

RESPONSE

**Due Date:
June 3, 2024
10:00 AM**



**REQUEST FOR
QUALIFICATIONS
Misdemeanor Probation
Supervision Services**

**HERNANDO
COUNTY
FLORIDA
COUNTY COURT**

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Proposal Tab 1 - Statement of Interest and Introduction Letter

1. The responding firm (or the lead firm if Sub-Contractors are proposed) will provide a letter, on company letterhead, not exceeding two (2) pages, which serves as a statement of interest and introduction to the submittal. If Sub-contractors are proposed, each Sub-contractor may provide a similar letter, not exceeding one (1) page. This letter will summarize in a brief and concise manner, the Proposer's understanding of the Scope of Work. The letter must name all of the persons authorized to make representations for the Proposer, including the titles, addresses, and telephone numbers of such persons. 2. An official authorized to negotiate for the Proposer must sign the Letter of Transmittal.

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Hernando County Procurement Department
15470 Flight Path Drive
Brooksville, FL 34604

June 1, 2024

RE: **LETTER OF TRANSMITTAL**; Misdemeanor Probation Supervision Services

Dear Members of the Committee:

Thank you for your time and consideration. Enclosed you will find our proposal for probation services for the Hernando County Court. Professional Probation Services (PPS) has been serving Hernando County since 2005. In that 19 year span we have earned positive recommendations from Judges and Court Administration, and **have an unmatched grasp and understanding of the Scope of Services contained within the current RFP**. Although you know the high level of service PPS brings to Hernando County, I would like to take a moment to briefly highlight what sets us apart from other probation providers- public or private.

PPS was founded on a philosophy that there was a need for change in the supervision of misdemeanor probation cases. The private probation market was saturated with large and small companies that didn't solely focus on probation as their core business. At PPS serving offenders is our only business. Years of experience in community corrections has taught us that understanding the need for balance is critical to successful probation. Successful probation needs not only a firm hand to guide the probationer to pay the fine and complete conditions, but also a helping hand to assist in getting over the mistake, continuing a productive life and becoming a better citizen. No one understands this better than those who have been in law enforcement, and in the probation supervision industry as we have,



for decades. And we understand that a probationer who is active in the workforce, paying their debt to society, and not being a recidivist has benefits to the economy and social structure of the community. We understand misdemeanor probation supervision and what it takes to make a probationer successful, to make an account successful and to make a community better.

Here are a few items that you can continue to expect from PPS if we become your provider for another contract term:

- ✓ PPS and its subsidiaries, serve over 200 courts and supervises over 65,000 probation cases on a monthly basis in six states.
- ✓ PPS places **emphasis on closing cases successfully**. In fact, we waived over \$1 million dollars last year alone in supervision fees in order to close cases for our courts.
- ✓ PPS has increased fine collection in every account we have served. In some cases as much as 400%.
- ✓ **In Florida, we operate 17 office locations serving Bay, Gilchrist, Columbia, Marion, Monroe, Palm Beach, Brevard, Flagler, Hernando, Sumter, Sarasota and Okaloosa Counties.**
- ✓ PPS provides 24/7 access to all probation files to the court personnel, so our operations are completely transparent. **This can be viewed from any computer with internet access and shows all details of each case including all money collected for the court and all fees collected for PPS.**
- ✓ PPS can automatically **download all payments electronically into your courts software thus saving your clerks time.**

PPS is proud to serve Hernando County and look forward to another term so we may be a part of the best court systems in the state. We make a continued commitment to you and the citizens of Hernando County to serve you with the highest levels of support, honesty, and integrity. Be advised that I, along with Connor Cox, President and CFO (connorcox@ppsinfo.net) and Thomas York, Vice President and Corporate Counsel (tyork@ppsinfo.net) are authorized to engage with the County and bind PPS regarding this contract.

Our Very Best Always,

C. Keith Ward

Keith Ward, Chief Executive Officer,

**PPS Family of Companies
327 S. Hill Street, Building A
Buford, Georgia 30518
678-218-4100 Office
678-218-4104 Fax**



Proposal Tab 2 - Approach to Provide Services (SCOPE OF SERVICES)

A. Supervision Services

1. The Proposer must describe its approach to ensuring a probationer complies with the conditions of the probation order. At a minimum, address the frequency of contact, type and location of contact, interpretive service, method of electronic monitoring if appropriate, etc.

Our Mission Statement for Probation Services

"To glorify God by providing an efficient, accurate, and completely transparent probation management system that is measured in the number of successful cases rather than money collected"

A Philosophy of Focusing on "The Whys"

We work diligently to address the reasons, or "the whys" that brought each offender to our company's program. Very often, probationers are in our offices because of life issues: joblessness, transportation, addiction, etc. We realize and address the fact that a probationer who is placed on probation or a pre-trial supervision because they could not pay a fine in full at sentencing, may not have had the funds because of their support of a drug habit, or because of financial obligations under a felony probation or parole, or even family or transportation issues. **Treating people with respect and professionalism is the best way to promote offender success.**

Communication and Relationships

Be it routine progress reports, meetings, or making sure Court staff have the cell phone numbers of local PPS staff, our company strives to provide vigorous communication and reporting, and we take great care to ensure that all of clients are apprised of all situations as appropriate. PPS will provide all required reports and communication with the Court, including quarterly reports to the Chief Judge, County Court Judges and the County describing the payments received, services delivered, outcomes, offenders serviced etc., pursuant to 948.15, Florida Statutes. PPS is proud of the relationships that have been built with our Courts and we intend to partner in all areas to ensure that the Hernando County Court receives all desired data and is completely satisfied with all communications from PPS.

PPS certainly sees all offenders at least once monthly, **and will happily attend all court sessions at which any PPS offender is to appear.** Additionally, PPS offers the following specific supervision programs to the Court. Any supervision program may be adjusted by the Court to better achieve the goals of the Court for each individual offender.



Program	Office Contacts	Collateral Contact	Field Contact
Basic Probation	Once Monthly, More Often as needed to achieve compliance	As Needed	N/A
County Ordinance Compliance Supervision	Once Monthly	As Needed	As Needed to Confirm Compliance
Intensive Probation	Four Monthly	Twice Monthly	Once Monthly (minimum)
Pre-Trial Diversion/Release	Once Monthly	As Needed	As Ordered

Basic Probation Supervision

The Probationer receives a level of supervision assessment, which is completed to determine the offender's reporting schedule which may vary from five to one office visits monthly depending on a "risk result." Offenders also receive community service coordination, and referral to appropriate agencies to address specific needs. Additionally, the offender may receive home and/or work visits from his probation officer based on the level of supervision assessed and the probation officer's discretion. Special conditions such as community service, drug screens, and community program referrals are coordinated. Additionally, upon payment of fines, restitution and cost and only with the Court's approval, the defendant's sentence is suspended and the case is closed. PPS only collects the monthly court-ordered supervision fee until such time the defendant has paid fines, restitution and cost in full and the case is suspended. As with all cases, supervision fees are never collected in advance.

Intensive Probation Supervision

A three-phase program in which demands on the probationer decrease until the offender enters basic probation supervision, at which time the monthly supervision fee will decrease to intermediate, and ultimately to basic. Each phase requirements may be altered as the Court requires.

Mobile Reporting


All office locations are available for Hernando offenders which allows offenders to not only report to our existing Brooksville location, but to more than 60 locations throughout the Southeast and beyond. We also offer **TRUE on-line interactive reporting with on-line payments**, with court approval. When an on-line report is completed by an offender, the probationer's e-file within *ProbationTracker2.0* is automatically updated to include filed

PPS Advantage



note entries and payment information. **Screen shots of our on-line reporting portal follow here:**

Online Reporting For



John Alan Doe Sr.
Appt Date 6/15/2019
PO Mario Gonzales
PO Email mgonzales@IntegritySupervision.com

Any changes to your address or phone number?
 Cell: 404-456-

Any new arrests or citations?

Conditions: Alive at 25
Do you have any incomplete conditions of probation?

Any other issues that you would like to report?

New Info/Additional info to Report to PO

Initial

Submit Report

- Note goes into system:

2019-06-21 ADMIN	Type: Mail-In Report Note Entered on 2019-06-21 07:17:06 by ADMIN Online Reported New Info: N/A
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- Appointment is marked "Yes". Note that text went to Prob. yesterday to report:

Appointments				
Date	Time (# appts)	Shown	Activity	
<input type="text" value="Select"/>	<input type="text" value="Select"/>	<input type="text" value="Select"/>	<input type="text" value="Select"/>	Add
2019-06-21	0800	Y	Online Payment	X

- After they submit the report online, then they go to payment screen. Payment is then put into PT System

Previous Payments							
Pmt ID	Date	Method	Comments	Amt	Closed	EnteredBy	Rept
31132	2019-06-21	Credit Card	A:990090 T:4757292497	\$150.00	N	admin 2019-06-21	X

2. Attend all regularly scheduled misdemeanor plea and arraignment hearings, and attend all other criminal hearings as requested by a Judge or Judge's designee of the Court. Dates of regularly scheduled court sessions will be made available at least fifteen (15) days in advance of the hearing.

PPS in the Courtroom

During **all**, court sessions, PPS officers will attend to interview each offender, complete a case history by lap-top computer which includes sentencing and personal information for each offender, and provide orientation and instruction regarding compliance with the



court's ordered conditions of probation. Intake of offenders shall be completed at the courthouse immediately following sentencing, and can include downloading of a digital photograph of each probationer into the PPS electronic file. **Unlike our competitors, we do not charge a fee for taking an offender's picture.**

Upon completion of intake, the defendant will sign the sentence, stating that he/she understands the conditions of the probated sentence, and is given a copy. Finally, the defendant is given an instruction sheet which provides the following: a map to the probation office; probation officers name; time and date of appointment; minimum first payment due towards fines, restitution, etc.; telephone number to reach his or her officer in case of emergency. Files created at intake are in real time entered into ProbationTracker, and are immediately available to the Court via the internet affecting an instant and "paperless" intake. PPS staff is available to the Court for intake or hearing at the County jail as required by the Court. PPS staff shall complete all appropriate referrals within 15 days of sentencing, and will physically verify each address and employer within 30 days of sentencing.

3. Conduct an initial review with probationers at the time of their sentencing or as soon as is practicable for purposes of explaining the scope of the Court order relative to fines, fees and/or restitution imposed as well as requirements and conditions for probation supervision.

Assessment

PPS's approach to ensuring probationer compliance starts with our intake process. PPS conducts initial face-to-face contact with all probationers at the time of sentencing. Anyone sentenced to probation meets with an intake officer in court where they are given referrals and directions on how to complete probation successfully. The initial intake includes going over all conditions of probation, setting up a financial plan, providing all referral documents for any special conditions of probation, and going over all of the standard conditions of probation. If the probationer is ordered to complete a substance abuse evaluation, one will be scheduled within the time required by the District and the Court.

PPS will provide an initial probation appointment at the office with the probationer's officer no more than ten days from initial intake. At their initial appointment the probation officers provide a General Conditions of Probation form which highlights all the conditions and rules of probation. The probationer will also be advised to provide proof of home address and proof of employment. We also ask that each Probationer give us alternative contact information in case where we cannot reach the probationer at the numbers listed. After this first meeting they are given an appointment to return, usually within the next 30 days.

In cases where the probationer has been ordered not to have contact with a victim who shares the same residence, or when otherwise ordered by the Court, PPS verifies the probationer's home address by conducting a site visit with the probationer. PPS also verifies the probationer's place of employment within 30 days of the initiation of probation, and this information is stored in the probationer file as well as the case management system.

Below is a list of other evidence-based tools also used in some of our offices in order to conduct a thorough and accurate substance abuse, domestic violence, and/or mental health screening assessment:

Domestic Violence Screening: Our Domestic Violence packets use a comprehensive psychosocial assessment that gathers family and client history including: Substance Abuse or Use, Incarceration and legal involvement, Violence, Behavioral Health and Medical Health information for both the client and family members. Family history is extremely important in correctly diagnosing and providing the appropriate treatment. Victims of physical abuse are much more likely to be involved in violence and suffer from mental health disorders. Our comprehensive psychosocial assessment is specifically designed to identify these issues which help the screeners ensure the proper treatment is given.

ASUS-R: a 96-item psychometric-based, adult self-report survey composed of 15 basic scales and three supplemental scales. It is appropriate for clients 18 years or older, and may be self or interview administered. The ASUS-R meets the needs of a self-report instrument that is an essential component of a convergent validation approach to the assessment of patterns and problems associated with the use of alcohol and other drugs (AOD).

Mortimer-Filkins Test of Problem Drinking: This test was devised to identify problem drinkers from drunk-driving clients. The test demonstrates high degrees of internal-consistency reliability, test-retest reliability and concurrent validity. It has been shown to be predictive of drink-driver recidivism and the occurrence of work injuries and injury-related absences.

The Michigan Alcohol Screening Test (MAST): Developed in 1971, the MAST is one of the oldest and most accurate alcohol screening tests available, effective in identifying dependent drinkers with up to 98 percent accuracy. Questions on the MAST relate to the patient's self-appraisal of social, vocational, and family problems frequently associated with heavy drinking. The test was developed to screen for alcohol problems in the general population.

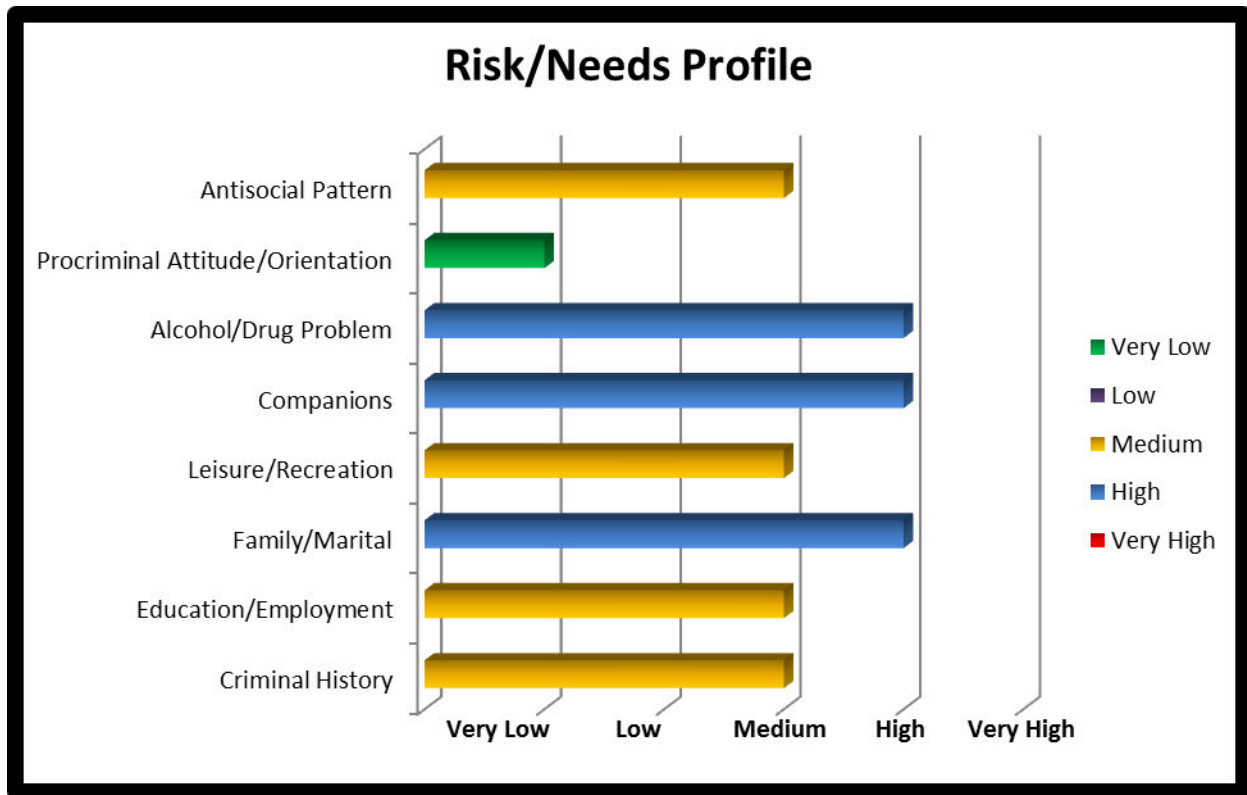
Needs/Risk Assessment

At their initial office appointment, each probationer completes a Needs/Risk Assessment.

A sample is included here:

CRIMINOGENIC NEEDS AND EVALUATIVE SUMMARY

Overall LS/RNR-Risk/Needs Level: High



Overview of Risk/Need Areas: Ms. [REDACTED] scores high in the risk/needs category of the assessment, suggesting a high probability of re-offending, or violating conditions if she does not work on changing her behavior and choices. High risk/need areas include family relations, associations, and substance abuse. This generally is not a good combination. Having family stressors, associating with others who use drugs and commit crimes, and substance abuse issues often lead to relapse and/or new offenses.

Living Arrangement / Residency: She currently has a stable place to reside, which is owned by her parents for which she pays no rent but covers utilities. The residence is available to her for the foreseeable future.

She has taken some steps to repair family relations and does have some good support. Her personal relationships with her husband and other men have not been positive in the recent past.

She has involved herself in the drug culture over time and the drama that goes with it, associating with drug users to an intimate level. She was associating with an ex-parolee she was warned to avoid. She did leave him for a time but went back to him, which led to this offense.

She is currently on probation out of this court for criminal trespassing. Her substance abuse problem is re-occurring, but she has some periods of clean time. She would benefit from the stability of full-time employment or further education.

Overview of Strength Areas: Ms [REDACTED] has an overall good attitude. To her credit, she walked into the Smithfield Fire Department scared and looking for help the night of this offense. Had she not done so, she may have not been arrested or gotten out of a bad situation. She has family support when not using. She is in the MRT program and doing well. She has been, overall, cooperative and honest in discussing her situation. She certainly expresses a desire to make changes. She tends to do well for a while, then, in the typical cycle of addiction, falls back.

She is pleasant to interact with and has strong potential if she can break away from the culture and desire to use drugs. She does not deny her offense and recognizes where drugs and certain relationships have led her. Those realizations are positive, but rarely enough to produce behavior change without specific steps and a strong motivation to make those changes

Other Client Issues and Other Risk/Need Factors with Criminogenic Potential: Other identified areas of concern include problems of compliance, threat from a third party (the ex-parolee she was associating with), financial problems, situational depression, and low self-esteem.

4. Collect Court ordered fines, restitution and other costs associated with all orders, judgments, and sentences of the Court from misdemeanor probationers and transmit to the Clerk of Circuit Court.

Probationer Centric Fee Accounting

It must be recognized if a provider will succeed that offenders need to receive maximum benefit for their supervision fees. Convenient office hours, knowledgeable and caring probation officers, and probationer assistance programs are consistently provided and regularly improved upon. As mentioned herein above, **ProbationTracker** provides each offender with an itemized receipt at the time of remittance, detailing all debts, money application, and outstanding balances, so not only does the Court know exactly how we are applying collected monies, but PPS offenders do as well. **A sample receipt:**

PROFESSIONAL PROBATION 328 WEST JEFFERSON ST BROOKSVILLE, FL 34601 (352) 796-8181			12/02/2011 10:36:06 AM #40999026341		
RECEIVED FROM: JOHNSON, ANNE MARIE OFFICER: STORY, R. COURT 40 - Hernando County Fl			PPSI#:40401023162		
TENDERED: M/O		\$100.00	REFERENCE: WU13434345590		
DOCKET#	TYPE	RECEIPIENT	DUE	APPLIED	BALANCE
11003924MMMA	CSW	P. P. S.	\$10.00	\$0.00	\$10.00
11003924MMMA	FEE	P. P. S.	\$40.00	\$0.00	\$40.00
11003924MMMA	FINE	HERNANDO COUNTY	\$513.00	\$100.00	\$413.00
11003924MMMA	SHOP	P. P. S.	\$70.00	\$0.00	\$70.00
ACCOUNT BALANCES ARE SUBJECT TO VERIFICATION					
NEXT APPOINTMENT DATE: ____/____/____ AT ____:____					



Fines versus Supervision Fee Distribution

We do not take supervision fees “off the top.” Our objective is to improve the overall amount of money remitted to the county by offenders, while concurrently increasing the rate at which it is collected. Further, it is to reduce the number of monetary-based violation of probation reports submitted to the court. PPS offers the County proven success, superior technology, fresh philosophy, and exceptional customer service. **PPS proposes a 70/30 split on any payments remitted that do not meet the minimum monthly amount due on the court-ordered fine payment.**

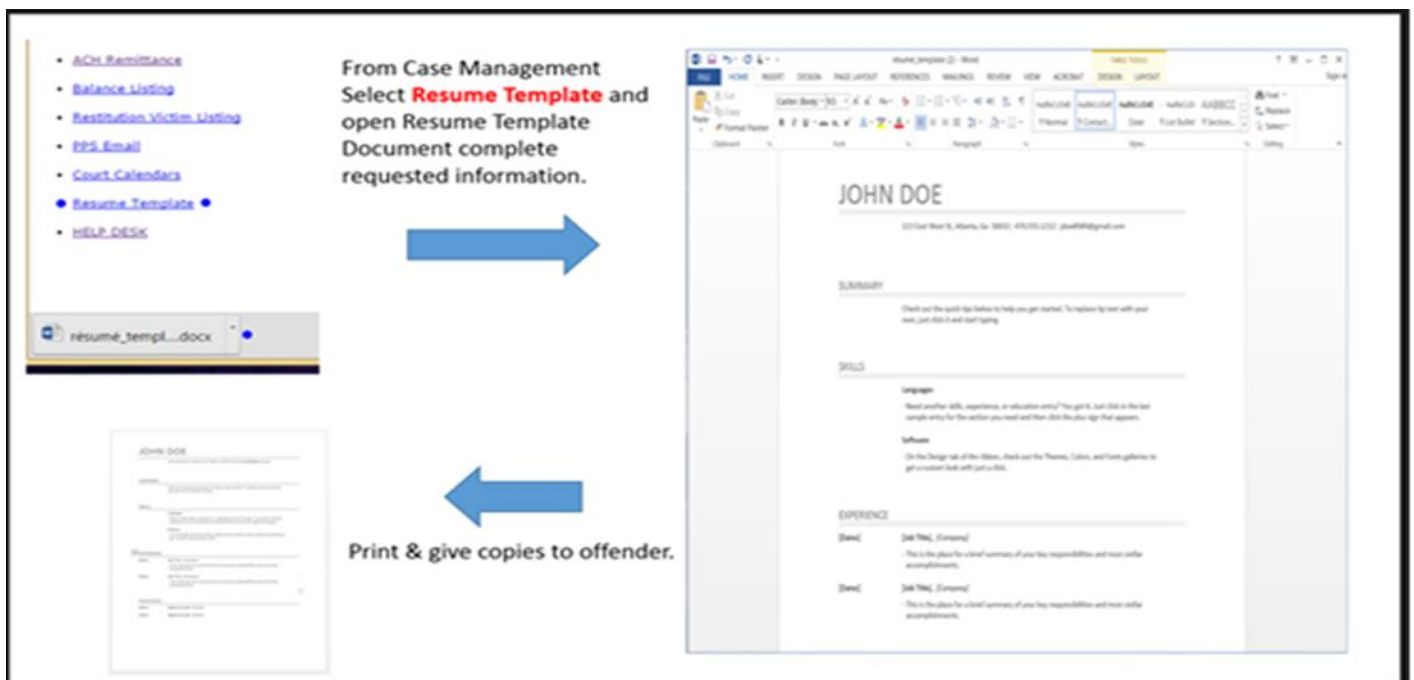
PPS can electronically transmit offender receipt data in to our Court’s accounting systems on a regular basis as directed by the Clerk’s office and many of our courts choose to receive their payments via ACH, which we can continue to offer to Hernando County.

5. Prepare referrals and lend assistance to probationers either ordered to receive or desiring employment assistance or counseling.

Attacking Offender Unemployment

PPS attacks offender unemployment in two ways: (1) We offer in our locations a computer terminal that will allow offenders to access local job search internet sites; (2) All PPS officers are trained to search for appropriate job openings, and will directly refer probationers to employers seeking workers that match each probationers individual skills and work history. PPS Probation Officers educate offenders on interview techniques, and those employers hiring on a regular basis. **Mock interviews are conducted, resumes are drafted and completed and job placement** is finalized.

The ProbationTracker Resume Builder



6. Coordinate community service work as required as a condition of probation by the Court. The Court will define the work mission for all community service. Proposer will coordinate only that community service work that is reasonably consistent with those duties performed by regular County or Court employees.

As stated previously herein, as the County's current provider, administration of a community service program is ongoing, and PPS will continue to gain court-approval of all agencies that wish to receive Hernando County offenders. We can also prioritize referring probationers to the County's Public Works or similar departments. PPS is familiar with hundreds of non-profit and designated local government agencies where offenders may also complete community service throughout the State of Florida.

7. Assist the Court and law enforcement authorities in tracking absconders through the submission of an absconder investigation report which details the probationer's personal history and employment information, the circumstances of their violations and their last known whereabouts.

When a probationer seriously violates his/her sentence or absconds from supervision, PPS staff PPS Probation Officers work with the probationer and provide an opportunity to explain the circumstances of their delinquency and may file a Notice to Appear with the Court in lieu of a warrant. When necessary, however, PPS staff members prepare and present a warrant packet to the Court for signature. Included are the notarized warrant with digital photo, affidavit of delinquency, warrant information sheet (which includes the probationer's personal history, employment information, friends and relatives, and last known whereabouts), and any evidentiary documentation regarding the alleged probation violations.

8. Meet with each probationer placed under their supervision at least every 30 days. Probationers that do not comply with the probation guidelines and the Court order may be required to meet with their supervisor more than once a month.

PPS shall comply with this requirement.

9. Return to Court any probationer that does not comply with the terms set forth in the Court order. At which time the Proposer's probation officer will testify as to the circumstances of the case, giving the probationer full opportunity to refute any or all points. The probation officer will then comply with the Court's ruling in reference to sentencing or possible revocation of probation.

PPS shall comply with this requirement. PPS court services also include the preparation of and appearance at all probation revocation/ modification hearings. PPS officers will prepare and petition the Court for said hearings upon a defendant's violation of the conditions of probation, detailing the violations, presenting evidence and documentation related to the probationer's performance on probation, and making recommendations as to any possible action to be taken by the Court.

B. Rehabilitation and Counseling Services

1. The Proposer must provide a list of rehabilitative, work incentive, and job placement services (e.g. anger management, shoplifting prevention, money management, substance abuse, driver improvement, domestic violence, parenting, etc.) with specific descriptions of treatments and outcomes, that will be offered to the probationer at no or minimal cost. If a cost is involved the Proposer must identify the total cost of the service to the probationer.

Teaching Financial Management

Each PPS officer is trained for 8 hours per year in financial management and counseling techniques. This translates into constant positive financial coaching for every offender on our caseload. Probationers are on a monthly and ongoing basis asked to assess the cost of their lifestyle choices, and learn to appreciate the cost of their conviction in real dollars. Monthly budgets for not only fines and fees are established, but for the offender's household as well. The development of a more proficient approach to personal finance is the outcome.

Under the Influence For Adults

This online course is used in college towns, spring break resorts with out-of-town visitors, and in any community where underage drinking and public intoxication by young adults is a problem. Most of the individuals taking this course are first-offenders and are either in the workplace or going to school.

Alcohol-Wise JV for Juveniles

This online alcohol education course is for teens 17 and younger charged with an underage drinking violation. Alcohol-Wise JV is a sensible option to the classroom-based alcohol education classes offered in many communities. A number of research studies suggest that aggregating young drinkers into a group may actually have a detrimental effect on participants. Peer pressure is also evident when groups of teens get together in these classes.

Marijuana 101

Marijuana 101 is offered by courts as a sanction for misdemeanor marijuana or drug paraphernalia. Lesson topics explore the impact of marijuana use on personal health, workplace safety, academic performance, future earnings, driving under the influence, and social behavior. The course offers guidelines to help individuals who want to move away from marijuana use.

STOPLifting.com

STOPLifting.com is an online education course designed specifically for shoplifters. The purpose of the course is to provide facts about shoplifting, personalized feedback to the student taking the course, and skills training to help the shoplifter change their attitude



and behavior about the crime of shoplifting. STOPLifting.com is a unique online theft education course. The course is written in a motivational interviewing style and incorporates many of the brief intervention techniques used in 3rd Millennium's alcohol and drug education courses. STOPLifting.com is made up of 5 lesson modules and can be completed in about 3 hours. We offer an adult and juvenile version of this course.

Parent Alcohol and Drug Education Course

An online alcohol & drug education course for parents. The course is made up of 4 lesson modules and can be completed in less than one hour. The parent can also log in and out of the 15 minute lesson modules if time is a factor.

Research studies clearly show that parent involvement contributes to a significant decrease in alcohol and drug-related consequences for their child. Parent-Wise includes current alcohol & drug information and helps parents have an informed conversation with their teen. In Parent-Wise, we offer guidelines to help establish talking points, boundaries, and a stronger relationship with their child. Parent-Wise is available in both English and Spanish.

Enlighten GED Prep

Enlighten is a comprehensive, affordable, and U.S. Department of Education compliant nine-week GED Preparation Course available 24/7; candidates can access the program without leaving the house or attend using a library or other computer. Enlighten provides online educational modules and live educators via distance learning to maximize the GED Preparatory experience and will provide the skills, knowledge, practice tests, and all necessary tools to allow the student to successfully take and pass the GED.

BRINGING PEACE TO RELATIONSHIPS

Description: This class is a 24 module Domestic Violence program that focuses on the offender's issues of power and control. Faulty beliefs are challenged and offenders identify effects their behavior has upon others. **Typical Application:** Any person convicted of a Domestic Violence offense,

COPING WITH ANGER

Description: An 8 module program dealing with the issue of anger and offender's inappropriate responses to anger. Requires the offender to examine their beliefs as they relate to anger. Triggers are identified. Offenders practice relaxation and time outs. **Typical Application:** Intended for first or second time offender's with anger issues not domestic in nature.

RESTORATIVE RECOGNITION THERAPY

Description: A cognitive behavioral program designed to assist participants in reaching higher stages of moral (right vs. wrong) reasoning. This program utilizes twelve steps to



address honesty, trust, acceptance, identifying and repairing damaged relationships, helping others and goal setting. As the participants progress through the program, they develop higher levels of moral reasoning, thereby reducing recidivism. Typical Application: Designed for treatment resistant population and repeat offenders.

Courageous Parenting

This 3 hour workshop is designed to help parents face the challenges that come with being effective parents or guardians. Participants will be given proven tools for developing character in children, increasing motivation, using creative discipline to change destructive behavior, facing challenges in school, and communicating effectively.

Florida Fishing Regulations Course

Based on the information maintained by the State of Florida's Fish and Wildlife Commission (myfwc.com), PPS has developed an on-line and a written version of this course that requires the successful pupil to become proficient in the numerous regulations governing recreational fishing in Florida's public waters.

Procurement of Licenses

PPS officers are annually updated on changing laws relative to the suspension and reinstatement of driver's licenses, and constantly advise offenders on the steps necessary to achieve re-instatement when possible. All efforts are documented in each offender's **ProbationTracker** file for court review.

2. Provide drug and alcohol counseling and urine surveillance services to probationers identified by the Court as having drug or alcohol related difficulties. If counseling or surveillance is ordered by the Court, misdemeanor probationers will assume the cost of random drug/urine testing. Misdemeanor probationers ordered to participate in regular evaluations for alcohol, drug, or domestic violence will receive intensive supervision.

Making the Right Referrals

As part of our commitment to matching probationers to community resources, and subsequently improving lives, PPS probation officers shall be trained to function as Referral Counselors (RC) as part of the Palm Beach team. A unique part of the PPS approach, the RC will bring probation, counseling, and facilities experience to the program. Probation Officers supervising probationers with dependency, life skill, employment, transportation or other issues shall be knowledgeable in a vast number of counseling, rehabilitation, job assistance, faith based, clothing, language assistance, GED, hospitalization, etc. programs within the community, will, having negotiated reduced or eliminated costs, will arrange for the most effective resource for that individual probationer. They will also assist the probationer in identifying possible third party funding sources for any necessary counseling or treatment that may result as of the court's order.

The probation officer notes all progress or issues relative to the probationer's participation



in any program in the offender's electronic field notes, which may be viewed by the Court, 24/7 via the internet.

PPS monitors the probationer's compliance with the evaluation and notes all progress or violations in the probationers field notes. PPS will address any violations- positive screens, or failure to complete recommended treatment, for example- by requesting warrants and/or petitions for modification and revocation of the probationer's sentence.

PPS Drug Screen Capabilities

In select locations, PPS now features an on-site urinalysis lab for drug and alcohol screenings utilizing the ADVIA drug screening system by Siemens. This system allows PPS staff to ascertain the use of any illicit substance, including alcohol with accurate and indisputable blood level readings. We can also conduct confirmatory screens for any disputed field tests.



PPS also offers, at a lesser price per screen, field screens for alcohol using the Alcohawk device. PPS staff members are also certified by the manufacturer to also utilize ASC's REVEAL CUPS for 8 different illicit drugs, which PPS routinely conducts in the field while enforcing conditions of intensive probation.



Above: Drug Lab (table-top version at PPS, Logan)

3. Provide electronic monitoring services of probationers at the direction of the Court. The probationer shall be charged the cost for electronic monitoring.

In Home Breath Alcohol System (SCRAM)

The PPS monitoring host computer automatically calls the participant, giving him/her clear instructions OR the testing schedule loaded into the unit automatically alerts the

participant to begin the test procedure. The procedure requires that the participant blow into a disposable straw. Breathe Alcohol Test results are transmitted to the monitoring center host through standard phone lines or by cellular connection.

Smartphone Application Monitoring (SAM)

The SAM is new technology that requires only a smartphone. The defendant enrolls by downloading an app and taking a “selfie”. It also allows the court, law enforcement staff and even a third party (for example a crime victim) to require the defendant to check-in and reveal his/her location which is verified using facial recognition. The program monitors the smartphone’s GPS coordinates and randomly requires check in by the defendant at least five times daily and each time logs his/her GPS location and successful or unsuccessful facial recognition. PPS can set exclusionary zones, and officers can message the participant. This patented software solution for personal identity security provides biometric authentication, not just identification, in addition to location capture. **It is the only solution of its kind that can assist with offender tracking while providing victims with the ability to require immediate, real-time location information of their perpetrators** (if prescribed by their governing court orders).

TALITRIX GPS Solution

PPS, effective December 1, 2022, offers by contract the Talitrix wristband GPS monitoring solution to its Georgia courts. The “T-Band” a water-proof, tamper-proof watch provides the next generation of monitoring. The all-new T-Band builds on Talitrix’s industry-first independent wristband tracking technology with an improved chipset and a pin-point accurate GPS tracker featuring: Real-time Tracking, GPS, LTE & Wi-Fi Monitoring, Geofencing Victim Protection, Heart rate monitoring, Photo check-in, and a 3-day battery life. AND the wearer doesn’t have to remove the T-Band to charge it. The charger remains plugged into an outlet until needed and charges the unit by snapping on to the top of the watch portion of T-Band, eliminating the need to ever remove the monitor from the offender’s wrist.



4. Proposer must provide at least two (2) computer terminals at each facility/location for use by the Probationers to comply with any Court ordered web based programs.

PPS shall comply with this requirement.

5. Proposer shall recommend to the Court early probation release if a probationer has fulfilled all Court ordered requirements and paid all fines. Any remaining supervision fees will not be assessed against the probationer if the Court grants early release.

This is PPS policy as Hernando's current provider, and PPS shall continue to comply with this requirement.

6. Provide services to effectuate and support the Court's pretrial intervention, diversion, and first offenders programs.

Pre-Trial Supervision/Diversion

"Face to Face" Supervision

Each defendant is seen up to once weekly in the local PPS office and screened for Alcohol, THC, Cocaine, Meth and other frequently abused illicit drugs. PPS staff will be available 24/7 for Court, Police or Sheriff's Department for support, and all participant violations are addressed immediately.

Electronic Monitoring, Simultaneous with "Face to Face"

Offender is actively monitored with ankle monitoring which includes random breath alcohol screenings in the defendant's home. Scheduling feature allows defendant to leave his/her residence as approved by the Court, Police, or Solicitor department and or the PPS House Arrest Officer, for approved reasons such as work, AA meetings, reporting to PPS, or other purposes. The Court may also utilize GPS Monitoring, SCRAM or other devices as the EM option for Pre-Trial. The GPS device offers active 24/7 location monitoring including speed of travel, exclusionary zones and an ankle that features trans-dermal (skin and perspiration) alcohol detection. All violations are reported to the monitoring center immediately, and PPS will address all electronic violations within moments of their occurrence.

Check Diversion Program

PPS requires monthly reporting while "check diversion" defendants make payments on restitution until the debt is paid in full. PPS requires CDP defendants to, with the assistance of PPS staff, assess the cost of their lifestyle choices, and learn to appreciate the cost of their actions in real dollars- **both to them and the victim**. Monthly budgets for not only for the offender's household are established. The development of a more proficient approach to personal finance is the outcome. The Court may defer prosecution for the accused passer of the bad check

Back on Track (DUI Diversion)

The "Back on Track Program" is a program administered by PPS in Monroe County, Florida that allows *some* first time offenders to have their DUI charged reduced to a Withhold of Adjudication for Reckless Driving. **PPS will work with the Hernando SAO to develop a Criteria for Acceptance** into the program, and offers the following as a template:

- Defendant must not have alcohol-related driving history where disposition is either withhold of adjudication or a conviction.



- Defendant may have up to one-prior, non-violent felony conviction, and up to two prior misdemeanor convictions.
- Defendant may have completed no more than one misdemeanor diversion program and no more than one felony diversion program.
- The defendant must not have been at fault on an accident, if one was involved as part of the incident.
- There must not have been minor children in the vehicle at the time of the arrest.
- Defendants who were arrested for DUI during the period of a suspended license will be denied admission into the program. If the suspension period has expired and the defendant is eligible to obtain a license but has not done so at the time of the DUI arrest, the defendant will still be eligible to participate.

If a person is referred to PPS for participation in the Back on Track Program, we will classify each as either a Tier 1 or Tier 2 offender:

- Tier 1 = Blood Alcohol Level below .15
- Tier 2 = Blood Alcohol Level at .15 and above or Refusal


The conditions associated with each Tier are as follows:

Tier 1

- 6 – 9 months in the program
- 10 day vehicle impound
- DUI School and Substance Abuse Evaluation
- Treatment if required after substance abuse evaluation
- Cost of Prosecution
- Cost of Supervision
- Cost of Recovery to Law Enforcement (varies depending on agency)
- Community Service (40 hours)
- Victim Impact Class – 2 hours

Tier 2

- 12 months in the program
- 6 month vehicle ignition interlock
- Monetary donation
- DUI School and Substance Abuse Evaluation
- Treatment if required after substance abuse evaluation (\$300-\$500)



BACK ON TRACK PROGRAM REFERRAL
CRIMINAL DIVISION

STATE OF FLORIDA
v.
IN THE COUNTY COURT OF
MONROE COUNTY, FLORIDA

Case No. _____
DL#: _____
DATE: _____ TELEPHONE: _____
CHARGE: _____ DATE OF BIRTH: _____
JUDGE: _____ ADDRESS: _____

To the Defendant: You have been referred to the Back on Track Program. By entering into this program you are waiving your right to a speedy trial. If you are accepted, comply with and successfully complete all conditions of the Back on Track Program, you will then be able to enter a plea and receive a withhold of adjudication on the reduced charge of reckless driving.

The length of participation is nine (9) months for a DUI-TIER I and twelve (12) months for a DUI-TIER II. The supervision cost of the Program is a non-refundable \$500.00 for Tier I and \$650.00 for Tier II.

In order to enroll in the Program:
YOU MUST REPORT IMMEDIATELY TO: PROFESSIONAL PROBATION SERVICES, INC.

Plantation Key 89240 Overseas Hwy #5 Plantation Key, FL 33070 Phone: _____	Marathon Key 3945 Overseas Hwy Marathon, FL 33050 Phone: _____	Key West 1111 12 th Street #410 Key West, FL 33040 Phone: _____
---	---	---

Defendant Signature: _____ Date: _____

For the Assistant State Attorney:
ASA Name: _____ Bar # _____
Blood Alcohol Level: _____ Refusal: Y or N
Additional Special Conditions: _____

White Copy – Clerk's Office Yellow Copy – PPS Pink Copy – Defendant

- Cost of Prosecution
- Cost of Supervision
- Cost of Recovery to Law Enforcement (varies depending on agency)
- Community Service (60 hours)
- Victim Impact Class – 2 hours

C. Staffing Levels

1. The Proposer must provide a written explanation of how staff is to be organized that provides the services in this RFP. At a minimum, the narrative must include:

a. Total number of staff and anticipated ratio of probation officer(s) to each County Judge; Anticipated maximum staff caseload must not exceed a ratio of probationers to staff of no greater than 275:1;

PPS is in compliance with and will continue to comply with this requirement.

b. Anticipated staff background and qualifications including any required certification or licensure; at least one person who is responsible for the direct supervision of probation officers employed by Proposer and who shall have at least five (5) years' experience in corrections, parole, or probation services; ensure that any person Proposer employs as a private probation officer: (1) is at least 21 years of age at the time of appointment to the position of private probation officer; (2) has completed a standard two (2) year college program; with preference given to applicants with a four (4) year college degree; (3) has received an initial 40 (forty) hours of orientation upon employment and has received a minimum of 20 (twenty) hours of continuing education per annum as approved by the American Correctional Association, provided the 40 (forty) hour initial orientation shall not be required of any person who has successfully completed a probation or parole officer basic course of training certified by the Peace Officer Standards and Training Council or any private probation officer who has been employed by a private probation corporation, enterprise, or agency for at least two (2) years;

PPS is in compliance with or exceeds these requirements.

2. Staff salaries and benefits; Staff in-service and out-service training program and who pays for the training; and, Proposer must describe its planned hiring process and any proposed role Proposer plans for the County Judges to participate in the hiring process.

PPS Employee Retention

Part of developing and retaining the best is offering the best possible benefits. PPS employees enjoy, just 30 days after their hire date, our full benefits package: health, vision, dental, long and short term disability; 401K, deferred compensation plan, college savings plan, tuition reimbursement, two-three weeks paid vacation (depending on tenure), sick leave, travel reimbursement and our salaries are more than competitive.

PPS Staff Training = Peace of Mind for our Courts



PPS bears the cost of all staff training whether done in house or utilizing a training vendor or agency. All probation officers are required to complete a **40-hour basic training course, and 20 hours of Peace Officer Standards Training annually** which must include: Annual Legal Update (4 hours) AIDS (4 hours), Sexual Harassment in the Workplace (4 hours), First Aid/CPR (4 hours), Personal Financial Management (8 hours) and Domestic Violence (8 hours). PPS has created its Department of Standards and Training whose members are P.O.S.T. certified instructors who conduct all in-house training courses with P.O.S.T. approved curriculums. Training is done at our office locations and/or government law enforcement academies. Training records are maintained at the PPS corporate office, and are available to the Court upon request. **All training is completed at PPS expense. A sample training record is included here:**

<i>EMPLOYEE</i>	<i>DATE</i>	<i>COURSE</i>	<i>LOCATION</i>	<i>HOURS</i>
Glaister, AJ	2-11-21	Interstate Compact for Adult Offender Supervision (On-Demand Training Modules)	PPS Gwinnett	02
	2-11-21	Enhancing Community Supervision Strategies for Hardcore Drunk Drivers (APPA)	PPS Gwinnett	05
	3-7-21	Code of Conduct	PPS Gwinnett	01
	3-8-21	BI Sobriotor Equipment	PPS Gwinnett	02
	3-9-21	Meth's Effect on Gwinnett County	Gwinnett Chamber of Commerce	02
	3-11-21	GSCCCA Fines and Fees	PPS Gwinnett	04
	3-29-21	Field Note Documentation	PPS Corporate	02
	4-21-21	DEA Overview of Illegal Drugs in GA	PPS Corporate	02
	10-10-21	Domestic Violence: Fundamentals for Community Corrections Practice (APPA)	PPS Gwinnett	08
	10-27-21	Security & Integrity (GCIC)	PPS Gwinnett	04
	10-28-21	Promising Practices in Providing Pre-Trial Services Functions within Probation Agencies (APPA)	PPS Gwinnett	01
	10-28-21	Privacy, Civil Rights, and Civil Liberties Suspicious Activity Reporting (GCIC)	PPS Gwinnett	01
	10-31-21	Underage Drinking Intervention Principles and Practice Guidelines (APPA)	PPS Gwinnett	02
	11-30-21	BI HomeGuard 206	PPS Gwinnett	02
	12-7-21	Drug Free Workplace Reading Packet	PPS Gwinnett	02
		<i>TOTAL</i>		40

PPS has required a bachelor's degree of our probation officers since our founding. **PPS requires a state and national background check on all applicants** prior to hiring, and we periodically re-check employee criminal histories. PPS staffing standards meet or exceed all ACA requirements and we will make this information available to the Court upon request. PPS will, with court approval occasionally and when appropriate offer employment to a candidate for probation officer positions that possess at least two years



of college and at least three years' experience in probation, parole, corrections, law enforcement, social work or a related field.

D. Financial Conflict Disclosure

Proposer must not own or control any finance business or lending institution which makes loans to probationers under its supervision for the payment of probation fees or fines. Neither the Proposer nor any employees or representatives shall engage in any employment, business, or activity that interferes or conflicts with the duties and responsibilities of a contract resulting from this RFP. Further, none of the Proposer's employees or representatives shall own, operate or have any financial interest in, be an instructor at, or be employed by any private entity which provides drug or alcohol education services. Neither the Proposer nor any of its employees or representatives, shall specify, directly or indirectly, a particular alcohol or drug use risk reduction program which a probationer may or shall attend. This paragraph shall not prohibit furnishing any probationer, upon request, with the names of certified alcohol or drug use risk reduction programs.

PPS shall continue to comply with this requirement.

E. Criminal Record Check

Proposer must conduct criminal record checks on its employees in accordance with the essential standards established by the American Correctional Association (pursuant to Section 948.15(3)(b), Florida Statutes.) The Proposer must describe procedures for accessing criminal history of probationers.

PPS shall continue to adhere to Section 948.15(3b)(b) and all applicable Florida Statutes. PPS currently accesses the Comprehensive Case Information System (CCIS) as offered by the Clerk of Court when appropriate and will continue to do so.

F. Technology

1. The Proposer must describe the type of technology planned for use in Proposer's office, in the field and in court to support delivery of the proposed services. This description must address not only what the technology is, but how Proposer plans to use the technology. The Proposer should list any specific hardware and software currently in use and for any planned use.

The PPS Case Management System

ProbationTracker2.0™

Technology that Provides Productivity, Not Just Accountability

PPS will comply with the above requirements for the maintenance of probation records. This is made easy and efficient by our proprietary case management system. Probation



officers are provided with the tools necessary for maximum successful terminations. Within **ProbationTracker™**, each probation officer has a Start of Day screen. This, in concert with oversight from management, assures that **no case will go more than 24 hours out of compliance without notification going directly to the probation officer.**

We consider our firm to be the most technologically advanced company in the private pretrial and probation industry today. PPS has a proven web-based tracking product that has been in use since 2001, **Probation Tracker™**. PPS developed this software internally which allows us to modify and mold the program to meet the needs of each account. **As a client, the court can simply access our website via the internet, login to our encrypted server, and see the exact same menus and data that our probation officers see at that very instant.** This software and the training to use it are provided at no additional cost to the county.

The PPS family was the pioneer among all private pretrial and probation companies to develop and deliver the first and most sophisticated online management solution. **The system allows complete transparency in every aspect of every case.** It allows you to see the progress of a defendant. The system requires no special software and is available 24 hours per day, 7 days a week, at your office or anywhere an internet connection is available. We encourage St Johns County to put our software up against any of our competitors and see that our solution is far superior.

If the Court is currently accessing the Internet, they have all the hardware and software they will need to continue to utilize our product! There is no need for any special equipment or changes to your network or operating systems. With your login and password in hand, just bookmark our website on your computer, and you are ready to go. With **ProbationTracker™** technology, **you see what we see.** When you log in, the information you see is **updated in real time.** There is no need to wait for daily batch files or wonder if you are truly being sent of the information because there is no mirror site. **You will have access to run the same reports we do, read case notes that were typed moments before, and view financial transactions as they are entered.**

Clerk Accounting Assistance:


Our system can easily download payment information to the clerk's accounting system thus taking away the time it takes for clerk staff to key in payments. This can be done daily, weekly, monthly or on any schedule requested by the clerk's office. **We also offer ACH payments which will transfer any money collected for the courts to the clerk's office instantaneously.**




Court Financial Report For Fulton State

These must be run only for dates after July 1, 2004

THE DEFAULT REPORT IS NOW IN PDF FORMAT

Start Date 

End Date 

Check Number


Show Warrant Column

Show Court Cost Column

Cases Before July 1, 2004

Hide Negative Notices

WEB Version



When we run our financial reports this information can automatically be sent to the clerks.

Instant Text Messaging with Offenders:

Date	Note	
	Type: Select Show Admin \$\$ Send Pmt Link \$\$	Add
Nov-23 2020	Type: Text Msg Sent Note Entered on 2020-11-23 08:44 by SPELTS Yes report tomorrow and bring Community Service hours and pay \$125 and will send you the pay link	✗
Nov-23 2020	Type: Text Msg Received Note Entered on 2020-11-23 08:42 by ADMIN Sorry can I report tomorrow?	✗
Nov-23 2020	Type: Text Msg Sent Note Entered on 2020-11-23 08:41 by SPELTS You missed you appointment yesterday when do you want to reschedule	✗
Nov-11 2020	Type: Employment Assistance Note Entered on 2020-11-11 10:48 by SPELTS Offered Employment Assistance	✗
Nov-11 2020	Type: Office Visit Note Entered on 2020-11-11 10:48 by SPELTS	✗

Dialogue
between PO and
Probationer via
Text Message

SEARCH PAGES REPORTS FORMS ARCHIVES UTILITIES ADMIN HELP LOGON/OFF

Court: Test Court Drug Screen!! Early Term Next Appt: Sentence: 2020-09-15 | Expire: 2021-09-14 | PO: PO Test
 Prob ID: 3 | Doe, Rachel | Status: Active 2016-12-01 | Type: Adult | Fee/Month: 55.00 | Days Remaining: 295 One or more fines may have been converted to CS for this case
 Offense: 3 | COP Cnt: 6 | CS: 50/50 | Offenses: Public Drunk, Public Indecency, Possession of Marijuana TR0682654, TE00100-3, 20MM1234-2 | DOB: 2/2/1999 | Total Due: \$1,174.00 mthly: \$223++

Case Information

LName	FName	MName	Suffix	Office	Office Satellite	Rpt Type	CLP ProbID	Fee/Mth	Entered By	Enter Date					
Doe	Rachel			Test Office	Select	Office		55.00	ADMIN	2016-12-14 14:59:35					
Primary	Early Term	1st Off	Cond Dis	Drug Cr	DUI Cr	Care Cr	Vet Cr	Hold Clear	PIA	SPOS	Min Mth Pmt	Pay By Date	Drug Test	Interval	DS Text
No	Yes	Select	Select	Select	No	Select	Select	Select	No	Select	88	2021-07-15	Yes	Random	No
Sentence Date	Fee Start Date	Trm Mths	Prob Expires	Court	Type	Judge	PO	Prob Update							
2020-09-15	2020-09-15	12	2021-09-14	Test Court	Adult	Unknown	Test, PO	Yes							

BOT 1 50 hours of Community Service and Risk Reduction BOT 1 50 hours of Community Service and Risk test	Browse... No file selected.	Update Probationer Info Duplicate Probationer Info \$\$ Send Pmt Link \$\$ Send Update Link
		Upload Picture Comment: mugshot

Probationer Information

Sex	Hair	Eyes	Height	Weight	DOB (11)	Race	SSN	DL State
Fema	Blonde	Green	5 5	130	1999-02-02	White	222-26-5944	FL
Residence Verification: <input checked="" type="checkbox"/> Select								
Physical Street		Physical Street 2		City	State	Zip		
Homeless								
Mailing Street		Mailing Street 2		City	State	Zip		
123 Main Street				Kennesaw	GA	30444		
Cell	Send Text?	Home	E-Mail					
404-456-7167	<input checked="" type="checkbox"/> Yes	678-555-1234	nobody@gmail.com					
Text Msg: You missed you appointment yesterday when do you want to reschedule				Send Text				

Personal Information

Marital Status	Children	# Children	Children Live With	Income	Education Level	Language	# Prev Arrests	Sex Reg	CHRI
Single	Yes	2	2	\$20,000 to \$29,000	College Graduate	English	3	Select	Select

On-Line Payments and Reporting:

Online Reporting For



John Alan Doe Sr.

Appt Date 6/15/2019

PO Mario Gonzales

PO EMAIL mgonzales@IntegritySupervision.com

Any changes to your address or phone number?

Select Cell: 404-456-

Any new arrests or citations?

Select

Conditions: Alive at 25

Do you have any incomplete conditions of probation?

Select

Any other issues that you would like to report?

Select

New Info/Additional info to Report to PO

Type new information here

Initial

Type Your Name

Submit Report





JUDICIAL CORRECTION SERVICES, INC
 34 Peachtree Street, Suite 1000
 Atlanta, GA 30303
 Phone: 404-591-3180
 Office Manager: Karen Alexander

NOT OFFICIAL - Court Financial Report - NOT OFFICIAL
Sentenced On or After July 1, 2004

FULTON COUNTY STATE COURT From: 8/28/2013 to 8/28/2013

Probationer	Case Number	CourtCost Assessed	CourtCost Paid	CourtCost Balance	Fine Assessed	Fine Paid	Fine Balance	Warrant Paid	Warrant Balance	Total Paid
	09-CR-351697	501.00	0.00	0.00	1,000.00	30.00	544.00	0.00	0.00	30.00
	08-CR-332999	381.00	104.00	277.00	700.00	0.00	700.00	0.00	0.00	104.00
	09-CR-345113	301.00	50.00	201.00	500.00	0.00	500.00	0.00	0.00	50.00
	11--CR-374028	446.00	0.00	0.00	800.00	117.00	0.00	0.00	0.00	117.00
	13-CR-392223	501.00	171.00	330.00	1,000.00	0.00	1,000.00	0.00	0.00	171.00
	12-CR-384614	381.00	0.00	0.00	700.00	151.00	498.00	0.00	0.00	151.00
Totals:		2,511.00	325.00	808.00	4,700.00	298.00	3,242.00	0.00	0.00	623.00

NOT AN OFFICIAL COPY - DO NOT SEND TO THE COURT - Printed @ 8/28/2013 2:23:03 PM

Here is an example of a typical financial report

Court Costs By Funds For Cases On or After July 1, 2004
From 8/28/2013 To 8/28/2013

FUND NAME	Paid In Full Cases		Partial Payment Cases		By Fund TOTAL
	# of Cases	Paid	# of Cases	Paid	
P.O.P.I.D.F.(a)	2	100.00	0	0.00	100.00
P.O.P.I.D.F.(b)	2	150.00	1	54.00	204.00
JAIL	0	0.00	1	21.00	21.00
C.V.E.F.	0	0.00	0	0.00	0.00
D.A.T.E.	0	0.00	0	0.00	0.00
L.V.A.P.	0	0.00	0	0.00	0.00
B.S.I.T.F.	0	0.00	0	0.00	0.00
C.L.F. - D.U.I.	0	0.00	0	0.00	0.00
C.L.F. - P.M.	0	0.00	0	0.00	0.00
D.U.I. PHOTO	0	0.00	0	0.00	0.00
F.V. PHOTO	0	0.00	0	0.00	0.00
Traffic Violation Only	0	0.00	0	0.00	0.00
DETF 1.5%	0	0.00	0	0.00	0.00
TOTALS		250.00		75.00	325.00

Payment Transparency: The site is financially transparent, allowing our clients to see their

Misdemeanor Probation Supervision Services



money and ours in real time.

Financial SCREENS, DRUG ID: 217862 Started: 12/22/2008 Expires: 12/22/2028 Judge: County Diversion Program

TT	Fee (\$40)	Insurance	Fines	VCF	Restitution	Court Cost	Warrant Fee	Other	JCS Monthly Payoff Calculation	
Assessed	500	1500	0	0	0	0	0	2723.6 Details	Balance of Fines, Fees	699.20
Amt Paid	500	1221	0	0	0	0	0	2303.4	Remaining Payment Months	239
End Bal	0.00	279	0.00	0	0.00	0.00	0	420.2	Monthly Fee	40.00
									Required Monthly Payment	42.93

Update Months on Probation: 0.0

Date	Fee	Ins	Fine	VCF	Rest	Court Cost	Warr Fee	FinePrepay	CCPrePay	CS Paid
11/23/2011										

Other Categories	Random Drug Screening	Random Urinalysis Test
Assessed		2603.6
Amt Paid		2183.4
End Bal		420.2
Payment		

On this screen anyone with access can view all money paid and due for each probationer. It will tell you who posted the payment, when, the amount, and it even gives a breakdown of what the defendants need to pay to complete probation on time.

Notes

Date	Fee Type	Amt Recv	Recv By	Note	Pmt Method
Total Paid: 4,024.40		Pmt Plan:			
11/21/2011	Other	15.00	KLLOYD		Cash
	** Total **	15.00	Change to:	<input type="button" value="MO"/> <input type="button" value="CC"/>	
11/18/2011	Other	15.00	RRODRIGUEZ		Cash
	** Total **	15.00	Change to:	<input type="button" value="MO"/> <input type="button" value="CC"/>	
11/14/2011	Other	15.00	KLLOYD		Cash
	** Total **	15.00	Change to:	<input type="button" value="MO"/> <input type="button" value="CC"/>	
11/14/2011	Other	15.00	EAGOSTO		Cash
	** Total **	15.00	Change to:	<input type="button" value="MO"/> <input type="button" value="CC"/>	
11/14/2011	Other	15.00	RRODRIGUEZ		Cash
	** Total **	15.00	Change to:	<input type="button" value="MO"/> <input type="button" value="CC"/>	
11/14/2011	Other	15.00	EAGOSTO		Cash
	** Total **	15.00	Change to:	<input type="button" value="MO"/> <input type="button" value="CC"/>	
11/7/2011	Insurance	15.00	KMERCHANT		Money Order
	** Total **	15.00			



Arrest Alerts: Our system scans all Sheriff or Police websites that have inmate information available; this is done every day to let us know if any of the offenders we supervise have been arrested in the last 24 hours.

From: support@JudicialService [REDACTED]
To: dmoon@JudicialServices.com
Cc:
Subject: Volusia Arrest Report Summary 09/22/2009

***** Probationer Arrested *****
ProbName: PERRY ROBERT JOHNSON
DOB: [REDACTED]
SSN: [REDACTED]
Report Date: 09/22/2009
ProbID: 245530
Status: Warrant
PO: Santucci, Diana
URL: [Click Here to Access Probationer Record](#)

WS804601 M/W 022264 CTC0902544MMAWS *
JOHNSON, PERRY ROBERT VCSO/JABH/OAWS WK: 1
123 HIGHLAND AVE JDG: GREEN, SHIRLEY A 0001000.00
DEBARY FL 32713 M/VOP SIMPLE BATTERY (GREEN)

***** Probationer Arrested *****
ProbName: JUSTIN LAMAR JOHNSON
DOB: [REDACTED]
SSN: [REDACTED]
Report Date: 09/22/2009
ProbID: 264819
Status: VOP
PO: Calderon, Ricardo
URL: [Click Here to Access Probationer Record](#)

WS803075 M/B 070290 CTC0906603MMAWS *
JOHNSON, JUSTIN LAMAR VCSO/JABH/OAWS WK: 2
841 W BERESFORD AVENUE JDG: MARSHALL, PETER 0002500.00
DELAND FL 32720 F/VOP ASSAULT/BATT OFFIC (MARSHALL)


This is a sample email sent to the probation office.


Using information in Probation Tracker we can cross check jail inmate records

When a match is made the email will inform the officer of the new arrest, so a violation can be issued



Digital Photos: Digital photos are included in our records for easy recognition as well as additional identification.

Last	First	Middle	Suffix	
DAYTONA	DANIEL	V	JR	
Status Deleted	Alt. Sentence	Reporting Office		
	Select	Select		
Sentence Date	Intake			
6/8/2009	Court			
Probation Date	Months	Days	Probation Expires	
6/8/2009	24		6/8/2011	
Payment Plan: \$135 per month or \$34 a week				
Memopad (This field is nothing but a scratch pad for quick notes/reminders)				
Enter any reminder or note in this area!				
Today is Wednesday, Nov 2011				
Contacts: 3				
Addresses: 2				
Employers: 3				

	<p>We capture and attach a digital photo of every defendant, which is stored in their case file. This is also printed on the violation affidavit to assist the courts and sheriff's office.</p>
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Optimal Case Notes: Complete case notes will follow a logical narrative format so clients can see and interpret exactly what is going on with a particular case.

Appointments SCREENS, DRUG ID: 217862 Started: 12/22/2008 Expires: 12/22/2028 Judge: County
Diversion Program

To Do List	Detailed Visit Notes	VineLink
Date	Notes	
11/23/2011		
DMOON		
CodesPicture		
Notes Only		
11/23/2011	Last Payment made on 11/21/2011 2 Days Ago	
11/23/2011	Need Employment Verification	
11/23/2011	Need Address Verification	
11/23/2011	Need Good Address	
11/23/2011	O/P- DEFENDANT REPORTED FROM COURT, VERIFIED NEW ADDRESS AND UPDATED IN OUR SYSTEM. DEFENDANTS HAS COMPLETED 4 HOURS OF COMMUNITY SERVICES AND IS AWARE THAT 46 HOURS REMAIN. NO PROGRESS TOWARDS ENROLLING IN VICTIM IMPACT CLASS OR ALCOHOL SAFETY EDUCATION COURSE. DEFENDANT STATES HE WILL BE ENROLLED BY JANUARY. SET UP A CALL IN APPOINTMENT FOR PROBATION OFFICER TO CHECK ON THE STATUS OF ENROLLMENT. NEXT APPOINTMENT SET FOR DECEMBER 28 AT 3:00.	
11/21/2011	Receipt - KLLOYD	
11/21/2011	O/P BREVARD DEF JEANNE WHITE CAME IN THIS DATE FOR A UA. PER NJONES,	

Sample case note

TT

Select - Select Date to Display at Bottom -



Programming Flexibility: Our dedicated IT team is able to update software to immediately include new functions. For example, we recently had a judge ask us to identify characteristics of probationers in his county. We developed a series of questions accompanied with data pulled from our system to create a report that would answer these questions based on Department of Justice statistics.

11/23/2011 DMOON O/P- DEFENDANT REPORTED FROM COURT, VERIFIED NEW ADDRESS AND UPDATED IN OUR SYSTEM. DEFENDANTS HAS COMPLETED 4 HOURS OF COMMUNITY SERVICES AND IS AWARE THAT 46 HOURS REMAIN. NO PROGRESS TOWARDS ENROLLING IN VICTIM IMPACT CLASS OR ALCOHOL SAFETY EDUCATION COURSE. DEFENDANT STATES HE WILL BE ENROLLED BY JANUARY. SET UP A CALL IN APPOINTMENT FOR PROBATION OFFICER TO CHECK ON THE STATUS OF ENROLLMENT. NEXT APPOINTMENT SET FOR DECEMBER 28 AT 3:00.

11/21/2011 Receipt - KLLOYD

11/21/2011 O/P BREVARD DEF JEANNE WHITE CAME IN THIS DATE FOR A UA. PER NJONES, WILL

Referral: Select Probation officers ask each defendant these questions. at Bottom

Address Verified Employment Verified

(Others) My Appointment Details (Add Alert)

Date	Time	Show	
1/1/2030	1100	Select	Add

1/1/2030 1100 Select

First Appointment Questions Update

Do you have a Driver's License? Yes No

Education level attained? Select

Current employment status? Select

Do you have a history of Substance Abuse? Yes No

Do you have a history of Mental Health Problems? Yes No

Are you a Veteran? Yes No

	Fee	Ins	Fines	VCF	Resti- tution	CC	Wrt. Fee	Other
Assessed	500	1500	0	0	0	0	0	2723.6
Amt Paid	500	1221	0	0	0	0	0	2303.4
End Bal	0.00	279	0.00	0	0.00	0.00	0	420.2

Payment Plan:

Court Ordered Programs

Program	Due Date	Complete Date	Verification Doc Recv	Testing Status
Random Drug Screening	12/22/2028			0 completed

Community Service Ordered/Paid

Assigned	Waived	Worked	Paid	Balance	Compl Date
50	0	50	0	0.0	8/25/2011



Specific Reports: ProbationTracker is fully customizable and has the capability to produce specific reports and forms for each client as requested. It can also be integrated to work with the court's case management system.

Florida Statistical Report for Osceola County, FL - All Status					
Sex		Employment		Case Load	
F	3,252	Disabled	282	Misdemeanor	10,287
M	10,009	Full Time	3,618	Traffic	7,998
N/A	1,101	Home	20	DUI	2,359
U	2	N/A	5,484	Other	3,510
Race		Other	165	Community Service	
N/A	1,378	Part Time	1,191	Hours Ordered	628,632.80
Asian	85	Retired	101	Hours Completed	382,141.33
Black/Hispanic Origin	111	Student	300	Defendants Ordered to CS	12,612
Black/Non-Hispanic Origin	1,856	Unemployed	2,745	CS Converted From Fine	11,349.53
Other	110	Unknown	458	CS Hours Buy Out	\$501,733.24
Unknown	10	Education			
White/Hispanic Origin	5,121	College Grad	462		
White/Non-Hispanic Origin	5,693	Complete High School	3,183		
Age		Elementary School	174		
Unknown	326	G.E.D.	382		
Under 18	22	Middle School	206		
18 - 24	3,986	N/A	5,491		
25 - 34	4,814	No Info	507		
35 - 44	2,582	No School	8		
45 - 54	1,837	Post Graduate Work	48		
55 and Over	797	Some College	2,015		
		Some High School	1,888		
		Substance Abuse			
		N/A	5,483		
		No	7,495		
		Yes	1,386		
		Mental Health			
		N/A	5,483		
		No	8,238		
		Yes	643		
		Veterans			
		N/A	5,482		
		No	8,580		
		Yes	302		

Based on the questions we are able to provide a snapshot of who is on probation.



Full Case Access Online: We have the ability to scan all forms, reports, files and information provided for every case. You can access these as well as every document we generate within the system, such as receipts and referrals on *ProbationTracker™* at any time. Offices can maintain hard copies of documents or go completely paperless.

Appointments SCREENS, DRUG ID: 217862 Started: 12/2

To Do List

Date	
11/23/2011	
DMOON	
CodesPicture	
Notes Only	
11/23/2011	Need Good Address
11/23/2011	Last Payment made on 11/21/2011 2 Days Ago
11/23/2011	Need Employment Verification
11/23/2011	Need Address Verification
11/23/2011	O/P- DEFENDANT REPORTED FROM COURT, VER ENROLLING IN VICTIM IMPACT CLASS OR ALCO ENROLLMENT. NEXT APPOINTMENT SET FOR D
11/21/2011	Receipt - KLLOYD
11/21/2011	O/P BREVARD DEF JEANNE WHITE CAME IN THE
11/18/2011	Receipt - RRODRIGUEZ
11/18/2011	***BREVARD DEF BENJAMIN HOWARD \$15 DT/
RRODRIGUEZ	

First Appointment Questions

Do you have a Driver's License? Yes No

Education level attained?

Current employment status?

Do you have a history of Substance Abuse? Yes No

Do you have a history of Mental Health Problems? Yes No

RECEIPT
 DRUG SCREENS
 Probation Start Date: 12/22/2008, Probation End Date: 12/22/2018
 Osceola County Florida Court
 RECORD OF COURT ASSESSMENTS AND PAYMENTS

Insurance	Fees	Rest- Infor	Court Costs	Warrant	Other	TOT/PAID
Amount	1,900.00	0.00	0.00	0.00	2,725.00	4,225.00
Amount Paid	1,221.00	0.00	0.00	0.00	2,203.40	3,524.40
Balance Due	279.00	0.00	0.00	0.00	421.20	699.20

PAYMENT DETAILS

Date	Payment Category	Amount Received	Received By Note:
11/21/2011	Random Drug Screening	15.00	Karen Lloyd

Your next appointment is on Tuesday, Jan 1 2030 at 11:00AM.

Pay off not including Probation fees: 5099.20
 Monthly Probation Fee: \$40

PRINT DATE & TIME: Nov 21 2011 8:52AM

Unknown Zone | Protected Mode: On

Computerized Check-in System

At PPS, we pride ourselves on our ability to listen to our defendants' needs and create solutions. One such solution is the development and implementation of our computer check in system which has resulted in the average wait time for any defendant to be less



than ten (10) minutes. Through the use of a touch screen, any defendant is able to quickly check in and notify his or her officer that they have arrived for their appointment.

“Our computer check-in system....has resulted in an average wait time for any probationer to be less than ten (10) minutes.”

Office managers are able to see the name, check-in time, appointment time, and officer for each defendant that is currently waiting for an appointment. If an officer will be unable to see the defendants, for any reason, the manager can simply redirect the person to see another available officer. Not only is the notification noticeable, it is consistent, uniform, and organizes defendants in the order of sign-in. Individuals are not accidentally skipped or lost. This method is significantly more accurate and prompt than having an administrative assistant call, visit, or message an officer each time a new defendant arrives. Potential problems eliminated by the computer check in system notification system include: illegible names on a sign-in sheet, an assistant or officer forgetting to tell another that someone is waiting, an officer missing a call or instant message while engaged in multiple tasks, an officer having to write down his or her own list of people waiting, and confusion over who will see defendants for an absent officer. Our computer check in system also has a Spanish option for any Spanish speaking probationers.

Probationer Sign-In Process

To sign in using a check-in System, a defendant will take the following steps: 1. Touch the computer screen to activate.



2. Touch the letters and number to enter his or her last name and birth date.

Probation Services Probationer Checkin
Please enter your last name and date of birth. Haga clic aqui para español

Last Name:

Date of Birth: Month: Day: Year:

Q W E R T Y U I O P
A S D F G H J K L
Z X C V B N M

SPACE Enter

Reset

3. Touch the "submit" button.

Probation Services Probationer Checkin
Please enter at least the first 4 characters of your last name and full date of birth. Haga clic aqui para español

Last Name:

Date of Birth: Month: Day: Year (YYYY):

Q W E R T Y U I O P
A S D F G H J K L
Z X C V B N M

Enter SPACE Enter

submit Reset

Privacy

In addition to software flexibility, we offer a level of safety no other provider can match. We understand that defendant privacy and confidentiality are essential. PPS offers numerous

layers of security and protection for this information both within the user interface of our website and within our hardware.

2. Proposer must provide the Court and its designee along with the Clerk of Circuit Court with full access to any computerized offender tracking software system.

Each court and/or county official authorized by court to do so, can receive a secure log-in to **ProbationTracker2.0** and will be able to view all information within the system for each Hernando case.

G. Collection Services

1. The Proposer must describe any proposed support to the Hernando County Clerk of Court in the collection of fines, fees, court costs and restitution from offenders on misdemeanor probation. A detailed description of accounting, bookkeeping and remittance procedures to support the proposed collection support shall be provided. The Proposer must provide evidence of the success rate of its proposed collection support system, if used elsewhere.

Restitution

PPS accepts money orders, certified funds and credit cards for all probationer payments. Upon a probationer's "signing in" the accounting clerk accesses the probationer's electronic file. The screen then itemizes each of the probationer's court-ordered debts including the amounts ordered, previously remitted and the balance of each type of debt, i.e.: fines, costs restitution, surcharges, and probation fees. Restitution shall be prioritized and can be disbursed directly to the victim by PPS. A restitution report shall be generated and submitted to the Court monthly, detailing the collection activity of each probationer's restitution debt.

A sample restitution check and letter.....



PROFESSIONAL PROBATION SERVICES, INC.
1770 INDIAN TRAIL ROAD, SUITE 350
NORCROSS, GA 30093

WOLFE
Wolfe Financial, P.A.

Date: 12/20/12

REDACTED

PAY TO THE ORDER OF MICHELLE HEROUX \$ 75.00

SEVENTY-FIVE AND 00/100 DOLLARS

REMO Restitution

REDACTED

PROFESSIONAL PROBATION SERVICES, INC.
1770 INDIAN TRAIL ROAD - SUITE 350
NORCROSS, GA 30093
Phone (678)218-4100 - Fax (678)218-4104

Date: 12/20/12

1270

As a condition of probation, the defendant named below was ordered to pay victim compensation for his/her criminal act.

Please find enclosed check number 1270 for restitution payment in the amount of \$75.00 for the following case.

Defendant: CHELSEA GARBER
Case Number(s): 2011MM010839AXX
Court: Palm Beach County

PROFESSIONAL PROBATION SERVICES, INC. 1270

Please contact Federico Forero at 561.800.1719 should you have any questions.

Additional Comments:

MICHELLE HEROUX
520 VIA VILLAGIO
LANTANA, FL 33462

Fines and Court costs

PPS acknowledges the requirement to refer probationers to pay their fines at the Court Clerks offices. If desired by the Clerk of Court, PPS can, however, as do for many Florida Counties, assist the clerk in this process. PPS accepts money orders, certified funds and credit cards for all probationer payments. Upon a probationer's "signing in" the accounting clerk accesses the probationer's electronic file. The screen then itemizes each of the probationer's court-ordered debts including the amounts ordered, previously remitted and the balance of each type of debt, i.e.: fines, costs restitution, surcharges, and probation fees. The payment is logged automatically within the data tables of our ProbationTracker computer system, and a receipt is generated electronically.

Each receipt is numbered and logged under the probationer's internal file number or PPSI number within in the system. The receipts also detail the application of the payment so that every time a probationer makes a payment he/she leaves the office knowing exactly how the money was applied, and that PPS is not collecting fees in advance (as our policy states), and how he/she is progressing towards paying off their case. **Worth mentioning is that the Court shall be provided 24/7 access to all offender data within ProbationTracker, including up to the minute financial and receipt information on all Hernando probationers.**

At the close of business each day, the office manager (OM) prepares the monies for deposit. First, the OM generates from PROBATIONTRACKER an “On Hand Type Summary Report” which totals all receipts taken for each type of money. The OM then verifies that the actual payments match the report. Corporate accounting staff members verify the deposits the following day via on-line access with the bank. Adherence to the above stated procedures is strictly confirmed by Office Audits conducted by the Vice President of Standards Enforcement, as well as our annual *independent financial audit*.

Cost of Supervision Fees

PPS is offender funded and shall collect from those we supervise the court-ordered fees associated with the cost of supervision, drug screens and other court-ordered programs. PPS only collects for services ordered by the Court, and we do not collect fees in advance.

H. Indigent Services

The Proposer must describe the approach for providing proposed services to offenders that have been declared indigent by the Court which ensure placement irrespective of indigent offenders' ability to pay for such services. This description shall include how many probationers of this type Proposer anticipates being assigned as well as how Proposer expects to be compensated for provision of such services.

Provision for Indigent Offenders

PPS shall supervise, at no or reduced cost, those offenders the court finds to be indigent, and all services are available, as ordered by the court, at no charge to the indigent offender. PPS does not seek compensation for indigent supervision, but rather makes efforts to assist the offender with employment or other issues

I. Revocation Process

The Proposer must describe its proposed procedures and criteria for recommending revocation of an offender’s probation.

PPS maintains all warrant cases on active status periodically making attempts to locate the probationers through our community network and file information, as well as our ProbationTracker system. Additionally, PPS is on line with many local Sheriff and Police Departments and shall provide its officers daily with the inmate list from detention facilities to insure that those probationers arrested on probation warrants have their revocation hearings scheduled and completed promptly.

Upon the violation of any condition of probation PPS can immediately submit to the Court a Delinquent Report Sworn Affidavit (D.R.). This document details in narrative form, the behavior of the probationer while under supervision, the circumstances of the violation(s) as well all actions taken by PPS staff in an effort to achieve offender compliance. Finally the D.R. includes recommendations as to any court action deemed appropriate by the



supervising officer that may include issuance of a warrant, or modification / revocation of the original sentence. D.R.s are signed by the probation officer and the office manager and are always accompanied by supporting documentation. PPS staff will prepare all documents, such as warrants when appropriate, serve defendants with appropriate documents within required notice periods, while filing all original documents with the Court.

PPS court services also include the preparation of and appearance at all probation revocation/ modification hearings. PPS officers will prepare and petition the Court for said hearings upon a defendant's violation of the conditions of probation, detailing the violations, presenting evidence and documentation related to the probationer's performance on probation, and making recommendations as to any possible action to be taken by the Court. PPS will coordinate revocation/modification hearing scheduling with Court staff. Following a revocation or modification by the Court, PPS shall file the original order of revocation or modification with the Court clerk, and will then amend the PPS files, including the ProbationTracker E-file, so that the Court can immediately view the amended sentence and its conditions online. PPS shall then enforce the newly established conditions.

J. Transition Plan

The Proposer must describe in detail the transition plan to take over from the current provider the provision of Misdemeanor Probation Services should Proposer be awarded the contract that will result from this RFP. This description must include a detailed zero day based schedule including all action items and associated individual time lines.

PPS is the incumbent provider.

K. Records and Reports

1. Proposer must maintain case files on each probationer regarding compliance with the terms and conditions of probation, reporting dates, contacts as they occur and on the amounts and dates of monies collected.

PPS shall comply with this requirement, and exceeds the above-required information as it relates to the types of and amounts of data maintained within each offender's e-file within ProbationTracker2.0. Further Hernando County Court personnel may view all offender e-files on-line at any time, including case notes, financial, and special conditions progress/compliance.



Appointments SCREENS, DRUG ID: 217862 Started: 12/22/2008 Expires: 12/22/2028 Judge: County Diversion Program

The screenshot displays a software interface for managing appointments and notes. At the top, it shows 'Appointments SCREENS, DRUG ID: 217862 Started: 12/22/2008 Expires: 12/22/2028 Judge: County Diversion Program'. Below this, there are two main sections: 'To Do List' and 'Detailed Visit Notes'. The 'Detailed Visit Notes' section has a table with columns for 'Date' and 'Notes'. A 'Sample case note' box is overlaid on the table, containing the text 'Sample case note'. A red arrow points from this box to a row in the table that is highlighted in green. This row contains the text: '11/23/2011 Last Payment made on 11/21/2011 2 Days Ago'. Below this row, there are several other notes, including one dated 11/23/2011 with a detailed description of a defendant's progress and a call to action for a probation officer. The interface also includes a 'VineLink' button and an 'Add' button.

2. Proposer must keep all reports, files, records and papers confidential and available only to the Court, affected County officials, or others designated by the Court.

PPS shall continue to comply with this requirement.

3. Proposer must provide the chief judge's office with a monthly and quarterly report summarizing the number of misdemeanor probationers supervised; the amount of fines, fees, statutory surcharges, and restitution collected; and, the number of misdemeanor probationers for whom supervision or rehabilitation has been terminated and the reason for the termination, in such detail as the chief judge's office requires.

PPS shall continue to comply with this requirement. Please see some sample reports in sub-item (5) below.

4. Proposer must maintain collected fines and fees in a banking institution that is FDIC insured. Proposer will disburse to the Clerk of the Circuit Court, on a weekly basis, or in the manner directed by the Clerk, fines and fees collected.

PPS shall comply with this requirement.

5. Proposer must provide at least quarterly to the Chief Judge a report describing the payments received, services delivered, outcomes, offenders serviced, etc. pursuant to Section 948.15 Florida Statutes.

PPS is able to provide the Court with various activity reports detailing each of the above required probationer activity/data sets. The data will be formatted as required by the Chief Judge and Court Clerk, including all of the above-required fields as well as: Name, Case #, Docket #, Offense, Sentence Date, Expiration Date, SSN, Ordered Amount of Fine, Restitution, Surcharges, Probation Fees, Payments – and receipt numbers, Balances, Community Service Hours Ordered and Completed, Drug Screen Results, Warrant Status and the court can even view and print field notes. Simply put, PPS can customize reports to contain as much or as little information as required, and submit said reports at whatever frequency is required. Some sample reports follow:



Professional Probation Services, Inc.
112 Jumper Drive North
Bushnell, FL 33513
PHONE 352-793-0255
FAX 352-568-8655
www.professionalprobation.com

May 01, 2023

Honorable Daniel B Merritt Jr
Chief Judge, Fifth Judicial Circuit
Hernando County Courthouse
20 N Main Street
Brooksville, FL 34601

RE: Sumter County Monthly Misdemeanor Probation Status Report

PROBATION CASELOAD SUMMARY
April 2023

1. Number of active cases, not including active warrants:	<u>234</u>
2. Number of new cases received this month:	<u>39</u>
3. Number of cases reinstated this month:	<u>1</u>
4. Number of probationers on mail-in status (living out of the county)	<u>17</u>
5. Number of cases transferred in:	<u>0</u>
6. Number of cases transferred out:	<u>0</u>
7. Number of cases terminated this month:	<u>43</u>
8. Number of cases revoked this month:	<u>6</u>
9. Number of defendants who have deceased this month:	<u>1</u>
10. Amount of Fines/Court Costs collected this month:	<u>N/A</u>
11. Amount of Restitution collected and paid to victims this month:	<u>\$1,261.00</u>
12. Number of probationers performing community service:	<u>3</u>
13. Number of community service hours verified this month:	<u>85</u>

Respectfully submitted,

Louise Smith
Office Manager

Cc: Honorable Paul L. Militello



Professional Probation Services



- Sarasota County Annual Report
- October 1, 2016 – September 30, 2017



Summary Page



- Professional Probation Services began operations in Sarasota County October 1, 2016.
- Professional Probation Services operates two locations in Sarasota County. One in Venice and one in Sarasota.
- Professional Probation Services employs 6 full time probation officers and 1 clerical staff member.

Summary



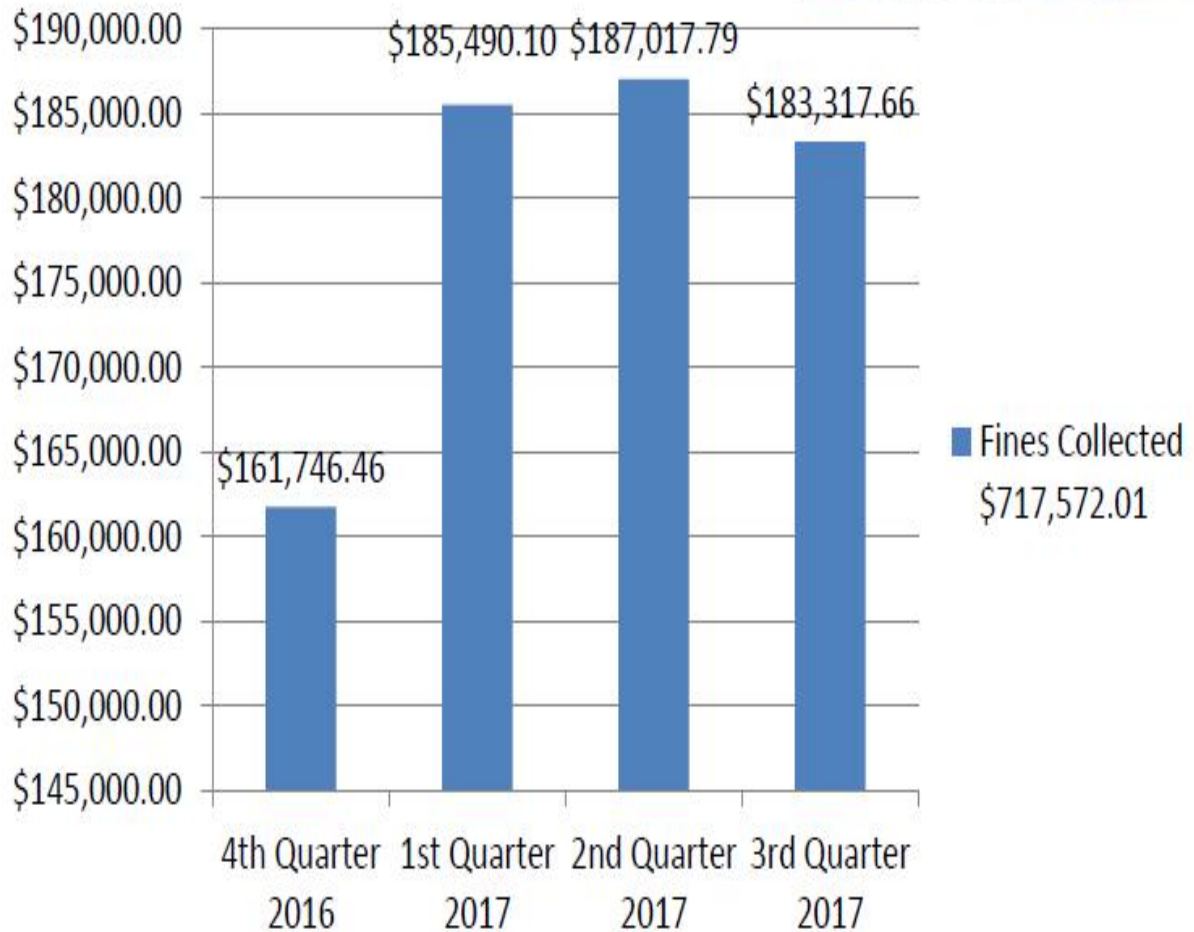
Annual Activity Report for Sarasota County

For Period 10/01/2016 to 09/30/2017

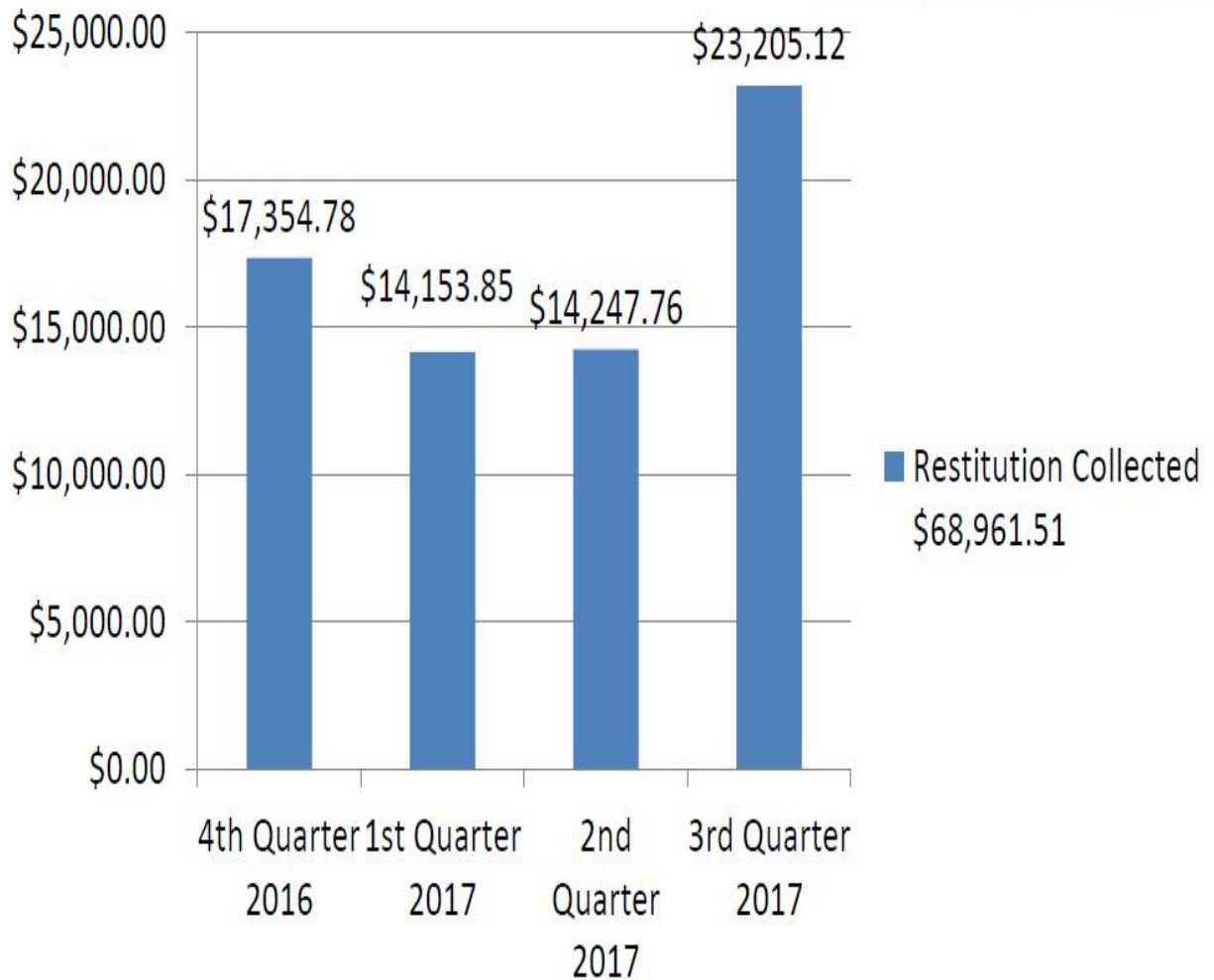
Name & Type of Court: Sarasota County	
A. Financial Collections for the Quarter:	
1. Restitution & Donation	\$68,961.51
2. Fines	\$717,572.01
3. CS Buy	\$59,280.35
4. Fine Surcharges	\$0.00
5. Total (Add 1-4)	\$845,813.37
B. Case management for the reporting period	
1. Beginning Number of Cases	1861
2. New Cases Added	1710
3(a). Cases Successfully Closed	1523
3(b). Cases Unsuccessfully Closed(Includes Revoked cases)	172
3(c). Cases Term Modified	314
4. Total Cases Closed (Add 3a+3b+3c)	2009
5. Number of Cases (Add 1+2, minus 4)(Includes Warrants)	1562
6. Number of Active Warrants	803
7. Number of Pending Closure	0
C. Community Service for the reporting period:	
1. Hours Verified for the period	51,416
2. Hours completed CS Buy	5,927.5
3. Total Hours Completed (Add 1+2)	57,343.5
D. Total Victims Crime Fund Payments	
	0



Fines Collected 10/1/2016-09/30/2017

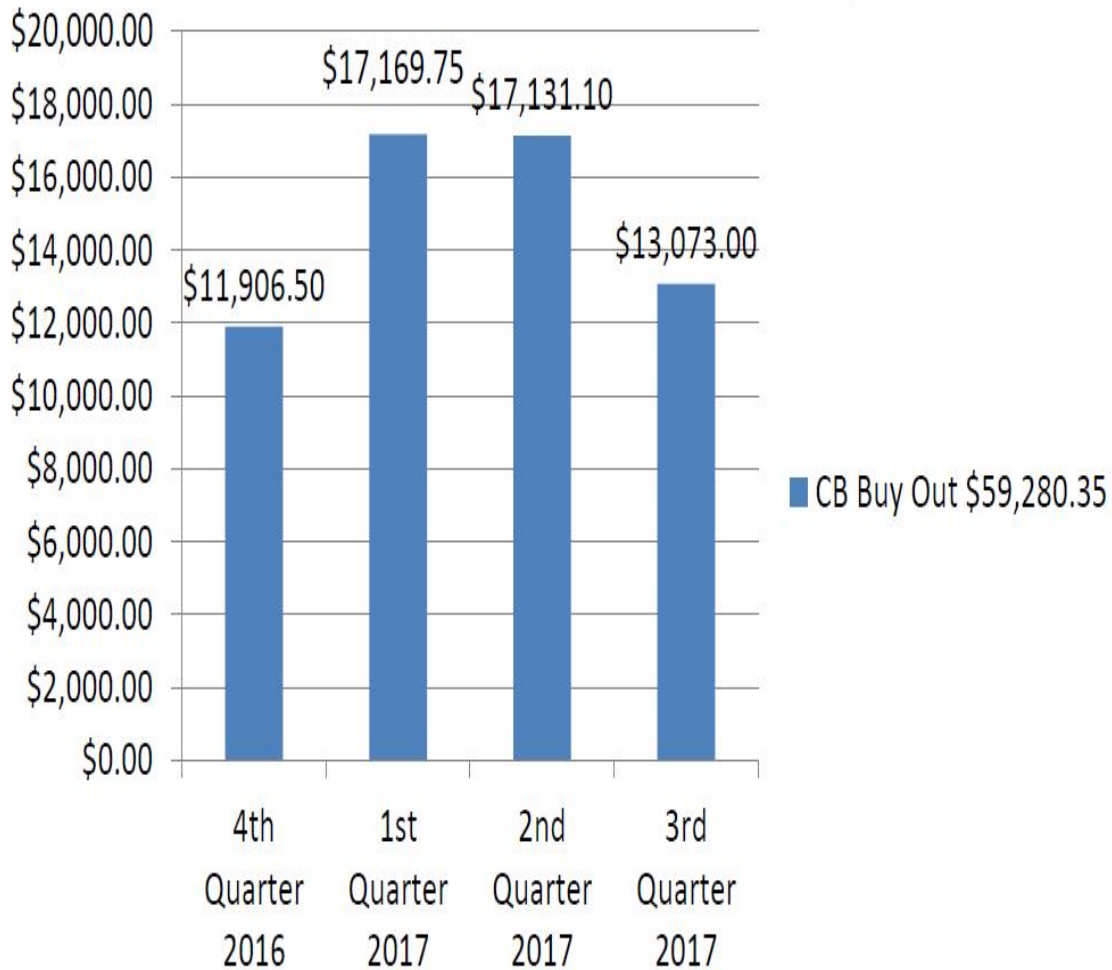


Restitution Collected 10/1/2016-09/30/2017

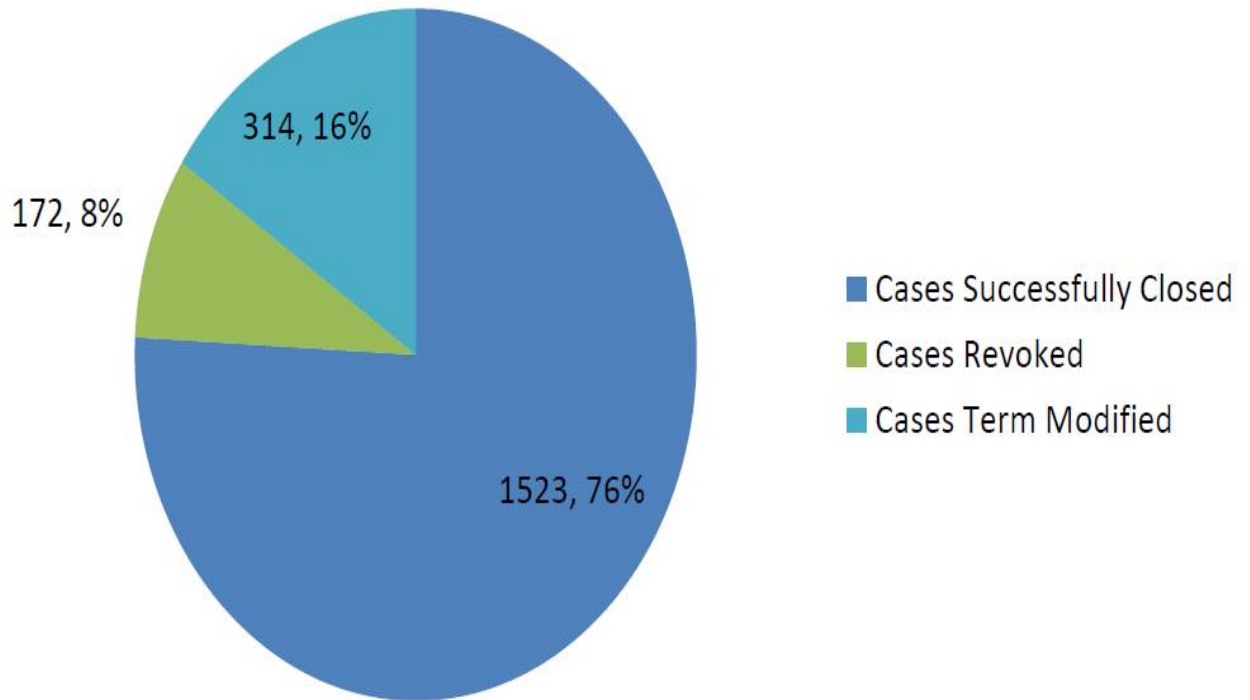


Community Service Buy Out

10/01/2016 – 09/30/2017



Cases Closed 10/01/2016-09/30/2017



Current Cases By Judge



Judge	Active	Successful Termination	VOP	Warrant	Term Unsuccessful	Jail	Jail Hold	Revoked	Non Probation	Hold	Terminated Modified	Waived
David Denkin	<u>199</u>	<u>67</u>	<u>148</u>	<u>0</u>	<u>1</u>	<u>1</u>	<u>0</u>	<u>17</u>	<u>7</u>	<u>0</u>	<u>13</u>	<u>2</u>
Erika Quartermaine	<u>145</u>	<u>46</u>	<u>131</u>	<u>0</u>	<u>0</u>	<u>4</u>	<u>0</u>	<u>10</u>	<u>13</u>	<u>2</u>	<u>10</u>	<u>2</u>
Judy Goldman	<u>168</u>	<u>59</u>	<u>168</u>	<u>0</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>4</u>	<u>15</u>	<u>5</u>	<u>5</u>	<u>4</u>
Maryann Boehm	<u>122</u>	<u>47</u>	<u>145</u>	<u>0</u>	<u>0</u>	<u>8</u>	<u>0</u>	<u>5</u>	<u>3</u>	<u>2</u>	<u>4</u>	<u>5</u>
Phyllis Galen	<u>270</u>	<u>64</u>	<u>160</u>	<u>0</u>	<u>1</u>	<u>1</u>	<u>0</u>	<u>7</u>	<u>12</u>	<u>5</u>	<u>19</u>	<u>3</u>
PreTrial Intervention	<u>111</u>	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3</u>	<u>0</u>

Active= Active reporting probation cases.

Successful Termination= All conditions of probation were completed during probation term, without incident.

VOP= Currently in violation pending court proceedings.

Warrant= Active Warrant. (Category now classified under VOP)

Term Unsuccessful= Cases where jurisdiction for case has been lost or terminated unsuccessful by court.

Jail= Currently In Jail while on probation.

Jail Hold= Probation will begin upon release from jail.

Revoked= Revoked by the court.

Non Probation= Administrative Probation, collection court payments, or City PTI cases.

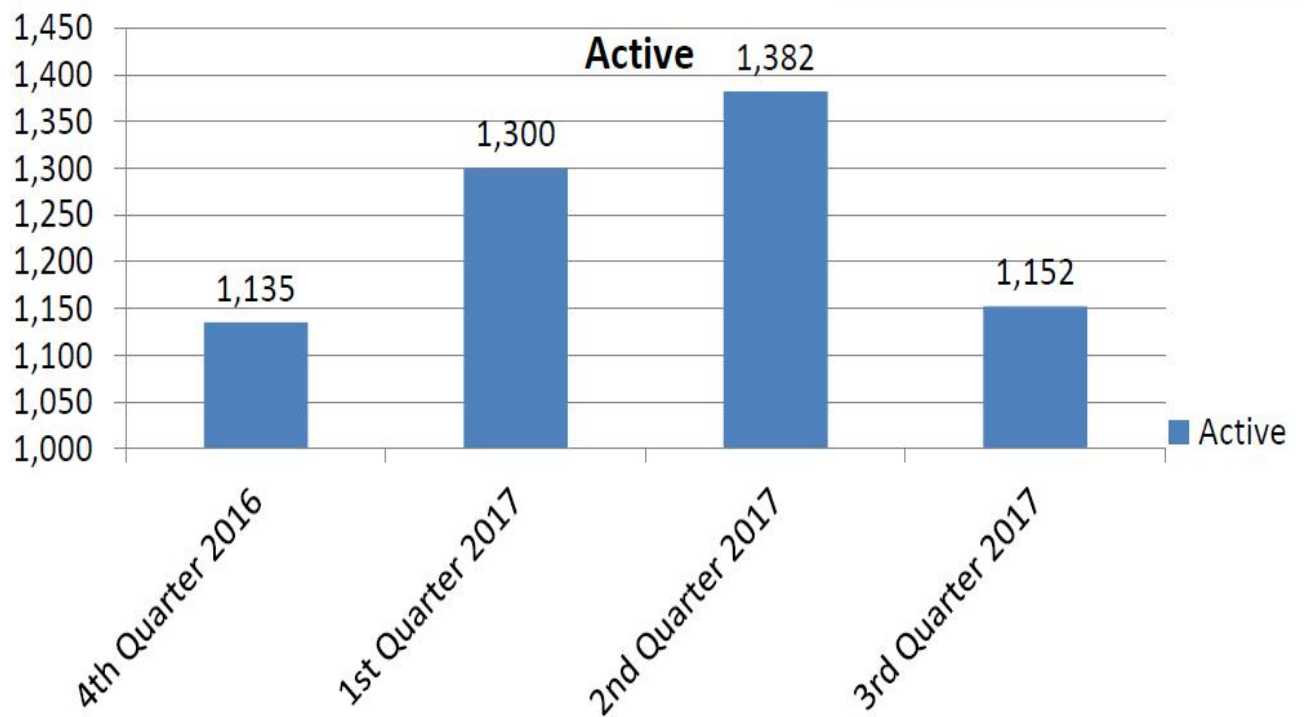
Hold= Consecutive case to start after current probation.

Termination Modified= Case terminated through court process with modification, either VOP was issued or termination was requested.

Waived- All cost of supervision has been waived.



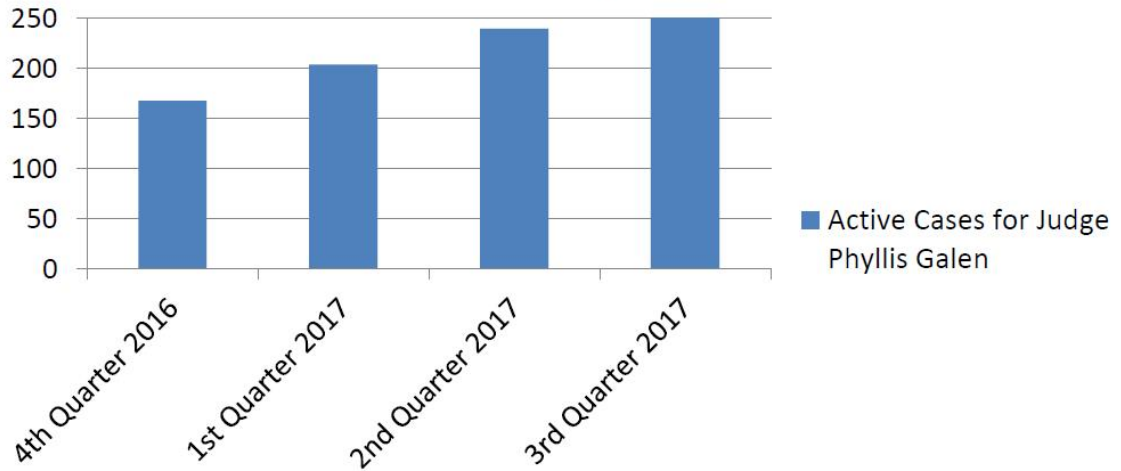
Cases Trends



Case Trend by Judge



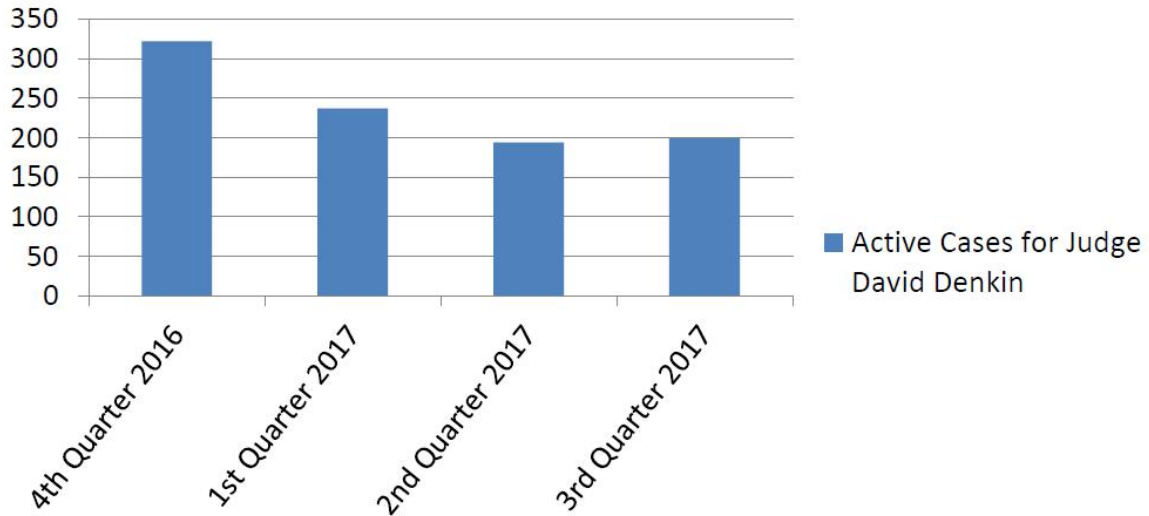
Active Cases for Judge Phyllis Galen



Case Trend By Judge



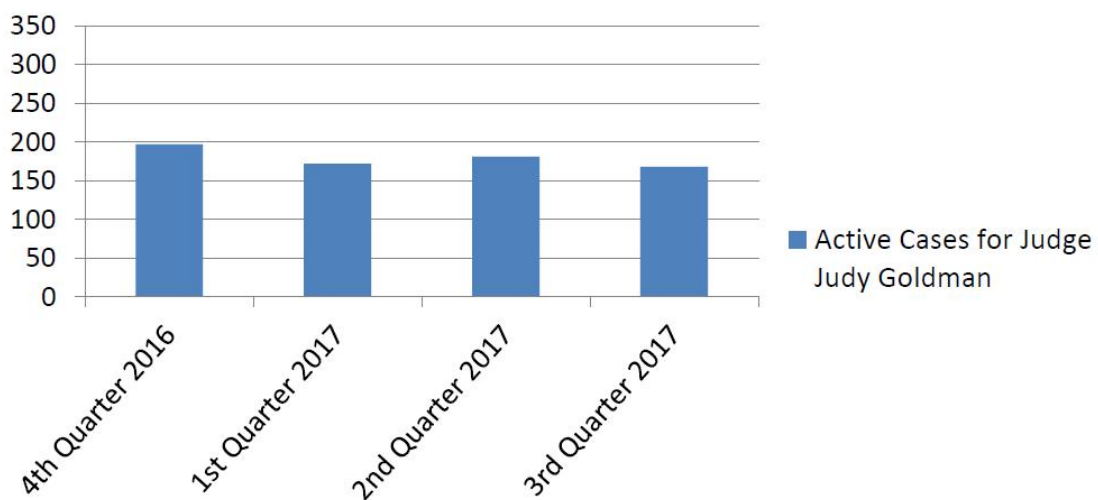
Active Cases for Judge David Denkin



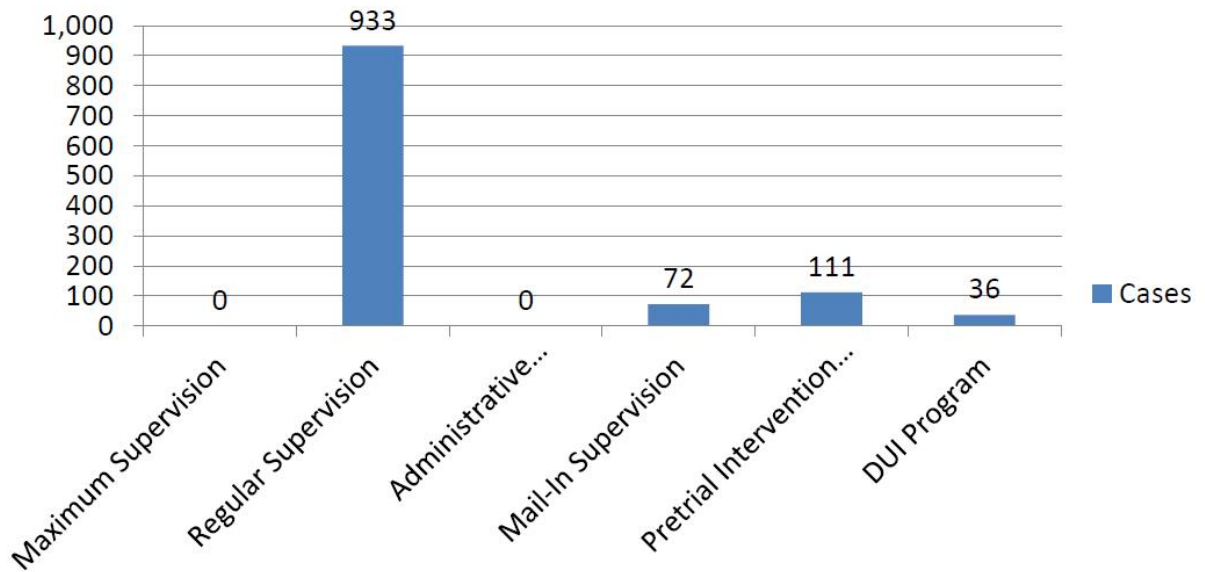
Case Trend By Judge



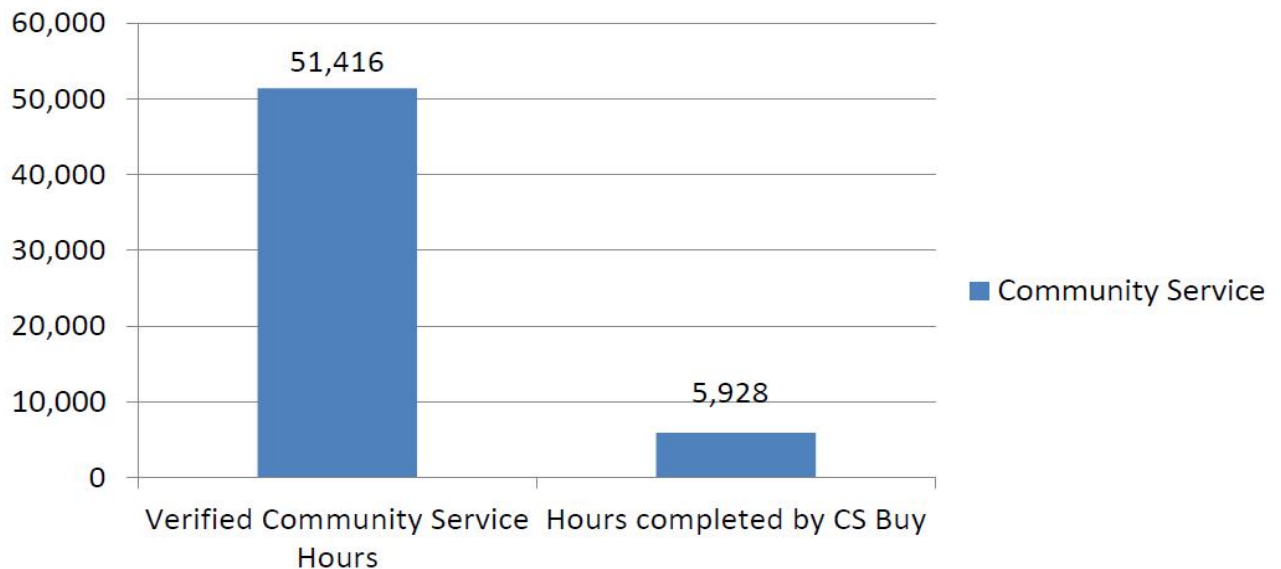
Active Cases for Judge Judy Goldman



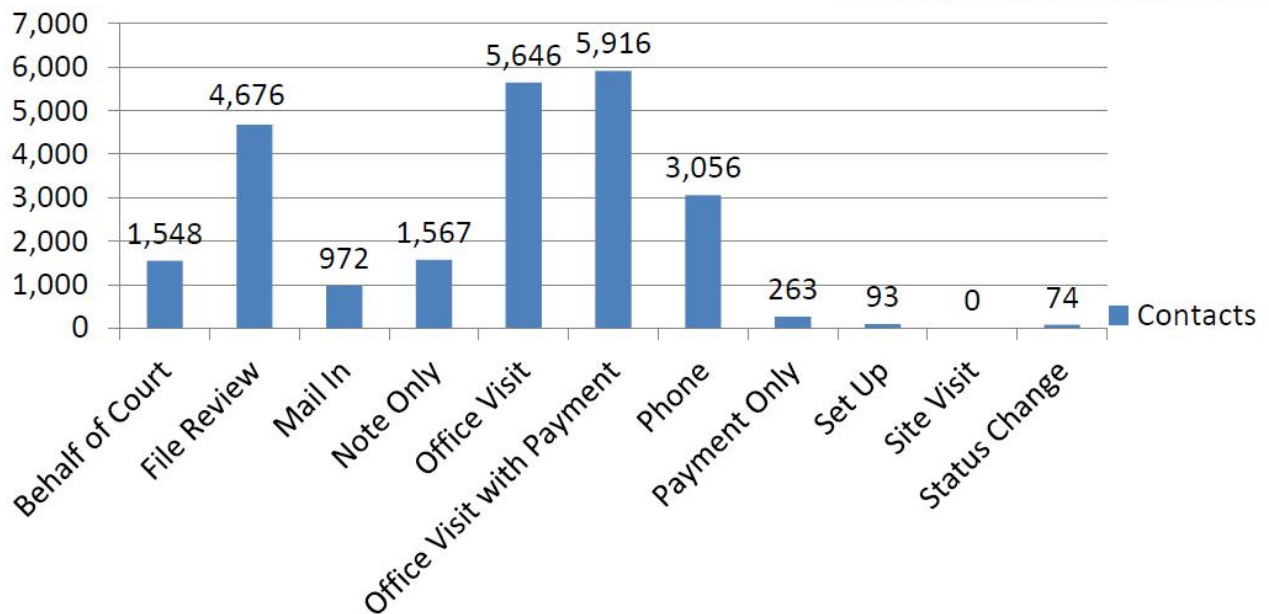
Current Cases by Supervision Levels



Community Service 10/01/2016-09/30/2017



Types of Contacts



L. Additional Requirements

1. The contract resulting from this RFP may be terminated by the County without penalty or cause upon 90 (ninety) days written notice of such termination or 15 (fifteen) days written notice with cause.

Acknowledged.

2. The Proposer may terminate the contract without penalty or cause upon giving the County 150 (one hundred fifty) days written notice of such intent to terminate the contract.

Acknowledged.

3. The Proposer must provide all probation records upon termination of the contract. All Staff Members of Proposer must meet the essential standards established by the American Correctional Association as of January 1, 1991.

PPS shall comply with this requirement.

4. Proposer must provide office space in close proximity to the Hernando County Courthouse and all equipment required to support its delivery of all Misdemeanor Probation Services proposed in any response to this RFP.

5. Proposer must comply with all aspects of Section 948.15, Florida Statutes, and the Americans with Disabilities Act of 1990.

PPS shall comply with this requirement.

6. Proposer must make all records available for inspection pursuant to Section 948.15, Florida Statutes, and Proposer must register its services with the County pursuant to Section 948.15, Florida Statutes.

PPS shall comply with this requirement.

7. Proposer must not bill the County for any services rendered pursuant to the contract that will result from this RFP.

PPS services are provided at no cost to the county or the court.

8. Proposer must provide all services required in this RFP in a manner that does not discriminate on the basis of race, color, religion, sex, age, physical handicap or national origin. The Proposer further agrees to do the same in its selection of subcontractors or vendors to provide such services.

PPS shall comply with this requirement.

M. Compensation

1. Proposer must collect the court established minimum monthly payments on restitution first (if ordered), then apply money to the court's fine until the monthly payment established by the court is paid in full, and then apply payment to the monthly probation fees. Remaining funds collected from probationers will constitute Proposer's Compensation. If probationer does not have the predetermined monthly payment, Proposer agrees to apply at least 70% of the monies collected at the monthly visit to the Court fine or costs. Proposer may have the probationer report more than once per month if needed in order to meet obligation of the monthly payment, community service hours, or other Court ordered programs. If the probationer is ordered to take a class such as anger management, domestic violence, etc., monies collected during that visit will be applied to those classes first to bring the probationer current with the class number the probationer is currently on. Probation fees or class monies must not be collected in advance.

PPS shall comply with this requirement.



2. Proposer must not charge a fee for any of its probationer services greater than those fees negotiated in a contract resulting from this RFP. Proposer must not charge the Court or the County for any of the services to be provided pursuant to any contract resulting from this RFP. Proposer must retain no percentage of fine monies and court fees collected. All fine monies and court fees collected must be remitted to the Clerk of the Court.

PPS shall comply with this requirement.



Proposal Tab 3 - Experience and Qualifications of Proposer

Our company is the clear leader in the provision of County Court probation services in the State of Florida serving counties from the panhandle to the keys. Hernando was our first Florida Court allowing us to begin service to its court system in 2005. Since then we have grown to a true state-wide service provider.



**PPS has been serving
Hernando County for
more than two
decades!**

The PPS Family of Companies serves more than **200 courts in six states, and provides here a list of some of our Florida Courts** as contracts where we provide “similar services” (listed chronologically):

Sumter County: PPS provides misdemeanor probation and pre-trial diversion supervision, fine collection and related services to Sumter County, FL.

Start: August 1, 2011.

End: Ongoing.

Contact: Gloria R. Hayward, Clerk of Circuit Court, Sumter County. 352-569-6600. Email: sumterclerk@sumterclerk.com

Palm Beach County: PPS provides misdemeanor probation and pre-trial diversion supervision, fine collection and related services to Palm beach County, FL.

Start: January 6, 2012.

End: Ongoing.

Contact: Damir Kukec, Deputy Director of Palm Beach County CJCC, Research and Planning Manager. 561-355-1639. Email: dkukec@pbcgov.org

Okaloosa County: PPS provides misdemeanor probation and pre-trial diversion supervision, fine collection and related services to Okaloosa County, FL.

Start: July 24, 2013.

End: Ongoing.

Contact: Tanishia “Toy” Childres, Court Services Manager, Okaloosa County. 850-651-7200 x4333. Email: tchildres@okaloosaclerk.com

Brevard County: PPS provides misdemeanor probation and pre-trial diversion supervision, fine collection and related services to Brevard County, FL.

Start: February 1, 2016.

End: Ongoing.

Contact: Isabel Kennedy, MPA, Jail Population Management Coordinator, Brevard County Public Safety. (321) 637-5390 Extension: 59707. Email: Isabel.kennedy@brevardfl.gov

Sarasota County: PPS is the current provider for misdemeanor probation services for Sarasota County.

Start: September 1, 2016.

End: Ongoing.

Contact: Kim Wiles, Criminal Justice Policy Coordinator, Sarasota County Health and Human Services. 941-861-2564. Email: kwiles@scgov.net

Bay County: PPS is the current provider for misdemeanor probation and pre-trial diversion supervision, fine collection and related services to Bay County, Florida and its County Court.

Start: October 1, 2021

End: Ongoing

Contact: Judge Joe Grammer; <grammerj@jud14.flcourts.org>

Further, and as mentioned previously, we operate more than 60 office locations. Some of our active venues are included here:



Selected Court Listing by Company and Office Location

As Professional Probation Services, Inc.:

COURT	OFFICE(s)
City of Auburn (GA)	Winder, Georgia
City of Avondale Estates	Decatur, Georgia
City of Braselton	Winder, Georgia
City of Buford	Lawrenceville, Georgia
City of Cartersville	Cartersville, Georgia
City of Chamblee	Doraville, Georgia
City of Clarkston	Clarkston, Georgia
City of College Park	East Point, Georgia
City of Dacula	Lawrenceville, Georgia
City of Decatur	Decatur, Georgia
DeKalb County Pre-Trial	Decatur, Georgia
City of Doraville	Doraville, Georgia
City of East Point	East Point, Georgia
City of Emerson	Cartersville, Georgia
City of Euharlee	Cartersville, Georgia
City of Fairburn	Union City, Georgia
City of Fayetteville	Fayetteville, Georgia
City of Forest Park	Forest Park, Georgia
City of Gainesville	Gainesville, Georgia
City of Garden City	Garden City, Georgia
Gwinnett County Superior Court	Lawrenceville, Georgia
City of Hapeville	East Point, Georgia
City of Kennesaw	Kennesaw, Georgia
City of Lake City	Forest Park, Georgia
City of Lithonia	Decatur, Georgia
City of Norcross	Doraville, Georgia
City of Palmetto	Palmetto, Georgia
City of Peachtree City	Peachtree City, Georgia
City of Pine Lake	Decatur, Georgia
City of South Fulton	Union City, Georgia
City of Statham	Winder, Georgia
City of Stone Mountain	Decatur, Georgia
City of Stonecrest	Decatur, Georgia
City of Suwanee	Suwanee, Georgia
City of Tucker	Decatur, Georgia
City of Union City	Union City, Georgia
City of White	Cartersville, Georgia



City of Woodstock	Kennesaw, Georgia
Oxford Municipal	Oxford, Mississippi
Sardis Municipal	Oxford, Mississippi
Lafayette County Justice Court	Oxford, Mississippi
City of Greenville	Greenville, Mississippi
City of Tishomingo	Iuka, Mississippi
Logan Justice Court	Logan, Utah
Hyrum Justice Court	Logan, Utah
Nibley Justice Court	Logan, Utah
North Logan/Hyde Park Justice Court	Logan, Utah
Providence Justice Court	Logan, Utah
Richmond Justice Court	Logan, Utah
Smithfield Justice Court	Logan, Utah
Wellsville Justice Court	Logan, Utah
1 st District Court	Logan, Utah
Ogden Justice Court	Ogden, Utah
2 nd District Court	Ogden, Utah
Box Elder County Justice Court	Brigham City, Utah
Iron County Justice Court	Cedar City, Utah
Cedar City Justice Court	Cedar City, Utah
Parowan City Justice Court	Cedar City, Utah
Washington County Justice Court	St, George, Utah
5 th District Court	St, George, Utah
LaVerkin City Justice Court	St, George, Utah
Hurricane City Justice Court	St, George, Utah
Santa Clara City Justice Court	St, George, Utah
Palm Beach County Court	West Palm Beach, Delray Beach, Belle Glade FL
Brevard County Pre-Trial	Brevard County Jail, FL
Brevard County Court	Rockledge, FL
Hernando County Court	Brooksville, FL
Monroe County Court	Information Technology Center
Sumter County Court	Bushnell, FL
Sarasota County Court	Sarasota, FL and Venice FL
Gilchrist County Court	Lake City, FL
Columbia County Court	Lake City, FL
Marion County Court	Ocala, FL
City of Brighton	Brighton, CO
City of Dahlonega	Dahlonega, GA
Dawson County Probate	Dawsonville, GA
Dawson County Superior	Dawsonville, GA
Lumpkin County Superior	Dahlonega, GA
White County Superior	Dahlonega, GA



As Judicial Correction Services, LLC (a subsidiary of PPS, Inc.)

COURT	OFFICE(s)
City of Atlanta	Atlanta, Georgia (Mitchell Street)
Austell Municipal	Douglasville Georgia
City of Brookhaven	Brookhaven Georgia
City of Douglasville	Douglasville Georgia
City of Chattahoochee Hills	Douglasville Georgia
Fayette County State Court	Fayetteville, Georgia
Fayette County Superior Court	Fayetteville, Georgia
Spalding County Superior Court	Fayetteville Georgia
City of West Point	LaGrange, Georgia
Troup County State	LaGrange, Georgia
Troup County Superior	LaGrange, Georgia
Powder Springs Municipal	Douglasville, Georgia
Dallas Municipal Court	Douglasville Georgia
Fulton County State Court	Atlanta, Georgia
Fulton County Superior Court	Atlanta, Georgia
Okaloosa County Court	Crestview, Ft. Walton Beach FL
Flagler County Court	Bunnell, FL

As Georgia Probation Management, Inc. (a subsidiary of PPS, Inc.):

COURT	OFFICE
Cherokee County State Court	Canton, GA
Cherokee County Magistrate Court	Canton, GA
Cherokee County Superior Court	Canton, GA
City of Canton Municipal Court	Canton, GA
Newton County State Court	Covington GA
Forsyth County State Court	Cumming, GA
Forsyth County Magistrate Court	Cumming, GA
Forsyth Superior Court	Cumming, GA
Cumming Municipal Court	Cumming, GA
Flowery Branch Municipal Court	Cumming, GA
Resaca Municipal Court/Ellijay Municipal Court	Cumming, GA
Oakwood Municipal Court	Gainesville, GA
Gray Municipal Court	Gray, GA
Fort Valley Municipal Court	Fort Valley, GA
Peach County Probate Court	Fort Valley, GA



Cobb County Superior Court	Marietta, GA
City of Ball Ground Municipal Court	Monroe, GA
Lowndes County Superior Court	Valdosta, GA
Valdosta Municipal Court	Valdosta, GA
City of Warner Robbins Municipal Court	Warner Robbins, GA



Proposal Tab 4 - Experience and Expertise of Staff

For 32 years, PPS has been providing reliable, **ethical** and professional probation services as well as other sentencing alternatives to courts across the country. We have assumed caseloads from both government systems and private companies. Since day one of our founding, PPS has required of our staff, high standards in education, training, and performance far exceeding those required by law. Excellence, professionalism and ethical treatment of offenders is not something we are compelled to do by regulation, but rather the foundations that make PPS a company built to last.

We believe our purposeful pursuit of excellence serves as a foundation for personal growth and in turn, business success. In life and in business, (especially in our business of caseload management) it is easy to settle for mediocrity, taking shortcuts that would cause PPS to slowly fade away. In response, we want to **develop** employees, form a team, and establish a company that will stand the test of time; So far, so good.

Corporate History

Headquartered in Buford, Georgia, and founded in 1992, PPS and its subsidiaries currently operates in 6 states and serves more than 200 agencies. We have a 31-year history of providing probation services, collections, diversion, electronic monitoring, case management, education, and treatment services for male and female felony (pre-trial) and misdemeanor offenders in the criminal justice system. Each year, we serve the needs of over 70,000 newly referred offenders. The company employs more than 250 pre-trial, lab and probation professionals. Over the years, PPS has consolidated several leading providers of community-based offender management services which has allowed us to better support our clients with more programs and greater cost efficiencies.

A Track Record of Success

We were founded by people working in the probation field who recognized the need for change in the way things were being done. We recognized that technology was being underutilized in the case management of probation cases. Officers were spending three quarters of their time typing warrants or court paperwork and not spending near enough time with the probationers who needed them. The system was failing and probation became a problem rather than a solution. This failure across the field of probation led the founders to ask the question ***“what if we created a case management system that would assist officers in those tasks that took so much of their time?”*** From that idea PPS was born and has grown ever since. From three small offices in January of 1993, we have grown to serve over 250 courts. Another key element to our history is our ability to retain employees. It is critical that our staff has the experience needed to provide a superior service to the courts, and this experience is only developed by working with the courts over time. This experience has resulted in an average successful completion rate of over 94%, an increase in overall fine collections, and a decrease in the total number of misdemeanor violations of probation cases in the local jail- in every account we have transitioned.



The final and most important element of our History as a company can be summed up in one sentence. **“The Court is our client and we have never said no to a client.”**

PPS Corporate Management Team

The PPS Corporate Leadership Team has more than 150 years of combined experience.

C. Keith Ward

Chairman and Chief Executive Officer

Keith is a graduate of Furman University with a B.S. in History. He also is a graduate of the Georgia Peace Officer Standards and Training Council Academy and is a P.O.S.T. Certified Instructor. Mr. Ward has been with PPS since 1993 working his way up from Probation Officer to Office Manager, Regional Manager, Director of Training and Compliance, Vice President of Georgia Operations, and now serves as the Chief Operations Officer for the entire corporate family. Keith has more than 29 years of experience in privatized offender management, and is the Past President of the Private Probation Association and is a current Board Member Community Corrections Association. Keith and his wife of many years have two sons.

Connor Cox

President, Chief Financial Officer and Director of Governmental Affairs

Connor began his work with PPS in 2012 as a marketing assistant and has since served as a Court-Intake Specialist, Probation Officer, Veterans Court Coordinator and Deputy Director of Compliance. Connor is a graduate of the University of North Georgia (The Military College of Georgia) and holds a M.S. in Political Science from Liberty University. Mr. Cox is also a veteran of the Georgia Army National Guard and an alumni of the Sigma Alpha Epsilon Fraternity. Connor is married to his wife Allison. They attend Christ Place Church and reside in Buford, Georgia.

Thomas York, Esq.

Corporate Secretary, Corporate Counsel and Chief Operations Officer

Tom obtained a B.S., in Criminology from Auburn University and his Juris Doctorate from Faulkner College of Law. He has been with PPS for 29 years working as a probation officer, office manager and has overseen field operations. Tom and his family reside in Opelika, Alabama.

Larry Shurling

Vice President of Information Technology

Larry is a graduate of Georgia College and possesses a Masters Degree in Information Security from NOVA University. Larry has developed and oversees the constant evolution of all software assets of PPS and our subsidiaries. Larry pioneered the industry’s capabilities to manage offender related data, and was the first to integrate probation service provider data with that of court clerks and administration. Larry has been with PPS for 24 years, and developed software for the Carters Clothing Corp prior to that. Mr. Shurling also teaches Database Design and Computer Basics for Southern Crescent in Griffin, Georgia.

Donna Kennedy

Vice President of Administration and Corporate Affairs



Donna brings 30+ years of administrative and management experience to her role. She and her staff oversee human resources, accounts payable, court accounting, restitution management and remittance, as well as employee benefits and banking. Ms. Kennedy has been with PPS since 1995.

Sonie Brown

Vice President of Compliance

Sonie first joined PPS in 1994. She has faithfully and professionally served the company as a probation officer, office manager, regional manager, and director. She is a graduate of the University of Georgia with a degree in Social Work, and has an advanced degree from the University of Tennessee, Knoxville.

Kellie Harrison

Director of Field Operations

Kellie Harrison serves as the Director of Field Operations to which our Regional and Office Managers directly report. Kellie brings 27+ years of experience in the direction of probation services to a variety of courts at all levels. She is a graduate of Georgia College and State University, and the State of Georgia's Parole Officer Training Academy. Prior to her recent assignment with PPS, Ms. Harrison directed the operations of the entire GPM division's 40+ courts and multiple locations. She also served as a state of Georgia Parole Officer.

PPS Hernando Staff

Randall Story

Regional Director. Probation Officer

PPS Hernando County

Randall A. Story joined the team of PPS professionals in 2011. Before doing so he worked as a probation officer for Sumter County, Florida working with Judge Thomas Skidmore. Mr. Story is a retired Chief of Police from the City of Clermont, Florida and has over 35 years of Law Enforcement, Corrections, and Probation experience. Mr. Story graduated from Lake Sumter Community College in 1998 with a degree in Criminal Justice Technology. He has attended hundreds of hours of advanced training in law enforcement and has instructed law enforcement and corrections Academy classes at the Kenneth Braggs Law Enforcement training Center in Lake County, Florida. Mr. Story also served in the US military for seven years.

Nettie Newby

Pre-Trial Agent and Court Intake Specialist

PPS Hernando

Ms. Newby joined the PPS Hernando team in March of 2009 bringing with her more than 30 years of experience in office administration and data management, thirteen of which has been in service to PPS. She has twice been named Employee of the Quarter.

Tara Wood

Support Staff

PPS Hernando



Joining the PPS team in 2023, Ms. Wood brings eleven years of experience to the Hernando County operation, including with the San Diego County Sheriff's Department. She is a graduate of the California Sheriff's Academy and holds training certifications in Management and Leadership.



Proposal Tab 5 - Organizational Structure and Standing

Corporate Information

We are headquartered at the following address:

PPS Corporate Offices

327 S. Hill Street, Building A
Buford, GA 30518
Phone (678) 218-4100
Fax (678) 218-4104

PPS Brooksville

328 West Jefferson Street
Brooksville, Florida 34601
(1/2 mile from the Courthouse)

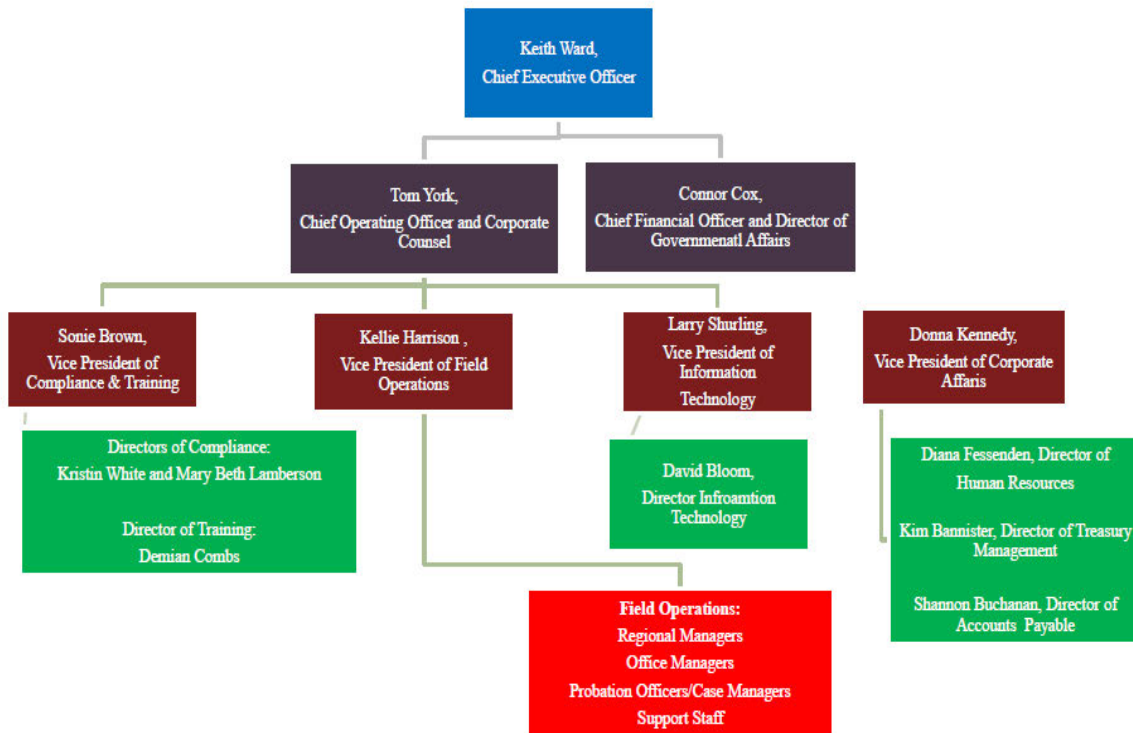


PPS Bushnell

115 N. Florida Street
Bushnell, Florida 33513
(21.84 miles from Courthouse)



Organization Chart



Standing

The principles/owners are Thomas York, Esq., Connor B. Cox and C. Keith Ward. PPS is in good standing with the State of Florida and has provided supporting documentation where and as required by this RFP's e-submittal.

Proposal Tab 6 - Pricing Proposal - Additional Documentation

Provision for Indigent Offenders

PPS shall supervise, at no or reduced cost, those offenders the court finds to be indigent, and all services are available, as ordered by the court, at no charge to the indigent offender. PPS does not seek compensation for indigent supervision, but rather makes efforts to assist the offender with employment or other issues.

Proposed Fee Schedule

Supervision Services

Basic (General) Probation	\$60.00 per month
Intensive Probation	\$65.00 per month
Indigent Probation Supervision	\$0.00
Pre-Trial Diversion	\$50.00 per month or as determined by Office of State Attorney
Worthless Check Diversion Program	\$30.00 per check or as determined by Office of State Attorney

Electronic Monitoring Services

Drug Patch	\$12.00 per day
GPS (PPS only offers "Active")	\$9.00 per day
GPS Monitoring with Alcohol-Remote Breath	\$7.00 per day
Talitrix GPS Monitoring	\$35.00 Set-Up Fee and \$4.50 per day

Drug Screens

ETG/Drug Confirmation Combined Test-	\$45.00
Laboratory Confirmation Test	\$45.00
Veteran's Treatment Court Drug Test	Free
On-Site Alcohol Test (BAC Track)	\$10.00
On-Site Drug Test (6-10 panels as designed by each Court- can be amended as needed).	\$25.00

Additional Services

Restitution Collection	Free
Pre-Sentence Investigation	\$50.00
Tobacco Education Program	\$ 0 - \$35.00
Vehicle Impoundment	\$ 5.00 per day
Marijuana/THC Education	\$ 29.95 - online
Shoplifting Awareness Workshop	\$ 0 - \$65.00



Community Service Work Coordination & Supervision	Free
Community Service Liability Insurance	\$35.00
Moral Recognition Therapy	\$25.00 per session
Anger Management Workshop	\$25.00 per session
Specialty Court Services-Mental Health & Veteran's Treatment Court	Free
Anger & What It Means to Me	\$25.00 per session
Life Skills/Financial Management	Free
Health Prevention Testing-HIV/STD	Free
Job Search/Kiosk use/Interview Skills Development	Free
Vehicle Impoundment	10 days = \$50.00 30 days = \$80.00 90 days = \$155.00

