

STATION 9 HURRICANE REPAIRS

24-TFG00704/AP Q3

County of Hernando
15470 Flight Path Drive
Brooksville, FL 34604



County of Hernando
Station 9 Hurricane Repairs

- I. Quote Instructions
- II. Scope of Work
- III. Pricing Proposal
- IV. Vendor Questionnaire

Attachments:

A - Sample Work Authorization Agreement

1. Quote Instructions

A. TIME OF COMPLETION:

- A. Vendor/Contractor agrees that the work will be complete within (21) calendar days after the commencement date indicated in the Notice to Proceed and ready for final payment as indicated on the Notice to Proceed. Completion time includes material ordering lead times. Materials shall not be ordered by the Vendor/Contractor until the Notice to Proceed has been issued.

B. LIQUIDATED DAMAGES:

- A. Vendor/Contractor hereby agrees that time is of the essence and that a precise determination of actual damages which could be incurred by the County for delay in the completion of the work provided herein would be difficult to ascertain. Accordingly the parties agree that the liquidated damages for those items of damage not otherwise provided for by the Quote Documents, for each and every day that the time consumed in completing the work provided for herein exceeds the time allowed in achieving Substantial Completion and/or Final Completion therefore shall be in accordance with the amount of two-hundred fifty dollars (\$250.00). The parties specifically agree that the liquidated damages provided herein do not constitute a penalty. The amount of liquidated damages occasioned by the Vendor/Contractor's delay will be deducted and retained out of the monies payable to the Vendor/Contractor. If not so deducted the Vendor/Contractor and sureties for the Vendor/Contractor shall be liable thereof.

D. PERFORMANCE AND PAYMENT BOND: - Not Required if Quote is under \$200,000

- A. A Performance and Payment Bond issued in a sum equal to one hundred (100%) percent of the total awarded Contract amount by a surety company considered satisfactory by the County and otherwise authorized to transact business in the State of Florida will be required from the successful Bidder for purposes of insuring the faithful performance of the obligations imposed by the resulting Contract and for purposes of protecting the County from lawsuits for non-payment of debts as might be incurred during the successful Bidder's performance under such Contract. When applicable, the performance and payment bond form will be included in the Contract Documents and said form must be properly executed by the surety company and successful Bidder within fifteen (15) calendar days after notification by the County of the County's intent to award the Contract.

- B. If, within fifteen (15) calendar days after notification by the County of the County's intent to award a Contract, the successful Bidder refuses or otherwise neglects to execute the required written Contract or fails to furnish the required Performance and Payment Bond, the amount of the Bidder's Bid security (check or Bid Bond) shall be forfeited and the same shall be retained by the County. No plea of mistake in the Bid or misunderstanding of the conditions of forfeiture shall be available to the Bidder for the recovery of his Bid security or as a defense to any action based upon the neglect or refusal to execute a written Contract.

- C. The surety company must provide an "Increase Rider" to the Performance and Payment Bond or execute the "Consent of Surety and Increase of Penalty" form provided by the County if the Contract is increased by change order.

2. Scope of Work

2.1. [Station 9 Hurricane Repairs](#)

VENDOR IS RESPONSIBLE FOR COMPLETING ALL MEASUREMENTS OF REQUIRED MATERIALS DURING MANDATORY SITE VISIT. VENDOR MAY TAKE PICTURES AT MANDATORY SITE VISIT AS NEEDED FOR THE PREPARATION OF THEIR QUOTE.

Demo:

Remove rubber baseboard throughout Captain's office

Remove all flooring throughout Captain's office

Grind and prep floor surfaces EXCEPT FOR bathrooms and bays for complete floor sealing

Clean and prep walls for primer and paint, also bathroom and kitchen ceilings

Remove all old kitchen backsplash tiles

Remove old kitchen upper cabinets

Remove wire rack shelving and 3 kitchen pantry cabinets

Remove old wood doors throughout station

Install:

Prime and Paint interior of the station and bathroom ceilings with Hernando County Fire Rescue approved color, TBD

Final prep concrete for sealant on floors EXCEPT FOR bathrooms and bays throughout station

Seal all station floors with two coat of Hernando County Fire Rescue approved product EXCEPT FOR bathrooms and bays after walk through and approval of prep work

Replace and Repair all drywall throughout station

Install black rubber 6" baseboard throughout station EXCEPT FOR bathrooms and bays

Prep wall and replace all kitchen back-splash tiles, White Subway Tiles 3"x6"

Prep and install new Kitchen cabinet (Diamond Now Cabinets – Wintucket or comparable as approved by Project Manager)

Prep and install new kitchen counter tops (VT Dimensions Formica 8-ft x 25.25-in x 3.75-in Carrara Bianco, Artisan Laminate Countertop comparable as approved by Project Manager), stainless steel double equal bowl kitchen sink, and kitchen faucet with pull down sprayer stainless steel.

Prep and install new bathroom counter tops (to match kitchen counter tops), 2 sinks and faucets and cabinets

Prep and install new wood door throughout station

Install new door jams that are wood

Install new wood shelves in 3 pantries in kitchen

Repair soffit outside of front door

Replace all windowsills throughout station

NOTES:

Contractor to remove all debris and garbage from site when job has been completed

Contractor to keep Hernando County Facilities Manager (Keith Jeppesen) Phone # (352) 238-0738 updated at the end of each working day with progress

Contractor to clean ALL areas from dust and debris due to the construction including light fixtures

Contractor to protect all bathroom fixtures and tile while prepping and painting ceilings

Contractor to provide a work schedule with estimated time of job completion

SECURE BUILDING: Contractor to make sure that the entire building is locked before leaving.

3. Pricing Proposal

BID TAB

VENDOR IS RESPONSIBLE FOR COMPLETING ALL MEASUREMENTS OF REQUIRED MATERIALS DURING MANDATORY SITE VISIT.

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
1	Mobilization	1	LS		
2	Demo	1	LS		
3	Installation	1	LS		
4	Wall Prep and Painting of inside the Station	1	LS		
Materials					
5	Flooring Sealant (contractor require to measure at pre-bid meeting)		GAL		
6	Flooring Clear Coat (contractor require to measure at pre-bid meeting)		GAL		
7	Kitchen Countertop (contract require to measure at pre-bid meeting)	1	SF		
8	Kitchen Sink and hardware per Scope of Work	1	EA		
9	Kitchen Backsplash tiles (contractor require to measure at pre-bid meeting)		SF		
10	Kitchen Cabinet (contractor require to measure at pre-bid meeting)	1	LS		
11	6" black rubber base board (contract require to measure at pre-bid meeting)		SF		

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
12	Bathroom Countertop (contract require to measure at pre-bid meeting)		SF		
13	Bathroom Sink and hardware per Scope of Work	2	EA		
14	Shelving in 3 pantries in Kitchen (contract require to measure at pre-bid meeting)		SF		
15	Window Sills (contract require to measure at pre-bid meeting)		SF		
16	Bathroom Cabinet (contractor require to measure at pre-bid meeting)		LS		
TOTAL					

4. Vendor Questionnaire

4.1. [Bid Confirmation*](#)

The undersigned, hereinafter called “Bidder”, having visited the site of the proposed project and familiarized himself with the local conditions, nature and extent of the work, and having examined carefully the agreement form, General Conditions, Special Conditions, Supplementary Conditions for Federal/State Requirements, plans and specifications and other contract documents, with the bond requirements herein, proposed to furnish all labor, materials, equipment and other necessary items, facilities and services for the proper execution and completion of the subject project in full accordance with the drawings and specifications prepared in accordance with your Advertisement of Bids, instruction to bidders, agreement and all other documents related thereto on file in the office of the Hernando County Procurement Department and if awarded the Contract, to complete said work within the time limits specified for their bid price.

Please confirm

*Response required

4.2. [Required Grant Forms](#)

Please download the below documents, complete, and upload.

- [Grant Forms For Signature.pdf](#)

4.3. [Anti-Human Trafficking Affidavit](#)

Please download the below documents, complete, and upload.



**BOARD OF COUNTY COMMISSIONERS
HERNANDO COUNTY, FLORIDA
SAMPLE WORK AUTHORIZATION AGREEMENT**

This Contract, entered into this _____ day of _____, 20_____, by and between the Hernando County Board of County Commissioners, hereafter called the COUNTY, and _____ hereinafter called the VENDOR/CONTRACTOR. Owner and Vendor/Contractor, in consideration of the mutual covenants hereinafter set forth, agree as follow:

CONSTRUCTION SERVICES FOR PROJECTS UNDER \$500K - RFQ NO. 23-T00040/AP

PROJECT NAME AND QUOTE NUMBER

ARTICLE 1 – CONTRACT DOCUMENTS

1.01 The Vendor/Contractor shall furnish all labor, equipment and materials and perform the work per Construction Project in strict accordance with the General Conditions, Special Conditions, Supplementary Conditions, Exhibits, Plans, Specifications, and other Contract Documents, all of which are made a part hereof and designated as follows:

A. The Contract Documents for ITB 23-T00040/AP consist of the following:

Solicitation-Offer-Award

Advertisement of Request for Qualifications

Definitions

Solicitation Document

General Conditions for Quotes

Special Conditions for Quotes

Construction Conditions

Scope of Work

Technical Specifications

Required Forms

Request for Quote – PROJECT NAME AND NUMBER

Work Authorization and Required Documents After Award

Construction Agreement and Required Documents After Award

Request for Quote Exhibits

Exhibit A – General Requirements and Technical Specifications
Exhibit B – Plans/Drawings

All addenda issued by the County prior to the receipt of Quotes and all supplementary drawings issued after award of the Contract become part of the Contract Document.

Amending and Supplementing Contract Documents:

The Contract Documents may be amended to provide for additions, deletions, and revisions in the work or to modify the terms and conditions thereof by Change Order.

The requirements of the Contract Documents may be supplemented, and minor variations and deviations in the work may be authorized, by one or more of the following ways:

1. A Field Order;
2. Engineer's approval of a shop drawing or sample; or -
3. Engineer's written interpretation or clarification per the provisions described in the Contract Documents.

In resolving such conflicts, errors and discrepancies, the documents shall be given preference in the following order: Agreement, Specifications, Drawings, Solicitation Instructions. Within the specifications the order of preference shall

be as follows: Addenda, General Conditions, Technical Specifications. Figure dimensions on drawings shall govern over scale dimensions, and the detailed drawings shall govern over general drawings. Any work that may reasonably be inferred from the specifications or drawings as being required to produce the intended result shall be supplied whether or not it is specifically called for. Work materials or equipment described in words which so applied have a well-known technical or trade meaning shall be deemed to refer to such recognized standards. In case of conflict the more stringent requirements shall take precedence and govern.

The Vendor/Contractor shall take no advantage of any error or omission in the plans or of any discrepancy between the plans and specifications, and the Engineer shall make such interpretation as may be deemed necessary for the fulfillment of the intent of the plans and specifications as construed by him and his decision shall be final.

All provisions required by law to be inserted in this Contract, whether actually inserted or not.

Exhibits to this Agreement (as follows):

1. Vendor/Contractor's Quote
2. Documentation submitted by Vendor/Contractor after to Notice of Award:
 - a. Insurance Certificate
- B. The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:
 1. Notice to Proceed
 2. Change Order(s)
- C. The documents listed in this Article are attached to this Agreement (except as expressly noted otherwise).
- D. There are no Contract Documents other than those listed in this Article.
- E. The Contract Documents may only be amended, modified, or supplemented as stated in Paragraph 33.

ARTICLE 2 - THE ENGINEER

- 2.01** Engineer in the administration of this Contract and any references to the Engineer or the Professional shall be deemed to mean **INSERT ENGINEER OF RECORD NAME**, for the plans and specifications. **INSERT PROJECT MANAGER NAME OR PROJECT MANAGER'S SUPERVISOR NAME** will act as the Owner's representative, assume all duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with the completion of the work in accordance with their respective scope of work and the Contract Documents.

ARTICLE 3 - CONTRACT TIMES

3.01 Time of the Essence:

- A. All time limits for completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

3.02 Days to Achieve Substantial Completion and Final Payment:

- A. Vendor/Contractor agrees that the work will be substantially complete within **days to substantial completion (000)** calendar days after the commencement date indicated in the Notice to Proceed and ready for final payment within **days to final completion (000)** calendar days after the date indicated on the Notice to Proceed.

3.03 Liquidated Damages:

Vendor/Contractor and Owner agree for each consecutive calendar day that the work remains incomplete after the Contract date established for Substantial Completion and/or Final Completion, the County will retain from the compensation otherwise to be paid to the Vendor/Contractor the sum of **INSERT AMOUNT FOR LIQUIDATED DAMAGES (\$_____)**. This amount is the minimum measure of damages the County will sustain by failure of the Vendor/Contractor to complete all remedial work, correct deficient work, clean up the project and other miscellaneous tasks as required to complete all work specified.

ARTICLE 4 – CONTRACT PRICE

4.01 Owner shall pay Vendor/Contractor for completion of the work in accordance with the Quote an amount in current funds equal to the sum of the amounts determined pursuant to the Paragraphs below:

A. For all work other than Unit Price Work, a Lump Sum of:

_____ (\$ _____)
 (words) (figure)

All specific cash allowances are included in the above price and have been computed in accordance with Paragraph 34.2.2.

B. For all Unit Price Work, an amount equal to the sum of the established unit price for each separately identified item of Unit Price Work times the estimated quantity of that item as indicated in this Paragraph:

As provided in Paragraph 34.3, estimated quantities are not guaranteed, and determinations of actual quantities and classifications are to be made by Owner Designated Representative as provided in Paragraph 34.3. Unit prices have been computed as provided in Paragraph 34.3.

UNIT PRICE WORK

ITEM	QTY	DESCRIPTION	PART NO	UNIT PRICE	EXTENDED PRICE

_____ \$

ESTIMATED TOTAL OF ALL UNIT PRICE WORK \$ _____ \$(_____)
 (use words) (figure)

ARTICLE 5 – PAYMENT PROCEDURES

5.01 Submittal and Processing of Payments:

A. Vendor/Contractor shall submit Applications for Payment in accordance with Paragraph 37.2.1. Applications for Payment will be processed by Owner Designated Representative as provided in the Contract Documents.

5.02 Progress Payments; Retainage:

A. Owner shall make progress payments on account of the Contract Price on the basis of Vendor/Contractor's Applications for Payment not later than the time periods established by applicable provisions of the Florida Prompt Payment Act, Part VII, Ch. 218.735, F.S. (current version), during performance of the work as provided in Paragraphs below. All such payments will be measured by the Schedule of Values (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no schedule of values, as provided in the General Requirements:

1. Progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Owner Designated Representative may determine or Owner may withhold, including but not limited to liquidated damages, in accordance with the Contract Documents:

a. Ninety-five (95%) of work completed (with the balance being retainage); and

- b. Ninety-five (95%) of cost of materials and equipment not incorporated in the work (with the balance being retainage).

5.03 Final Payment:

- A. Upon receipt of the final Application for Payment accompanied by Owner Designated Representative's recommendation of payment in accordance with Paragraph 37.7.1, Owner shall pay Vendor/Contractor the remainder of the Contract Price as recommended by Owner Designated Representative, less any sum Owner is entitled to set off against Owner Designated Representative's recommendation, including but not limited to liquidated damages.
- B. Final Payment, constituting the entire unpaid balance of the Contract Sum, shall be paid by the Owner to the Vendor/Contractor when the work has been completed, the Contract fully performed, and a final Certificate for Payment has been issued by the Owner Designated Representative.

ARTICLE 6 – INTEREST

- 6.01** All monies not paid when due shall bear interest at the maximum legal rate.

ARTICLE 7 – VENDOR/CONTRACTOR'S REPRESENTATIONS

- 7.01** In order to induce Owner to enter into this Agreement Vendor/Contractor makes the following representations:
- A. Vendor/Contractor has examined and carefully studied the Contract Documents and the other related data identified in the Bid Documents.
 - B. Vendor/Contractor has visited the site and become familiar with and is satisfied as to the general, local, and site conditions that may affect cost, progress, and performance of the work.
 - C. Vendor/Contractor is familiar with and is satisfied as to all federal, state, and local laws and regulations that may affect cost, progress, and performance of the work.
 - D. Vendor/Contractor does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.
 - E. Vendor/Contractor is aware of the general nature of work to be performed by Owner and others at the site that relates to the work as indicated in the Contract Documents.
 - F. Vendor/Contractor has correlated the information known to Vendor/Contractor, information and observations obtained from visits to the site, reports and drawings identified in the Contract Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.
 - G. Vendor/Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Vendor/Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Vendor/Contractor.
 - H. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the work.

ARTICLE 8 – MISCELLANEOUS

8.01 Terms:

- A. Terms used in this Agreement will have the meanings stated in the Contract Documents.

8.02 Assignment of Contract:

- A. No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation,

monies that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

8.03 Successors and Assigns:

- A. Owner and Vendor/Contractor each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, Agreements, and obligations contained in the Contract Documents.

8.04 Severability:

- A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Vendor/Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

- 8.05** This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

ARTICLE 9 – CONTRACT PAYMENT

- 9.01** The County agrees to pay the Vendor/Contractor for the faithful performance under this Contract for the agreed amount of _____ Dollars (\$ _____) and is based on the lump sum prices contained herein and subject to additions or deductions as modified.

IN WITNESS WHEREOF, Owner and Vendor/Contractor have signed this Agreement in two (2) copies. All portions of the Contract Documents have been signed, initialed, or identified by Owner and Vendor/Contractor.

OWNER:
HERNANDO COUNTY BOARD OF COUNTY
COMMISSIONERS

VENDOR/CONTRACTOR

By: _____

By: _____

Name: ELIZABETH NARVERUD

Name: _____

Title: CHAIR

Title: _____

[CORPORATE SEAL]

[CORPORATE SEAL]

Attest: Douglas A. Chorvat, Jr.

Attest: _____

Title: Clerk of Circuit Court & Comptroller

Title: _____

Address for giving notices:

Address for giving notices:

15470 Flight Path Dr.

Brooksville, FL 34604

Agent for service of process:

(If Vendor/Contractor is a corporation or a partnership,
attach evidence of authority to sign.)



Request for Quotes on Prequalified Contract
Mandatory Pre-Proposal Meeting SIGN-IN SHEET
Wednesday, November 13, 2024 at 10:00 AM
Request for Quotation # 24-TFG00704/AP Q3

Board of County Commissioners
Hernando County, Florida
Procurement Department
15470 Flight Path Dr.
Brooksville, FL 34604

Station 9 Hurricane Repairs
PLEASE PRINT ALL INFORMATION LEGIBLY. THANK YOU!

ATTENDEE NAME	FULL LEGAL BUSINESS NAME	PHONE NUMBER & EXTENSION	EMAIL ADDRESS
JIM GIOSZ	GIOSZ CONSTRUCTION CO	813-919-2970	TIM E GIOSZ CONSTRUCTION . COM
Steve Culp	Property Services GC	813 503 1879	Steve@PropertyServicesGC.com
Patrick Gant	Titan Consultants & Engineers	407-494 8870	pgant@titanconsultants.com



ADDENDUM No. ONE (1)

TO
THE CONTRACT DOCUMENTS
FOR
Station 9 Hurricane Repairs
IN
HERNANDO COUNTY, FLORIDA

SOLICITATION NO. 24-TFG00704/AP Q3

Bidders are required to acknowledge receipt of this Addendum via OpenGov prior to the time of the Bid Opening.

The following changes, additions and/or deletions are hereby made a part of the Contract Documents for the above-referenced Request for Quote as fully and completely as if the same were fully set forth therein:

A. QUESTIONS

1.Q. Does a permit need to be pulled for this project?

1.A. No, a Building Permit is not required for this project.

2.Q. What type of floor sealant was the county wanting to be placed?

2.A. Floors ground sealed and cleared, contractors choice with HCFR to approve test section.

3.Q. Does the county wish to keep the existing door hardware?

3.A. Yes, as long as it is usable.

4.Q. Does the county want interior painting on the metal doors, new wood doors, and door frames (metal or wood)?

4.A. Metal doors paint Black, wood keep clear and frame paint black to match base.

5.Q. Does the county want oak or birch doors

5.A. Match what in station now.

6.Q. What are the fire rating requirements on the wood doors (90 mins or 3 hrs)?

6.A. Match fire rating on door already in station

7.Q. Does the county want the same vent pattern and window pattern as the existing wood doors? If yes, could we use the existing windows and vents in the current wood doors? It would save



PROCUREMENT DEPARTMENT

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considerably more time to reuse the vent and windows that exist, order solid doors and cut onsite for installation. Custom doors wait time is 42 days minimal.

7.A. Yes, use window and vents from old doors as long as there in good shape.

8.Q. What type of material does the county want to replace the windowsills with?

8.A. Marble, or granite

9.Q. Are there any specifications on the bathroom sinks and cabinets?

9. A. Contractor grade sinks and Match kitchen counters and cabinets.

10.Q. Are there any specifications on kitchen sinks or kitchen faucets?

10.A. Contractor Contractors grade sink and faucets. See the Scope Of Work for more detail.

B. CLARIFICATIONS

1. Vendor Questionnaire

“Grant Compliance Required Forms” and “Anti-Human Trafficking Affidavit” has been added and will be require a response under the “Vendor Questionnaire” section.

2. Timeline

The Timeline has been amended to the following, with the updated dates in GREEN and deletions in RED.

Question Submission Deadline: November 18 20, 2024, 5:00pm

3. Pricing Proposal

Section 3, Pricing Proposal, Bid Tab, has been amended. See the addition in GREEN.

Table with 6 columns: Line Item, Description, Quantity, Unit of Measure, Unit Cost, Total. Rows include Mobilization, Demo, Installation, Wall Prep and Painting of inside the Station, Flooring Sealant, Flooring Clear Coat, Kitchen Countertop, and Kitchen Sink and hardware.



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Table with 7 columns: Line Item, Description, Quantity, Unit of Measure, Unit Cost, Total. Rows include items like Kitchen Backsplash tiles, Kitchen Cabinet, 6" black rubber base board, Bathroom Countertop, Bathroom Sink and hardware, Shelving in 3 pantries, Window Sills, and Bathroom Cabinet.

TOTAL

If additional measurements for the Bathroom Cabinet are needed for those who attended the Mandator Pre-bid meeting, contract the project manager, Keith Jeppesen Phone, (352) 238-0738.

BOARD OF COUNTY COMMISSIONERS OF HERNANDO COUNTY, FLORIDA

Erin L Kluis Briggs

Digitally signed by Erin L Kluis Briggs Date: 2024.11.19 09:42:45 -05'00'

For: Carla Rossiter-Smith, MSM PMP Chief Procurement Officer