



COMMUNITY SERVICES

To Whom It May Concern:

This letter serves to reaffirm the Memorandum of Understanding between the Hernando County Board of County Commissioners and the University of Florida, which is effective 10/1/2023 until 9/30/2027. Per the MOU, Exhibit A is subject to annual approval by the Hernando County Board of County Commissioners. Specifically, the MOU as outlined by Exhibit A FY2024 will support salary and fringe according to the attached Exhibit A schedule from October 1, 2023 - September 30, 2024.

For the University:

James Davis

10/17/2023 | 4:12 PM EDT

James Davis

Date

County Extension Director
UF/IFAS-Hernando County Extension
16110 Aviation Loop Drive
Brooksville, FL 34604

John
10-10-2023

County Representative

Date

Chairman

County Representative Title

Samuel

11/15/2023 | 3:06 PM EST

Norma Samuel

Date

District Extension Director
8015 E County Road 466 STE A
The Villages, FL 32162

12/4/2023

University of Florida

Date

Division of Sponsored Programs

Exhibit "A" - FY2023 Proposed Final Annual Expense Budget

Hernando County
FY2024 Summary
Annual Budget: 10/01/2023 - 9/30/2024
Prepared: 09/13/2023

Payroll Due From County for FY2024

VACANT: CED - Agriculture/Community Development Agent	\$ 29,525.33
Residential/Commercial Horticulture Agent	\$ 76,143.43
4-H Youth Development Agent (MC)	\$ 47,990.84
Sea Grant Agent	\$ 77,608.14
Family & Consumer Science Agent	\$ 35,018.02
Administrative Support Assistant	\$ 67,532.29
Natural Resources Extension Program Assistant	\$ 55,271.32
4-H Extension Program Assistant	\$ 54,718.47
UF Support Position	\$ 4,488.01
Total Payroll:	<u>\$ 448,295.86</u>

Operating Expenses Due From County for FY2024

Travel	\$ 12,000.00
Total Travel:	<u>\$ 12,000.00</u>

Total Projected Budget for FY2024

Total	<u>\$ 460,295.86</u>
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Anticipated Payment Schedule:

January 10	\$ 115,073.97
April 10	\$ 115,073.97
July 10	\$ 115,073.97
** 'September 10	\$ 115,073.97
Total:	\$ 460,295.86

* **Cost Reimbursable Agreement**- Quarterly invoices will be based on actual expenses incurred during the quarter.

** Invoicing for September will be partially projected.

Final invoice may take place.

Please remit invoices to:

Hernando County, OMB
20 North Main Street, Room 265
Brooksville, FL 34601
Attn: Debbi Merritt
Email: dmerritt@hernandocounty.us
cc: Jim Davis - dvisshdn@ufl.edu

Hernando County
Salary Details
Annual Budget: 10/01/2023 - 9/30/2024

	TBD		State	Sumter	County	Total	5% Margin
Vacant	Percentage		59.778%	19.926%	20.296%	100.000%	
VACANT: CED - Agriculture/Community Development Agent							
	Salary	64,068.31	21,356.10	21,752.66	\$ 107,177.08		
Fringe Pool Rate:	Pooled Fringe	18,772.02	6,257.34	6,373.53	\$ 31,402.88		
	29.30%						
	Grand Totals	82,840.33	27,613.44	28,126.19	\$ 138,579.96		
Exempt							
Vacant							
	Annual: \$107,177.08				Total Due from Cty	\$ 28,126.19	\$ 29,525.33
Position 0001-4164	73342179		State		County	Total	5% Margin
Lester, William	Percentage		15.283%		84.717%	100.000%	
Residential/Commercial Horticulture Agent							
	Salary	10,120.18		56,098.35	\$ 66,218.52		
Fringe Pool Rate:	Pooled Fringe	2,965.21		16,436.82	\$ 19,402.03		
	29.30%						
	Grand Totals	13,085.39		72,535.16	\$ 85,620.55		
Exempt							
Lester, William					Total Due from Cty	\$ 72,535.16	\$ 76,143.43
Position 0001-5240	46477190		State	Sumter	County	Total	5% Margin
Moores, Nancy	Percentage		65.768%	5.000%	29.232%	100.000%	
4-H Youth Development Agent (MC)							
	Salary	79,548.52	6,047.66	35,357.05	\$ 120,953.23		
Fringe Pool Rate:	Pooled Fringe	23,307.72	1,771.96	10,359.62	\$ 35,439.30		
	29.30%						
	Grand Totals	102,856.24	7,819.63	45,716.66	\$ 156,392.53		
Exempt							
Moores, Nancy					Total Due from Cty	\$ 45,716.66	\$ 47,990.84
Position 0001-4580	47643956		State	Sea Grant	County	Total	5% Margin
Scharf, Brittany	Percentage		9.465%	17.000%	73.535%	100.000%	
Sea Grant Agent							
	Salary	7,359.55	13,218.43	57,177.47	\$ 77,755.45		
Fringe Pool Rate:	Pooled Fringe	2,156.35	3,873.00	16,753.00	\$ 22,782.35		
	29.30%						
	Grand Totals	9,515.90	17,091.43	73,930.47	\$ 100,537.80		
Exempt							
Scharf, Brittany					Total Due from Cty	\$ 73,930.47	\$ 77,608.14
Position 0003-0349							

	88387350		State	County	Total	5% Margin
Taylor, Scott Family & Consumer Science Agent	Percentage	62.731%		37.269%	100.000%	
Fringe Pool Rate:	Salary Pooled Fringe 29.30%	43,425.39 12,723.64		25,799.38 7,559.22	\$ 69,224.78 \$ 20,282.86	
Exempt	Grand Totals	56,149.03		33,358.60	\$ 89,507.63	
Taylor, Scott	Annual: \$69,224.78			Total Due from Cty	\$ 33,358.60	\$ 35,018.02
Position 0001-4016	67116269		State	County	Total	5% Margin
GaNun, Mary Administrative Support Assistant	Percentage	0.000%		100.000%	100.00%	
Fringe Pool Rate:	Salary Pooled Fringe 53.40%	- -		41,937.48 22,394.61	\$ 41,937.48 \$ 22,394.61	
Non-Exempt	Grand Totals	-		64,332.09	\$ 64,332.09	
GaNun, Mary	Annual: \$41,937.48			Total Due from Cty	\$ 64,332.09	\$ 67,532.29
Position 0003-2822	00999301		State	County	Total	5% Margin
Weglarz, Theresa Natural Resources Extension Program Assistant	Percentage	0.000%		100.000%	100.00%	
Fringe Pool Rate:	Salary Pooled Fringe 53.40%	- -		\$34,323.43 18,328.71	\$ 34,323.43 \$ 18,328.71	
Non-Exempt	Grand Totals	-		52,652.14	\$ 52,652.14	
Weglarz, Theresa	Annual: \$34,323.43			Total Due from Cty	\$ 52,652.14	\$ 55,271.32
Position 0003-6138	50136331		State	County	Total	5% Margin
Brock, Deanna 4-H Extension Program Assistant	Percentage	0.000%		100.000%	100.00%	
Fringe Pool Rate:	Salary Pooled Fringe 53.40%	- -		\$33,980.11 18,145.38	\$ 33,980.11 \$ 18,145.38	
Non-Exempt	Grand Totals	-		52,125.49	\$ 52,125.49	
Brock, Deanna	Annual: \$33,980.11			Total Due from Cty	\$ 52,125.49	\$ 54,718.47
Position		Other Funding		County	Total	5% Margin
UF Support Position Research Administrator	Percentage	95.000%		5.000%	100.00%	
Fringe Pool Rate:	Salary Pooled Fringe 39.40%	58,272.12 22,959.22		3,066.95 1,208.38	\$ 61,339.08 \$ 24,167.60	
Exempt	Grand Totals	81,231.34		4,275.33	\$ 85,506.67	
UF Support Position	Annual: \$61,339.08			Total Due from Cty	\$ 4,275.33	\$ 4,488.01
Position				Hernando Total Projected Payroll:	\$ 448,295.86	

Certificate Of Completion

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James Davis



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University of Florida

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Norma Samuel



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nsamuel@ufl.edu

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University of Florida

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