



# Hernando County Board of County Commissioners Change Order Request

<u>          </u> Add Line(s)	<u>          </u> Cancel Outstanding Balance	<u>  X  </u> Increase/Decrease Funds
<u>          </u> Delete Line(s)	<u>          </u> Change Project Number	<u>          </u> Increase/Decrease Blanket
<u>          </u> Cancel Purchase Order	<u>          </u> Change Account Number	<u>          </u> Increase/Decrease Quantity

Today's Date: 09/18/2023

PO/Contract #: 23000342

Change Order Number: 3

Requisition Number: 23000342

Vendor's Name on PO: VECTOR FLEET MANAGEMENT LLC

Department/Employee: MICHELE CORNELL

Instructions: In the explanation, details of the request must be provided. All requests must include account number, line item number, project number, new purchase order total. Include details as if entering a new requisition. If change request is due to new agreements, quotes, projects, etc. necessary documents must be attached.

### Explanation:

Justification: INCREASE LINE #1 BY \$155,000.00 FOR AUGUST & SEPTEMBER INVOICES  
 NEW LINE TOTAL - \$1,249,000.00  
 NEW PO TOTAL - \$1,341,058.96  
 CONTRACT #21-RG0014/PH  
 08021-5305212

8021-5305212 1 155000.00

Department Approval: BRENDA PESHEL Date: 09/12/2023

Chief Procurement Officer: \_\_\_\_\_ Date: \_\_\_\_\_

BOCC Approval Date: \_\_\_\_\_

(BOCC Required per Purchasing 080E)