



County of Hernando
Procurement and Grants
Toni Brady, Chief Procurement Officer
15470 Flight Path Drive, Brooksville, FL 34604

PROPOSAL DOCUMENT REPORT

PQ No. 23-TG0011/JG

Prequalification Contract for Gopher Tortoise Survey, Removal and Relocation Services

RESPONSE DEADLINE: April 24, 2023 at 10:00 am

Report Generated: Wednesday, May 31, 2023

EarthBalance Proposal

CONTACT INFORMATION

Company:

EarthBalance

Email:

bids@earthbalance.com

Contact:

Tanya Lukowiak

Address:

2570 Commerce Parkway
North Port, FL 34289

Phone:

(941) 426-7878

Website:

earthbalance.com

Submission Date:

Apr 24, 2023 9:29 AM

ADDENDA CONFIRMATION

Addendum #1

Confirmed Apr 24, 2023 9:09 AM by Tanya Lukowiak

Addendum #2

Confirmed Apr 24, 2023 9:09 AM by Tanya Lukowiak

QUESTIONNAIRE

1. E-VERIFY CERTIFICATION*

Pass

Vendor/Contractor shall utilize the U.S. Department of Homeland Security's E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of:

All persons employed by the Vendor/Contractor during the term of the Contract to perform employment duties within Florida; and

All persons, including subcontractors, assigned by the Vendor/Contractor to perform work pursuant to the Contract with the department.

Confirmed

2. VENDOR/CONTRACTOR CERTIFICATION REGARDING SCRUTINIZED COMPANIES*

Pass

Section 287.135 (Current Edition), Florida Statutes, prohibits agencies from contracting with companies for goods or services of \$1,000,000.00 or more, that are on either the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector Lists which are created pursuant to s. 215.473 F.S. (Current Edition), or the Scrutinized

Companies that Boycott Israel List, created pursuant to s. 215.4725 F.S. (Current Edition), or companies that are engaged in a boycott of Israel or companies engaged in business operations in Cuba or Syria.

As the person authorized to submit bids on behalf of respondent, I hereby certify that the company identified above in the section entitled "Respondent Vendor Name" is not listed on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List. I further certify that the company is not engaged in a boycott of Israel. I understand that pursuant to section 287.135 (Current Edition), Florida Statutes, the submission of a false certification may subject company to civil penalties, attorney's fees, and/or costs and does not have business operations in Cuba or Syria.

Confirmed

3. Technical Proposal *

Pass

1._Technical_Proposal.pdf

4. Affidavit of Non Collusion and of Non-Interest of Hernando County Employees*

Pass

Affidavit of Non Collusion and of Non-Interest of Hernando County Employees

Certification that Vendor/Contractor affirms that the bid/proposal presented to the Owner is made freely, and without any secret agreement to commit a fraudulent, deceitful, unlawful or wrongful act of collusion.

I have read and attest that I am the Vendor/Contractor in the above bid/proposal, that the only person or persons interested in said proposal are named therein; that no officer, employee or agent of the Hernando County Board of County Commissioners (BOCC) or of any other Vendor/Contractor is interested in said bid/proposal; and that affiant makes the above bid/proposal with no past or present collusion with any other person, firm or corporation.

Please confirm that you have read and attest to Affidavit of Non Collusion and of Non-Interest of Hernando County Employees

Confirmed

5. ACH electronic payment *

Pass

An ACH electronic payment method is offered as an alternative to a payment by physical check.

Please check Option 1 if you accept the ACH electronic payment method.

(Recommended and Preferred)

Yes, ACH electronic payment method is acceptable.

6. W-9 Form *

Pass

Please attach your completed W-9 Form

2._W-9.pdf

7. REFERENCES *

Pass

Please enter a list of at least **three (3) references** of firms, organization and/or governmental agencies/ entities for which services of a similar size and scope of this solicitation). **These references must have been satisfactorily performed within the past three (3) years.**

Please enter the following for each reference:

Firm name and Address

Contact Person

Email Address

Phone number

Fax number

Contract Number/ID

Contract Amount

Contract Date(s)

1. Vineland Elementary School Gopher Tortoise Relocation

Charlotte County Public Schools

1016 Education Ave., Punta Gorda, FL 33950

Megan Brown

megan.brown@yourcharlotteschools.net

(941) 575-5400 ex.1370

941-575-5426

200843.3

\$11,807.00

7/18/22-9/22/22

2. Matthews-Currie Ford Gopher Tortoise Relocation Services

Dealership Solutions

520 Fourth Street North, Suite 202, St. Petersburg, FL 33701

Pete Ksenich

pete@dealership-solutions.com

727-894-2150

727-894-2182

210326

\$6,910.00

4/20/21-3/1/22

3. Gasparilla Pass Blvd Property Gopher Tortoise Relocation

Outerbridge Construction Inc.

Michelle Chambers

michelle@outerbridgeconstruction.com

(941) 697-4644

941-697-4605

200612.1

\$10,950.00

6/1/22-8/30/22

8. Authorized Signatures/Negotiators *

Pass

Please provide the information to support the statement below:

The Vendor/Contractor represents that the following persons are authorized to sign and/or negotiate contracts and related documents to which the Vendor/Contractor will be duly bound:

Name(s)

Title(s)

Phone no (s)

Cristine Borowski, Vice President of Business Management, (941) 426-7878

Sarah J Laroque, President/CEO, (941) 426-7878

Erik Sandsmark, Vice President of Operations, (941) 426-7878

Wade Waltmyer, Vice President of Finance, (941) 426-7878

9. DRUG FREE WORKPLACE CERTIFICATE*

Pass

In accordance with Florida Statute 287.087 (Current Edition), by submitting this response we hereby certify that our firm

Publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the Workplace named above, and specifying actions that will be taken against violations of such prohibition.

Informs employees about the dangers of drug abuse in the workplace, the firm's policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.

Gives each employee engaged in providing commodities or contractual services that are under proposal a copy of the statement specified above.

Notifies the employees that as a condition of working on the commodities or contractual services that are under proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, pleas of guilty or nolo contendere to, any violation of Chapter 893 (Current Edition), or of any controlled substance law of the State of Florida or the United States, for a violation occurring in the workplace, no later than five (5) days after such conviction, and requires employees to sign copies of such written statement to acknowledge their receipt.

Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.

Makes a good faith effort to continue to maintain a drug free workplace through the implementation of the Drug Free Workplace program.

“As a person authorized to sign this statement, I certify that the above named business, firm or corporation complies fully with the requirements set forth herein”.

Confirmed

10. Sworn Statement

SWORN STATEMENT SECTION 287.133 (3) (A)*

Pass

I have read and attest that I understand that a "public entity crime" as defined in Paragraph 287.133 (1)(g), Florida Statutes (current version), means a violation of any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any proposal or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

I have read and attest that I understand that "convicted" or "conviction" as defined in Paragraph 287.133 (1)(b), Florida Statutes (current version), means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any Federal or State trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

I have read and attest that I understand that an "affiliate" as defined in Paragraph 287.133 (1)(a), Florida Statutes (current version), means:

- A. A predecessor or successor of a person convicted of a public entity crime; or
- B. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one (1) person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one (1) person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding thirty-six (36) months shall be considered an affiliate.

I have read and attest that I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes (current version), means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which proposals or applies to proposal on contracts for the provisions of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

I have read and attest that based on information and belief, the statement which I have confirmed below is true in relation to the entity submitting this sworn statement:

_____ [attach a copy of the final order].

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH ONE (1) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31, OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT.

Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

IF YOU CHOOSE OPTION 3, PLEASE ATTACH A COPY OF THE FINAL ORDER

The entity submitting this sworn statement, or one (1) or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted Vendor/Contractor list

Please attach a copy of the final order

No response submitted

11. HERNANDO COUNTY EMPLOYMENT DISCLOSURE CERTIFICATION STATEMENT

IS ANY OFFICER, PARTNER, DIRECTOR, PROPRIETOR, ASSOCIATE OR MEMBER OF THE BUSINESS ENTITY A FORMER EMPLOYEE OF HERNANDO COUNTY WITHIN THE LAST TWO (2) YEARS?*

Pass

No

IS ANY OFFICER, PARTNER, DIRECTOR, PROPRIETOR, ASSOCIATE OR MEMBER OF THE BUSINESS ENTITY A RELATIVE OR MEMBER OF THE HOUSEHOLD OF A CURRENT HERNANDO COUNTY EMPLOYEE THAT HAD OR WILL HAVE ANY INVOLVEMENT WITH THIS PROCUREMENT OR CONTRACT AUTHORIZATION? *

Pass

No

RELATIVES AND FORMER HERNANDO COUNTY EMPLOYEES – ROLES AND SIGNATURES

If the answer to either of these questions is “Yes”, complete the “Relatives and Former Hernando County Employees - Roles and Signatures” table (Part A and/or Part B, as applicable).

Is any Officer, Partner, Director, Proprietor, Associate or Member of the Business Entity a former employee of Hernando County within the last two (2) years?

Is any Officer, Partner, Director, Proprietor, Associate or Member of the Business Entity a Relative or Member of the Household of a current Hernando County Employee that had or will have any involvement with this Procurement or Contract Authorization?

Please download the below documents, complete, and upload.

- [HC Employment Disclosure Ce...](#)

No response submitted

12. PRE-QUALIFICATION QUESTIONNAIRE

COMPANY INFORMATION *

Pass

Please enter the following:

Company Name

Registrants Name

Registrant Title

Registrants Address:

Phone:

Fax:

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Email Address:

1. Copies of all licenses and certifications held to meet State and Local requirements must be submitted with this bid. List type of License(s)/Certification(s):

EarthBalance Corporation

Erik Sandsmark

Vice President of Operations

2570 Commerce Parkway, North Port, Florida 34289

(941) 426-7878

(941) 426-8778

Licenses/Certification:

Certification of Incorporation (Document No. H84315)

Sarasota County Business Tax Receipt (Account No. 3901210051946)

Amber Halstead Gopher Tortoise Agent Permit (GTA-18-00051C)

Madeline Pike Gopher Tortoise Agent Permit (GTA-23-00013)

ACTIONS*

Pass

Read each question (option) -- Select each option where your answer is YES.

OR select Option four If none apply

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Request for Qualifications, Proposals, or Construction (includes 2 step bid) - Prequalification Contract for Gopher Tortoise Survey, Removal and Relocation Services

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If you selected any of the options, please explain in narrative in the next question.

NONE OF THE ABOVE

ACTIONS (EXPLANATION) *

Pass

If your answer is YES -- to the questions posed as multiple choice answers above, please explain. If your selection was NONE OF THE ABOVE, please type NOT APPLICABLE as the response to this question.

NOT APPLICABLE

ARE THERE ANY JUDGEMENTS, CLAIMS, MEDIATION PROCEEDINGS OR SUITS PENDING OR OUTSTANDING AGAINST YOUR FIRM OR ITS OFFICE?*

Pass

If your answer is yes, please explain in the next sequential question.

No

PENDING JUDGEMENTS, CLAIMS, MEDIATION PROCEEDINGS OR SUITS. *

Pass

If you answered yes to the prior question: *Are there any judgements, claims, mediation proceedings or suits pending or outstanding against your firm or its office?*

Please explain -- Or if you answered NO, then type NOT APPLICABLE

NOT APPLICABLE

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HAS ANY OFFICE OR PARTNER OF YOUR FIRM EVER FAILED TO COMPLETE A SIMILAR PROJECT HANDED IN HIS OWN NAME OR AS A QUALIFIER FOR ANOTHER IN THE PAST FIVE (5) YEARS?*

Pass

If the answer is yes, please explain in the subsequent question.

No

FAILURE TO COMPLETE SIMILAR PROJECT. *

Pass

Please explain if you answered yes to: *Has any office or partner of your firm ever failed to complete a similar project handed in his own name or as a qualifier for another in the past five (5) years?*

OR

If your answer is NO, then respond with NOT APPLICABLE

NOT APPLICABLE

FEDERAL/STATE FORMS

Pass

Please download the below documents, complete, and upload.

- [A. Certification for Disclo...](#)
- [B. Exp 2-18-2025 Standard F...](#)
- [C. Suspension Debarment Cer...](#)
- [D. DBE-SUB Statement Form \(...\)](#)
- [E. Felony tax certification...](#)

3._Certification_for_Disclosure_of_Lobbying_Activities_Executed.pdf4._Suspension_Debarment_Certification_Executed.pdf5._DBE_S
UB_Statement_Form.pdf6._Felony_tax_certification_plan_2016_Executed.pdf

SOLICITATION - OFFER - AWARD FORM*

Pass

Please download the below document, complete the Offer section, and upload.

- [Solicitation - Offer - Awar...](#)

7._Solicitation_-_Offer_-_Award_Executed.pdf