## 8.6. PRICING/INVOICING

- A. All parts pricing verification shall be achieved by the Vendor/Contractor including a copy of the applicable parts pricing page from the Southeastern Pump pricing inventory system.
- B. Labor line-item pricing shall be calculated using OEM standard applicable labor rate clearly denoted on estimate.
- C. Vendor/Contractor invoice shall separately list Vendor/Contractor parts price and extended price. Labor costs shall be listed as "Labor hour quantity (per applicable labor rate) x price = final labor cost."
- D. Invoice shall consist of separate line item for parts pricing and applicable labor pricing. No other charges will be paid.
- E. Vendor/Contractor invoice shall include purchase order number, as assigned by the County.
- F. Vendor/Contractor shall provide an itemized invoice electronically within two (2) business days of repair completion. Invoice must match estimate.
- G. The Vendor/Contractor shall provide all labor and other resources necessary to provide the supplies, equipment and/or services in strict accordance with the specifications defined in this solicitation for the amounts specified in this bid form, inclusive of overhead, profit, and any other costs.
- H. Parts pricing shall be based upon the Southeastern Pump standard list price with or without a percentage discount.
- I. Shop Supplies/Environmental: Materials that are used on the job and/or become part of the job that are company supplied ie: Lock-Tite, Never Seize, spray lubricants, starting fluids, sanding discs, grinding wheels, absorbents, spray-on protective coating, disposable rags or cleaning cost of rental rags, waste stream, processing of regulated waste (oil, fuel, contaminated dirt), charged as seven percent (7%) of document total, not to exceed \$300.00.

NOTE: Overtime Labor Rates shall be defined as any labor beginning before 7:00 a.m. and after 3:00 p.m. Monday through Friday. All other time will be billed through the regular labor rate.

## 9. TECHNICAL SPECIFICATIONS

### 9.1. GENERAL REQUIREMENTS AND TECHNICAL SPECIFICATIONS

- A. The pumps identified on the provided Price List represent the equipment that is able to pump the required gallons per minutes based on the pump curve of the Barnes pumps. The Utilities system has been standardized to this brand only; no other pump brands are allowed.
- B. The required Pump Equipment must be equivalent to this pump curve performance - curve by curve.
- C. Submersible Sewage Pumps and Accessories must be suitable for continuous duty operation in the commercial/industrial applications.
- D. The motor and pump must be designed, manufactured and assembled by the same manufacturer.
- E. Vendor/Contractor is responsible for updating any model numbers that may have changed.

### 9.2. MANUALS

A copy of the following manuals must be delivered with each piece of equipment purchased:

- A. Parts Manual
- B. Maintenance and Service Manual

### 9.3. IN-HOUSE REPAIR

Vendor/Contractor shall have a full in-house repair facility to perform warranty repairs. Non-warranty repairs shall require a written quote detailing parts and labor required and pricing. Quotes shall be valid for 60 days. Non-warranty work shall be performed only after approval by Hernando County Utilities Department in writing.

### 9.4. ALLOWANCE - PUMPS/ACCESSORIES

This allowance authorized the County Department to purchase sewage pumps and accessories (not currently as a line item) and allows the County to purchase those pumps and accessories that are itemized yet have been discontinued based upon the Bidder/Vendor evidence and its support documents to the Count Project Manager or designee. The Bidder/Vendor would provide the explanation of the obsolete/discontinued pumps(s) from the Price List to include performance rating and bell curve for County Project Manager or designee evaluation, Bidder/Vendor price quote to the County Project Manager or designee for approval.

## 10. PRICING PROPOSAL

ITB NO.24-TSS00822/JC. - Supply, Repair and Maintenance of Barnes Pumps-Southeastern Pump

The Vendor/Contractor shall provide all labor and other resources necessary to provide the supplies, equipment and/or services in strict accordance with the specifications defined in this solicitation for the amounts specified in this Bid Form, inclusive of overhead, profit, and any other costs.

There are no guarantees that the County will utilize the per year estimates and may exceed the estimates identified.

### GROUP A: LABOR RATES

Please note: Overtime Labor Rates shall be defined as any labor beginning before 7:00 a.m. and after 3:00 p.m. Monday through Friday. All other time will be billed through the regular labor rate.

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
1	Shop Labor Rate	1	Hour		
2	Overtime Labor Rate	1	Hour		

### GROUP B: PARTS MARKUP

Line Item	Description	Unit of Measure	Percentage
1	Parts Mark-Up on Manufacturer List Price	Percentage	



## SOUTHEASTERN PUMP RESPONSE DOCUMENT REPORT

ITB No. 24-TSS00822/JC

Supply, Repair and Maintenance of Barnes Pumps-Southeastern Pump

RESPONSE DEADLINE: August 12, 2024 at 10:00 am

Report Generated: Monday, August 12, 2024

### Southeastern Pump Response

#### CONTACT INFORMATION

**Company:**

Southeastern Pump

**Email:**

sbaker@sepump.com

**Contact:**

Sam Baker

**Address:**

1354 SW 12th Ave  
Pompano Beach, FL 33069

**Phone:**

N/A

**Website:**

<http://www.sepump.com>

**Submission Date:**

Aug 9, 2024 11:22 AM

#### ADDENDA CONFIRMATION

*No addenda issued*

#### QUESTIONNAIRE

### 1. BID CONFIRMATION\*

The undersigned Bidder has carefully read the Invitation to Bid and its provisions, terms and conditions covering the equipment, materials, supplies and services as called for, and fully understands the requirements and conditions. Bidder certifies that this bid for the same goods/services (unless otherwise specifically noted) and is in all respects fair and without collusion or fraud. Bidder agrees to be bound by all the terms and conditions of this Invitation to Bid and certifies that the person(s) signing this bid is (are) authorized to bind the Bidder. Bidder agrees that if Bidder is awarded this Invitation to Bid, Bidder will provide the materials and services as stipulated in the specifications of this Invitation to Bid. Bidder further agrees to furnish and to deliver materials and services as indicated, with all transportation charges prepaid, and for the prices quoted.

**\*\*IMPORTANT NOTE:** When submitting your bid, do not attach any forms which may contain terms and conditions that conflict with those listed in the County's bid documents. Inclusion of additional terms and conditions such as those which may be on your company's standard forms shall result in your bid being declared non-responsive as these changes will be considered a counteroffer to the County's bid solicitation.

Confirmed

### 2. PLEASE CONFIRM BID VALIDITY FOR 90 DAYS\*

Bids will be opened immediately after this date and time and will remain binding upon the Bidder for a period of ninety (90) days thereafter.

Confirmed

### 3. VENDOR/CONTRACTOR INFORMATION

#### VENDOR/CONTRACTOR CONTACT INFORMATION\*

Please Provide the following Information:

1. Respondent/Vendor Contractor Name
2. Vendor/Contractor FEIN
3. Vendor/Contractor's Authorized Representative Name and Title
4. Address
5. Phone Number
6. Email Address

Southeastern Florida Pump LLC

#### AUTHORIZED SIGNATURES/NEGOTIATORS\*

Please provide the information to support the statement below:

The Vendor/Contractor represents that the following persons are authorized to sign and/or negotiate contracts and related documents to which the Vendor/Contractor will be duly bound:

- Name(s)
- Title(s)
- Phone No.(s)
- Email(s)

Sam Baker

Sales

813-323-8066

sbaker@sepump.com

TYPE OF ORGANIZATION\*

Select your organization's type below

LLC

COMPANY ID\*

Please Provide Your:

State of Incorporation and

Federal I.D. NO.

92-0984630

W-9 FORM\*

Please attach your completed W-9 Form

doc00668320240809093126.pdf

ACH ELECTRONIC PAYMENT\*

An ACH electronic payment method is offered as an alternative to a payment by physical check.

Please check Option 1 if you accept the ACH electronic payment method.

(Recommended and Preferred)

Yes, ACH electronic payment method is acceptable.

#### 4. QUALIFICATION SUBMITTAL REQUIREMENTS

COPY OF FLORIDA DIVISION OF CORPORATIONS ANNUAL REPORT\*

Please upload a copy of your Florida Division of Corporations Annual Report.

doc00669420240809105522.pdf

#### REFERENCES\*

Bidder must provide a minimum of **three (3)** references using the format options shown below. A combination of the format options may be used as long as three (3) complete references are provided. References must be individuals that can be readily contacted and have first-hand knowledge of the Bidder's performance on the specific project performed by the Bidder. Each reference project must meet the following criteria:

Project at Substantial Completion or completed within the last seven (7) years.

Similar in size, dollar value and scope as this project.

#### **Option 1: Please provide the below information for 3 required References:**

Business/Owner Name

Reference Contact Person

Reference Address

Reference Phone No.

Reference Email Address

Project Name

Project Location

Contract Project Manager

Site Superintendent

Contract Amount

Date Project Commenced

Date of Substantial Completion

Date of Final Completion

Description of Work Performed

#### **Option 2: Please download the attached Reference Form and upload completed References.**



Note: Experience shall be related to successfully completed projects within the last seven (7) years (i.e., the project must have been Substantially Completed within seven (7) years of the due date of this submission. Only substantially complete as of the solicitation due date will be considered.)

By submitting this information, I certify that the qualifications questionnaire information is true and correct to the best of my knowledge.

- [Reference Check for Solicit...](#)

Southeastern\_Pump\_Vendor\_References.docx

#### PERSONNEL LIST\*

Please provide a list of personnel, by name and title, contemplated to perform the work.

doc00668920240809102828.pdf

#### EQUIPMENT LIST\*

Bidders shall indicate below a complete listing of all equipment said Bidders will use in the performance of this contract, including rolling stock, loaders, tractors, mowers, and any other specialized equipment.

INDICATE WHETHER SUCH EQUIPMENT IS OWNED BY THE COMPANY. Failure to complete and return this section may render Bidder's proposal non-responsive. The County reserves the right to perform a site visit at the Vendor/Contractor's location for purpose of verification of equipment listed and visual observation of equipment condition.

Please provide a listing of the equipment and whether or not if it's company owned.

Example:

Description of Equipment -- Company Owned

2019 Ford F350 Utility Truck -- Owned by Company/Bidder

Hernando\_Chopper\_Pump\_Price\_List\_2024-2025\_-\_2024-05-17\_Rev\_1.pdf

Sole\_Source\_Distributor-Hernando\_County\_4-8-24\_(Southeastern\_Pump).pdf

## 5. ACKNOWLEDGEMENTS/CONFIRMATIONS

#### VENDOR/CONTRACTOR CERTIFICATION REGARDING SCRUTINIZED COMPANIES\*

Section 287.135, Florida Statutes, prohibits agencies from contracting with companies for goods or services of \$1,000,000.00 or more, that are on either the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector Lists which are created pursuant to s. 215.473 F.S., or the Scrutinized Companies that Boycott Israel List, created pursuant to s. [215.4725](#) F.S., or companies that are engaged in a boycott of Israel or companies engaged in business operations in Cuba or Syria.

As the person authorized to submit bids on behalf of respondent, I hereby certify that the company identified above in the section entitled "Respondent Vendor Name" is not listed on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum

Energy Sector List, or the Scrutinized Companies that Boycott Israel List. I further certify that the company is not engaged in a boycott of Israel and does not have business operations in Cuba or Syria. I understand that pursuant to section 287.135, Florida Statutes, the submission of a false certification may subject company to civil penalties, attorney's fees, and/or costs.

Confirmed

#### DRUG FREE WORKPLACE CERTIFICATION\*

I have read and attest to, in accordance with Florida Statute 287.087, hereby certify that,

Publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.

Informs employees about the dangers of drug abuse in the workplace, the firm's policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.

Gives each employee engaged in providing commodities or contractual services that are under proposal a copy of the statement specified above.

Notifies the employees that as a condition of working on the commodities or contractual services that are under proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, pleas of guilty or nolo contendere to, any violation of Chapter 893, or of any controlled substance law of the State of Florida or the United States, for a violation occurring in the workplace, no later than five (5) days after such conviction, and requires employees to sign copies of such written statement to acknowledge their receipt.

Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.

Makes a good faith effort to continue to maintain a drug free workplace through the implementation of the Drug Free Workplace Program.

"As a person authorized to sign this statement, I certify that the above-named business, firm or corporation complies fully with the requirements set forth herein".

Please Confirm that you have read and attest to Download Drug Free Workplace Certificate

Confirmed

#### E-VERIFY CERTIFICATION\*

**Vendor/Contractor acknowledges and agrees to the following:**

Vendor/Contractor shall utilize the U.S. Department of Homeland Security's E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of:

All persons employed by the Vendor/Contractor during the term of the Contract to perform employment duties within Florida; and

All persons, including subcontractors, assigned by the Vendor/Contractor to perform work pursuant to the Contract with the department.

Confirmed

#### AFFIDAVIT OF NON COLLUSION AND OF NON-INTEREST OF HERNANDO COUNTY EMPLOYEES\*

Affidavit of Non Collusion and of Non-Interest of Hernando County Employees

Certification that Vendor/Contractor affirms that the bid/proposal presented to the Owner is made freely, and without any secret agreement to commit a fraudulent, deceitful, unlawful or wrongful act of collusion.

I have read and attest that I am the Vendor/Contractor in the above bid/proposal, that the only person or persons interested in said proposal are named therein; that no officer, employee or agent of the Hernando County Board of County Commissioners (BOCC) or of any other Vendor/Contractor is interested in said bid/proposal; and that affiant makes the above bid/proposal with no past or present collusion with any other person, firm or corporation.

Please confirm that you have read and attest to Affidavit of Non Collusion and of Non-Interest of Hernando County Employees

Confirmed

## 6. VENDOR/CONTRACTOR SURVEY

### VENDOR/CONTRACTOR SURVEY\*

Please provide information on where you received the knowledge of the bid/request for proposals (mark all that apply):

OpenGov Procurement

Procurement Department Advertisement Board

### VENDOR/CONTRACTOR SURVEY (OTHER)

If you answered "Other" in the Survey, please specify:

N/A

## 7. SWORN STATEMENT

### SWORN STATEMENT SECTION 287.133 (3) (A)\*

I have read and attest that I understand that a "public entity crime" as defined in Paragraph 287.133 (1)(g), Florida Statutes, means a violation of any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any proposal or contract for goods or services to

be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

I have read and attest that I understand that "convicted" or "conviction" as defined in Paragraph 287.133 (1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any Federal or State trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

I have read and attest that I understand that an "affiliate" as defined in Paragraph 287.133 (1)(a), Florida Statutes, means:

- A. A predecessor or successor of a person convicted of a public entity crime; or
- B. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one (1) person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one (1) person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding thirty-six (36) months shall be considered an affiliate.

I have read and attest that I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which proposals or applies to proposal on contracts for the provisions of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

I have read and attest that based on information and belief, the statement which I have confirmed below is true in relation to the entity submitting this sworn statement:

\_\_\_\_\_ [attach a copy of the final order].

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH ONE (1) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31, OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT.

1. Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any

affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

IF YOU CHOOSE OPTION 3, PLEASE ATTACH A COPY OF THE FINAL ORDER

The entity submitting this sworn statement, or one (1) or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted Vendor/Contractor list

**Please attach a copy of the final order**

7.2\_response.docx

## **8. HERNANDO COUNTY EMPLOYMENT DISCLOSURE CERTIFICATION STATEMENT**

IS ANY OFFICER, PARTNER, DIRECTOR, PROPRIETOR, ASSOCIATE OR MEMBER OF THE BUSINESS ENTITY A FORMER EMPLOYEE OF HERNANDO COUNTY WITHIN THE LAST TWO (2) YEARS?\*

No

IS ANY OFFICER, PARTNER, DIRECTOR, PROPRIETOR, ASSOCIATE OR MEMBER OF THE BUSINESS ENTITY A RELATIVE OR MEMBER OF THE HOUSEHOLD OF A CURRENT HERNANDO COUNTY EMPLOYEE THAT HAD OR WILL HAVE ANY INVOLVEMENT WITH THIS PROCUREMENT OR CONTRACT AUTHORIZATION?\*

No

RELATIVES AND FORMER HERNANDO COUNTY EMPLOYEES - ROLES AND SIGNATURES\*

Please download the below documents, complete, and upload.

- [HC Employment Disclosure Ce...](#)

doc00669220240809104947.pdf

## **9. SOLICITATION/OFFER/AWARD**

SOLICITATION-OFFER-AWARD\*

Please download the below document, complete Offer section, and upload.

- [Solicitation-Offer-Award 24...](#)

doc00668720240809101547.pdf

## 10. PRICE LIST(S)

PRICE LIST(S)\*

Please upload all applicable Hernando County Price Lists

Hernando\_Chopper\_Pump\_Price\_List\_2024-2025\_-\_2024-05-17\_Rev\_1.pdf



County of Hernando  
**Procurement Department**  
Carla Rossiter-Smith, Chief Procurement Officer  
15470 Flight Path Drive, Brooksville, FL 34604

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**PRICE TABLES**

**GROUP A: LABOR RATES**

Please note: Overtime Labor Rates shall be defined as any labor beginning before 7:00 a.m. and after 3:00 p.m. Monday through Friday. All other time will be billed through the regular labor rate.

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
1	Shop Labor Rate	1	Hour	\$75.00	\$75.00
2	Overtime Labor Rate	1	Hour	\$125.00	\$125.00

**GROUP B: PARTS MARKUP**

Line Item	Description	Unit of Measure	Percentage
1	Parts Mark-Up on Manufacturer List Price	Percentage	25%



## Southeastern Pump - Phone List

**MAIN PHONE: (954) 781-8400      TOLL FREE: TBD**

Printed: 6/1/2019 10:00 AM

Name	Work Line	Work Cell	Email	Title / Role
AJ Miller	954-837-9550	call personal	amiller@sepump.com	Warehouse/Assembler
Carolina Hernandez-Carstens	954-200-7514	954-868-3785	chcarstens@sepump.com chc@sepump.com	Application Engineer
Christian Cruz	954-408-9171	call personal	ccruz@sepump.com	Warehouse/Assembler
Doug Henke	954-408-8742	813-495-6582	dhenke@sepump.com	Sales
Eric Enright	954-666-7816	904-767-0242	eenright@sepump.com	Sales
Frank Egger	813-514-0391	call personal	fegger@sepump.com	Inside Sales/Warehouse - Tampa
John Veerling	954-200-7519	954-299-6031	jveerling@sepump.com	Head Mentor
Jon Crush	954-200-7527	(954) 501-9157	jcrush@sepump.com	Sales
Julie Brodeur	954-900-9582	954-857-9694	jbrodeur@sepump.com or jb@sepump.com	Manager
Lauren Keller	954-200-7535	954-263-9420	lkeller@sepump.com	Customer / Administrative Assistance & Inventory Wizard
Luis Cuartas	954-516-6826	954-234-8976	lcuartas@sepump.com	Application Engineer
Richard Brodeur	954-516-7145	954-857-9684	rbrodeur@sepump.com or rb@sepump.com	CEO / Head Coach
Richard Santano	954-451-0493	954-868-7680	rsantano@sepump.com	Inside Sales Part Specialist
Sam Baker	954-516-6342	813-323-8066	sbaker@sepump.com	Outside Sales Manager - Tampa
Vincent Santano	954-666-7825	954-557-0904	vsantano@sepump.com	Engineer/Technician

### E-Mail Addresses for the public to use

General Inquiries	info@sepump.com
Inventory (PO, pricing, orders etc)	inventory@sepump.com
Sales Inquiries	sales@sepump.com
Accounting Inquiries	accounting@sepump.com
HR & Employment Inquiries	hr@sepump.com

### Physical Addresses

Head Office & Mailing Address	1354 SW 12th Ave, Pompano Beach, FL 33069
Warehouse & Service Center Pompano	1368 SW 12th Ave, Pompano Beach, FL 33069
Warehouse & Service Center Tampa	3502-A Riga Blvd., Tampa, FL 33619 (PH: 813-514-0391 Forwarded to Pompano)
Secure PO Box (For sensitive mail)	PO Box 100727 Fort Lauderdale, FL 33310-0727



BARNES®

BURKS®

CROWN®



DEMING®

PROSSER®

WEINMAN®

DATE: April 8<sup>th</sup>, 2024

SUBJECT: Sole Distributor – Southeastern Pump

TO: Hernando County

To Whom It May Concern,

Southeastern Pump is Crane Pumps & Systems' (CP&S) Sole Distributor for Hernando County. Southeastern Pump's authorization covers new product sales & service, and affects all Crane pump brands including Barnes®, Burks®, Crown®, Deming®, Prosser® and Weinman®. Southeastern Pump is also a stocking distributor and Certified Service Center for Crane Pumps & Systems.

Hudson Pump is no longer authorized to re-sell Crane products to Hernando County.

Please contact Southeastern Pump directly for any product inquiries.

**Southeastern Pump**  
<https://sepump.com/>  
(954) 781-8400



Thank you for your interest in the quality products of Crane Pumps & Systems. Please feel free to contact me if you have any questions or require additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Derek J. Alexander".

**Derek J. Alexander**

VP/GM Municipal & Pressure Sewer, Crane Pumps & Systems

937-214-7504 (Cell)

## HERNANDO COUNTY EMPLOYMENT DISCLOSURE CERTIFICATION STATEMENT

8-9-2024  
(date)

Hernando County  
Purchasing and Contracts Department  
15470 Flight Path Drive  
Brooksville, FL 34604

The undersigned certifies that to the best of his/her knowledge:

Is any officer, partner, director, proprietor, associate or member of the business entity a former employee of Hernando County within the last two (2) years? No ☒ Yes ☐

Is any officer, partner, director, proprietor, associate or member of the business entity a relative or member of the household of a current Hernando County employee that had or will have any involvement with this procurement or contract authorization?

No ☒ Yes ☐

If the answer to either of the above questions is "Yes", complete the "Relatives and Former Hernando County Employees - Roles and Signatures" table (Part A and/or Part B, as applicable).

Bidder:

SBAKOR@SERamp.com  
(Email address)

Sam Baker  
(Signature required)

SAM BAKOR  
(Print name)

SALES  
(Print title)

1354 SW 12<sup>th</sup> AVE.  
(Address)

813-323-8066  
(Phone)

NONE  
(Fax)

92-0984630.  
(Federal Taxpayer ID Number)

N/A.

**Relatives and Former Hernando County Employees – Roles and Signatures**

**Part A: Employees that left Hernando County in the last two years.**

Employee Name/Signature	Job Performed for Hernando County	Current Role with Business Entity	Date Left Hernando County
Name: _____  Sign: _____ <ul style="list-style-type: none"> <li>Involved with this procurement on behalf of Hernando County? No <input type="checkbox"/> Yes <input type="checkbox"/></li> <li>Involved with proposal development for this procurement? No <input type="checkbox"/> Yes <input type="checkbox"/></li> </ul>			
Name: _____  Sign: _____ <ul style="list-style-type: none"> <li>Involved with this procurement on behalf of Hernando County? No <input type="checkbox"/> Yes <input type="checkbox"/></li> <li>Involved with proposal development for this procurement? No <input type="checkbox"/> Yes <input type="checkbox"/></li> </ul>			
Name: _____  Sign: _____ <ul style="list-style-type: none"> <li>Involved with this procurement on behalf of Hernando County? No <input type="checkbox"/> Yes <input type="checkbox"/></li> <li>Involved with proposal development for this procurement? No <input type="checkbox"/> Yes <input type="checkbox"/></li> </ul>			

**Part B: Identify officers, partners, directors, proprietors, associates or members of the business entity that are relatives or members of the household of Hernando County employees currently working for Hernando County, if Hernando County employee had or will have any involvement with this procurement of contract.**

Firm Officer, Partner, Director, Proprietor, Associate or Member Name	Name and Relationship of Relative or Member of Household Employed at Hernando County	Role at Hernando County	Hernando County employee's Role with this Procurement

(Make copies of this form as needed to list additional employees.)

**This document should be completed and returned with your submittal.**

Hernando Chopper Pricing Price List - May 17, 2024						
		Incl. 50' Cord			Equivalent	Chopper
Item #	Barnes Model	Hernando Oct 2023 - Oct 2024 Net Price		Item #	Chopper Model	Hernando Oct 2023 - Oct 2024 Net Price
1	SGVF2022L HP2	\$ 1,900.27		1B		
2	SGVF2022L HP2	\$ 1,900.27		2B		
3	2SEV2022L HP2	\$ 1,583.37		3B		
4	3SE2024L HP2	\$ 2,493.89		4B		
5	SGV3072L HP3	\$ 3,402.12		5B		
6	4SEV2824DS Vortex HP2.8	\$ 3,940.62		6B		
7	4SEV2824DS Vortex HP2.8	\$ 3,940.62		7B		
8				8B		
9	4SE2824L HP2.8	\$ 3,940.62		9B		
10	SGV5022L HP5	\$ 3,914.21		10B		
11	4SE5024L HP5	\$ 3,990.00		11B		
12	4SEV3724DS HP3.7	\$ 4,136.96		12B		
13	4SE5024L HP5	\$ 3,990.00		13B		
14	4SE7524L HP7.5 (W/Start Kit)	\$ 6,064.91		14B		
15	4SE2894L HP2.8	\$ 3,784.47		15B	4SCDF30N4	\$ 6,865.51
16				16B		
17	4SE2894L HP2.8	\$ 3,784.47		17B	4SCDF30N4	\$ 6,865.51
18	SGVF2032L HP2	\$ 2,112.69		18B		
19	SGV3032L HP3	\$ 3,391.78		19B		
20	3SE3034L HP3	\$ 2,555.89		20B		
21	4SE3794L HP3.7	\$ 3,727.06		21B	4ESCDF50N4	\$ 7,144.86
22	4SE3794L HP3.7	\$ 3,727.06		22B	4ESCDF50N4	\$ 7,144.86
23	4SE3794L HP3.7	\$ 3,727.06		23B	4ESCDF50N4	\$ 7,144.86
24	4SEV2824DS HP2.8	\$ 3,940.62		24B		
25	3SE3094L HP 3	\$ 2,555.89		25B		
26	4SE3794L HP 3.7	\$ 3,727.06		26B		
27	4SE5094L HP 5	\$ 3,797.10		27B		
28	4SHDF75N4 HP7.5	\$ 5,698.52		28B	4ESCDF75N4	\$ 7,993.40
29	SGV5032L HP5	\$ 3,698.35		29B		
30	SGV5042L HP5	\$ 3,698.35		30B		
31	4SEV3794DS HP3.7	\$ 3,727.06		31B	4ESCDF50N4	\$ 7,144.86
32	4SE5094L HP 5	\$ 3,797.10		32B	4ESCDF50N4	\$ 7,144.86
33	4SE4546L HL4.5	\$ 5,246.13		33B	4ESCDF50N4	\$ 7,144.86
34	4SHVA100N2 HP10	\$ 6,154.35		34B	4ESCDG75N4	\$ 7,993.40
35	4SE7534L HP 7.5	\$ 4,889.04		35B	4ESCDG75N4	\$ 7,993.40
36	4SHVA100N2 HP10	\$ 6,154.35		36B	4ESCDG75N4	\$ 7,993.40
37	4SHDF75N4 HP 7.5	\$ 5,698.52		37B	4ESCDG75N4	\$ 7,993.40
38	4SE11134L HP 11.3	\$ 5,308.13		38B	4ESCDG100N4	\$ 9,469.97
39	4SHVA100N2 HP10	\$ 6,154.35		39B	4ESCDG75N4	\$ 7,993.40

		Incl. 50' Cord			Equivalent	Chopper
		Hernando Oct 2023 - Oct 2024 Net Price				Hernando Oct 2023 - Oct 2024 Net Price
Item #	Barnes Model			Item #	Chopper Model	Net Price
40	4SE11334L HP 11.3	\$ 5,308.13		40B	4ESCDG100N4	\$ 9,469.97
41	4SE11344HL HP11.3	\$ 5,639.96		41B	4ESCDG150N4	\$ 10,747.89
42	4SHMEA150N6 HP15	\$ 10,547.37		42B	4ESCMEA150N6	\$ 14,097.37
43	4SHMEA150N6 HP15	\$ 10,547.37		43B	4ESCMEA150N6	\$ 14,097.37
44	4XSHDG150N4	\$ 8,314.12		44B	4XESCDG150N4	\$ 11,512.40
45	4XSHDG150N4	\$ 8,314.12		45B	4XESCDG150N4	\$ 11,512.40
46	4SEV15034DS Vortex HP 15	\$ 5,938.49		46B	4ESCDG150N4	\$ 11,000.94
47	4SEV11334DS Voretz 11.3	\$ 5,308.13		47B	4ESCDG100N4	\$ 9,469.97
48	4SHVB25042 HP 25	\$ 9,559.91		48B	4ESCDI25046	\$ 16,774.14
49	4XSHDG20084 HP 20	\$ 9,775.77		49B	4XESCDG200N4	\$ 13,293.03
50	4SHDI25044 HP25	\$ 11,121.47		50B	4ESCDI25044	\$ 15,022.17
51	4SHDI25044 HP25	\$ 11,121.47		51B	4ESCDI25044	\$ 15,022.17
52	6SHDK25096 HP25	\$ 14,708.44		52B	6ESCDK25036	\$ 18,708.26
53				53B		
54	4SHVB25042 HP25	\$ 9,559.91		54B	4ESCDI25046	\$ 16,774.14
55	4SHMD25044 HP 25	\$ 10,913.64		55B	4ESCMD25044	\$ 14,589.40
56	4SHMD25044 HP 25	\$ 10,913.64		56B	4ESCMD25044	\$ 14,589.40
57	4SHMD30044 HP 30	\$ 12,422.38		57B	4ESCMD30044	\$ 16,606.57
58	4SHDI40044 HP 40	\$ 16,154.03		58B	4ESCDI40044	\$ 20,981.89
59	4SHDI40044 HP 40	\$ 16,154.03		59B	4ESCDI40044	\$ 20,981.89
60	6SHDK30094 HP 30	\$ 20,796.20		60B	6ESCDK30034	\$ 19,897.29
61	6SHDK30094 HP 30	\$ 20,796.20		61B	6ESCDK30034	\$ 19,897.29
62	6SHDK30094 HP 30	\$ 20,796.20		62B	6ESCDK30034	\$ 19,897.29
63	6SHDK50044 HP50	\$ 21,083.25		63B	6ESCDK50044	\$ 26,578.29
64	6SHDK60044 HP 60	\$ 24,245.39		64B	6ESCDK60044	\$ 29,940.40
65	6SHDK60044 HP 60	\$ 24,245.39		65B	6ESCDK60044	\$ 29,940.40
66				66B		
67	6SHDK60044 HP60	\$ 24,245.39		67B	6ESCDK60044	\$ 29,940.40
	<b>Accessories</b>					
1	BAF-2020	\$ 440.91		1B		
2				2B		
3	BAF-3030	\$ 802.59		3B		
4	BAF-3030	\$ 802.59		4B		
5	BAF-4X4	\$ 1,225.13		5B		
6	BAF-4X4	\$ 1,225.13		6B		
7	BAF-6X6	\$ 1,306.65		7B		
8				8B		
9	BAF-3X3	\$ 745.18		9B		
10				10B		
11	BAF-4x4	\$ 1,225.13		11B		
12	BAF-6X6	\$ 1,306.65		12B		

### Anti-Human Trafficking Affidavit

In compliance with Fla. Stat. § 787.06(13), this affidavit must be completed by an officer or representative of a nongovernmental entity that is executing, renewing, or extending a contract with Hernando County or any of its subordinate units (the "Governmental Entity").

1. My name is SAM BAKER and I am over eighteen years of age. The following information is given from my own personal knowledge.
2. I am an officer or representative with Southeastern Florida Pump LLC, a non-governmental entity (the "Nongovernmental Entity"). I am authorized to provide this affidavit on behalf of Nongovernmental Entity. DBA Southeastern Pump
3. Neither Nongovernmental Entity, nor any of its subsidiaries or affiliates, uses *coercion* for *labor* or *services*, as such italicized terms are defined in Fla. Stat. § 787.06, as it may be amended from time to time.
4. If, at any time in the future, Nongovernmental Entity does use coercion for labor or services, Nongovernmental Entity will immediately notify Governmental Entity and no contracts may be executed, renewed, or extended between the parties.
5. This declaration is made pursuant to Fla. Stat. § 92.525. I understand that making a false statement in this declaration may subject me to criminal penalties.

Under penalties of perjury, I SAM BAKER, declare that I have read the foregoing Anti-Human Trafficking Affidavit and that the facts stated in it are true.

FURTHER AFFIANT SAYETH NAUGHT.

Southeastern Pump  
Name of Nongovernmental Entity

SAM BAKER  
Printed Name of Affiant

SALES  
Title of Affiant

Sam Baker  
Signature of Affiant

10-1-2024  
Date