Board of County Commissioners

AGENDA ITEM

Meeting: 02/27/18 09:00 AM
Department: Purchasing & Contracts
Prepared By: Patty Hall

Initiator: James Wunderle
DOC ID: 14144
Legal Request Number: 17-723
Bid/Contract Number: 18-R00015/PH

TITLE

Approve Ranking Order and Authorize Negotiations for Contract No. 18-R00015/PH With Cardno, Inc., and AECOM Technical Services, Inc., for Engineering Services at Airport Wastewater Treatment Plant Expansion Project

BRIEF OVERVIEW

On November 29, 2017, Purchasing and Contracts Department issued a Request for Qualifications (RFQ No. 18-R00015/PH) for Engineering Services for the Airport Wastewater Treatment Plant Expansion Project. The term of the resulting contract is for four (4) years with two (2) twelve-month renewal options upon mutual agreement. The County intends to award one (1) contract to the highest ranked proposing firm.

Three (3) proposals were received on the opening date of January 25, 2018 from the following firms (in alphabetical order):

>	AECOM Technical Services, Inc. - Tampa, FL
>	Cardno, Inc. - Brooksville, FL
>	Kimley-Horn - Ocala, FL

A Professional Services Review Committee (PSRC) comprised of Rick Kirby, Engineering Division Manager; Landis Legg, Wastewater Plant Supervisor; and Clay Black, Stormwater Engineer, met on February 8, 2018 to obtain consensus scoring of the three (3) written proposals. The selection process was conducted using the guidelines set forth in Section 287.055, Florida Statutes. This statute only permits negotiation of fees or project costs as a part of the contract negotiation process (i.e., after the firms have been ranked).

The PSRC consensus scoring actions resulted in a short list of these three (3) firms in highest ranking order:

FIRM NAME	TOTAL POINTS
1. Cardno, Inc.	88
2. AECOM Technical Services, Inc.	77
3. Kimley-Horn	69

Based on the thoroughness of the proposals, the PSRC did not request Oral Presentations. This agenda item requests the Board's approval of the PSRC ranking order and to authorize negotiations with Cardno, Inc. for contract No. 18-R00015/PH.

The resulting contract will be submitted for Board approval at a subsequent meeting. In the event that a satisfactory contract cannot be negotiated with the highest-ranked firm and the department concurs, staff requests Board approval to terminate negotiations with that firm and enter into negotiations with the next highest ranked firm.

FINANCIAL IMPACT

N/A: No financial impact at this time.

LEGAL NOTE

The Board has the authority to take the recommended action pursuant to Part II, Chapter 2, Article V of the Hernando County Code of Ordinances. **(LR No. 17-723)**

RECOMMENDATION

Staff recommends the Board approve the Professional Services Review Committee (PSRC) ranking order of RFQ No. 18-R00015/PH and authorize staff to negotiate a contract with the highest ranked firm, Cardno, Inc. In the event that a satisfactory contract cannot be negotiated with the highest ranked firm, staff requests Board approval to terminate negotiations with Cardno, Inc. and enter into negotiations with the second highest ranked firm, AECOM Technical Services, Inc. The final negotiated contract for Engineering Services for the Airport Wastewater Treatment Plant Expansion Project will be submitted at a subsequent Board meeting for approval.

REVIEW PROCESS

James Wunderle	Completed	02/16/2018 2:46 PM
Richard Kirby	Completed	02/16/2018 3:07 PM
Gordon Onderdonk	Completed	02/20/2018 2:26 PM
Michelle Bishop	Completed	02/20/2018 10:48 AM
Pam Lee	Completed	02/20/2018 2:31 PM
Sue Bishop	Completed	02/16/2018 12:49 PM
Randall Griffiths	Completed	02/20/2018 3:20 PM
Jenine Wimer	Completed	02/21/2018 10:23 AM
Leonard Sossamon	Completed	02/21/2018 1:30 PM
Tina Duenninger	Completed	02/23/2018 11:02 AM
Board of County Commissioners	Completed	02/27/2018 9:00 AM

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Wayne Dukes, Commissioner
SECONDER:	Nicholas W. Nicholson, Vice Chairman
AYES:	Champion, Nicholson, Allocco, Dukes, Holcomb