



DEPARTMENT OF PARKS AND RECREATION

16161 FLIGHT PATH DRIVE ♦ BROOKSVILLE, FLORIDA 34604 ♦ W www.HernandoCounty.us
PARKS P 352.754.4027 ♦ F 352.754.4427 ♦ RECREATION P 352.754.4031 ♦ F 352.754.4415

MEMO

TO: Carla Rossiter-Smith, MSM PMP, Chief Procurement Officer
FROM: Rob Talmage, Parks and Recreation Administrator
SUBJECT: 23-C00026 Hernando Park Tennis Court and Pickleball Resurfacing
DATE: November 21, 2023

The Hernando Park Tennis Court and Pickleball Resurfacing project has been completed. I am forwarding the following documents for processing:

1. Final Payment Request #3
2. Final Payment Checklist
3. Vendor Performance Evaluation

Please proceed with the agenda item to the Board of County Commissioners for final approval of the Hernando Park Tennis Court and Pickleball Resurfacing project. This is payment request #3.

- The original amount including change orders came to \$71,682.20
- There were two (2) no cost Change Orders issued: One (1) to extend time from 8/31/2023 to 9/19/2023, and one (1) to extend time from 9/19/2023 to 9/29/2023. Both Change Orders were granted to accommodate for weather related delays.
- There are no liens held for this project.

The final invoice due to complete the project comes to \$6751.51. This figure reflects the following:

- Retainage in the amount of \$3417.40 (Funding is available in account 0011-2050214)
- Final payment amount of \$3334.11 (Funding is available in account 04441-5606301)

If additional information is needed, please contact me.

Thank you.

HERNANDO COUNTY CONSTRUCTION CONTRACT
FINAL PAYMENT CHECKLIST

Bid No: RQ230818 Project No: 23-C00026/GL Date: 11/21/2023

Contractor Name: Seggie Custom Builders LLC

The following items have been secured by the Parks & Recreation department for the project known as
Hernando Park Tennis and Pickleball Resurfacing Project

Contract No: _____, and have been reviewed and found to comply with the requirements of the Contract Documents.

Original Contract Price: \$71,682.20 Final Contract Price (including all change orders): \$71,682.20

Performance Bond Increase Required: Yes ☐ No ☒

Date of Notice to Proceed: 6/2/2023 Amount of Liquidated Damages: N/A

Substantial Completion Time:* 90 Calendar Days

Substantial Completion Time (including Change Orders):* 120 Calendar Days

Final Completion Time:* 9/28/2023 120 days Calendar Days

Final Completion Time (including Change Orders):* 9/28/2023 120 days Calendar Days

Actual Substantial Completion Time:* N/A Calendar Days

Actual Final Completion Time (including Change Orders):* 9/28/2023 120 days Calendar Days

Completed		
Yes	No	
X		1. All Punch List items completed <u>9/28/23</u> (Date).
X		2. Warranties and Guarantees assigned to County.
X		3. General one year warranty from Contractor <u>9/28/23</u> (Effective Date).
X		4. Operation and Maintenance manuals for equipment and system.
	N/A	5. Record drawings obtained.
	N/A	6. County personnel trained on system and equipment operation.
	N/A	7. Certificate of Occupancy _____ or Compliance _____
	N/A	8. Certificate of Substantial Completion* _____ (Date)
X		9. Department's Final Inspection Report* when Applicable. <u>10/6/2023</u> (Date)
	N/A	10. Final Payment Certification and Affidavit from Contractor.
	N/A	11. Owner's Representative's Certificate of Final Inspection. _____ (Date)
	N/A	12. DBE Participation Certification and justification letter from Contractor (If Applicable).

FINAL PAYMENT CHECKLIST (Continued)

Completed		
Yes	No	
	N/A	14. Release of Liens
	N/A	15. Consent of Surety
	N/A	16. As-Built Documents (Signed and Sealed)
X		17. Vendor Performance Form _____
X		18. Final Funding Agency Approval, if applicable
		19. Others: Specify: _____

If any of the above are not applicable, indicate by N/A.

If No is checked to any of the above, explain here: _____

Comments: No engineering, liens, or final as-built plans were required.

Signed: 
Department Director or Designee

Date: 11-21-2023

* These Completion Times and/or Dates to be used, when appropriate, in administering the liquidated damages provision of the Contract Documents.

cc: Purchasing & Contracts

HERNANDO COUNTY PURCHASING AND CONTRACTS
VENDOR PERFORMANCE EVALUATION
Construction Projects

Vendor/Firm: Seggie Custom Builders LLC	County Dept.: Parks & Recreation	Contract # and Description: 23-C00026/GL Hernando Park Tennis Court
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The Purchasing and Contracts Department would like your opinion of this Contractor. This evaluation will be kept on file in the Purchasing Department and referred to when recommending future A/E contracts.

Return completed form to: _____

This information will also be shared with the Contractor to inform them of commendable as well as deficient areas in their service.

Design Phase	Rating Scale:	Poor	Average	Excellent		
Knowledge and understanding of job scope		①	②	③	④	●
Ability to comply with specifications		①	②	③	④	●
Speed and efficiency of work		①	②	③	④	●
Adequacy of manpower and crew mix		①	②	③	④	●
Quality of workmanship		①	②	③	④	●
Response to changes in scope, schedule, manpower		①	②	③	④	●
Ability to suggest innovative methods		①	②	③	④	●
Early identification of problems and timely resolution		①	②	③	④	●
Submission of updated and revised progress schedules		①	②	③	④	●
Quality of supervision		①	②	③	④	●
Coordination and control of subcontractor(s)		①	②	③	④	●
Enforcement of safety procedures		①	②	③	④	●
Adherence to schedule		①	②	③	④	●
Adequacy of materials		①	②	③	④	●
Storage of materials		①	②	③	④	●
Adequacy of housekeeping and site clean-up		①	②	③	④	●

HERNANDO COUNTY PURCHASING AND CONTRACTS
VENDOR PERFORMANCE EVALUATION
Construction Projects

Construction Phase Cont.

Rating Scale:

Poor

Average

Excellent

Cooperativeness

①

②

③

④

●

Professional conduct

①

②

③

④

●

Specific suggestions for improvement:

Would you recommend this contractor for another County project?
explain

☒ Yes

☐ No, please

Seggie Custom Builders has been very responsive and provides a quality product. There were multiple delays with this project due to weather, but the contractor kept us up to date on the issues they were facing and on their progress.

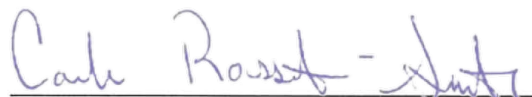
Evaluated by:

 11.21.2023

Signature

Date

Reviewed by:



Chief Procurement Officer

11/27/23
Date

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF TWO PAGES

TO OWNER: IIC Parks & Recreation

16161 Flight Path Dr.
Brooksville, FL 34604

APPLICATION NO: 3 FINAL

Distribution to:

<input type="checkbox"/>	OWNER
<input type="checkbox"/>	ARCHITECT
<input checked="" type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

FROM CONTRACTOR:

Seggie Custom Builders, LLC
8494 Eldridge Rd.
Spring Hill, FL 34608

PROJECT NO: 23-C00026/GI

PO# 23000754-1

CONTRACT DATE: 6/2/2023

CONTRACT FOR: Hernando Park Tennis Court ReSurfacing and Pickle-Ball Conversion

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$	71,682.20
2. Net change by Change Orders	\$	0.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	71,682.20
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	71,682.20
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	\$	0.00
b. 0 % of Stored Material (Column F on G703)	\$	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	71,682.20
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	64,930.69
8. CURRENT PAYMENT DUE	\$	6,751.51
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

CONTRACTOR:

By: Ch Seggie Date: 9-29-23State of: Florida County of: Hernando
Subscribed and sworn to before me this 29th day of September
Notary Public: Melissa R. Brewer
My Commission Expires: May 30, 2025

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED\$ 6,751.51

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE TWO OF TWO PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

APPLICATION NO: 3 FINAL
APPLICATION DATE: 9-29-23

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 9-29-23

Use Column I on Contracts where variable retainage for line items may apply.

PROJECT NO: 23-C00026/GL

PO# 23000754-1

A ITEM NO	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE) 5%
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G - C)		
1	RESURFACING OF THE EAST SIDE AND WEST SIDE COURTS (Quantity 4)	\$12,792.60	\$12,152.97	\$639.63	\$0.00	\$12,792.60	100%	\$0.00	\$0.00
2	FIBERGLASS MESH OVERLAY COVERING ENTIRE SURFACES	\$5,600.00	\$5,320.00	\$280.00	\$0.00	\$5,600.00	100%	\$0.00	\$0.00
3	INSTALL TENNIS COURT STRIPING	\$2,640.92	\$2,508.87	\$132.05	\$0.00	\$2,640.92	100%	\$0.00	\$0.00
4	CONVERSION OF TWO (2) TENNIS COURTS AND SIX (6) PICKLEBALL COURTS	\$40,332.00	\$38,315.40	\$2,016.60	\$0.00	\$40,332.00	100%	\$0.00	\$0.00
5	FENCING VIA (9) FOOT POWDER-COATED CHAINLINK FENCE TO SEPARATE THE THREE (3) NORTH PICKLEBALL COURTS AND FROM THE	\$5,316.68	\$5,050.85	\$265.83	\$0.00	\$5,316.68	100%	\$0.00	\$0.00
6	ALLOWANCE FOR CRACK REPAIRS	\$5,000.00	\$5,000.00		\$0.00	\$5,000.00	100%	\$0.00	\$0.00
7			\$0.00		\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
8		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
	GRAND TOTALS	\$71,682.20	\$68,348.09	\$3,334.11	\$0.00	\$71,682.20	100%	\$0.00	\$0.00

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity



**HERNANDO COUNTY
BOARD OF COUNTY COMMISSIONERS**
15470 FLIGHT PATH DR
BROOKSVILLE, FL 34604

PURCHASE ORDER-CHANGE NO. 23000754-2

PAGE NO. 1

VENDOR
john@seggiecustombuilders.com
67586
SEGGIE CUSTOM BUILDERS LLC
8494 ELDRIDGE RD
SPRING HILL FL 34608

Copy
PARKER & RECREATION
16161 FLIGHT PATH DRIVE
P BROOKSVILLE FL 34604
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O

ORDER DATE: 04/20/23		BUYER: DMERRITT		REQ. NO.: RQ230818	REQ. DATE: 07/31/23
TERMS: NET 30 DAYS		F.O.B.: FOB DESTINATION		DESC.: CONTRACT 23-C00026/GL - C	
ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION

This Purchase is in accordance with Hernando County Contract No.23-C00026/GL, BOCC Approved on: 3/28/2023, Doc ID No. 11967. The Contract Terms and Conditions apply, and the Purchase Order Terms and Conditions do not apply to this purchase. A Notice To Proceed will be issued at a later date.

The County Contact Person is: Rob Talmage, Phone Number: (352) 754-4027.

The Contractor Contact is: John Seggie, Phone Number: (352) 835-3532.

8/8/23 Change Order 1 - FH
CONTRACT 23-C00026/GL: THIS NO COST CHANGE ORDER EXTENDS THE NOTICE TO PROCEED'S COMPLETION DATE ON THE PURCHASE ORDER BY 19 DAYS (FROM 8/31/23 TO 9/19/23). THIS WILL ALLOW FOR EXTRA TIME NEEDED TO COMPLETE THE PROJECT DUE TO WEATHER CONDITION DELAYS. IT ALSO INVERTS ALL LINE ITEMS TO ALLOW FOR PROGRESS INVOICING.

NEW LINE ITEM QTY AND PRICE AMOUNTS:

LINE 1: 04441-5606301 QTY = 12,792.60 UNIT PRICE = 1.00

LINE 2: 04441-5606301 QTY = 5,600.00 UNIT PRICE =

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE	PAGE TOTAL \$
				TOTAL \$

SEE TERMS AND CONDITIONS ON REVERSE SIDE

APPROVED BY:

CHIEF PROCUREMENT OFFICER

HERNANDO COUNTY PURCHASE ORDER TERMS AND CONDITIONS

GENERAL

The condition of this order may not be changed by Vendor/Contractor. If order is not acceptable, return to Hernando County Purchasing and Contracts Department. Failure of a Vendor/Contractor to deliver according to this purchase order awarded to him or to comply with any of the terms and conditions therein may disqualify him from receiving future orders.

QUALITY

All material or services furnished on this order must be as specified and subject to County inspection and approval within a reasonable time after delivery at destination. Variations in materials or services from those specified in this order must not be made without written authority from the Chief Procurement Officer. Materials rejected will be returned at the Vendor/Contractor's risk and expense.

QUANTITY/PRICE

The quantity of materials ordered or the prices specified must not be exceeded without written authority being first obtained from the Chief Procurement Officer.

INDEMNITY AND INSURANCE

The Vendor/Contractor agrees to indemnify and hold harmless Hernando County, including its officers, agents and employees, from all claims, damages, losses and expenses, including reasonable attorneys' fees, and costs brought or incurred on account of injuries or damages sustained by any party due to the operations of the Vendor/Contractor under this contract. The Vendor/Contractor further agrees to provide workers' compensation for all employees, and to maintain such general and auto liability insurance as is deemed necessary by the County for the particular circumstances and operations of the Vendor/Contractor. The Vendor/Contractor further agrees to provide the County with Certificates of Insurance, indicating the amount of coverage in force, upon request.

PACKING

Packages must be plainly marked with shipper's name and purchase order number; charges are not allowed for boxing or crating unless previously agreed upon in writing.

DELIVERY

All materials must be shipped F. O. B. destination. The County will pay no freight or express charges, except by previous agreement. If specific purchase is negotiated on the basis of F.O.B. shipping point, VENDOR/CONTRACTOR ARE TO PREPAY SHIPPING CHARGES AND ADD TO INVOICE. Delivery must actually be affected within the time stated on purchase made between 8:00 AM and 5:00 PM Monday to Friday inclusive unless otherwise stated. In case of default by the Vendor/Contractor, Hernando County may procure the articles or services covered by this order from other sources and hold the Vendor/Contractor responsible for any excess occasioned thereby.

PAYMENT

Partial billing will be accepted only for items received within the specified delivery period. Payments for items delivered after this specified delivery period will be made after the entire order is completed and accepted by Hernando County. Payment shall be made in accordance with Florida Statute 218, Florida Prompt Payment Act. Payment for accepted equipment/supplies/services will be accomplished by submission of an invoice, in duplicate; to the Ship To Address on the front of the purchase order unless otherwise indicated.

MATERIAL SAFETY DATA SHEET

The Vendor/Contractor agrees to furnish Hernando County with a current Material Safety Data Sheet (MSDS) on or before delivery of each and every hazardous chemical or substance purchased which is classified as toxic under Florida Statute 442. Appropriate labels and MSDSs shall be provided for all shipments. Send MSDSs and other pertinent data to: Hernando County Purchasing and Contracts Department, 20 North Main Street, Room 365, Brooksville, FL 34601-2828.

OSHA REQUIREMENT

The Vendor/Contractor or contractor hereby guarantees Hernando County that all materials, supplies and equipment as listed on the purchase order meet the requirements, specifications and standards as provided for under the Federal Occupations Safety and Health Administration Act of 1970, as from time to time amended and in force at the date thereof.

LEGALLY AUTHORIZED WORKFORCE

VENDOR/CONTRACTOR represents and warrants that VENDOR/CONTRACTOR is in compliance with all applicable federal, state and local laws, including, but not limited to, the laws related to the requirement of an employer to verify an employee's eligibility to work in the United States. VENDOR/CONTRACTOR is encouraged (but not required) to incorporate the IMAGE best practices into its business and, when practicable, incorporate verification requirements into its agreements with subcontractors. The IMAGE Best Practices can be found on the COUNTY'S website at www.hernandocounty.us/purl/.

INSURANCE

Unless otherwise specified, the Contractor shall, at its sole expense, maintain in effect at all times during the performance of the services insurance coverage with limits not less than those set forth below (unless limits have been lowered) and with insurers and under forms of policies satisfactory to COUNTY.

Coverage	Minimum Amounts and Limits
(a) Worker's Compensation	Statutory requirements at location of work
Employer's Liability	\$ 100,000 each accident \$ 100,000 by employee \$ 500,000 policy limit
(b) Commercial General Liability	\$ 2,000,000 General Aggregate
(Additional Insured & Wavier Of Subrogation)	\$ 2,000,000 Products-Comp. Ops Agg. \$ 1,000,000 Each Occurrence
(c) Automobile Liability	\$ 5,000 Medical Expense
Option of Split Limits:	\$ 1,000,000 Combined Single Limit (owned, hired and non-owned)
(1.) Bodily Injury	\$ 1,000,000 Per Person or \$1,000,000 Per Accident



HERNANDO COUNTY
BOARD OF COUNTY COMMISSIONERS
15470 FLIGHT PATH DR
BROOKSVILLE, FL 34604

PURCHASE ORDER-CHANGE NO. 23000754-2

PAGE NO. 2

VENDOR
john@seggiecustombuilders.com
67586
SEGIE CUSTOM BUILDERS LLC
8494 ELDRIDGE RD
SPRING HILL FL 34608

MARKS & RECREATION
16161 FLIGHT PATH DRIVE
BROOKSVILLE FL 34604
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ORDER DATE: 04/20/23		BUYER: DMERRITT		REQ. NO.: RQ230818	REQ. DATE: 07/31/23
TERMS: NET 30 DAYS		F.O.B.: FOB DESTINATION		DESC.: CONTRACT 23-C00026/GL - C	
ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
	1.00		LINE 3: 04441-5606301 QTY = 2,640.92	UNIT PRICE =	
	1.00		LINE 4: 04441-5606301 QTY = 40,332.00	UNIT PRICE =	
	1.00		LINE 5: 04441-5606301 QTY = 5,316.68	UNIT PRICE =	
	1.00		LINE 6: 04441-5606301 QTY = 5,000.00	UNIT PRICE =	
	1.00				
9/19/23 Change Order 2 - FH THIS IS A NO COST TIME EXTENSION CHANGE ORDER THAT EXTENDS THE PURCHASE ORDER BY 10 DAYS (FROM 9/19/23 TO 9/29/23) DUE TO RAIN DAYS AND IRRIGATION SYSTEM ISSUES.					
01	12792.60	EA	RESURFACING OF THE EAST SIDE AND WEST SIDE COURTS (PER CONTRACT 23-C00026/GL) .	1.0000	12,792.60
02	5600.00	EA	FIBERGLASS MESH OVERLAY COVERING ENTIRE SURFACES (PER CONTRACT 23-C00026/GL) .	1.0000	5,600.00
03	2640.92	EA	INSTALL TENNIS COURT STRIPING (PER CONTRACT 23-C00026/GL) .	1.0000	2,640.92
04	40332.00	EA	CONVERSION OF TWO (2) TENNIS COURTS	1.0000	40,332.00
ITEM#	ACCOUNT		AMOUNT	PROJECT CODE	PAGE TOTAL \$
					TOTAL \$

SEE TERMS AND CONDITIONS ON REVERSE SIDE

APPROVED BY:

[Signature]

CHIEF PROCUREMENT OFFICER

HERNANDO COUNTY PURCHASE ORDER TERMS AND CONDITIONS

GENERAL

The condition of this order may not be changed by Vendor/Contractor. If order is not acceptable, return to Hernando County Purchasing and Contracts Department. Failure of a Vendor/Contractor to deliver according to this purchase order awarded to him or to comply with any of the terms and conditions therein may disqualify him from receiving future orders.

QUALITY

All material or services furnished on this order must be as specified and subject to County inspection and approval within a reasonable time after delivery at destination. Variations in materials or services from those specified in this order must not be made without written authority from the Chief Procurement Officer. Materials rejected will be returned at the Vendor/Contractor's risk and expense.

QUANTITY/PRICE

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INDEMNITY AND INSURANCE

The Vendor/Contractor agrees to indemnify and hold harmless Hernando County, including its officers, agents and employees, from all claims, damages, losses and expenses, including reasonable attorneys' fees, and costs brought or incurred on account of injuries or damages sustained by any party due to the operations of the Vendor/Contractor under this contract. The Vendor/Contractor further agrees to provide workers' compensation for all employees, and to maintain such general and auto liability insurance as is deemed necessary by the County for the particular circumstances and operations of the Vendor/Contractor. The Vendor/Contractor further agrees to provide the County with Certificates of Insurance, indicating the amount of coverage in force, upon request.

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LEGALLY AUTHORIZED WORKFORCE

VENDOR/CONTRACTOR represents and warrants that VENDOR/CONTRACTOR is in compliance with all applicable federal, state and local laws, including, but not limited to, the laws related to the requirement of an employer to verify an employee's eligibility to work in the United States. VENDOR/CONTRACTOR is encouraged (but not required) to incorporate the IMAGE best practices into its business and, when practicable, incorporate verification requirements into its agreements with subcontractors. The IMAGE Best Practices can be found on the COUNTY'S website at www.hernandocounty.us/purl/.

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Unless otherwise specified, the Contractor shall, at its sole expense, maintain in effect at all times during the performance of the services insurance coverage with limits not less than those set forth below (unless limits have been lowered) and with insurers and under forms of policies satisfactory to COUNTY.

Coverage	Minimum Amounts and Limits
(a) Worker's Compensation	Statutory requirements at location of work
Employer's Liability	\$ 100,000 each accident \$ 100,000 by employee \$ 500,000 policy limit
(b) Commercial General Liability	\$ 2,000,000 General Aggregate
(Additional Insured & Wavier Of Subrogation)	\$ 2,000,000 Products-Comp. Ops Agg. \$ 1,000,000 Each Occurrence
(c) Automobile Liability	\$ 5,000 Medical Expense
Option of Split Limits:	\$ 1,000,000 Combined Single Limit (owned, hired and non-owned)
(1.) Bodily Injury	\$ 1,000,000 Per Person or \$1,000,000 Per Accident



**HERNANDO COUNTY
BOARD OF COUNTY COMMISSIONERS**
15470 FLIGHT PATH DR
BROOKSVILLE, FL 34604

PURCHASE ORDER-CHANGE NO. 23000754-2

PAGE NO. 3

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ORDER DATE: 04/20/23		BUYER: DMERRITT		REQ. NO.: RQ230818	REQ. DATE: 07/31/23
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ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
05	5316.68	EA	AND SIX (6) PICKLEBALL COURTS (PER CONTRACT 23-C00026/GL) . FENCING SIX (6) FOOT POWDER-COATED CHAIN-LINK FENCE TO SEPARATE THE THREE (3) NORTH PICKLEBALL COURTS AND FROM THE THREE (3) SOUTH PICKLEBALL COURTS (PER CONTRACT 23-C00026/GL) .	1.0000	5,316.68
06	5000.00	EA	ALLOWANCE FOR CRACK REPAIRS (PER CONTRACT 23-C00026/GL) .	1.0000	5,000.00

ITEM#	ACCOUNT		AMOUNT	PROJECT CODE	PAGE TOTAL \$	71,682.20
01	04441	5606301	12,792.60	111963	TOTAL \$	71,682.20
02	04441	5606301	5,600.00	111963		
03	04441	5606301	2,640.92	111963		
04	04441	5606301	40,332.00	111963		
05	04441	5606301	5,316.68	111963		
06	04441	5606301	5,000.00	111963		

SEE TERMS AND CONDITIONS ON REVERSE SIDE

APPROVED BY:

[Signature]

CHIEF PROCUREMENT OFFICER

HERNANDO COUNTY PURCHASE ORDER TERMS AND CONDITIONS

GENERAL

The condition of this order may not be changed by Vendor/Contractor. If order is not acceptable, return to Hernando County Purchasing and Contracts Department. Failure of a Vendor/Contractor to deliver according to this purchase order awarded to him or to comply with any of the terms and conditions therein may disqualify him from receiving future orders.

QUALITY

All material or services furnished on this order must be as specified and subject to County inspection and approval within a reasonable time after delivery at destination. Variations in materials or services from those specified in this order must not be made without written authority from the Chief Procurement Officer. Materials rejected will be returned at the Vendor/Contractor's risk and expense.

QUANTITY/PRICE

The quantity of materials ordered or the prices specified must not be exceeded without written authority being first obtained from the Chief Procurement Officer.

INDEMNITY AND INSURANCE

The Vendor/Contractor agrees to indemnify and hold harmless Hernando County, including its officers, agents and employees, from all claims, damages, losses and expenses, including reasonable attorneys' fees, and costs brought or incurred on account of injuries or damages sustained by any party due to the operations of the Vendor/Contractor under this contract. The Vendor/Contractor further agrees to provide workers' compensation for all employees, and to maintain such general and auto liability insurance as is deemed necessary by the County for the particular circumstances and operations of the Vendor/Contractor. The Vendor/Contractor further agrees to provide the County with Certificates of Insurance, indicating the amount of coverage in force, upon request.

PACKING

Packages must be plainly marked with shipper's name and purchase order number; charges are not allowed for boxing or crating unless previously agreed upon in writing.

DELIVERY

All materials must be shipped F. O. B. destination. The County will pay no freight or express charges, except by previous agreement. If specific purchase is negotiated on the basis of F.O.B. shipping point, VENDOR/CONTRACTOR ARE TO PREPAY SHIPPING CHARGES AND ADD TO INVOICE. Delivery must actually be affected within the time stated on purchase made between 8:00 AM and 5:00 PM Monday to Friday inclusive unless otherwise stated. In case of default by the Vendor/Contractor, Hernando County may procure the articles or services covered by this order from other sources and hold the Vendor/Contractor responsible for any excess occasioned thereby.

PAYMENT

Partial billing will be accepted only for items received within the specified delivery period. Payments for items delivered after this specified delivery period will be made after the entire order is completed and accepted by Hernando County. Payment shall be made in accordance with Florida Statute 218, Florida Prompt Payment Act. Payment for accepted equipment/supplies/services will be accomplished by submission of an invoice, in duplicate; to the Ship To Address on the front of the purchase order unless otherwise indicated.

MATERIAL SAFETY DATA SHEET

The Vendor/Contractor agrees to furnish Hernando County with a current Material Safety Data Sheet (MSDS) on or before delivery of each and every hazardous chemical or substance purchased which is classified as toxic under Florida Statute 442. Appropriate labels and MSDSs shall be provided for all shipments. Send MSDSs and other pertinent data to: Hernando County Purchasing and Contracts Department, 20 North Main Street, Room 365, Brooksville, FL 34601-2828.

OSHA REQUIREMENT

The Vendor/Contractor or contractor hereby guarantees Hernando County that all materials, supplies and equipment as listed on the purchase order meet the requirements, specifications and standards as provided for under the Federal Occupations Safety and Health Administration Act of 1970, as from time to time amended and in force at the date thereof.

LEGALLY AUTHORIZED WORKFORCE

VENDOR/CONTRACTOR represents and warrants that VENDOR/CONTRACTOR is in compliance with all applicable federal, state and local laws, including, but not limited to, the laws related to the requirement of an employer to verify an employee's eligibility to work in the United States. VENDOR/CONTRACTOR is encouraged (but not required) to incorporate the IMAGE best practices into its business and, when practicable, incorporate verification requirements into its agreements with subcontractors. The IMAGE Best Practices can be found on the COUNTY'S website at www.hernandocounty.us/pur/.

INSURANCE

Unless otherwise specified, the Contractor shall, at its sole expense, maintain in effect at all times during the performance of the services insurance coverage with limits not less than those set forth below (unless limits have been lowered) and with insurers and under forms of policies satisfactory to COUNTY.

<u>Coverage</u>	<u>Minimum Amounts and Limits</u>
(a) Worker's Compensation Employer's Liability	Statutory requirements at location of work \$ 100,000 each accident \$ 100,000 by employee \$ 500,000 policy limit
(b) Commercial General Liability (Additional Insured & Wavier Of Subrogation)	\$ 2,000,000 General Aggregate \$ 2,000,000 Products-Comp. Ops Agg. \$ 1,000,000 Each Occurrence \$ 5,000 Medical Expense
(c) Automobile Liability Option of Split Limits: (1.) Bodily Injury	\$ 1,000,000 Combined Single Limit (owned, hired and non-owned) \$ 1,000,000 Per Person or \$1,000,000 Per Accident



**HERNANDO COUNTY
BOARD OF COUNTY COMMISSIONERS**
15470 FLIGHT PATH DR
BROOKSVILLE, FL 34604

PURCHASE ORDER-CHANGE NO. 23000754-2
CHANGE DATE: 09/19/23

PAGE NO. 1

VENDOR
john@seggiecustombuilders.com
67586
SEGGIE CUSTOM BUILDERS LLC
8494 ELDRIDGE RD
SPRING HILL FL 34608

Copy
PARKS & RECREATION
16161 FLIGHT PATH DRIVE
BROOKSVILLE FL 34604
T O

ORDER DATE: 04/20/23		BUYER: DMERRITT		REQ. NO.: RQ230818	REQ. DATE: 03/30/23
TERMS: NET 30 DAYS		F.O.B.: FOB DESTINATION		DESC.: CHANGE ORDER - 2	
ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
9/19/23 Change Order 2 - FH THIS IS A NO COST TIME EXTENSION CHANGE ORDER THAT EXTENDS THE PURCHASE ORDER BY 10 DAYS (FROM 9/19/23 TO 9/29/23) DUE TO RAIN DAYS AND IRRIGATION SYSTEM ISSUES.					
01	.00	EA	RESURFACING OF THE EAST SIDE AND WEST SIDE COURTS (PER CONTRACT 23-C00026/GL).	.0000	.00
				PAGE TOTAL \$.00
				TOTAL \$.00
ITEM#	ACCOUNT		AMOUNT	PROJECT CODE	
01	04441	5606301	.00	111963	

SEE TERMS AND CONDITIONS ON REVERSE SIDE

APPROVED BY:

CHIEF PROCUREMENT OFFICER

HERNANDO COUNTY PURCHASE ORDER TERMS AND CONDITIONS

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HERNANDO COUNTY PURCHASING REVIEW FORM

Procurement Contract:	Fran Hallet
Contract purpose: (Briefly describe)	23-C00026/GL – Hernando Park Resurfacing PO 23000754
Vendor Name:	Seggie Custom Builders LLC
REQ#ITB/ RFP/Q#:	Change Order 2
Received Document	

Procurement Agent Review:	<i>Fran Hallet</i>	9/15/23	Fran Hallet
	Signature	Date	Printed Name
Comments:	Change Order # 2 is requested for a No Cost Time Extension to add 10 days to this PO. Needed due to rain delays and Irrigation system issues. Old Expiration Date: 09/19/2023 New Expiration Date: 09/29/2023 No Issues		

Grant Review:			
	Signature	Date	Printed Name
Comments:	N/A		

Chief of Procurement Review:				
	Signature	Date	Printed Name	
Comments:				
<div style="border: 2px solid green; border-radius: 10px; padding: 10px; display: inline-block;"> APPROVED <i>By Carla Rossiter-Smith at 11:37 am, Sep 19, 2023</i> </div>				

Recommendation:	



Hernando County Board of County Commissioners
15470 Flight Path Dr.
Brooksville, FL 34604

Rev: 0

Construction Change Order

Owner: Hernando County Board of County Commissioners

Owner's Representative:

Vendor: SEGGIE CUSTOM BUILDERS LLC

Change Order No. 2
Contract No. 23000754

Change Order Date: 09/14/2023
Contract Date:

Project Description:

HERNANDO PARK RESURFACING

Contract # 23-C00026/GL

The Project is Changed as Follows

Justification: THIS IS A NO COST TIME EXTENSION CHANGE ORDER THAT EXTENDS THE PURCHASE ORDER BY 10 DAYS (FROM 9/19/23 TO 9/29/23) DUE TO RAIN DAYS AND IRRIGATION SYSTEM ISSUES.

Total Addition/Deduction this Change Order: .00

The Original Contract Sum was 71,682.20
Net Change by previously authorized Change Orders: .00

The Contract Sum prior to this Change Order was 71,682.20

The Net Amount of this Change Order is: .00

The new Contract Sum including this Change Order will be 71,682.20

The Contract Time will be changed by this Change Order (Days): 10

The Date of Substantial Completion as of the date of this Change Order therefore is:

Vendor Name/Address:

SEGGIE CUSTOM BUILDERS LLC
8494 ELDRIDGE RD
SPRING HILL, FL 34608

Owner or Owner's Representative:

Hernando County Commission
15470 Flight Path Dr.
Brooksville, FL 34601

John Seggie

Authorized Signature

Date: Sept. 14, 2023

APPROVED

By Carla Rossiter-Smith at 11:37 am, Sep 19, 2023

Chief Procurement Office

Date:

Distribution:

Vendor - Original
Purchasing & Contracts
Finance
Requisitioning
Contract File

REV: 03/01/2013



SEGGIE CUSTOM BUILDERS

Commercial / Residential

Build-Renovate

1409 Kass Circle, Spring Hill 34606

Office 352-835-3532 #CBC1254900

September 14, 2023

Hernando County Board of County Commissioners

15470 Flight Path Drive

Brooksville, FL 34604

Attn: Robert Talmage

Project: Hernando Park Tennis Court Resurfacing & Pickle-Ball Conversion

205 East Fort Dade, Brooksville, FL 34601

Project ITB NO. 23-C00026/GL

This is a request for a 10-day time extension to the final completion date. Due to weather conditions (rain days) and irrigation system coming on.

A handwritten signature in black ink that reads "John Seggie". The script is fluid and cursive.

John Seggie

President

Debbie Merritt

From: Melissa Brewer <melissa@seggiecustombuilders.com>
Sent: Thursday, September 14, 2023 12:42 PM
To: Debbie Merritt
Cc: Chris Linsbeck; john@seggiecustombuilders.com; Keith Larson; Robert Talmage; Permitting Dept.
Subject: Re: FW: Hernando Pickle Ball Conversion
Attachments: CO# 2 - Time Extension.pdf

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Debbie,

Sorry I didn't attach the document.

Melissa

On Thu, Sep 14, 2023 at 12:17 PM Melissa Brewer <melissa@seggiecustombuilders.com> wrote:
Debbie,

Please find attached the signed CO#2.

Melissa

On Thu, Sep 14, 2023 at 11:43 AM Debbie Merritt <DMerritt@co.hernando.fl.us> wrote:

Chris,

Attached is the Change Order #2 form. The vendor will need to review, sign, and return it for processing.

Melissa – Thank you for extension request!

Debbie Merritt

Finance and Budget Technician

Office of Management & Budget

15470 Flight Path Drive

Brooksville, FL 34604

Phone: 352-754-4482

Email: dmerritt@hernandocounty.us

From: Permitting Dept. <Permitting@seggiecustombuilders.com>

Sent: Thursday, September 14, 2023 10:01 AM

To: Chris Linsbeck <CLinsbeck@co.hernando.fl.us>

Cc: Melissa Brewer <melissa@seggiecustombuilders.com>; john@seggiecustombuilders.com; Debbie Merritt <DMerritt@co.hernando.fl.us>; Keith Larson <Keith.Larson@co.hernando.fl.us>; Robert Talmage <RTalmage@co.hernando.fl.us>

Subject: Re: FW: Hernando Pickle Ball Conversion

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Debbie,

Please find attached the extension request. Let me know if you have any questions.

Thank you,

Melissa Brewer

Operations Manager



Seggie Custom Builder LLC.

Hours: Monday-Friday 8-4:00pm

(352)835-3532

On Thu, Sep 14, 2023 at 9:35 AM Chris Linsbeck <CLinsbeck@co.hernando.fl.us> wrote:

I think that will get ample buffer for the completion. John, Sue, Melissa, please see below. Could you send us an email to extend the PO to cover the walk-thru time and any potential finishing timeframes.

From: Debbie Merritt <DMerritt@co.hernando.fl.us>

Sent: Thursday, September 14, 2023 9:31 AM

To: Chris Linsbeck <CLinsbeck@co.hernando.fl.us>

Cc: Keith Larson <Keith.Larson@co.hernando.fl.us>; Robert Talmage <RTalmage@co.hernando.fl.us>

Subject: RE: Hernando Pickle Ball Conversion

Sounds like we will need a no cost change order to extend this PO. All work including walk throughs should be done prior to 9/19 in case something was missed or need to be completed by the vendor like the section of fencing mentioned below. I can extend it to 9/30 if that's good but I will need an email request for the change order and the vendor will need to sign the change order form.

Thanks,

Debbie Merritt

Finance and Budget Technician

Office of Management & Budget

15470 Flight Path Drive

Brooksville, FL 34604

Phone: 352-754-4482

Email: dmerritt@hernandocounty.us

From: Chris Linsbeck <CLinsbeck@co.hernando.fl.us>
Sent: Thursday, September 14, 2023 9:20 AM
To: Debbie Merritt <DMerritt@co.hernando.fl.us>; Keith Larson <Keith.Larson@co.hernando.fl.us>; Robert Talmage <RTalmage@co.hernando.fl.us>
Subject: RE: Hernando Pickle Ball Conversion

Debbie, please advise.

From: Robert Talmage <RTalmage@co.hernando.fl.us>
Sent: Thursday, September 14, 2023 9:17 AM
To: Chris Linsbeck <CLinsbeck@co.hernando.fl.us>; Melissa Brewer <melissa@seggiecustombuilders.com>; john@seggiecustombuilders.com; Permitting Dept. <Permitting@seggiecustombuilders.com>
Cc: Keith Larson <Keith.Larson@co.hernando.fl.us>; Debbie Merritt <DMerritt@co.hernando.fl.us>
Subject: RE: Hernando Pickle Ball Conversion

Good morning Chris,

I spoke with Melissa yesterday evening about this. She informed me that work will be completed by the 19th, with the exception of the section of fence separating the two sets of pickleball courts. This will be installed as quickly as possible. We have a walk-through scheduled for 9am on Friday September 22nd. Will this suffice, or should we extend the PO?

Thank you,

From: Chris Linsbeck <CLinsbeck@co.hernando.fl.us>
Sent: Thursday, September 14, 2023 9:06 AM
To: Melissa Brewer <melissa@seggiecustombuilders.com>; john@seggiecustombuilders.com; Permitting Dept. <Permitting@seggiecustombuilders.com>
Cc: Robert Talmage <RTalmage@co.hernando.fl.us>; Keith Larson <Keith.Larson@co.hernando.fl.us>; Debbie Merritt <DMerritt@co.hernando.fl.us>
Subject: Hernando Pickle Ball Conversion

Good morning,

The PO for this project expires on 9/19/23. Please advise if we need to submit for an extension change order and how long of an extension you may need. Thanks,

Respectfully,

Christopher Linsbeck

Christopher Linsbeck,

Hernando County Community Services Director

15470 Flight Path Drive

Brooksville, Fl 34604

352-667-1344

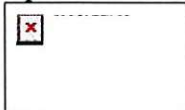
clinsbeck@hernandocounty.us

--

Thank you,

Melissa Brewer

Operations Manager



Seggie Custom Builder LLC.
Hours: Monday-Friday 8-4:00pm
(352)835-3532

Office address

1409 Kass Circle
Spring Hill, FL 34606

Mailing address:

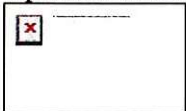
8494 Eldridge Road
Spring Hill, FL 34608

--

Thank you,

Melissa Brewer

Operations Manager



Seggie Custom Builder LLC.

Hours: Monday-Friday 8-4:00pm

(352)835-3532

Office address

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Spring Hill, FL 34606

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