



Hernando County Board of County Commissioners

Change Order Request

<u> </u> Add Line(s)	<u> </u> Cancel Outstanding Balance	<u> </u> Increase/Decrease Funds
<u> </u> Delete Line(s)	<u> </u> Change Project Number	<u> </u> Increase/Decrease Blanket
<u> </u> Cancel Purchase Order	<u> </u> Change Account Number	<u> </u> Increase/Decrease Quantity

Today's Date: 10/25/2023

PO/Contract #: 23001068

Change Order Number: 2

Requisition Number: 23001068

Vendor's Name on PO: TFR ENTERPRISES INC

Department/Employee: MARIE WARREN

Instructions: In the explanation, details of the request must be provided. All requests must include account number, line item number, project number, new purchase order total. Include details as if entering a new requisition. If change request is due to new agreements, quotes, projects, etc. necessary documents must be attached.

Explanation:

Justification: EPO IDALIA 23 DEBRIS HAULING 20-TF0023

CO 1: CORRECTION TO ACCOUNTING/ADD \$50,000 ESTIMATED

CO 2: ADDITIONAL \$15,000 ESTIMATED TO COMPLETE ALL HAULING AND LANDFILL FEES ASSOCIATED WITH IDALIA 2023. ADD \$15,000.00 TO LINE 2, 41011-5303401 FOR A REVISED TOTAL AMOUNT OF \$115,000.00

41011-5303401 2 15000.00 PTD23

Department Approval: LILLIAN HOYT Date: 10/24/2023

Chief Procurement Officer: CARLA ROSSITER-SMITH Date: 10/24/2023

BOCC Approval Date:

(BOCC Required per Purchasing 080E)

Revised May, 2012



DEPARTMENT OF PUBLIC WORKS

ENGINEERING ♦ FACILITIES ♦ REAL PROPERTY ♦ ROADS/BRIDGES ♦ STORMWATER ♦ TRAFFIC

1525 EAST JEFFERSON STREET ♦ BROOKSVILLE, FLORIDA 34601
P 352.754.4060 ♦ F 352.754.4423 ♦ W www.HernandoCounty.us

MEMORANDUM

TO: Carla Rossiter-Smith
CHIEF PROCUREMENT OFFICER

FROM: Todd Crosby, P.E., *TC*
DPW Assistant County Engineer

DATE: October 23, 2023

RE: EPO – Debris Hauling Contract
20-TF0023 PO#23001068

We are requesting an additional \$15,000 to cover the final weeks of hauling and landfill tickets related to Hurricane Idalia. Landfill tickets have been invoiced through 09/30/2023 and TFR Hauling services have been invoiced through 10/04/2023.

This will bring the total revised PO amount to \$115,000.00 for Debris Hauling and disposal at the Hernando County Landfill.

If additional information is needed, please contact me.

Thank you

cc: J Scott Herring, P.E., Public Works Director/County Engineer
Stephen Stack, Assistant Public Works Director
Alisa Pike, Procurement Coordinator
Joe Goulart, Purchasing Agent II
Helen Gornes, Grants Compliance Specialist
Elaine Singer, Finance Manager
Lillian Hoyt, Operations Assistant



**HERNANDO COUNTY
BOARD OF COUNTY COMMISSIONERS**

15470 FLIGHT PATH DR
BROOKSVILLE, FL 34604

PURCHASE ORDER-CHANGE NO. 23001068-2

PAGE NO. 1

tiffany@tfrinc.com

68363

FAX: 512-528-1941

TFR ENTERPRISES INC

601 LEANDER DRIVE

LEANDER TX 78641

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ADMINISTRATION

1525 EAST JEFFERSON STREET

BUILDING A

BROOKSVILLE FL 34601

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ORDER DATE:08/28/23			BUYER: LBROWN			REQ. NO.: 0		REQ. DATE:	
TERMS: NET 30 DAYS			F.O.B.: DESTINATION			DESC.: EPO IDALIA 23 DEBRIS			
ITEM#	QUANTITY	UOM	DESCRIPTION				UNIT PRICE		EXTENSION
<p>This Emergency Purchase is in accordance Hernando County Purchasing Policy 060F. The estimated dollar amount reflected is only a County estimate. The Contractor/Vendor shall provide final invoice to the County Project Manager detailing the actual costs involve for final invoicing amount. The Department will process a Change Order to the Purchase Order revising the amount of the emergency for processing and payment by Accounts Payable. County Terms and Conditions are identified this purchase order. The County Contact Person is: Todd Crosby, Phone Number: 352-754-4060 The Contractor Contact is: Tiffany Jean, Phone Number: 512-260-3322</p> <p>9/25/2023 - CHANGE ORDER NO. 1 - LB Correction to accounting issued with emergency PO. Work should be charged to 41011-5303401, Transportation Trust Disaster account. Delete Line 01) under 44481-5303401 -\$50,000.00 Increase estimated funding for contractual hauling services after Hurricane Idalia. Add \$100,000.00 to line 2, 41011-5303401 for a revised total amount of \$100,000.00 Original 50000 and additional 50000 (Total 100000)</p>									

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE	PAGE TOTAL \$
				TOTAL \$

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SEE TERMS AND CONDITIONS ON REVERSE SIDE

APPROVED BY:

[Signature]

CHIEF PROCUREMENT OFFICER



**HERNANDO COUNTY
BOARD OF COUNTY COMMISSIONERS**
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TERMS: NET 30 DAYS			F.O.B.: DESTINATION			DESC.: EPO IDALIA 23 DEBRIS					
ITEM#	QUANTITY	UOM	DESCRIPTION				UNIT PRICE		EXTENSION		
Quantity @ \$1.00 Revised PO Total: \$100,000.00											
41011-5303401 2 100000.00 PTD23											
44481-5303401 1 50000.00- PTD23											
10/25/2023 Change Order #2 JG EPO IDALIA 23 DEBRIS HAULING 20-TF0023											
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41011-5303401 2 15000.00 PTD23											
01	.00		JOB EPO PREPARATION OF IDALIA 23 - DISASTER				1.0000			.00	
02	115000.00		JOB EPO PREPARATION OF IDALIA 23 - DISASTER				1.0000			115,000.00	
ITEM#	ACCOUNT		AMOUNT		PROJECT CODE		PAGE TOTAL \$		115,000.00		
							TOTAL \$		115,000.00		
01	44481	5303401	.00		PTD23						
02	41011	5303401	115,000.00		PTD23						

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[Signature]

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02	15000.00		JOB EPO PREPARATION OF IDALIA 23 - DISASTER		.0000	15,000.00	
					PAGE TOTAL \$ 15,000.00		
					TOTAL \$ 15,000.00		
02	41011	5303401	15,000.00	PTD23			

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