

## Hernando County Board of County Commissioners

### Change Order Request

<u>          </u> Add Line(s)	<u>          </u> Cancel Outstanding Balance	<u>  X  </u>	<u>          </u> Increase/Decrease Funds
<u>          </u> Delete Line(s)	<u>          </u> Change Project Number	<u>          </u>	<u>          </u> Increase/Decrease Blanket
<u>          </u> Cancel Purchase Order	<u>          </u> Change Account Number	<u>          </u>	<u>          </u> Increase/Decrease Quantity

Today's Date: 05-17-2025

PO/Contract #: 24001026

Change Order Number: 2

Requisition Number: 24001026

Vendor's Name on PO: THOMAS HOWELL FERGUSON PA

Department/Employee: ANGEL TURNER

Instructions: In the explanation, details of the request must be provided. All requests must include account number, line item number, project number, new purchase order total. Include details as if entering a new requisition. If change request is due to new agreements, quotes, projects, etc. necessary documents must be attached.

#### Explanation:

Justification: 23-TFG0218 Grant GMS #:570

EPO CO#2 is to increased funds to accommodate both outstanding and projected invoices.

Increase Line 1 \$116,723.00 New Line Total \$141,723.00

Old PO Total \$25,000.00 New PO Total \$ 141,723.00

Dept 40011 Account 5303401 Line#1 \$ 116,723.00

40011-5303401 1 116723.00

Department Approval: KELLY TROUT Date: 05-06-2025

Chief Procurement Officer: \_\_\_\_\_ Date: \_\_\_\_\_

BOCC Approval Date: \_\_\_\_\_

(BOCC Required per Purchasing 080E)

Revised May, 2012