



**HERNANDO COUNTY  
BOARD OF COUNTY COMMISSIONERS**

15470 FLIGHT PATH DR  
BROOKSVILLE, FL 34604

**PURCHASE ORDER-CHANGE NO. 23000849-1**

PAGE NO. 1

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daniel@goodwinbrosinc.com

15314 FAX: 352-544-1084

GOODWIN BROS CONSTRUCTION INC

PO BOX 1689

BROOKSVILLE FL 34605

Copy  
COUNTY ADMINISTRATOR  
15470 FLIGHT PATH DR.  
BROOKSVILLE FL 34604

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ORDER DATE: 06/01/23			BUYER: JLRWRIGHT			REQ. NO.: RQ230955		REQ. DATE: 09/30/23	
TERMS: NET 30 DAYS			F.O.B.: FOB DESTINATION			DESC.: CONTRACT NO. 23-CG0215/JG			
ITEM#	QUANTITY	UOM	DESCRIPTION				UNIT PRICE		EXTENSION
<p>This Purchase is in accordance with Hernando County Contract No. 23-CG0215/JG, for the Infrastructure Construction of Dr. Dennis Wilfong Center for Success, BOCC Approved on 5/9/2023, DOC ID No. 12166.</p> <p>The assignment of this Purchase Order (PO) represents County's Notice To Proceed to the Contractor to begin services contemplated.</p> <p>The Contract Terms and Conditions apply and the Purchase Order Terms and Conditions do not apply to this Purchase.</p> <p>The County Contact Person is: Erik van de Boogaard Phone Number: (352) 667-1351</p> <p>The Contractor Contact Name is: Daniel Goodwin Email: daniel@goodwinbrosinc.com</p> <p>6/30/2023 - CHANGE ORDER NO. 1 - LB Contract No. 23-CG0215/JG</p> <p>Delete Note - The assignment of this Purchase Order (PO) represents County's Notice To Proceed to the Contractor to begin servcies contemplated.</p>									

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE	PAGE TOTAL \$
				TOTAL \$

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\*\*SEE TERMS AND CONDITIONS ON REVERSE SIDE\*\*

**APPROVED BY:**

*[Signature]*

CHIEF PROCUREMENT OFFICER

## **HERNANDO COUNTY PURCHASE ORDER TERMS AND CONDITIONS**

### **GENERAL**

The condition of this order may not be changed by Vendor/Contractor. If order is not acceptable, return to Hernando County Purchasing and Contracts Department. Failure of a Vendor/Contractor to deliver according to this purchase order awarded to him or to comply with any of the terms and conditions therein may disqualify him from receiving future orders.

### **QUALITY**

All material or services furnished on this order must be as specified and subject to County inspection and approval within a reasonable time after delivery at destination. Variations in materials or services from those specified in this order must not be made without written authority from the Chief Procurement Officer. Materials rejected will be returned at the Vendor/Contractor's risk and expense.

### **QUANTITY/PRICE**

The quantity of materials ordered or the prices specified must not be exceeded without written authority being first obtained from the Chief Procurement Officer.

### **INDEMNITY AND INSURANCE**

The Vendor/Contractor agrees to indemnify and hold harmless Hernando County, including its officers, agents and employees, from all claims, damages, losses and expenses, including reasonable attorneys' fees, and costs brought or incurred on account of injuries or damages sustained by any party due to the operations of the Vendor/Contractor under this contract. The Vendor/Contractor further agrees to provide workers' compensation for all employees, and to maintain such general and auto liability insurance as is deemed necessary by the County for the particular circumstances and operations of the Vendor/Contractor. The Vendor/Contractor further agrees to provide the County with Certificates of Insurance, indicating the amount of coverage in force, upon request.

### **PACKING**

Packages must be plainly marked with shipper's name and purchase order number; charges are not allowed for boxing or crating unless previously agreed upon in writing.

### **DELIVERY**

All materials must be shipped F. O. B. destination. The County will pay no freight or express charges, except by previous agreement. If specific purchase is negotiated on the basis of F.O.B. shipping point, VENDOR/CONTRACTOR ARE TO PREPAY SHIPPING CHARGES AND ADD TO INVOICE. Delivery must actually be affected within the time stated on purchase made between 8:00 AM and 5:00 PM Monday to Friday inclusive unless otherwise stated. In case of default by the Vendor/Contractor, Hernando County may procure the articles or services covered by this order from other sources and hold the Vendor/Contractor responsible for any excess occasioned thereby.

### **PAYMENT**

Partial billing will be accepted only for items received within the specified delivery period. Payments for items delivered after this specified delivery period will be made after the entire order is completed and accepted by Hernando County. Payment shall be made in accordance with Florida Statute 218, Florida Prompt Payment Act. Payment for accepted equipment/supplies/services will be accomplished by submission of an invoice, in duplicate; to the Ship To Address on the front of the purchase order unless otherwise indicated.

### **MATERIAL SAFETY DATA SHEET**

The Vendor/Contractor agrees to furnish Hernando County with a current Material Safety Data Sheet (MSDS) on or before delivery of each and every hazardous chemical or substance purchased which is classified as toxic under Florida Statute 442. Appropriate labels and MSDSs shall be provided for all shipments. Send MSDSs and other pertinent data to: Hernando County Purchasing and Contracts Department, 20 North Main Street, Room 365, Brooksville, FL 34601-2828.

### **OSHA REQUIREMENT**

The Vendor/Contractor or contractor hereby guarantees Hernando County that all materials, supplies and equipment as listed on the purchase order meet the requirements, specifications and standards as provided for under the Federal Occupations Safety and Health Administration Act of 1970, as from time to time amended and in force at the date thereof.

### **LEGALLY AUTHORIZED WORKFORCE**

VENDOR/CONTRACTOR represents and warrants that VENDOR/CONTRACTOR is in compliance with all applicable federal, state and local laws, including, but not limited to, the laws related to the requirement of an employer to verify an employee's eligibility to work in the United States. VENDOR/CONTRACTOR is encouraged (but not required) to incorporate the IMAGE best practices into its business and, when practicable, incorporate verification requirements into its agreements with subcontractors. The IMAGE Best Practices can be found on the COUNTY'S website at [www.hernandocounty.us/pur/](http://www.hernandocounty.us/pur/).

### **INSURANCE**

Unless otherwise specified, the Contractor shall, at its sole expense, maintain in effect at all times during the performance of the services insurance coverage with limits not less than those set forth below (unless limits have been lowered) and with insurers and under forms of policies satisfactory to COUNTY.

<b><u>Coverage</u></b>	<b><u>Minimum Amounts and Limits</u></b>
(a) Worker's Compensation Employer's Liability	Statutory requirements at location of work \$ 100,000 each accident \$ 100,000 by employee \$ 500,000 policy limit
(b) Commercial General Liability (Additional Insured & Wavier Of Subrogation)	\$ 2,000,000 General Aggregate \$ 2,000,000 Products-Comp. Ops Agg. \$ 1,000,000 Each Occurrence
(c) Automobile Liability Option of Split Limits: (1.) Bodily Injury	\$ 5,000 Medical Expense \$ 1,000,000 Combined Single Limit (owned, hired and non-owned) \$ 1,000,000 Per Person or \$1,000,000 Per Accident



**HERNANDO COUNTY  
BOARD OF COUNTY COMMISSIONERS**

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**PURCHASE ORDER-CHANGE NO. 23000849-1**

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daniel@goodwinbrosinc.com

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COUNTY ADMINISTRATOR  
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BROOKSVILLE FL 34604

**PDF**

ORDER DATE: 06/01/23		BUYER: JLWRIGHT		REQ. NO.: RQ230955		REQ. DATE: 09/30/23	
TERMS: NET 30 DAYS			F.O.B.: FOB DESTINATION		DESC.: CONTRACT NO. 23-CG0215/JG		
ITEM#	QUANTITY	UOM	DESCRIPTION		UNIT PRICE		EXTENSION
<div>Add Note - You are hereby notified that Materials Ordering, Permitting and Submittals under the above contract may commence effective June 23, 2023.</div> <div>Add Note - A Notice To Proceed for Construction will be issued at a later date using the contractual completion time as atated in the contract.</div> <div>31001-5606201      0                      .00</div>							
01	999999.99	JOB	INFRASTRUCTURE CONSTRUCTION OF DR. DENNIS WILFONG CENTER FOR SUCCESS (CONTRACT NO. 23-CG0215/JG)		1.0000	999,999.99	
02	894666.21	JOB	INFRASTRUCTURE CONSTRUCTION OF DR. DENNIS WILFONG CENTER FOR SUCCESS (CONTRACT NO. 23-CG0215/JG)		1.0000	894,666.21	
ITEM#	ACCOUNT		AMOUNT	PROJECT CODE	PAGE TOTAL \$ 1,894,666.20		
					TOTAL \$ 1,894,666.20		
01	31001	5606201	999,999.99	111929	<div>PDF Copy</div> <div>LB</div>		
02	31001	5606201	894,666.21	111929			

**PDF**

**\*\*SEE TERMS AND CONDITIONS ON REVERSE SIDE\*\***

**APPROVED BY:**

*[Signature]*

CHIEF PROCUREMENT OFFICER

## **HERNANDO COUNTY PURCHASE ORDER TERMS AND CONDITIONS**

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BOARD OF COUNTY COMMISSIONERS**  
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**PURCHASE ORDER-CHANGE NO.** 23000849-1  
**CHANGE DATE:** 06/30/23

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daniel@goodwinbrosinc.com

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ORDER DATE: 06/01/23			BUYER: JLRWRIGHT			REQ. NO.: RQ230955		REQ. DATE: 05/17/23	
TERMS: NET 30 DAYS			F.O.B.: FOB DESTINATION			DESC.: CHANGE ORDER - 1			
ITEM#	QUANTITY	UOM	DESCRIPTION				UNIT PRICE		EXTENSION
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01	.00		JOB INFRASTRUCTURE CONSTRUCTION OF DR. DENNIS WILFONG CENTER FOR SUCCESS (CONTRACT NO. 23-CG0215/JG)				.0000		.00

ITEM#	ACCOUNT		AMOUNT	PROJECT CODE	PAGE TOTAL \$	
01	31001	5606201	.00	111929	TOTAL \$	
					.00	

PDF Copy

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*[Signature]*

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(Additional Insured & Wavier Of Subrogation)	\$ 2,000,000 Products-Comp. Ops Agg. \$ 1,000,000 Each Occurrence
	\$ 5,000 Medical Expense
(c) Automobile Liability	\$ 1,000,000 Combined Single Limit (owned, hired and non-owned)
Option of Split Limits:	
(1.) Bodily Injury	\$ 1,000,000 Per Person or \$1,000,000 Per Accident

# HERNANDO COUNTY

## PURCHASING REVIEW FORM

Procurement Contract:	Fran Hallet
Contract purpose: (Briefly describe)	23-CG0215/JG – Dr Dennis Wilfong Center for Success Infrastructure PO 223000849
Vendor Name:	Goodwin Bros Construction Inc
REQ#ITB/ RFP/Q#:	Change Order 1
Received Document	

Procurement Agent Review:	<i>Fran Hallet</i>	6/23/23	Fran Hallet
	Signature	Date	Printed Name
Comments:	<p>Change Order # 1 is a No cost change order requested to correct original PO language using the PO as the NTP. PO should read as follows: You are hereby notified that Materials Ordering, Permitting and Submittals under the above contract may commence effective June 23, 2023. A Notice to Proceed for Construction will be issued at a later date using the contractual completion time as stated in the contract.</p> <p style="text-align: center;">No Issues</p>		

Grant Review:	<i>Helen Gornes</i>	6-23-23	Helen Gornes
	Signature	Date	Printed Name
Comments: GMS #433 31001	<p>Terms 5-3-22 to 12-31-26, within the terms of agreement. No cost change order for contractor NTP date change. Change Order appears to be reasonable, necessary, allowable, allocable and in conformance with agreement. Grant compliance review completed; no issues found. OK to process.</p>		

Chief of Procurement Review:			
	Signature	Date	Printed Name
Comments:			
<div style="border: 2px solid black; padding: 10px; display: inline-block;"> <p><b>APPROVED</b></p> <p><i>By Carla Rossiter-Smith at 11:26 am, Jun 30, 2023</i></p> </div>			

Recommendation:	
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Purchasing Form 5 (7/7/11)

C:\Users\fhallet\Desktop\Change Order\Construction Change Orders\helen 23000849 Goodwin for Wilfong 23-CG0215\Form 5 23000849.doc



**Hernando County Board of County Commissioners**  
**15470 Flight Path Dr.**  
**Brooksville, FL 34604**

Rev: 1

**Construction Change Order**

**Owner:** Hernando County Board of County Commissioners**Owner's Representative:****Vendor:** GOODWIN BROS CONSTRUCTION INC

**Change Order No.** 1  
**Contract No.** 23000849

**Change Order Date:** 06/22/2023  
**Contract Date:**

**Project Description:**

CONTRACT NO. 23-CG0215/JG

**The Project is Changed as Follows**

Justification: Contract No. 23-CG0215/JG

Delete Note - The assignment of this Purchase Order (PO) represents County's Notice To Proceed to the Contractor to begin servcies contemplated.

Add Note - You are hereby notified that Materials Ordering, Permitting and Submittals under the above contract may commence effective June 23, 2023.

Add Note - A Notice To Proceed for Construction will be issued at a later date using the contractual completion time as atated in the contract.

31001-5606201 0 .00

**Total Addition/Deduction this Change Order:** .00

<b>The Original Contract Sum was</b>	1,894,666.20
<b>Net Change by previously authorized Change Orders:</b>	.00
<b>The Contract Sum prior to this Change Order was</b>	1,894,666.20
<b>The Net Amount of this Change Order is:</b>	.00
<b>The new Contract Sum including this Change Order will be</b>	1,894,666.20
<b>The Contract Time will be changed by this Change Order (Days):</b>	
<b>The Date of Substantial Completion as of the date of this Change Order therefore is:</b>	



**Vendor Name/Address:**

GOODWIN BROS CONSTRUCTION INC  
PO BOX 1689  
BROOKSVILLE, FL 34605

**Owner or Owner's Representative:**

Hernando County Commission  
15470 Flight Path Dr.  
Brooksville, FL 34601

  
\_\_\_\_\_  
**Authorized Signature**

**Date:** June 28 2023

**APPROVED**

*By Carla Rossiter-Smith at 11:26 am, Jun 30, 2023*

**Chief Procurement Office**

**Date:** \_\_\_\_\_

**Distribution:**

Vendor - Original  
Purchasing & Contracts  
Finance  
Requisitioning  
Contract File

## Fran Hallet

---

**From:** Carla Rossiter-Smith  
**Sent:** Wednesday, June 21, 2023 12:18 PM  
**To:** Fran Hallet; Jessica L Wright  
**Cc:** Erik Van De Boogaard; Alisa Pike; Helen Gornes  
**Subject:** FW: Contract No. 23-CG0215/JG - Dr. Dennis Wilfong Center for Success Infrastructure - Notice to Proceed for Materials, Permitting and Submittals  
**Attachments:** Notice to Proceed Materials Permitting Submittals 6 1 23.pdf

Hi Fran and Jess,

Will you please work together to process a construction change order to correct the original PO language using the PO as the NTP and restate so that the attached letter represents the start of the materials/permitting notice to proceed and that a construction NTP will be issued at a later date. No cost is associated with this.

Thanks,

Carla Rossiter-Smith, MSM PMP  
Procurement and Grants Manager  
[Crossiter-smith@co.hernando.fl.us](mailto:Crossiter-smith@co.hernando.fl.us)  
Office: (352) 754-4004 ext. 24153  
Cell: (352) 667-4272

---

**From:** Alisa Pike <[AlisaP@co.hernando.fl.us](mailto:AlisaP@co.hernando.fl.us)>  
**Sent:** Tuesday, June 20, 2023 3:26 PM  
**To:** Tom Charlow <[estimator@goodwinbrosinc.com](mailto:estimator@goodwinbrosinc.com)>; Daniel Goodwin <[daniel@goodwinbrosinc.com](mailto:daniel@goodwinbrosinc.com)>  
**Cc:** Scott Herring <[SHerring@co.hernando.fl.us](mailto:SHerring@co.hernando.fl.us)>; Toni Brady <[TBrady@co.hernando.fl.us](mailto:TBrady@co.hernando.fl.us)>; Todd Crosby <[TCrosby@co.hernando.fl.us](mailto:TCrosby@co.hernando.fl.us)>; Erik Van De Boogaard <[EVanDeBoogaard@co.hernando.fl.us](mailto:EVanDeBoogaard@co.hernando.fl.us)>; Jessica L Wright <[JLWright@co.hernando.fl.us](mailto:JLWright@co.hernando.fl.us)>  
**Subject:** Contract No. 23-CG0215/JG - Dr. Dennis Wilfong Center for Success Infrastructure - Notice to Proceed for Materials, Permitting and Submittals

Good afternoon,

Please see attached for a Notice to Proceed for Materials, Permitting and Submittals only. A Notice to Proceed for Construction will be issued at a later date using the contractual completion time as stated in the Contract.

Best regards,



**Alisa Pike**  
Procurement Coordinator  
Phone: 352-754-4020  
Email: [alisap@co.hernando.fl.us](mailto:alisap@co.hernando.fl.us)  
15470 Flight Path Drive  
Brooksville, FL 34604  
[www.hernandocounty.us](http://www.hernandocounty.us)



## PROCUREMENT DEPARTMENT

15470 FLIGHT PATH DRIVE ♦ BROOKSVILLE, FLORIDA 34604  
P 352.754.4020 ♦ F 352.754.4199 ♦ W www.HernandoCounty.us

### NOTICE TO PROCEED For Material Ordering, Permitting and Submittals

TO: (via email: [estimator@goodwinbrosinc.com](mailto:estimator@goodwinbrosinc.com))  
daniel@goodwinbrosinc.com  
**Goodwin Bros. Construction, Inc.**  
P.O. Box 16890 Brooksville, FL 34605  
14341 Ponce De Leon Blvd, Brooksville, FL 34601

ATTN: Daniel Goodwin  
Tom Charlow

PROJECT NAME: Dr. Dennis Wilfong Center for Success Infrastructure

OWNER'S CONTRACT NO. 23-CG0215/JG

OWNER'S PROJECT MANAGER: Erik van de Boogaard  
(352) 754-4096

You are hereby notified that MATERIALS ORDERING, PERMITTING and SUBMITTALS under the above contract may commence effective June 23, 2023.

A Notice to Proceed for Construction will be issued at a later date using the contractual completion time as stated in the Contract.

**Under this Notice to Proceed, no construction activities shall take place.**

OWNER: **HERNANDO COUNTY BOARD OF COUNTY COMMISSIONERS**

BY: Alisa Pike  
for: **Toni Brady**  
**Chief Procurement Officer**

Digitally signed by Alisa Pike  
Date: 2023.06.23 15:38:13 -04'00'

DATE: \_\_\_\_\_

via email: J. Scott Herring, P.E., Interim Deputy County Administrator  
Toni Brady, Chief Procurement Officer  
D. Todd Crosby, P.E. Interim Public Works Director  
Erik van de Boogaard, Construction Projects Coordinator  
Jessica Wright, Administrative Services Coordinator

CC: Contract File: 23-CG0215/JG (BOCC Doc. Id. No. 12166)

**Ron DeSantis**  
GOVERNOR



**J. Alex Kelly**  
SECRETARY

June 23, 2023

Jeffrey Rogers, County Administrator  
Hernando County  
15470 Flight Path Drive  
Brooksville, Florida, 34604

RE: Notice to Proceed for Agreement Number G0081

Dear Mr. Rogers,

The Department of Economic Opportunity (DEO) received Hernando County's request for a Notice to Proceed with utilizing Goodwin Brothers Construction, Inc. for the construction efforts to the Dr. Dennis Wilfong Center for Success in accordance with the Florida Job Growth Grant Fund Project, Agreement No. G0081.

After reviewing your submission, DEO finds that the requirements for the issuance of Notice to Proceed with construction were met, as of June 23, 2023.

This letter serves as the Notice to Proceed required by the Florida Job Growth Grant Fund Infrastructure Project Agreement No G0081. DEO authorizes Hernando County to begin the construction phase of the project. Any construction work performed prior to the issuance of this Notice to proceed is not subject to reimbursement under G0081.

Thank you for your work in partnership with the Florida Department of Economic Opportunity on the development of this significant project. We look forward to our shared efforts to ensure the successful completion of this project.

Questions regarding Agreement G0081 and request for information can be directed to me at (850)717-8987.

Sincerely,

A handwritten signature in black ink that reads "Adam Madlinger".

Adam Madlinger,  
Analyst, Compliance and Accountability  
Strategic Business Development

Florida Department of Economic Opportunity | Caldwell Building | 107 E. Madison Street | Tallahassee, FL 32399  
850-245-7105 | [www.FloridaJobs.org](http://www.FloridaJobs.org) | [www.Twitter.com/FLDEO](https://www.Twitter.com/FLDEO) | [www.Facebook.com/FLDEO](https://www.Facebook.com/FLDEO)

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