

**BOARD OF COUNTY COMMISSIONERS  
HERNANDO COUNTY, FLORIDA  
PROFESSIONAL SERVICES AGREEMENT  
NO. 23-PS0032**

THIS AGREEMENT made and entered into this 24<sup>th</sup> day of January, 2023 by and between HERNANDO COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC), 15470 Flight Path Drive, Brooksville, Florida, a political subdivision of the State of Florida, hereinafter called the COUNTY and SJUR Solutions, Inc., 1324 Sven Springs Blvd., Suite 301, New Port Richey, FL 34655, duly authorized to conduct business in the State of Florida, hereinafter called the PROFESSIONAL.

WITNESSETH:

**SECTION 1.** The COUNTY does hereby retain the PROFESSIONAL to furnish certain services in connection with:

Video Inspection Pro Software Solution for the Hernando County Building Division.

**SECTION 2.** The PROFESSIONAL and the COUNTY mutually agree to furnish, each to the other, the respective services, information and terms as described in Exhibit "A", attached hereto and made a part hereof.

Before any additions or deletions to the work described in Exhibit "A", and before undertaking any changes or revisions to such work, the parties shall negotiate any necessary cost changes and shall enter into a supplemental written Agreement covering such modifications and the compensation to be paid thereof.

Reference herein to this Agreement shall be considered to include any supplemental thereto. Reference herein to COUNTY Administrator shall mean the Hernando County Administrator or its designee.

**SECTION 3.** The services indicated in Exhibit "A" to be rendered by the PROFESSIONAL shall be commenced, subsequent to the execution of this Agreement, upon written notice from the Hernando County Administrator or its designee and shall be completed within one (1) year from the date of issuance of the Purchase Order and /or Notice to Proceed.

**SECTION 4.** The PROFESSIONAL agrees to provide Project Schedule progress reports in a format acceptable to the COUNTY, either monthly or at intervals established by the COUNTY. The COUNTY will be entitled at all times to be advised, at its request, as to the status of work being done by the PROFESSIONAL and of the details thereof. Coordination shall be maintained by the PROFESSIONAL with representatives of the COUNTY. Either party to the Agreement may request and be granted a conference.

The COUNTY agrees that it is responsible for the archived storage of all videos.

**SECTION 5.** In the event there are delays on the part of the COUNTY as to the approval of any of the materials submitted by the PROFESSIONAL, or if there are delays occasioned by circumstances beyond the control of the PROFESSIONAL which delay the project schedule completion date, the COUNTY shall grant to the PROFESSIONAL, by "Letter of Time Extension" an extension of the Contract time, equal to the aforementioned delays, provided there are no changes in compensation or scope of work, except those changes that may be agreed upon between the parties hereto.

It shall be the responsibility of the PROFESSIONAL to ensure at all times that sufficient Contract time remains within which to complete all services on the project. In the event there have been delays that would affect the project completion date, the PROFESSIONAL shall submit a written request to the COUNTY that identifies the reason(s) for the delay and the amount of time related to each reason. The COUNTY shall timely review the request and make a determination as to granting all or part of the requested extension.

In the event Contract time expires and the PROFESSIONAL has not requested, or if the COUNTY has denied an extension of the completion date, partial progress payments will be stopped on the date time expires. No further payment for the project will be made until a time extension is granted or all work has been completed and accepted by the COUNTY.

**SECTION 6.** The PROFESSIONAL shall maintain an adequate and competent professional staff within the State of Florida and may associate with Specialists, Sub-Professionals and/or other Professionals, for the purpose of its services hereunder, without additional cost to the COUNTY. Should the PROFESSIONAL desire to utilize other Specialists, Sub-Professionals and/or Professionals in the performance of the work, the PROFESSIONAL shall be responsible for satisfactory completion of all such Specialists', Sub-Professionals' and/or other Professionals' work, and may not assign or transfer work under this AGREEMENT to other Specialists, Sub-Professionals or Professionals unless approved in writing by the COUNTY. It is agreed that only Specialists, Sub-Professionals and/or other Professionals which have been approved by an authorized representative of the COUNTY will be used by the PROFESSIONAL. It is also agreed that the COUNTY will not, except for services so designated herein, or as may be approved by the COUNTY, if applicable, permit or authorize the PROFESSIONAL to perform less than the total Contract work with other than its own organization.

**SECTION 7.** The PROFESSIONAL shall comply with all federal, state and local laws and ordinances applicable to the work or payment thereof, and shall not discriminate on the grounds of race, color, religion, sex or national origin in the performance of work under this Agreement.

The COUNTY is responsible for the Biometric hardware and software licenses. The PROFESSIONAL will assist with the acquisition process.

The COUNTY is likewise responsible for the Server Requirements, Client Requirements and Mobile Requirements as indicated in Exhibit "A," attached hereto and made a part hereof.

**SECTION 8.** The COUNTY agrees to pay the PROFESSIONAL compensation in the amount of Twenty Dollars (\$20.00) per inspection per the attached Scope of Work. The fee shall be due and payable prior to commencement of services.

**SECTION 9.** The PROFESSIONAL is employed to render a professional service only and that payments made to the PROFESSIONAL are compensation solely for such services rendered and recommendations made in carrying out the work. The PROFESSIONAL shall perform and complete all work in a workmanlike manner to the best of its abilities and in accordance with sound engineering and professional consulting practices and principles.

**SECTION 10.** The COUNTY may terminate this Agreement in whole or in part at any time the interest of the COUNTY requires such termination.

- a) If the COUNTY reasonably determines that the performance of the PROFESSIONAL is not satisfactory, the COUNTY shall have the option of:
  - 1) immediately terminating the Agreement and paying the PROFESSIONAL for work reasonably satisfactorily performed hereunder through the date of termination;
  - 2) notify the PROFESSIONAL of the deficiency, with a requirement that the deficiency be corrected within a reasonable specified time, otherwise the Agreement will be so terminated at the end of such time, and the PROFESSIONAL shall be paid for work satisfactorily completed to such specified date.
- b) If the COUNTY requires termination of the Agreement for reasons other than unsatisfactory performance of the PROFESSIONAL, the COUNTY shall notify the PROFESSIONAL of such termination and specify the state of work at which time the Agreement is to be terminated, and the PROFESSIONAL shall be entitled to receive payment of all work reasonably satisfactorily performed hereunder through the date of termination. An allowance for satisfactory work in progress but not yet completed shall

- be made.
- c) If the Agreement is terminated before performance is completed, the PROFESSIONAL shall be paid for work satisfactorily performed. Payment is to be on the basis of substantiated costs, not to exceed the percentage of the work performed.

**SECTION 11.** Adjustment of compensation and Contract time because of any major changes in the work that may become necessary or desirable as the work progresses shall be left to the absolute discretion of the COUNTY and supplemental Agreement(s) of such a nature as required may be entered into by the parties in accordance herewith.

**SECTION 12.** All words used herein in the singular form shall extend to and include the plural. All words used in the plural form shall extend to and include the singular. All words used in any gender shall extend to and include all genders.

**SECTION 13.** The PROFESSIONAL shall procure and Commercial General Liability Insurance in the amount of \$1,000,000/\$2,000,000, naming the County as additional insured and providing a Waiver of Subrogation.

Before commencing the work, the PROFESSIONAL shall furnish the COUNTY a certificate(s) showing compliance with this paragraph (Exhibit B). *Said certificate(s) shall provide that policy(s) shall not be changed or canceled until thirty (30) days prior written notice has been given to the COUNTY; Hernando County is named as additional insured as to all insurance policies in this section and Certificate Holder must read: Hernando County Board of County Commissioners.*

**SECTION 14.** The PROFESSIONAL warrants that he has not employed or retained any company or person, other than a bona fide employee working solely for the PROFESSIONAL, to solicit or secure this Agreement, and that he has not paid or agreed to pay any person, company, corporation, individual or firm any fee, commission, percentage, gift or any other consideration, contingent upon or resulting from the award or making of this AGREEMENT. It is understood and agreed that the term "fee" shall also include brokerage fee, however denoted.

- a) For the breach of violation of Paragraph (14), the COUNTY shall have the right to terminate this Agreement without liability and, at its discretion, to deduct from the Contract price, or otherwise recover, the full amount of such fee, commission, percentage, gift or consideration.

**SECTION 15.** Unless otherwise required by law or judicial order, the PROFESSIONAL agrees that it shall make no statements, press releases or publicity releases concerning the Agreement or its subject matter or otherwise disclose or permit to be disclosed any of the data or other information obtained or furnished in compliance with this Agreement, or any particulars thereof, during the period of the Agreement, without first notifying the COUNTY and securing its consent in writing.

**SECTION 16.** Standards of Conduct - Conflict of Interest - The PROFESSIONAL covenants and agrees that it and its employees shall be bound by the standards of conduct provided in Florida Statutes 112.313 (Current Edition) as it relates to work performed under this Contract, which standards is hereby incorporated and made a part of this Contract as though set forth in full. The PROFESSIONAL agrees to incorporate the provisions of this paragraph in any Sub-Contract into which it might enter with reference to the work performed.

**SECTION 17.** The COUNTY reserves the right to suspend, cancel or terminate the Agreement in the event one or more of the PROFESSIONAL'S Corporate Officers is indicted or has a direct information issued against him for any crime arising out of or in conjunction with any work being performed by the PROFESSIONAL for or on behalf of the COUNTY under this Agreement without penalty. It is understood and agreed that in the event of such termination, that reproducible copies of all tracings, plans, specifications, maps, and data prepared or obtained under this Agreement shall immediately be turned over to the COUNTY. The PROFESSIONAL shall be compensated for its services rendered up to the time of any such termination. The COUNTY also reserves the right to terminate or cancel this Agreement in

the event the PROFESSIONAL shall be placed in either voluntary or involuntary bankruptcy or an assignment be made for the benefit of creditors. The COUNTY further reserves the right to suspend the qualifications of the PROFESSIONAL to do business with the COUNTY upon any such indictment or direct information. In the event that any such person against whom any such indictment or direct information is brought shall have indictment or direct information dismissed or be found not guilty, such suspension on account hereof shall be immediately lifted by the County Administrator.

**SECTION 18.** PROFESSIONAL shall indemnify and hold harmless the COUNTY and its officers and employees from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of PROFESSIONAL and other persons employed or utilized by PROFESSIONAL in the performance of the Contract. As a result of the terms of this Section, the County shall not relinquish or in any way waive its rights as a sovereign local government and the County reserves all rights and defenses under applicable sovereign immunity law.

**SECTION 19.** All notices required to be served on the PROFESSIONAL shall be served by Registered or Certified mail, Return Receipt Requested, to PROFESSIONAL'S address and all notices required to be served upon the COUNTY shall be served by Registered or Certified mail, Return Receipt Requested, addressed to the County Administrator, Hernando County Board of County Commissioners, 20 N. Main St., Room 460, Brooksville, FL 34601.

**SECTION 20.** Hernando County reserves the privilege of auditing a vendor's record, by a representative of the COUNTY, as such records relate to equipment, goods or services and expenditure; therefor, with respect to any express or implied Agreement between Hernando County and said PROFESSIONAL. Such records include, but are not limited to: all books, records, and memoranda of every description, pertaining to work under Contract, this Agreement.

Hernando County further reserves the right to reproduce any of the aforementioned documents pertaining to the work under Contract, this Agreement.

**SECTION 21.** Unless otherwise required by law, this Agreement shall be governed by and construed in accordance with the laws of the State of Florida. Venue for any dispute arising from this Agreement shall be litigated in the appropriate court in Hernando County, Florida, or the US District Court, Middle District of Florida. In any litigation arising from this Agreement, the parties IN ANY LITIGATION ARISING FROM THIS AGREEMENT, THE PARTIES SHALL BEAR THEIR OWN COSTS AND ATTORNEYS' FEES.

**SECTION 22. E-VERIFY.**

CONTRACTOR/CONSULTANT/PROFESSIONAL is advised that the COUNTY has entered into an Agreement with U.S. Immigration and Customs Enforcement (ICE) wherein the COUNTY will, in part, seek to promote the principles of ethical business conduct, prevent the knowing hiring of unauthorized workers through self-governance, and encourage voluntary reporting of the discovery of unauthorized workers to ICE (the IMAGE Agreement). Accordingly, by submitting your Bid/Proposal, CONTRACTOR/CONSULTANT/PROFESSIONAL represents and warrants (a) that the CONTRACTOR/CONSULTANT/PROFESSIONAL is in compliance with all applicable federal, state and local laws, including, but not limited to, the laws related to the requirement of an employer to verify an employee's eligibility to work in the United States, (b) that all of the CONTRACTOR/CONSULTANT/PROFESSIONAL employees are legally eligible to work in the United States, and (c) that the CONTRACTOR/CONSULTANT/PROFESSIONAL has actively and affirmatively verified such eligibility utilizing the Federal Government's Employment Verification Eligibility Form (I-9 Form). A mere allegation of CONTRACTOR/Consultant's/PROFESSIONAL intent to use and/or current use of unauthorized workers may not be a basis to delay the COUNTY'S award of a Contract to the CONTRACTOR/CONSULTANT/PROFESSIONAL unless such an allegation has been determined to be factual by ICE pursuant to an investigation conducted by ICE prior to the date the Contract is scheduled to be awarded by the COUNTY.

Legitimate claims of the CONTRACTOR/CONSULTANT's/PROFESSIONAL use of unauthorized workers must be reported to both of the following agencies:

- (i) The COUNTY'S Purchasing Contracts Department at (352) 754-4020: and
- (ii) ICE (Immigration and Customs Enforcement) at 1-866-DHS-2-ICE

In the event it is discovered that the CONTRACTOR/CONSULTANT's/PROFESSIONAL employees are not legally eligible to work in the United States, then the COUNTY may, in its sole discretion, demand that the CONTRACTOR/CONSULTANT/PROFESSIONAL cure this deficiency within a specified time frame, and/or immediately terminate the Contract without any cost or penalty to the COUNTY, and/or debar the CONTRACTOR/CONSULTANT/PROFESSIONAL from bidding on all COUNTY Contracts for a period up to twenty-four (24) months, and/or take any and all legal action deemed necessary and appropriate.

CONTRACTOR/CONSULTANT/PROFESSIONAL is required to incorporate the following IMAGE Best Practices into its business and, when practicable, incorporate verification requirements into its Agreements with subcontractors:

1. Use the Department of homeland Security employment eligibility verification program (E-Verify) to verify the employment eligibility of all new hires.
2. Use the Social Security Number Verification Service and make good faith effort to correct and verify the names and Social Security numbers of the current workforce.
3. Establish a written hiring and employment eligibility verification policy.
4. Establish an internal compliance and training program related to the hiring and employment verification process, to include, but not limited to, completion of Form I-9, how to detect fraudulent use of documents in the verification process, and how to use E-Verify and the Social Security Number Verification Service.
5. Require the Form I-9 and E-Verify process to be conducted only by individuals who received appropriate training and include secondary review as part of each employee's verification to minimize the potential for a single individual to subvert the process.
6. Arrange for annual Form I-9 audits by an external auditing firm or a trained employee not otherwise involved in the Form I-9 process.
7. Establish a procedure to report to ICE credible information of suspected criminal misconduct in the employment eligibility verification process.
8. Establish a program to assess subcontractors' compliance with employment eligibility verification requirements. Encourage Contractors to incorporate the IMAGE Best Practices contained in this Article and, when practicable, incorporate the verification requirements in subcontractor Agreements.
9. Establish a protocol for responding to letters received from Federal and State government agencies indicating that there is a discrepancy between the agency's information and the information provided by the employer or employee; for example, "no match" letters received from the Social Security Administration.
10. Establish a tip line mechanism (inbox, e-mail, etc.) for employees to report activity relating to the employment of unauthorized workers, and a protocol for responding to employee tips.
11. Establish and maintain appropriate policies, practices, and safeguards against use of the verification process for unlawful discrimination, and to ensure that U.S. Citizens and authorized workers do not face discrimination with respect to hiring, firing, recruitment or referral for a fee because of citizenship status or national origin.
12. Maintain copies of any documents accepted as proof of identify and/or employment authorization for all new hires.

### **SECTION 23. INTERPRETATION**

This Agreement shall not be construed for or against any party hereto, without regard to which party is wholly or partly responsible for its drafting.

**SECTION 24. TRAVEL**

Engineering firms (PROFESSIONAL) requesting travel and subsistence reimbursement shall comply with Florida Statute 112.061 (Current Edition).

- SECTION 25.**
- Attachments
  - Exhibit "A" Scope of Services
  - Exhibit "B" Certificate of Insurance

IN WITNESS WHEREOF, the parties hereto have caused these present to be executed, the day and year first above written.

(SEAL)



BOARD OF COUNTY COMMISSIONERS  
HERNANDO COUNTY, FLORIDA

Attest: Heidi Kuffe, D.C.  
Douglas A. Chorvat, Jr., Clerk of Circuit Court

Date: 1/24/23

[Signature]  
John Allocco, Chairman

Date: 1/24/2023

SJUR SOLUTIONS, INC.

Witness \_\_\_\_\_

By [Signature]  
Printed Name and Title of Professional

Mark Bell CEO

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

BY [Signature]  
County Attorney's Office



## Video Inspection Pro (VIP)

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### **Proposal for the Hernando County Board of County Commissioners Video Inspection Pro Software Solution**

November 21<sup>st</sup>, 2022

Amended: 05/17/2019 – fees

Amended: 02/21/2021 – scope of work for contracted  
inspectors

Amended: 11/21/022 – update of terms of service,  
update to contact information

SJUR Solutions, INC.  
1324 Seven Springs Blvd, Suite 301  
New Port Richey, FL 34655

Mark Bell | CEO  
727-233-7794  
mark.bell@sjursolutions.com

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# Cover Letter

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November 21<sup>st</sup>, 2022

Hernando County Board of County Commissioners ('County')  
Purchasing Department  
1653 Blaise Dr.  
Brooksville, FL 34601

To the Hernando County BCC:

Thank you for giving SJUR Solutions, INC. the opportunity to renew the contract of VIP, a video inspection platform built on the latest industry technologies. We are committed to performing the work outlined in this document in a timely and accurate manner. Based on the requirements, we believe SJUR Solutions, INC. offers the lowest risk, best value option for this project:

- Our product is designed for counties of your size and structure
- Our relatively small customer base ensures that Hernando County BCC will continue to receive unparalleled attention and customer support throughout the term of this proposal.
- We provide our own implementation services, ensuring the County will receive direct access to the best available product knowledge and support channels.

Key pieces of information can be found as outlined below:

1. Scope and Approach
2. Proposed System
3. Project Team and Experience
4. Location and Workload
5. Quality/Cost Controls

If you need additional information you can contact me via email or my cell number found below. SJUR Solutions, INC. appreciates you taking the time to review this renewal proposal and we're confident that VIP will meet and exceed your operational expectations for years to come.

Sincerely,

*Mark Bell*

Mark Bell | CEO  
727-233-7794 | [mark.bell@sjursolutions.com](mailto:mark.bell@sjursolutions.com)  
1324 Seven Springs Blvd, Suite 301, New Port Richey, FL 34655



# Understanding Scope and Approach

SJUR Solutions understands that the County wants a system that is both scalable and can be utilized for multiple types of inspections. The Video Inspection Pro (VIP) application, built by SJUR Solutions, is the most flexible video inspection platform on the market and is designed specifically for that purpose.

## Scalability

VIP uses the latest in technology to provide a scalable solution with an Azure Cloud Services to allow for heavy user workloads and quick response times. Response time target throughout VIP is 2 seconds or less. System workloads are reduced as server requirements are maintained and data connectivity is optimized.

The coding framework of VIP is regularly maintained to reduce load time errors. Minor updates are released quarterly, major application upgrades are released every 18-24 months. Updates are routinely tested to ensure quality and architectural standards.

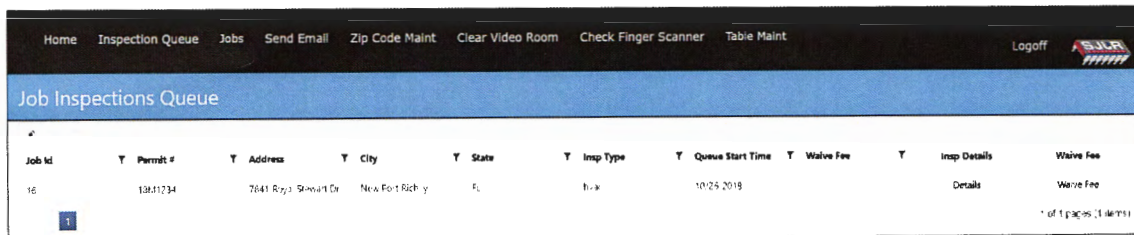
There are other systems in the industry that are using a framework of older technology that are either behind the curve in response time and functionality or are no longer being supported, such as Microsoft's Silverlight. Instead of building on top of an outdated technology, VIP utilizes the latest in technological standards.

VIP is built on the Microsoft .NET framework, MVC and utilizes a Microsoft SQL database. VIP websites are deployed via IIS and map services consumed via Google maps. Mobile applications available through Android (Maven & Java) and IOS (objective-c).

## Productivity

VIP is designed to be used by contractors and inspectors, whether they be a private provider or municipality. By performing video inspections, travel time is eliminated and allows an individual inspector to complete more inspections within the same allotted timeframe. Some onsite inspections require demanding physical activity however performing video inspections lessens the requirement and allows the pool of inspectors to increase. The administration workspace allows users to be setup based on individual roles or job functions. Individual profiles can be configured to show the user only the information that is relevant to the job they perform.

VIP does not limit the number of Inspectors or users that the County wants to have access to the software. All of the inspections are located under one viewer.



The screenshot shows the 'Job Inspections Queue' interface. At the top, there is a navigation bar with links: Home, Inspection Queue, Jobs, Send Email, Zip Code Maint, Clear Video Room, Check Finger Scanner, Table Maint, and Logoff. Below the navigation bar is a table with the following columns: Job Id, Permit #, Address, City, State, Insp Type, Queue Start Time, Waive Fee, Insp Details, and Waive Fee. The table contains one row of data:

Job Id	Permit #	Address	City	State	Insp Type	Queue Start Time	Waive Fee	Insp Details	Waive Fee
16	18011234	7841 Ryzj Stewart Dr	New Port Rich y	FL	h-x	10/25/2018		Details	Waive Fee

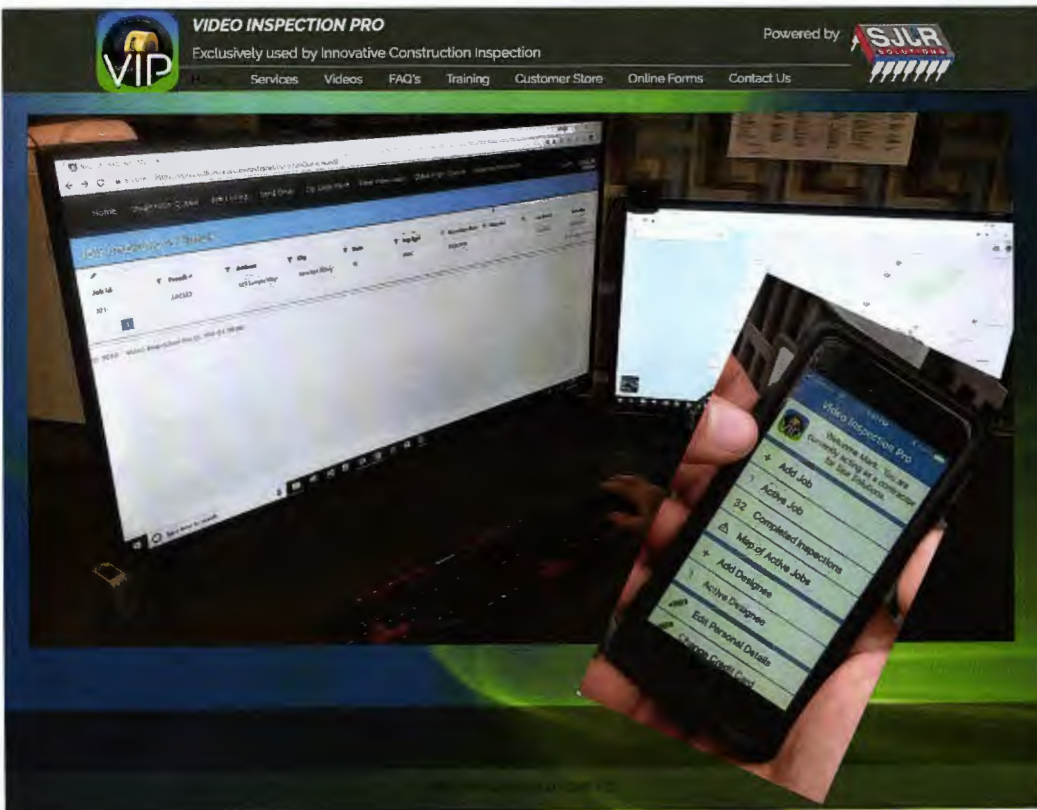
At the bottom right of the table, it says '1 of 1 pages (1 items)'.

© 2018 Video Inspection Pro (v. Aug 31 2018)

# Proposed System- Video Inspection Pro

VIP goes beyond traditional inspection technology by providing users a new powerful tool to meet the unique needs of their organizations.

Designed specifically for government, VIP is an all-inclusive web-based application that can be accessed from anywhere on a desktop or laptop. VIP integrates seamlessly with the Google Maps platform as well as other applications that utilize standard API calls to leverage an organizations existing technology investment. VIP is an application that allows any inspection within any department to be managed without purchasing separate modules and the application works with any standard web browser with Chrome on any device, no client-side installations or apps are required. VIP confirms appropriate inspector type by utilizing biometrics to streamline operations and fulfill the unique business requirements of the organization both small and large.



## Features Unique to VIP

VIP is the most flexible video inspection application on the market; the features below set VIP aside from other applications.

### Mobile Video Inspections

VIP provides inspection capabilities using a mobile application to reduce time and streamline the process. Each user (or group of users) can have a consistent interface that provides a uniform look and feel according to the functional requirements for an individual job function.

**Key Benefits:**

- Reduce training time for field staff with a streamlined interface
- Improved user experience with reduced screen clutter
- Improved performance with optimized interface per job function

**Guidelines/Checklist**

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Users can expedite minimum requirement reviews from code by using the guidelines tab to streamline processes. These guidelines provide minimum code requirements for the inspection type being completed.

**Key Benefits:**

- Guide users through unique processes based on type of inspection
- Following minimum required codes consistently
- Customization. The jurisdiction managers will have the ability to modify these guidelines as necessary.

**Biometrics**

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VIP is a commercial off-the-shelf application that includes advanced biometrics to identify each inspector to ensure the appropriate inspector license type is in use for a particular inspection. While traditional security systems are reliant on personal identification numbers (PINs), passwords or smart cards, a high level of accuracy is achieved with biometrics. Biological characteristics of fingerprints offer a unique and accurate identification method which validates the authorized inspector's identity. Also, biometrics provides a high level of security. This biometric has hardware and software licenses that are the responsibility of the jurisdiction to obtain and maintain. SJUR Solutions will help with the acquisition process.

**Key Benefits:**

- Accountability – inspectors are directly connected to a particular inspection which is a clear, definable audit trail.
- Easy and Safe for Use
- Time Saving – biometric identification is extremely quick
- Security – can't be guessed or stolen

**State Vetted Process**

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The video inspection process followed by SJUR Solutions is fully vetted by the State of Florida Building Code Administrators and Inspection Board. VIP is only application with State vetting to do remote video inspections.

**Key Benefits:**

- Process is recognized and vetted for video inspections from the state of Florida
- Contractors and property owners have full confidence that the minimum code requirements have been met.

## Other Unique characteristics of VIP

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Complete recordings of every inspection performed. VIP leverages cloud-based technology to store an archival of every inspection. The cost is minimal and has redundancy. The jurisdiction is responsible for storage of all archived videos. Sjur Solutions can help with implementing a cloud-based solution.

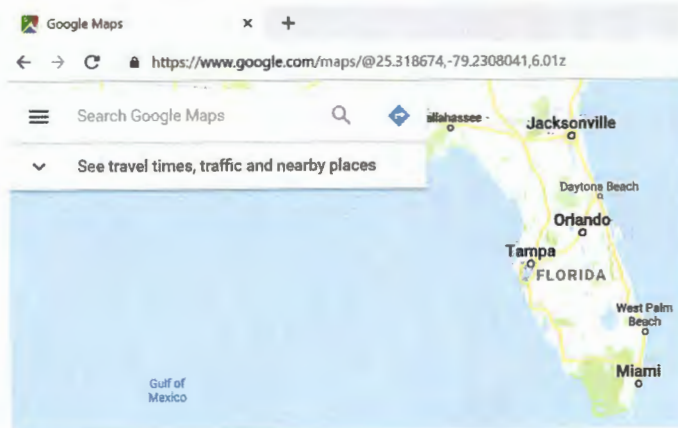
### Key Benefits:

- If records are requested, a secure URL can be sent to the requestor where then can download the video.
- The very low cost of archival video allows for the 10-year requirement of records storage for public records request retrieval.

## Map Integration

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VIP interacts directly with Google maps to allow the inspector to visually verify the location of the person onsite compared to street view of google maps (i.e., front of the house).



Graphically represent data within VIP such as locations of inspections.

### Key Benefits:

- A direct, real-time integration to Goggle Maps
- The Google Maps co-ordinates are recorded at time of job request.
- Job site location is confirmed systemically, the Lat and Long are confirmed at time of inspection.

## Alerts and Notifications

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Inspectors have an option of taking still images and notes while performing an inspection, these items are included on the inspection record. Once the inspection, notes, and pictures are complete, the contractor receives an email confirmation of the results. This process is very beneficial especially on non-approved inspections. Contractors therefore are quickly informed on the results of their inspections.

**Key Benefits:**

- Instant notification of inspection results via email to the contractor
- Jurisdictional feedback of results through integrated API communication
- In-app notifications of new inspections in the queue

## Administration

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VIP simplifies the process of tracking inspections and work performed. Administration allows the creation of administrators and inspectors. Administration provides the following capabilities: Drop Tables, checklist Groups, checklist items, inspector skills, inspection queue lockout, and zip code servicing.

**Key Benefits:**

- Customizable for each individual user's role within the system
- Systemically defines the types of inspections a user is allowed to perform
- Reduce training time by simplifying terminology and reducing the number of processes to learn
- Improve consistency across users

## Video web Inspections

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### Job Status and Priority

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Statuses and priorities are in order in which received and can be used auto-route work to appropriate personnel.

**Key Benefits:**

- Reduce the learning curve by inspectors only seeing their discipline and uses the first in – first out (FIFO) per trade
- Inspection queue filters the inspections requests to the inspectors based on their qualifications
- Systemically lock-out a job once an inspector initiates an inspection. This prevents other inspectors from working on the same job.

### Resource Allocation & Management

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Each inspection Task are picked up by the next available inspector based on trade.

### Linked documentation

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The Linked documentation feature in VIP allows users to include pictures and notes on any record within the system. For example, an Inspector can photograph parts of the inspection that may not be approvable.

## Mobile Application

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### Contractor Management

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VIP provides options to allow contractors and other outside users to add jobs, see active jobs, and review results of previously completed inspections (Excluding video playback).

#### Key Benefits:

- Contractors can track work that has been completed by inspectors
- Allow contractors/designees to request their inspections

## Reports and Dashboards

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VIP provides inspection history results to contractors.

#### Key Benefits:

- Maintains a history of all inspections within the system

### Security

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VIP utilizes industry approved encryption technology to protect communication between the mobile app and the web interface. All of the features of VIP are available in a connected environment in the field (laptop). "VIP has secured communicate over the internet using the Transport Layer Security (TLS) communication protocol provided by secure domain certificate. The bidirectional encryption of communications between a client and server protects against eavesdropping and tampering of the communication whether on the web side of VIP or the API communication between the mobile app and the web database. TLS is the most widely deployed security protocol. In addition to the secure communications within VIP, access to the system is restricted to only those users who have been properly registered and functions of the system are restricted base on the role of an individual user (i.e., contractor, inspector, admin, etc.)"

## On-Site Notifications

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VIP leverages the capabilities of Bluetooth thermal printers to provide an on-site notification method for the inspection process.

#### Key Benefits:

- Provides a posting method for the home owners who may not have access to email
- The printers are very user friendly
- The printers are durable and inexpensive (less than \$100 USD)
- The printer uses stickers to adhere to the official documentation
- Extra layer of notification beyond just the email notifications
- Eliminate the need to go online or call the jurisdiction for results

# System Requirements

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## Server Requirements

- (Optional) hosted Cloud Solution for the data and video archival by the County. Currently, VIP maintains all records and videos for the jurisdiction at no extra cost.

## Client Requirements:

- Latest release of a Chrome standard web browser

## Mobile Requirements

- Active internet connection for mobile devices. The process does require minimum 4g network plan is active at time of inspection request (Recommends 5g plan). Service is completely dependent upon the available mobile network in the inspection area.

## Additional Information

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For additional information please contact Mark Bell at [mark.bell@sjursolutions.com](mailto:mark.bell@sjursolutions.com)

# VIP Background and Experience

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## Company History/Facts

Located in New Port Richey, FL, SJUR is a highly specialized team of software engineers and technology consultants focusing exclusively on video inspections for government entities. Since April 20, 2016 we can provide a complete business solution by means of software application development and hardware integration specific to each of our clients' needs. Each solution developed by SJUR is designed with a unique sense of style and ingenuity; practical software with clean, easy-to-use interfaces is our specialty. The proposed product for the County is VIP, a first-generation version of the VIP platform.

## Ownership

SJUR is a privately owned corporation. The company founders remain the primary owners and are actively involved in current company operations. There have been no changes in ownership, the business has no debt and is 100% owned by the original owners.

## Primary Business Focus

Our goal is to create long-term partnerships with each of our customers by providing an excellent product with exceptional service. We understand that a great product is of little value if not properly implemented and an excellent implementation does not improve the quality of a poor product. SJUR is looking forward to providing software to local government municipalities.

## Organization Size

Total Number of Employees:	6
Number of Employees on Project:	3
Office Locations:	New Port Richey, FL
Number of Active Clients:	55+
Active Government Clients:	3
Years Offering Proposed Product:	1 year

## Subsidiaries

SJUR, the maker of the VIP software, has no subsidiaries and is completely independent of any other company or entity. The VIP application can only be purchased from SJUR. The VIP application is the only software that SJUR builds and maintains.



## Project Team and Past Experience

The anticipated personnel that will be assigned to this project and their level of experience are found below. Please contact us for full resumes if needed.

### **Rune Lero / President**

Certified Building Code Administrator, Certified Building Inspector, Certified Building Plans Examiner, Certified Building Contractor. 40 + years of experience in the construction industry.

### **Darryl Matthews / Implementation Director**

Experienced Information Technology professional with 30+ year background in Application Development & Testing, Database Support, Report Writing, Systems Analysis, Team Leadership and Problem Resolution as well as Personnel Administration and Professional Development. Possess exemplary skills in written and verbal communications. Proven abilities in organizing application development workflow and utilizing a proactive approach to problem solving. Responds to inquiries and questions in a timely & professional manner. Works closely and effectively with all levels of management to satisfy project/productivity requirements. Able to build and foster proficient workplace environment through application of proactive management techniques.

### **Mark Bell / Training and Technical Support Specialist**

Over 20 years of IT operational experience, 15 years of software development programming experience, 15 years of risk management experience, and over 10 years of internal audit experience on operational, financial, fraud, compliance, and IT engagements.

## Location and Workload

It is important to know that SJUR has an office in the New Port Richey, FL area with a local implementation staff.

## Quality/Cost Controls

It is important to know that SJUR will uphold any timelines or standards as set forth by the sales agreement.

### **What actions would you take to remedy these conditions in a timely manner?**

Past experience has shown that the software that has been shown in live demonstrations are ready to be utilized on day one and are not in development stages. The promised features are already in a production status and are continually being reviewed for errors.

### **What steps will your firm take to ensure that the project is completed in a timely manner?**

The VIP software is a complete program as defined in this response and is being used on a regular basis.

## Describe what steps your firm will take to provide cost effective design solutions?

Purchasing of the VIP application means the County receives the latest version along with all modules and future builds of the software as long as yearly maintenance is paid.

### Upgrades

Software updates are scheduled in advanced and deployed by SJUR staff after hours or on weekends. Minor updates are released quarterly, major application upgrades are released every 18-24 months. Each version is supported for 3 years. Notifications of new available updates as well as information regarding previous updates performed for the County are accessible through the SJUR online Customer Support Center.

Clients are entitled to the latest software versions of VIP when they are current on their yearly contractual obligations.

### Fees

The COUNTY agrees to pay the PROFESSIONAL compensation for this program for one (1) year at a cost of \$20.00 per inspection performed by the jurisdiction. For this proposal there will be one purchase order in each fiscal year and billed monthly for each month of the program. Monthly payments for the PO's are expected to be paid with NET 30 days term. There will be a minimum of 200 inspections a month billed at the cost of \$4,000.00 per month regardless of the actual number of inspections performed. The building division will pay \$20.00 per inspection for any inspections that exceed a minimum of 200 per month.

### Amendment to Fees for Scope of Work for Contracted Inspectors

Sjur Solutions Inc proposes a Scope of Work to continue performing inspections from 01/01/2023 until 12/31/2023:

- Performing Remote Video Residential, Building, Electrical, Mechanical & Plumbing inspections
- Monday – Friday, excluding Holidays or County Training Days
- Hours of Operation 8:00 AM until 5:00 PM
- Cost to perform each inspection at \$7.00/Inspection