



# Proposal for Continued Hurricane Idalia Disaster Management Support

**To:** Erin Thomas, Deputy Division Director of Emergency Management  
**From:** Kalindi Fitch, Deputy Director of Recovery, Hagerty Consulting, Inc.  
**Date:** February 15, 2024  
**Subject:** Hurricane Idalia Disaster Management Assistance

This proposal outlines the proposed scope of work and cost estimate for Hagerty Consulting, Inc. (Hagerty) to continue to render disaster management services for Hernando County, Florida following the impacts of Hurricane Idalia.

Hagerty proposes **\$49,972** to continue to prepare the County's Hurricane Idalia emergency and permanent work projects. Hagerty will also coordinate with the Florida Division of Emergency Management (FDEM) and the Federal Emergency Management Agency (FEMA); and providing other Public Assistance (PA) Technical Assistance as requested by the County.

## Scope of Work

Hagerty is proposing to provide the scope of services as outlined below as needed and tasked by the County personnel verbally or in writing after the authorization of this work order. These tasks may include, but are not limited to:

- » General grant management advice and support related to Hurricane Idalia;
- » FEMA PA policy advisory services and overall technical assistance;
- » Documentation Collection;
- » PA project development;
- » Coordinating with FDEM and FEMA.

Hagerty Consultants will provide remote support upon task order execution except for in-person meetings held once a month at the specific request of the County.

## Cost

The table below identifies the estimated staffing, hours, and hourly rates for the work order support team. Hagerty offers these services on a time-and-materials basis. Labor will be billed on an hourly basis and travel costs will be billed in alignment with General Services Administration (GSA) Federal Travel Regulations (FTR) and will not include mark-up. Hagerty proposes the not-to-exceed (NTE) value of the purchase order be **\$49,972**.

Name	Job Function	Number of Hours	Hourly Rate	Total
Kalindi Fitch	Subject Matter Expert	20	\$200	\$4,000
Megan Graham	Recovery Consultant III	160	\$160	\$25,600
Martha Gomez	Recovery Consultant II	80	\$140	\$11,200
Bree Winterbauer	Recovery Consultant I	60	\$110	\$6,600
Sub-Total Labor Costs				\$47,400
Out-of-Pocket Expenses (actual costs – not to exceed)				\$2,572
<b>Not to Exceed Total</b>				<b>\$49,972</b>

## Project Duration

Upon execution of a purchase order, Hagerty proposes a work order duration through Friday, June 28, 2024. The period of performance can be extended or shortened upon written notification from the County at any time.

## Approval/Acceptance

Acceptance of the terms are acknowledged by the following signatures of the authorized representative of the parties to the agreement.

Hernando County, FL		Hagerty Consulting, Inc.	
By:	_____	By:	_____
Name:	_____	Name:	_____
Title:	_____	Title:	_____
Date:	_____	Date:	_____