



COMMUNITY SERVICES

To Whom It May Concern:

This letter serves to reaffirm the Memorandum of Understanding between the Hernando County Board of County Commissioners and the University of Florida, which is effective 10/1/2023 until 9/30/2027. Per the MOU, Exhibit A is subject to annual approval by the Hernando County Board of County Commissioners. Specifically, the MOU as outlined by Exhibit A FY2024 will support salary and fringe according to the attached Exhibit A schedule from October 1, 2023 - September 30, 2024.

For the University:

For the County:

James Davis
James Davis
County Extension Director
UF/IFAS-Hernando County Extension
16110 Aviation Loop Drive
Brooksville, FL 34604

10/17/2023 | 4:12 PM EDT

Date

[Signature]
County Representative

10-10-2023

Date

Chairman
County Representative Title

Norma Samuel
Norma Samuel
District Extension Director
8015 E County Road 466 STE A
The Villages, FL 32162

11/15/2023 | 3:06 PM EST

Date

University of Florida
University of Florida
Division of Sponsored Programs

12/4/2023

Date

Exhibit "A" - FY2023 Proposed Final Annual Expense Budget

Hernando County
FY2024 Summary
Annual Budget: 10/01/2023 - 9/30/2024
Prepared: 09/13/2023

Payroll Due From County for FY2024

VACANT: CED - Agriculture/Community Development Agent	\$	29,525.33
Residential/Commercial Horticulture Agent	\$	76,143.43
4-H Youth Development Agent (MC)	\$	47,990.84
Sea Grant Agent	\$	77,608.14
Family & Consumer Science Agent	\$	35,018.02
Administrative Support Assistant	\$	67,532.29
Natural Resources Extension Program Assistant	\$	55,271.32
4-H Extension Program Assistant	\$	54,718.47
UF Support Position	\$	4,488.01
Total Payroll:	\$	<u>448,295.86</u>

Operating Expenses Due From County for FY2024

Travel	\$	12,000.00
Total Travel:	\$	<u>12,000.00</u>

Total Projected Budget for FY2024

Total	\$	<u>460,295.86</u>
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Anticipated Payment Schedule:

	January 10	\$	115,073.97
	April 10	\$	115,073.97
	July 10	\$	115,073.97
	** 'September 10	\$	115,073.97
Total:	\$	<u>460,295.86</u>	

* **Cost Reimburseable Agreement-** Quarterly invoices will be based on actual expenses incurred during the quarter.

** Invoicing for September will be partially projected. Final invoice may take place.

Please remit invoices to:

Hernando County, OMB
 20 North Main Street, Room 265
 Brooksville, FL 34601
 Attn: Debbitt Merritt
Email: dmerritt@hernandocounty.us
cc: Jim Davis - dvisshdn@ufl.edu

**Hernando County
Salary Details
Annual Budget: 10/01/2023 - 9/30/2024**

	TBD	State	Sumter	County	Total	5% Margin
Vacant	Percentage	59.778%	19.926%	20.296%	100.000%	
VACANT: CED - Agriculture/Community Development Agent						
Fringe Pool Rate:	Salary	64,068.31	21,356.10	21,752.66	\$ 107,177.08	
	Pooled Fringe	18,772.02	6,257.34	6,373.53	\$ 31,402.88	
	29.30%					
	Grand Totals	82,840.33	27,613.44	28,126.19	\$ 138,579.96	
Exempt Vacant						
	Annual: \$107,177.08			Total Due from Cty	\$ 28,126.19	\$ 29,525.33
Position 0001-4164						
	73342179	State		County	Total	5% Margin
Lester, William	Percentage	15.283%		84.717%	100.000%	
Residential/Commercial Horticulture Agent						
Fringe Pool Rate:	Salary	10,120.18		56,098.35	\$ 66,218.52	
	Pooled Fringe	2,965.21		16,436.82	\$ 19,402.03	
	29.30%					
	Grand Totals	13,085.39		72,535.16	\$ 85,620.55	
Exempt Lester, William						
	Annual: \$66,218.52			Total Due from Cty	\$ 72,535.16	\$ 76,143.43
Position 0001-5240						
	46477190	State	Sumter	County	Total	5% Margin
Moores, Nancy	Percentage	65.768%	5.000%	29.232%	100.000%	
4-H Youth Development Agent (MC)						
Fringe Pool Rate:	Salary	79,548.52	6,047.66	35,357.05	\$ 120,953.23	
	Pooled Fringe	23,307.72	1,771.96	10,359.62	\$ 35,439.30	
	29.30%					
	Grand Totals	102,856.24	7,819.63	45,716.66	\$ 156,392.53	
Exempt Moores, Nancy						
	Annual: \$120,953.23			Total Due from Cty	\$ 45,716.66	\$ 47,990.84
Position 0001-4580						
	47643956	State	Sea Grant	County	Total	5% Margin
Scharf, Brittany	Percentage	9.465%	17.000%	73.535%	100.000%	
Sea Grant Agent						
Fringe Pool Rate:	Salary	7,359.55	13,218.43	57,177.47	\$ 77,755.45	
	Pooled Fringe	2,156.35	3,873.00	16,753.00	\$ 22,782.35	
	29.30%					
	Grand Totals	9,515.90	17,091.43	73,930.47	\$ 100,537.80	
Exempt Scharf, Brittany						
	Annual: \$77,755.45			Total Due from Cty	\$ 73,930.47	\$ 77,608.14
Position 0003-0349						

	88387350	State	County	Total	5% Margin
Taylor, Scott	Percentage	62.731%	37.269%	100.000%	
Family & Consumer Science Agent	Salary	43,425.39	25,799.38	\$ 69,224.78	
Fringe Pool Rate:	Pooled Fringe	12,723.64	7,559.22	\$ 20,282.86	
	29.30%				
	Grand Totals	56,149.03	33,358.60	\$ 89,507.63	
Exempt					
Taylor, Scott	Annual: \$69,224.78		Total Due from Cty	\$ 33,358.60	\$ 35,018.02
Position 0001-4016					
	67116269	State	County	Total	5% Margin
GaNun, Mary	Percentage	0.000%	100.000%	100.00%	
Administrative Support Assistant	Salary	-	41,937.48	\$ 41,937.48	
Fringe Pool Rate:	Pooled Fringe	-	22,394.61	\$ 22,394.61	
	53.40%				
	Grand Totals	-	64,332.09	\$ 64,332.09	
Non-Exempt					
GaNun, Mary	Annual: \$41,937.48		Total Due from Cty	\$ 64,332.09	\$ 67,532.29
Position 0003-2822					
	00999301	State	County	Total	5% Margin
Weglarz, Theresa	Percentage	0.000%	100.000%	100.00%	
Natural Resources Extension Program Assistant	Salary	-	\$34,323.43	\$ 34,323.43	
Fringe Pool Rate:	Pooled Fringe	-	18,328.71	\$ 18,328.71	
	53.40%				
	Grand Totals	-	52,652.14	\$ 52,652.14	
Non-Exempt					
Weglarz, Theresa	Annual: \$34,323.43		Total Due from Cty	\$ 52,652.14	\$ 55,271.32
Position 0003-6138					
	50136331	State	County	Total	5% Margin
Brock, Deanna	Percentage	0.000%	100.000%	100.00%	
4-H Extension Program Assistant	Salary	-	\$33,980.11	\$ 33,980.11	
Fringe Pool Rate:	Pooled Fringe	-	18,145.38	\$ 18,145.38	
	53.40%				
	Grand Totals	-	52,125.49	\$ 52,125.49	
Non-Exempt					
Brock, Deanna	Annual: \$33,980.11		Total Due from Cty	\$ 52,125.49	\$ 54,718.47
Position					
		Other Funding	County	Total	5% Margin
UF Support Position	Percentage	95.000%	5.000%	100.00%	
Research Administrator	Salary	58,272.12	3,066.95	\$ 61,339.08	
Fringe Pool Rate:	Pooled Fringe	22,959.22	1,208.38	\$ 24,167.60	
	39.40%				
	Grand Totals	81,231.34	4,275.33	\$ 85,506.67	
Exempt					
UF Support Position	Annual: \$61,339.08		Total Due from Cty	\$ 4,275.33	\$ 4,488.01
Position					

Hernando Total Projected Payroll: **\$ 448,295.86**


Certificate Of Completion

Envelope Id: A1AFFA2A389549D38E1D9EF1EDAE476E	Status: Completed
Subject: Complete with DocuSign: Approved Updated Exhibit A to MOU with UF - FY 24 (LS12889).pdf	
Process:	
Source Envelope:	
Document Pages: 1	Signatures: 2
Certificate Pages: 2	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Christina Huntley
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	971 Elmore Drive, Rm 102
	PO Box 115250
	Gainesville, FL 32611
	chuntley@ufl.edu
	IP Address: 128.227.142.25


Record Tracking

Status: Original	Holder: Christina Huntley	Location: DocuSign
10/17/2023 4:10:07 PM	chuntley@ufl.edu	

Signer Events

Signer Events	Signature	Timestamp
James Davis dvisshdn@ufl.edu University of Florida Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 75.112.157.226	Sent: 10/17/2023 4:11:23 PM Viewed: 10/17/2023 4:12:10 PM Signed: 10/17/2023 4:12:16 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Norma Samuel nsamuel@ufl.edu University of Florida Security Level: Email, Account Authentication (None)	 Signature Adoption: Drawn on Device Using IP Address: 12.222.223.99	Sent: 10/17/2023 4:12:17 PM Resent: 11/15/2023 2:49:27 PM Viewed: 11/15/2023 3:06:32 PM Signed: 11/15/2023 3:06:53 PM
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	10/17/2023 4:11:23 PM

Envelope Summary Events	Status	Timestamps
Certified Delivered	Security Checked	11/15/2023 3:06:32 PM
Signing Complete	Security Checked	11/15/2023 3:06:53 PM
Completed	Security Checked	11/15/2023 3:06:53 PM

Payment Events	Status	Timestamps
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