



# **Hernando County**

## **Community Redevelopment Agency**

John Law Ayers Commission Chambers, Room 160  
20 North Main Street, Brooksville, FL 34601

### **Regular Meeting**

### **Agenda**

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**Tuesday, November 28, 2023 - 3:00 P.M.**

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**IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, PERSONS WITH DISABILITIES NEEDING A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT COLLEEN CONKO, HERNANDO COUNTY ADMINISTRATION, 15470 FLIGHT PATH DRIVE, BROOKSVILLE, FL 34604, (352) 540-6452. IF HEARING IMPAIRED, PLEASE CALL 1-800-676-3777.**

**IF A PERSON DECIDES TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE BOARD, AGENCY, OR COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH HEARING OR MEETING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDING, AND THAT, FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.**

**PLEASE NOTE THAT THIS MEETING HAS A START TIME OF 3:00 PM OR SOON AFTER AND ALL ITEMS MAY BE HEARD ANY TIME THERE AFTER.**

**A. CALL TO ORDER**

**B. APPROVAL OF AGENDA (Limited to Staff and Committee)**

**C. APPROVAL OF MINUTES**

[13188](#) Approval of Minutes for Community Redevelopment Agency Meeting of November 29, 2022

**D. COMMUNITY REDEVELOPMENT AGENCY AGENDA ITEMS**

1. [13073](#) 2024 Community Redevelopment Agency Meeting Schedule
2. [13205](#) Resolution Adopting Community Redevelopment Agency Budget for FY 2024

**E. CITIZENS' COMMENTS (Yellow sheets are not required for speakers)**

**F. ADJOURNMENT**

**UPCOMING MEETING:**

The Community Redevelopment Agency's next regular meeting will be advertised and scheduled in 2024 in the County Commission Chambers, Room 160.



## Community Redevelopment Agency

### AGENDA ITEM

Meeting: 11/28/2023  
Department: BCC Records  
Prepared By: Heidi Kurppe  
Initiator: Heidi Kurppe  
DOC ID: 13188  
Legal Request Number:  
Bid/Contract Number:

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#### TITLE

Approval of Minutes for Community Redevelopment Agency Meeting of November 29, 2022

#### BRIEF OVERVIEW

The attached Minutes for the Community Redevelopment Agency Meeting of November 29, 2022, are submitted for review and approval.

#### FINANCIAL IMPACT

N/A

#### LEGAL NOTE

N/A

#### RECOMMENDATION

The attached Minutes for the Community Redevelopment Agency Meeting of November 29, 2022, are submitted for review and approval.

#### REVIEW PROCESS

Heidi Kurppe	Approved	11/09/2023 12:30 PM
Omar DePablo	Approved	11/13/2023 3:00 PM
Veda Ramirez	Approved	11/14/2023 10:35 AM
Colleen Conko	Approved	11/14/2023 10:50 AM



# Hernando County Community Redevelopment Agency

## Regular Meeting

### Minutes

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November 29, 2022

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### CALL TO ORDER

The meeting was called to order at 5:15 p.m. on Tuesday, November 29, 2022, in the John Law Ayers County Commission Chambers, Government Center, Brooksville, Florida.

<u>Attendee Name</u>	<u>Title</u>
John Allocco	Chairman
Elizabeth Narverud	Vice Chairman
Steve Champion	Second Vice Chairman
Jerry Campbell	Commissioner
Brian Hawkins	Commissioner
Jon Jouben	County Attorney
Michelle Miller	Planning Administrator
Tobey Phillips	Deputy County Administrator
Jeffrey Rogers	County Administrator
Heidi Kurppe	Deputy Clerk

### AGENDA

#### Motion

To approve the Agenda.

<b>RESULT:</b>	<b>ADOPTED</b>
<b>MOVER:</b>	Steve Champion
<b>SECONDER:</b>	Elizabeth Narverud
<b>AYES:</b>	Allocco, Narverud, Champion, Campbell and Hawkins

### MINUTES

**Approval of Minutes for Community Redevelopment Agency Meeting of  
December 14, 2021**

#### Motion

To approve.

<b>RESULT:</b>	<b>ADOPTED</b>
<b>MOVER:</b>	Elizabeth Narverud
<b>SECONDER:</b>	John Allocco
<b>AYES:</b>	Allocco, Narverud, Champion, Campbell and Hawkins

## PLANNING ADMINISTRATOR MICHELLE MILLER

### 2023 Community Redevelopment Agency Meeting Schedule

#### Motion

To approve the staff recommendation.

<b>RESULT:</b>	<b>ADOPTED</b>
<b>MOVER:</b>	Elizabeth Narverud
<b>SECONDER:</b>	Jerry Campbell
<b>AYES:</b>	Allocco, Narverud, Champion, Campbell and Hawkins

### Resolution Adopting Community Redevelopment Agency Budget for FY 2023

#### Motion

To approve the staff recommendation (CRA Resolution No. 2022-01).

<b>RESULT:</b>	<b>ADOPTED</b>
<b>MOVER:</b>	Elizabeth Narverud
<b>SECONDER:</b>	Brian Hawkins
<b>AYES:</b>	Allocco, Narverud, Champion, Campbell and Hawkins

## CITIZENS' COMMENTS

There were no citizens' comments.

## ADJOURNMENT

The meeting was adjourned at 5:30 p.m.



## Community Redevelopment Agency

Meeting: 11/28/2023  
Department: Community Redevelopment Agency  
Prepared By: Haydee Padin-Alvarez  
Initiator: Veda Ramirez  
DOC ID: 13073  
Legal Request Number:  
Bid/Contract Number:

### AGENDA ITEM

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#### TITLE

2024 Community Redevelopment Agency Meeting Schedule

#### BRIEF OVERVIEW

The proposed Community Redevelopment Agency (CRA) schedule of meetings for 2024 shall be consistent with the Hernando County Board of County Commissioner's (BOCC) approved meeting schedule for 2024.

During the year, the CRA meetings will be scheduled in the County Commission Chambers, Hernando County Government Center, 20 North Main Street, Room 160, on BOCC meeting dates when it is necessary for the CRA to discuss business. Notices of the CRA meetings will be advertised in the newspaper and provided to the media using the Public Information Offices' notification system.

#### FINANCIAL IMPACT

There is no financial impact associated with this item.

#### LEGAL NOTE

The Community Redevelopment Agency (CRA) has the authority to establish its meetings schedule pursuant to Chapter 189.015, Florida Statutes.

#### RECOMMENDATION

It is recommended that the CRA establish the 2024 meeting schedule consistent with the Hernando County Board of County Commissioners' meeting schedule. Meetings will be called and advertised as needed.

#### REVIEW PROCESS

Veda Ramirez	Approved	11/13/2023 8:13 AM
Haydee Padin-Alvarez	Approved	11/13/2023 10:29 AM
Michelle Miller	Approved	11/13/2023 10:32 AM
Pamela Hare	Approved	11/14/2023 10:55 AM
Heidi Kurppe	Approved	11/15/2023 9:04 AM
Toni Brady	Approved	11/16/2023 7:16 PM
Jeffrey Rogers	Approved	11/16/2023 10:58 PM
Colleen Conko	Approved	11/17/2023 8:04 AM



**HERNANDO COUNTY  
BOARD OF COUNTY COMMISSIONERS  
2024 MEETING SCHEDULE**

**January 2\***  
**January 9**  
**January 23**

**February 6\***  
**February 13**  
**February 27**

**March 5\***  
**March 12**  
**March 26**

**April 2\***  
**April 9**  
**April 23**

**May 7\***  
**May 14**  
**May 28**

**June 4\***  
**June 11**  
**June 25**

**July 9**  
**July 11\* - Budget Workshop**  
**July 30**

**August 6\***  
**August 13**  
**August 27**

**September 3\***  
**September 10**  
**September 24**

**October 1\***  
**October 8**  
**October 22**

**November 19**

**December 3**  
**December 17**

**\* Workshop (if needed)**

BOCC Approved: 9/12/2023



## AGENDA ITEM

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### TITLE

Resolution Adopting Community Redevelopment Agency Budget for FY 2024

### BRIEF OVERVIEW

Chapter 189, Florida Statutes, requires that the Community Redevelopment Agency (CRA) adopt a budget each fiscal year by resolution. The proposed budget is contained within the adopted budget of the Board of County Commissioners in accordance with the requirements of Florida Statutes.

### FINANCIAL IMPACT

Funding was adopted by the Hernando County Board of County Commissioners for the Community Redevelopment Agency Budget for Kass Circle on September 26, 2023.

### LEGAL NOTE

The CRA has the authority to discuss this item under Chapter 163, Part III, and Chapter 189, Part I, Florida Statutes.

### RECOMMENDATION

It is recommended that the Board approve the attached budget resolution and authorize the Chairman's signature upon it.

### REVIEW PROCESS

Veda Ramirez	Approved	11/14/2023	3:20 PM
Toni Brady	Delegated	11/14/2023	3:23 PM
Tameka Thompson	Approved	11/16/2023	9:29 AM
Pamela Hare	Approved	11/17/2023	9:50 AM
Melissa Tartaglia	Approved	11/20/2023	12:31 PM
Heidi Kurppe	Approved	11/20/2023	12:34 PM
Jeffrey Rogers	Escalated	11/20/2023	12:57 PM
Colleen Conko	Approved	11/20/2023	1:00 PM



# EXHIBIT A

SUNGUARD PENTAMATION  
DATE: 11/15/2023  
TIME: 10:43:06

HERNANDO CO BOARD OF CO COMMISSIONERS  
APPROVED EXPENDITURE BUDGET WORKSHEET

PAGE NUMBER: 1  
EXPBUD74

SELECTION CRITERIA: budorgn.fund='1278'

FUND - 1278 - KASS CIR NEIGHBORHOOD CRA  
FUNCTION - 55010 - ECONOMIC ENVIRONMENT

ORGANIZATION ACCOUNT	-----TITLE-----	PRIOR YEAR BUDGET	CURRENT YR BUDGET	--- BASE	REQUESTED NEW PROGRAMS	---	----	APPROVED	-----
							BASE	NEW PROGRAMS	
1278-55010-55910-99080-02841-02841		115,921	67,175	0	0		0		0
5303107	KASS CIR NEIGHBOR PROF SRV-CONSULTI								
1278-55010-55910-99080-02841-02841		175	175	0	0		175		0
5304923	KASS CIR NEIGHBOR FEES/COSTS-FILING								
1278-55010-55910-99080-02841-02841		20	20	0	0		20		0
5304959	KASS CIR NEIGHBOR FEES/COSTS-BANK C								
1278-55010-55910-99080-02841-02841		245	245	0	0		245		0
5305402	KASS CIR NEIGHBOR DUES AND MEMBERSH								
TOTAL	* OPERATING EXPENSES	116,361	67,615	0	0		440		0
1278-55010-55910-99080-02841-02841		75,000	75,000	0	0		75,000		0
5626319	KASS CIR NEIGHBOR IMPROV-KASS CIRCL								
TOTAL	* CAPITAL OUTLAY	75,000	75,000	0	0		75,000		0
1278-55010-55910-99080-02841-02841		955	31	0	0		31		0
5909910	KASS CIR NEIGHBOR BUDGET RES FOR CO								
TOTAL	* NON-OPERATING EXPENSES	955	31	0	0		31		0
TOTAL	ECONOMIC ENVIRONMENT	192,316	142,646	0	0		75,471		0
TOTAL	KASS CIR NEIGHBORHOOD CRA	192,316	142,646	0	0		75,471		0
TOTAL	REPORT	192,316	142,646	0	0		75,471		0

SUNGUARD PENTAMATION  
DATE: 11/13/2023  
TIME: 14:00:16

HERNANDO CO BOARD OF CO COMMISSIONERS  
Approved Revenue Budget Worksheet

PAGE NUMBER: 1  
REVBUD74

SELECTION CRITERIA: budorgn.fund='1278'

FUND - 1278 - KASS CIR NEIGHBORHOOD CRA  
FUNCTION - 10 - SPECIAL REVENUE FND GROUP

ORGANIZATION ACCOUNT	-----TITLE-----	PRIOR YEAR BUDGET	CURRENT YR BUDGET	--- BASE	REQUESTED NEW PROGRAMS	---	--- BASE	APPROVED NEW PROGRAMS	----
1278-10		0	0	0	0		0	0	
3611500	KASS CIR NEIGHBOR INTEREST-INVESTME								
1278-10		0	0	0	0		0	0	
3613000	KASS CIR NEIGHBOR CHANGE IN FAIR VA								
TOTAL	* MISC REV-INTEREST	0	0	0	0		0	0	
1278-10		640	440	0	0		440	0	
3810011	KASS CIR NEIGHBOR TRANSFER/GENERAL								
1278-10		85,121	85,121	0	0		0	0	
3811022	KASS CIR NEIGHBOR TRANSFER/ADDL LOG								
TOTAL	* OTHR SRC-INTERFUND TFR	85,761	85,561	0	0		440	0	
1278-10		955	57,085	0	0		75,031	0	
3899090	KASS CIR NEIGHBOR BALANCE FORWARD-C								
TOTAL	* OTHR SRCE-NON OPERATING	955	57,085	0	0		75,031	0	
TOTAL	* OTHER SOURCES	86,716	142,646	0	0		75,471	0	
TOTAL	SPECIAL REVENUE FND GROUP	86,716	142,646	0	0		75,471	0	
TOTAL	KASS CIR NEIGHBORHOOD CRA	86,716	142,646	0	0		75,471	0	
TOTAL	REPORT	86,716	142,646	0	0		75,471	0	

EXHIBIT B

**KASS CIRCLE  
COMMUNITY REDEVELOPMENT AGENCY  
HERNANDO COUNTY, FLORIDA  
RESOLUTION NUMBER 2023-\_\_\_\_\_**

**WHEREAS**, the Hernando County Board of Commissioners adopted the Hernando County Budget for the Fiscal Year 2024 at a public hearing conducted pursuant to Section 200.065, Florida Statutes held on September 26, 2023; and,

**WHEREAS**, the Hernando County Budget for the Fiscal Year 2024 contains the budget of the Kass Circle Community Redevelopment Agency as required pursuant to Section 189.016, Florida Statutes.

**NOW THEREFORE, BE IT RESOLVED BY THE KASS CIRCLE COMMUNITY REDEVELOPMENT AGENCY AS FOLLOWS:**

**SECTION 1.** The Kass Circle Community Redevelopment Agency Budget for the Fiscal Year 2024 is hereby adopted, as summarily depicted on **EXHIBIT A**, and **EXHIBIT B**, attached hereto and made a part hereof, and also being part of Hernando County Budget for the Fiscal Year 2024, as filed with the Clerk of Circuit Court, and adopted at a public hearing conducted pursuant to Section 200.065, Florida Statutes held on September 26, 2023.

**ADOPTED IN REGULAR SESSION THIS 28th DAY OF NOVEMBER 2023.**

**COMMUNITY REDEVELOPMENT AGENCY  
HERNANDO COUNTY, FLORIDA**

Attest: \_\_\_\_\_

DOUGLAS A. CHORVAT, JR.  
CLERK OF CIRCUIT COURT AND  
COMPTROLLER

By: \_\_\_\_\_

CHAIRMAN

**Approved as to Form and  
Legal Sufficiency**

By: \_\_\_\_\_