



**BOARD OF COUNTY COMMISSIONERS  
HERNANDO COUNTY, FLORIDA  
WORK AUTHORIZATION AGREEMENT**

This Contract entered into this 14<sup>th</sup> day of January, 2025, by and between the Hernando County Board of County Commissioners, hereafter called the COUNTY, and **S. Culp Enterprises d/b/a Property Services GC** hereinafter called the VENDOR/CONTRACTOR. Owner and Vendor/Contractor, in consideration of the mutual covenants hereinafter set forth, agree as follow:

**CONSTRUCTION SERVICES FOR PROJECTS UNDER \$500K - RFQ NO. 23-T00040/AP**

**COUNTY ADMINISTRATION OFFICE RENOVATION (PHASE 1) - QUOTE NO. 22**

**ARTICLE 1 – CONTRACT DOCUMENTS**

**1.01** The Vendor/Contractor shall furnish all labor, equipment and materials and perform the work per Construction Project in strict accordance with the General Conditions, Special Conditions, Supplementary Conditions, Exhibits, Plans, Specifications, and other Contract Documents, all of which are made a part hereof and designated as follows:

A. The Contract Documents for **RFQ NO. 23-T00040/AP** consist of the following:

**Solicitation-Offer-Award**

**Advertisement of Request for Qualifications**

**Definitions**

**Solicitation Document**

**General Conditions for Quotes**

**Special Conditions for Quotes**

**Construction Conditions**

**Scope of Work**

**Technical Specifications**

**Required Forms**

**Request for Quote – COUNTY  
ADMINISTRATION OFFICE RENOVATION  
(PHASE 1) - QUOTE NO. 22**

**Work Authorization and Required Documents After Award**

**Construction Agreement and Required Documents After Award**

**Request for Quote Exhibits**

Exhibit A – General Requirements  
and Technical Specifications

Exhibit B – Plans/Drawings

All addenda issued by the County prior to the receipt of Quotes and all supplementary drawings issued after award of the Contract become part of the Contract Document.

Amending and Supplementing Contract Documents:

The Contract Documents may be amended to provide for additions, deletions, and revisions in the work or to modify the terms and conditions thereof by Change Order.

The requirements of the Contract Documents may be supplemented, and minor variations and deviations in the work may be authorized, by one or more of the following ways:

1. A Field Order;
2. Engineer's approval of a shop drawing or sample; or -
3. Engineer's written interpretation or clarification per the provisions described in the Contract Documents.

In resolving such conflicts, errors and discrepancies, the documents shall be given preference in the following order: Agreement, Specifications, Drawings, Solicitation Instructions. Within the specifications the order of preference shall

be as follows: Addenda, General Conditions, Technical Specifications. Figure dimensions on drawings shall govern over scale dimensions, and the detailed drawings shall govern over general drawings. Any work that may reasonably be inferred from the specifications or drawings as being required to produce the intended result shall be supplied whether or not it is specifically called for. Work materials or equipment described in words which so applied have a well-known technical or trade meaning shall be deemed to refer to such recognized standards. In case of conflict the more stringent requirements shall take precedence and govern.

The Vendor/Contractor shall take no advantage of any error or omission in the plans or of any discrepancy between the plans and specifications, and the Engineer shall make such interpretation as may be deemed necessary for the fulfillment of the intent of the plans and specifications as construed by him and his decision shall be final.

All provisions required by law to be inserted in this Contract, whether actually inserted or not.

Exhibits to this Agreement (as follows):

1. Vendor/Contractor's Quote
  2. Documentation submitted by Vendor/Contractor after to Notice of Award:
    - a. Insurance Certificate
- B. The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:
1. Notice to Proceed
  2. Change Order(s)
- C. The documents listed in this Article are attached to this Agreement (except as expressly noted otherwise).
- D. There are no Contract Documents other than those listed in this Article.
- E. The Contract Documents may only be amended, modified, or supplemented as stated in Paragraph 33.

## ARTICLE 2 - THE ENGINEER

- 2.01 Engineer in the administration of this Contract and any references to the Engineer or the Professional shall be deemed to mean **HERNANDO COUNTY FACILITIES DEPARTMENT or designee Hernando County Department**, for the plans and specifications. **CRAIG BECKER or SAM BURDIN or LANCE CANNON** will act as the Owner's representative, assume all duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with the completion of the work in accordance with their respective scope of work and the Contract Documents.

## ARTICLE 3 - CONTRACT TIMES

### 3.01 Time of the Essence:

- A. All time limits for completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

### 3.02 Days to Achieve Substantial Completion and Final Payment:

- A. Vendor/Contractor agrees that the work will be substantially complete within **forty-five (45)** calendar days after the commencement date indicated in the Notice to Proceed and ready for final payment within **sixty (60)** calendar days after the date indicated on the Notice to Proceed.

### 3.03 Liquidated Damages:

Vendor/Contractor and Owner agree for each consecutive calendar day that the work remains incomplete after the Contract date established for Substantial Completion and/or Final Completion, the County will retain from the compensation otherwise to be paid to the Vendor/Contractor the sum of **One Hundred Fifty Dollars and Zero Cents (\$150.00)**. This amount is the minimum measure of damages the County will sustain by failure of the Vendor/Contractor to complete all remedial work, correct deficient work, clean up the project and other miscellaneous tasks as required to complete all work specified.

## ARTICLE 4 – CONTRACT PRICE

**4.01** Owner shall pay Vendor/Contractor for completion of the work in accordance with the Quote an amount in current funds equal to the sum of the amounts determined pursuant to the Paragraphs below:

A. For all work other than Unit Price Work, a Lump Sum of:

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
1	Permitting	1	Lump Sum	\$3,500.00	\$3,500.00
2	Mobilization	1	Lump Sum	\$3,500.00	\$3,500.00
4	Material and labor to re-locate, modify, and add power & lighting. Include Data chases in walls	1	Lump Sum	\$17,500.00	\$17,500.00
5	Material and labor to remove existing plenum, ducts, and grills. Install new plenum, ducts and grills per plans	1	Lump Sum	\$11,450.00	\$11,450.00
6	Material and labor to install ceiling wall moulding and relocate or add 2 & 4 four-foot ceiling grid tee's per plans	1	Lump Sum	\$6,500.00	\$6,500.00
TOTAL OF ALL LUMP SUM WORK		Forty-Two Thousand, Four Hundred Fifty Dollars and Zero Cents		(\$42,450.00)	
		(words)		(figure)	

All specific cash allowances are included in the above price and have been computed in accordance with Paragraph 34.2.2.

B. For all Unit Price Work, an amount equal to the sum of the established unit price for each separately identified item of Unit Price Work times the estimated quantity of that item as indicated in this Paragraph:

As provided in Paragraph 34.3, estimated quantities are not guaranteed, and determinations of actual quantities and classifications are to be made by Owner Designated Representative as provided in Paragraph 34.3. Unit prices have been computed as provided in Paragraph 34.3.

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
3	Materials and labor to construct new walls per plan	109	Per Lineal Foot	\$331.00	\$36,079.00
TOTAL OF ALL UNIT PRICE WORK		Thirty-Six Thousand, Seventy-Nine Dollars and Zero Cents		(\$36,079.00)	
		(use words)		(figure)	
TOTAL OF ALL LUMP SUM AND UNIT PRICE WORK		Seventy-Eight Thousand, Five Hundred Twenty-Nine Dollars and Zero Cents		(\$78,529.00)	
		(words)		(figure)	

## ARTICLE 5 – PAYMENT PROCEDURES

**5.01** Submittal and Processing of Payments:

A. Vendor/Contractor shall submit Applications for Payment in accordance with Paragraph 37.2.1. Applications for Payment will be processed by Owner Designated Representative as provided in the Contract Documents.

## **5.02**    Progress Payments; Retainage:

- A. Owner shall make progress payments on account of the Contract Price on the basis of Vendor/Contractor's Applications for Payment not later than the time periods established by applicable provisions of the Florida Prompt Payment Act, Part VII, Ch. 218.735, F.S. (current version), during performance of the work as provided in Paragraphs below. All such payments will be measured by the Schedule of Values (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no schedule of values, as provided in the General Requirements:
  - 1. Progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Owner Designated Representative may determine or Owner may withhold, including but not limited to liquidated damages, in accordance with the Contract Documents:
    - a. Ninety-five (95%) of work completed (with the balance being retainage); and
    - b. Ninety-five (95%) of cost of materials and equipment not incorporated in the work (with the balance being retainage).

## **5.03**    Final Payment:

- A. Upon receipt of the final Application for Payment accompanied by Owner Designated Representative's recommendation of payment in accordance with Paragraph 37.7.1, Owner shall pay Vendor/Contractor the remainder of the Contract Price as recommended by Owner Designated Representative, less any sum Owner is entitled to set off against Owner Designated Representative's recommendation, including but not limited to liquidated damages.
- B. Final Payment, constituting the entire unpaid balance of the Contract Sum, shall be paid by the Owner to the Vendor/Contractor when the work has been completed, the Contract fully performed, and a final Certificate for Payment has been issued by the Owner Designated Representative.

## **ARTICLE 6 – INTEREST**

- 6.01**    All monies not paid when due shall bear interest at the maximum legal rate.

## **ARTICLE 7 – VENDOR/CONTRACTOR'S REPRESENTATIONS**

- 7.01**    In order to induce Owner to enter into this Agreement Vendor/Contractor makes the following representations:
  - A. Vendor/Contractor has examined and carefully studied the Contract Documents and the other related data identified in the Bid Documents.
  - B. Vendor/Contractor has visited the site and become familiar with and is satisfied as to the general, local, and site conditions that may affect cost, progress, and performance of the work.
  - C. Vendor/Contractor is familiar with and is satisfied as to all federal, state, and local laws and regulations that may affect cost, progress, and performance of the work.
  - D. Vendor/Contractor does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.
  - E. Vendor/Contractor is aware of the general nature of work to be performed by Owner and others at the site that relates to the work as indicated in the Contract Documents.
  - F. Vendor/Contractor has correlated the information known to Vendor/Contractor, information and observations obtained from visits to the site, reports and drawings identified in the Contract Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.



- G. Vendor/Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Vendor/Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Vendor/Contractor.
- H. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the work.

## ARTICLE 8 – MISCELLANEOUS

### 8.01 Terms:

- A. Terms used in this Agreement will have the meanings stated in the Contract Documents.

### 8.02 Assignment of Contract:

- A. No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, monies that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

### 8.03 Successors and Assigns:

- A. Owner and Vendor/Contractor each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, Agreements, and obligations contained in the Contract Documents.

### 8.04 Severability:

- A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Vendor/Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

- 8.05 This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

## ARTICLE 9 – CONTRACT PAYMENT

- 9.01 The County agrees to pay the Vendor/Contractor for the faithful performance under this Contract for the agreed amount of **Seventy-Eight Thousand, Five Hundred Twenty-Nine Dollars and Zero Cents (\$78,529.00)** and is based on the lump sum prices and unit work prices contained herein and subject to additions or deductions as modified.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, Owner and Vendor/Contractor have signed this Agreement in two (2) copies. All portions of the Contract Documents have been signed, initialed, or identified by Owner and Vendor/Contractor.

OWNER:  
HERNANDO COUNTY BOARD OF COUNTY  
COMMISSIONERS

By: \_\_\_\_\_

Name: BRIAN HAWKINS

Title: CHAIRMAN

[CORPORATE SEAL]

Attest: Douglas A. Chorvat, Jr.

Title: Clerk of Circuit Court & Comptroller

Address for giving notices:

15470 Flight Path Dr.

Brooksville, FL 34604

VENDOR/CONTRACTOR  
S. CULP ENTERPRISES, INC. D/B/A PROPERTY  
SERVICES GC

By: \_\_\_\_\_

Name: Steve Culp

Title: President

[CORPORATE SEAL]

Attest: Michelle Nicoleni

Title: Administrator

Address for giving notices:

12250 Buckingham Way  
Spring Hill FL 34609

Agent for service of process:

N/A

(If Vendor/Contractor is a corporation or a partnership,  
attach evidence of authority to sign.)