

Hernando County Board of County Commissioners Change Order Request

<u> </u> Add Line(s)	<u> </u> Cancel Outstanding Balance	<u> X </u>	<u> </u> Increase/Decrease Funds
<u> </u> Delete Line(s)	<u> </u> Change Project Number	<u> </u>	<u> </u> Increase/Decrease Blanket
<u> </u> Cancel Purchase Order	<u> </u> Change Account Number	<u> </u>	<u> </u> Increase/Decrease Quantity

Today's Date: 11-26-2024

PO/Contract #: 25000053

Change Order Number: 1

Requisition Number: RQ0

Vendor's Name on PO: TETRA TECH INC

Department/Employee: CASEY PHILLIPS

Instructions: In the explanation, details of the request must be provided. All requests must include account number, line item number, project number, new purchase order total. Include details as if entering a new requisition. If change request is due to new agreements, quotes, projects, etc. necessary documents must be attached.

Explanation:

Justification: Contract #: N/A Grant GMS #: 571
CO #1 is to allow for continued response to Hurricane Milton-MILTON24.
Increase Line 1) \$900,000.00; New Line Total \$1,000,000.00
Old PO Total \$100,000.00 New PO Total \$1,000,000.00
Dept 44481 Account 5303401 Project Code MILTON24 Line #1 \$900,000.00

44481-5303401 1 900000.00 MILTON24

Department Approval: LILLIAN HOYT Date: 11-26-2024

Chief Procurement Officer: _____ Date: _____

BOCC Approval Date: _____

(BOCC Required per Purchasing 080E)